FY 2023-2024
APPROVED BUDGET



SCHERTZ
COMMUNITY ★ SERVICE ★ OPPORTUNITY


SCHERTZ


MULDIN
1560


Schertz
Neighborhood Services






SCHERTZ

CITY OF SCHERTZ
FISCAL YEAR 2023-24
BUDGET COVER PAGE

This budget will raise more total property taxes than last year's budget by $2,398,167 or 9.9% increase, and of that amount, $554,255 is tax revenue to be raised from new property added to the tax roll this year.

The members of the governing body voted on the proposal to consider the budget as follows:

FOR: Councilmembers Mark Davis, Michelle Watson, Jill Whittacker, Michael Dahle, Allison Heyward, Tim Brown

AGAINST: N/A

PRESENT AND NOT VOTING: N/A

ABSENT: Councilmember David Scagliola

PROPERTY TAX RATE COMPARISON	2023-24	2022-23
Property Tax Rate:		$0.4950/100
No-new-revenue	$.04553/100	$.04526/100
No-new-revenue Maintenance & Operations Tax Rate:	$0.3212/100	$0.3046/100
Voter-approval Rate:	$0.4872/100	$0.4968/100
Debt Rate:	$0.1548/100	$0.1480/100

Total debt obligation for the City of Schertz secured by property taxes: $ 96,572,010

ORDINANCE NO. 23-T-18

AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF SCHERTZ, TEXAS; PROVIDING FOR THE FILING OF THE BUDGET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Schertz is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Manager of the City of Schertz submitted a budget proposal to the City Council prior to the beginning of the fiscal year, and in said budget proposal set forth the estimated revenues and expenditures and made the detailed classification as required by the City Charter of the City of Schertz, Texas; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of a budget contained in the City Charter have been in all things complied with; and

WHEREAS, a Public Hearing is held by the City Council of the City of Schertz, Texas on the 15th day of August 2023 and the 5th day of September 2023; and

WHEREAS, after a full and final consideration, the City Council is of the opinion that the budget should be approved and adopted; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS, THAT:

Section 1. The budget of the expenditures of the City of Schertz for the ensuing fiscal year beginning October 1, 2023, and ending September 30, 2024, be, and the same is, in all things, adopted and approved as the said City of Schertz budget for the Fiscal Year beginning the first day of October 2023, and ending the thirtieth day of September 2024.

Section 2. The sums below are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the approved budget document:

2023-2024 Budget

General Fund	$49,954,992
Tax I&S Fund	8,602,745
Water & Sewer Fund	31,241,901
Capital Recovery - Water	55,748
Capital Recovery - Sewer	67,248
Drainage Fund	1,594,207
EMS Fund	13,640,835
SEDC	12,985,053
Special Events Fund	45,000
PEG Fund	67,000
Hotel Occupancy Fund	260,865
Park Fund	100,000
Tree Mitigation	75,000
Roadway Impact Fee Area 1	5,000
Roadway Impact Fee Area 2	85,000
Roadway Impact Fee Area 3	5,000
Roadway Impact Fee Area 4	3,000
Library Fund	29,200
Historical Committee	11,750
Total:	$118,829,544

Section 3. A true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, shall be filed with the City Secretary. In addition, the City Manager is hereby directed to file or cause to be filed a true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, in the office of the County Clerk of Guadalupe, Comal, and Bexar Counties, Texas, as required by law.

Section 4. This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Schertz, Texas (2006), as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

Section 5. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

Section 6. This ordinance shall be in full force and effect from and after its final passage, and it is so ordained.

PASSED ON FIRST READING, the 15th day of August, 2023.

PASSED, APPROVED and ADOPTED ON SECOND READING, the 5th day of September, 2023.

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

ORDINANCE NO. 23-T-19

AN ORDINANCE APPROVING THE APPRAISAL ROLL; SETTING THE TAX RATE; LEVYING AND ASSESSING GENERAL AND SPECIAL AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF SCHERTZ, TEXAS; APPORTIONING THE LEVIES FOR SPECIFIC PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Schertz submitted a tax rate proposal to the City Council prior to the beginning of the fiscal year, and in said tax rate proposal set forth the estimated necessary tax rate required to provide adequate revenues for the general use and support of the Municipal Government of the City of Schertz Texas; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of an ad valorem tax rate have been in all things complied with; and

WHEREAS, a Public hearing was held by the City Council of the City of Schertz on the 15th day of August 2023 and a second Public Hearing will held on the 5th day of September 2023; and

WHEREAS, after a full and final consideration, the City Council is of the opinion the tax rate and ad valorem tax appraisal roll should be approved and adopted; and

WHEREAS, the taxes have been levied in accordance with the adopted 2023-24 budget as required by state law;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS, THAT:

Section 1. The ad valorem tax appraisal roll and effective tax rate information as presented by the tax assessor for the tax year 2023, be and is hereby in all things approved and adopted.

Section 2. This tax rate will raise more taxes for Maintenance and Operations than last year's tax rate.

Section 3. The tax rate will effectively be raised by 3.5% and will raise taxes for maintenance and operations on a $100,000 home by approximately $11.24.

Section 4. There is hereby levied and assessed and there shall be collected for the tax year 2023 for the general use and support of the Municipal Government of the City of Schertz, Texas a total ad valorem tax of Forty-Eight Seventy-Two Cents ($0.4872) on each One Hundred Dollars ($100.00) of valuation of property – real and personal – within the corporate limits of the City of Schertz, Texas, subject to taxation. The assessment ratio shall be One Hundred percent (100%).

Section 5. The City Council of the City of Schertz, Texas, does hereby levy or adopt the tax rate on $100.00 valuation for this city for tax year 2023 as follows:

0.3324 for the purpose of maintenance and operation
0.1548 for the payment of principal and interest on debt
0.4872 total tax rate

Section 6. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of the ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 7. This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

Section 8. Ad valorem taxes for the year are due and payable on October 1, 2023 and shall become delinquent after January 31, 2024. A delinquent tax shall incur all penalty and interest authorized by state law, Section 33.01 of the Property Tax Code. Taxes that remain delinquent on and after July 1, 2024, incur an additional penalty of 15% of the amount of the taxes, penalty and interest due, such additional penalty to defray the cost of collection as authorized in Section 6.30 of the Property Tax Code. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

Section 9. Taxes are payable at the office of the counties of Comal, Bexar and Guadalupe.

PASSED ON FIRST READING, the 15th **day of** August **2023.**

PASSED, APPROVED, and ADOPTED ON SECOND READING, the 5th **day of** September**, 2023.**

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Sheila Edmondson, City Secretary

CITY OF SCHERTZ, TEXAS
PROPOSED ANNUAL BUDGET

FISCAL YEAR 2023-24

OCTOBER 1, 2023 - SEPTEMBER 30, 2024



RALPH GUTIERREZ
MAYOR



MICHAEL DAHLE
COUNCMEMBER
PLACE 4



MARK DAVIS
COUNCILMEMBER
PLACE 1



DAVID SCAGLIOLA
COUNCILMEMBER
PLACE 5



MICHELLE WATSON
COUNCILMEMBER
PLACE 2



ALLISON HEYWARD
COUNCILMEMBER
PLACE 6



JILL WHITTAKER
COUNCILMEMBER
PLACE 3



TIM BROWN
COUNCILMEMBER
PLACE 7

PREPARED BY

STEVE WILLIAMS, CITY MANAGER
BRIAN C. JAMES, DEPUTY CITY MANAGER
SARAH GONZALEZ, ASSISTANT CITY MANAGER

JAMES P. WALTERS, FINANCE DIRECTOR
BABETT MARTIN, ASSISTANT FINANCE DIRECTOR
MIKE WALKDEN, FINANCIAL ANALYST

OUR VISION

COMMUNITY. SERVICE. OPPORTUNITY.

OUR MISSION

LEADING, IMPROVING, AND SERVING A LIVABLE, SUSTAINABLE AND FINANCIALLY SOUND COMMUNITY

OUR CITY POLICY VALUES

1. SAFE COMMUNITY
2. ESSENTIAL SERVICES
3. HIGH QUALITY OF LIFE
4. ATTRACTIVE COMMUNITY
5. ECONOMIC PROSPERITY
6. FISCALLY SUSTAINABLE

OUR CITY OPERATONAL VALUES

1. SYSTEMS MANAGEMENT
2. ENGAGED WORKFORCE
3. INNOVATIVE
4. PROACTIVE
5. SERVICE ORIENTED

OUR CITY CORE VALUES

1. DO THE RIGHT THING
2. DO THE BEST YOU CAN
3. TREAT OTHERS THE WAY YOU WANT TO BE TREATED
4. WORK COOPERATIVELTY AS A TEAM

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AUGUST 11, 2023

TO: The Honorable Mayor and Councilmembers
FROM: Steve Williams, City Manager
SUBJECT: Adopted Budget for Fiscal Year 2023-24

The proposed budget for fiscal year 2023-24 was filed with the City Secretary on August 11, 2023 in accordance with the requirements of the City Charter. The proposed revenues in each of the funds meets or exceeds our proposed expenditures when utilizing excess reserves. There will be two public hearings for citizen input on August 15, 2023 and September 5, 2023.

The proposed budget for the coming year lowers the overall City property tax rate from $0.4950 to $0.4872 per $100 of property valuation. Due to a decrease in the Maintenance & Operations (M&O) portion of the tax rate which is dedicated for city operations from $0.3470 to $0.3324 per $100 of valuation, the City was able to increase the Interest & Sinking (I&S) portion that pays the City's debt, raising it from $0.1480 to $0.1548 per $100 of valuation.

This M&O tax rate will help meet the City's Budget Priority Goals for staff compensation adjustments, additional infrastructure projects emphasizing streets, and the addition of a few key positions along with other new expenditures.

Staff proposes to raise salaries for all departments by 4.7% across the board for inflation. This number is based on the last 2 quarterly reports by the Bureau of Labor Statistics on the Employment Cost Index (ECI). This metric measures wages and benefits costs across the county based on private corporation jobs, civilian jobs, and state and local government jobs. The past 2 quarterly reports showed wages for state and local governments has grown by 4.7% each and is the basis for the adjustment recommendation. This ECI adjustment is proposed to take effect in October 2023 with the new budget.

In addition to the proposed adjustments from the ECI, the primary goal for FY 2023-24 is to address compensation for employees. Turnover in the City is high and hiring is difficult due to non-competitive wages. Based on staff's review of target cities' wages in the area, there is strong indication Schertz is below market in the wages offered to employees. Working with City Council, the City has contracted with Public Sector Personnel Consultants (PSPC) to conduct a Classification & Compensation Study to adjust wages to get Schertz' positions to at least the market pay. Based on the original review by Staff, an estimated $2.6 million of adjustments could be needed, with $1.9 million showing in FY 2023-24 with the anticipated January 2024 wage adjustment. The final number will be based on the results of the survey.

In FY 2023-24 the City is proposing authorizing the following additional positions: three Firefighters in preparation of the opening of proposed Fire Station #4, one Administrative Assistant for Engineering, one Part Time Records Clerk for the City Secretary, four Emergency Medical Technicians for EMS, and one Lead Clerk for Utility Billing. The City has an adopted goal of keeping a fund balance level of 26% of operating expenditures, and if over that target, must reduce the fund balance to 26% within 5 years. At this time it is estimated the General Fund will have a fund balance reserve equal to 29% of operating expenditures by the end of September 2024 and 26.4% at the end of September 2025. Key

expenditures to achieve this goal include the wage adjustments, the replacement cameras and TASER equipment for police, and the one-time withdraw from the fund balance of $1 million for street improvements.

The Guadalupe County Tax Assessor valued the City's total taxable value at $5,440,641,228. This is a 11.3% increase or $551,629,839 over last fiscal year. Commercial development has been strong with new permit revenue exceeding the budget for FY 2021-22 and FY 2022-23, but staff has been seeing a slowdown in new residential permits with revenue dropping from $588,000 in FY 2019-20 to an estimated $225,000 for FY 2022-23. Staff will be keeping an eye on new developments in FY 2023-24 to react appropriately based on economic changes.

Sales taxes in the City of Schertz have experienced strong growth in the past few years averaging over 10% annual growth the past 3 years. Staff has been keeping an eye on the economy and the Federal Reserve. The Federal Reserve has stated their desire to curb inflation and has taken frequent action to slow down the economy. As a result, the target Federal Funds Rate is 5.25%- 5.5%. This directly affects mortgage lending rates and is believed to be affecting the slowdown of new residential construction. As such, while in FY 2022-23 the City is expected to see 10% growth in sales tax revenue, staff will forecast sales tax revenue for FY 2023-24 to be in line with the long-term average growth in Schertz of 7%.

Regarding past bonds, in 2010, voters in the City of Schertz approved a bond package for the construction of additional baseball fields, a soccer complex, an animal adoption center, the relocation of the playscape, an indoor aquatic center, and infrastructure improvements to downtown Schertz. The only remaining project is the downtown/Main Street improvements which is proposed to start construction in FY 2023-24.

In 2015, voters approved a bond package for the construction of Fire Station #3, FM 1103 road improvements and FM 1518 road improvements. Fire Station #3 has been completed and the funds for FM 1103 and FM 1518 have been sent to the Texas Department of Transportation to begin construction.

In 2021, voters approved a bond package for the construction of Fire Station #4. These funds have been issued, the land has been purchased, and the project is currently in the design phase. It is currently projected to open in calendar year 2025.

I would like to thank all Department Heads for their assistance in the development of this document. Special thanks are due to the following people for their critical roles in the completion of this budget: Deputy City Manager Brian James, Assistant City Manager Sarah Gonzalez, and Finance Department staff Babett Martin, Mike Walkden, and Finance Director James Walters.

Lastly, I wish to thank the Mayor and City Council for your continued support and leadership. Together, we are providing vision and quality operations to the City while being good stewards of the resources our residents and businesses have provided.

Sincerely,
Steve Williams City Manager

ORGANIZATIONAL CHART

City Council



Municipal Court Judge



City Manager
Steve Williams



City Secretary
Sheila Edmondson



Deputy City Manager
Brian James



EMS Chief
Jason Mabbitt



Assistant City Manager
Sarah Gonzalez



Economic Development
Scott Wayman



Police Chief
Jim Lowery



Parks & Recreation
Lauren Shrum



Planning & Community Development
Lesa Wood



Fire Chief
Greg Rodgers



Public Affairs
Linda Klepper



Public Works
Larry Busch

SCHERTZ
COMMUNITY • SERVICE • OPPORTUNITY



Human Resources
Jessica Kurz



Engineering
Kathy Woodlee

★ Council Appointed Officials ★

★ Executive Team ★

★ Directors ★



Finance
James Walters



Internal Services
Dawniecia L. Hardin Trussell



Library
Melissa Uhlhorn

EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

GENERAL FUND

Revenue: Revenues for FY 2023-24 Budget are expected to increase 3.9% from the FY 2022-23 year-end estimate. The largest contributor to this increase will be from property and sales taxes. The property taxes for FY 2022-23 are estimated to increase 5.8% and sales taxes are estimated to increase 7.0%. These increases are offset by a projected decrease in building permits and fees expected in FY 2023-24 as new development starts to slow down with the Federal Reserve tightening lending.
Expenses: The overall FY 2023-24 Budget increased 13.0% from the FY 2022-23 year- end estimates. This includes wage increases based on the Classification & Compensation Study be implemented in January 2024, 4 new personnel and a 4.7% ECI increase.

This budget also includes an additional $1 million in one-time funding for street preservation and maintenance.

Another notable increase is related to the replacement of all in-car cameras, body worn cameras, and TASERs for the police department. The existing camera systems are being discontinued by the manufacturer and need to be replaced. Due to the lack of support for the existing system, all the devices need to be replaced at once. Due to this, staff is proposing a lease and service plan that will pay $550,000 annually for 5 years to cover the new system.

City Council
The Proposed FY 2023-24 Budget increases 23.8% from the FY 2022-23 year-end estimates for in anticipated CPI increases and expenditures related to a City Charter review process.

City Manager
The FY 2023-24 Budget decreases 14.8% from the FY 2022-23 year-end estimates. The decrease is due to transferring the personnel related to Economic Development services to their own department in the General Fund and the removal of the Assistant to the City Manager position.

Municipal Court
The FY 2023-24 Budget increased 8.9% from FY 2023-24 year-end estimates for the proposed wage adjustments.

311 Customer Service
The FY 2023-24 Budget increases 6.2% from the FY 2022-23 year end estimates for the anticipated wage increases with no other changes to operation.

Planning and Zoning
The FY 2023-24 Budget increases by 41.0% from the FY 2022-23 year end estimate due to filling vacancies in the planner positions seen in FY 2022-23 and the anticipated wage increases for FY 2023-24.

Legal Services
The FY 2023-24 Budget increases 28.6% from the FY 2022-23 year end estimate. Staff has not needed to utilize legal services as much as past years and will continue to budget a downward trend if expenditures continue to fall.

Economic Development
The FY 2022-23 Budget transfers expenditures previously located in the City Manager and Non-Departmental budgets. The personnel did increase with the proposed wage adjustments and the amount paid into the TIRZ increased based on development located in the designated area of the Crossvine development.

City Secretary
The FY 2023-24 Budget increases 14.6% from the FY 2022-23 year-end estimate from the anticipated wage adjustments and the addition of part time Records Clerk position to aid with the increasing open records requests.

Non-Departmental
The FY 2023-24 Budget decreases 17.0% from the FY 2022-23 year-end estimate by transferring the Tax Abatement/TIRZ line and the local flavor grant to the new Economic Development department and is offset by setting the contingency accounts to $480,000 total.

Public Affairs
The FY 2023-24 Budget increases 6.0% from the FY 2022-23 year-end estimates. The increase is caused by the anticipated wage adjustments.

Engineering
The FY 2023-24 Engineering Budget increased 31.7% from the FY 2022-23 year-end estimate for two new positions, inspector and engineer, and vehicle replacements.

Police
The FY 2023-24 Budget increases 14.8% from the FY 2022-23 year-end estimates. 5 school resource officers are added to the position, but due to the difficulty in hiring police officers they are added without funding in the budget. If hired, the contract with Schertz- Cibolo-Universal City ISD will be updated and funds will be added to the budget. The increase in the budget is due to the anticipated wage adjustments, the new lease/maintenance program to replace the body cameras, in-car cameras, and the TASERs that is estimated at $550,000 per year for 5 years, and an increase in vehicle replacement due to price increases for vehicles.

Fire Rescue
The FY 2023-24 Budget will increase 13.2% from the FY 2022-23 year-end estimate. This increase comes from adding 3 new captain positions, promoting 3 Firefighters to Fire Apparatus Operators (FAO) and from anticipated wage adjustments.

Inspections
The FY 2023-24 Budget increases 16.2% from the FY 2022-23 year-end estimate with the anticipated wage adjustments.

Neighborhood Services
The FY 2023-24 Budget increases 0.4% from the FY 2022-23 year-end estimate. Fewer capital purchases almost offset the anticipated wage adjustments.

Streets
The FY 2023-24 Budget will increase 25.2% from the FY 2022-23 year-end estimate. Personnel increases with anticipated wage adjustments while staff has engaged contractors to resurface streets for the next year. Also being purchased is a asphalt lay down machine and a new truck.

Parks
The FY 2023-24 Budget will increase 0.7% from the FY 2022-23 year-end estimate. Personnel increases from the anticipated wage adjustment is mostly offset by fewer park improvements with the completion of existing projects.

Pools
The FY 2023-24 Budget will remain at the same level with no change in operations.

Event Facilities
The FY 2023-24 Budget will increase 14.5% from the FY 2022-23 year-end estimate for the anticipated wage adjustments.

Library
The Library FY 2023-24 Budget increases 7.6% from the FY 2022-23 year-end estimate with the anticipated wage increase. Library materials budget increases $15,000 and is offset in FY 2023-24 by fewer furniture replacements.

Animal Services
This budget was combined into the Police Department Budget.

Information Technology
The Information Technology FY 2023-24 Budget increases 9.6% from the FY 2022-23 year-end estimate. The increase is due to the anticipated wage adjustments, contractual software increases, and new server purchases for police officers' virtual terminals.

Human Resources
The FY 2023-24 Budget will increase 13.7% from the FY 2022-23 year-end estimate from the anticipated wage increases and adding $20,000 in unused employee wellness program funds from FY 2022-23 for future use.

Finance
The FY 2023-24 Budget will increase 2.1% from the FY 2022-23 year-end estimate. The anticipated wage increases are partially offset by reclassifying the vacant Senior Accountant position as an Accountant.

Purchasing & Asset Management
The FY 2023-24 Budget reflects an increase of 6.5% from the FY 2022-23 year-end estimate to account for training related to new staff certifications and anticipated wage increases.

Fleet Services
The FY 2023-24 Budget will decrease 12.9% from the FY 2022-23 year-end estimate due to anticipated wage increases and full year funding for the new Internal Services Director position that was created mid-FY 2022-23.

Facility Services
The FY 2023-24 Budget increases 5.1% from the FY 2022-23 year-end estimates due to anticipated wage adjustments. The building maintenance funds were moved from Maintenance Services to Capital Outlay to better track emergency repairs and routine maintenance versus building renovations and large repair projects.

City Assistance
The FY 2023-24 Budget will increase $10,000 from the FY 2022-23 year-end estimate for the Senior Citizens meal program with increased attendance.

Court Restricted Funds
The FY 2023-24 Budget will increase $9,000 from the FY 2022-23 estimate to match the projected revenue for 2023-24.

INTEREST & SINKING FUND

Revenue: Revenues for FY 2023-24 increase 15.4% from the FY 2022-23 estimate with higher property values and an increase in the I&S tax rate.
Expenses: The FY 2023-24 Budget will decrease 1.7% from the FY 2022-23 year-end estimate following the existing debt payment schedule.

WATER & SEWER FUND

Revenue: Revenues for FY 2023-24 Budget are expected to increase 1.8% from the FY 2022-23 year-end estimate due to account growth and fee increases.

Expenses: The FY 2023-24 Budget increases 7.1% from the FY 2022-23 year-end estimates for anticipated wage adjustments and costs of water purchases and wastewater treatment increasing.

Utility Billing
The FY 2023-24 Budget increases 11.1% from the FY 2022-23 year-end estimate due to anticipated wage adjustments and the addition of a Lead Clerk position and higher credit card fees as more customers pay by phone or online.

Administration
The FY 2023-24 Budget will increase 8.2% from the FY 2022-23 year-end estimate due to anticipated wage adjustments and the purchase of a replacement Combo Vac Truck, system monitoring upgrades and easement acquisition for future infrastructure.

Capital Recovery Fund - Water
The FY 2023-24 Budget will be set at $55,748 for any professional services or studies that need to be completed.

Capital Recovery - Sewer
The FY 2023-24 Budget will be set at $67,248 for any professional services or studies that need to be completed.

DRAINAGE FUND

Revenue: The FY 2023-24 Budget increase 4.7% from the FY 2022-23 year-end estimate from anticipated service additions.
Expenses: The FY 2023-24 Budget will increase 6.9% from the FY 2022-23 year-end estimate for anticipated wage adjustments and equipment replacements and additional drainage channel maintenance projects.

EMS FUND

Revenue: Revenues for FY 2023-24 Budget are expected to increase 6.9% from FY 2022- 23 year-end estimates from an increase in transports and new service contracts with customer cities.
Expenses: The FY 2023-24 Budget will increase 6.9% from the FY 2022-23 year-end estimate for anticipated wage adjustments and equipment replacements and additional drainage channel maintenance projects.

SCHERTZ ECONOMIC DEVELOPMENT CORPORATION (SEDC)

Revenue: The SEDC receives one-half of one percent of all sales and use tax generated within the City of Schertz. The revenue for FY 2023-24 is projected to increase by 9.3% from the FY 2023-24 year-end estimate. The increase is reflective of an increase in sales tax revenue of 7% and additional investment income makes up the remainder.
Expenses: The SEDC funds are restricted to those expenses authorized by the Texas Local Government Code sections 501 and 505. The expenses for FY 2023-24 are projected to increase 7.2% to utilize the maximum allowed Marketing and Promotion dollars. Unspent Marketing and Promotion dollars may be carried forward per State statute for Marketing and Promotion purposes.
Project Expenses: The SEDC is funding improvements to Lookout Rd, signalization, and upsizing of wastewater facilities in FY 2023-24.

SPECIAL EVENTS FUND

Revenue: Revenue budget has increased due to a trend increase to sponsorships and event participation. It is now set at $45,000 each year and any additional covers event expenses.
Expenses: The Special Events Fund FY 2023-24 Budget is set at $45,000 with no change in operations.

PUBLIC, EDUCATIONAL, AND GOVERNMENTAL ACCESS (PEG) FUND

Revenue: Revenues for FY 2023-24 Budget are expected to decrease by $10,000 from the FY 2022-23 year-end estimates as the community moves away from cable.
Expenses: The PEG Fund FY 2023-24 Budget decreased to $67,000 from the FY 2022- 23 year-end estimates with the continued implementation of the communication master plan.

HOTEL MOTEL TAX FUND

Revenue: Revenue for FY 2023-24 Budget is expected to decrease 16.1% from the FY 2022-23 year end estimates. FY 2022-23 received a lump sum of back taxes owed resulting in a higher revenue amount than is normal.
Expenses: The Hotel Motel Tax Fund FY 2023-24 Budget increases 2.2% from FY 2022- 23 year-end estimate. Fewer building maintenance and projects offset increases in the City Support Services grant program.

HOTEL MOTEL TAX FUND

Revenue: Revenue for FY 2023-24 Budget is expected to decrease 16.1% from the FY 2022-23 year end estimates. FY 2022-23 received a lump sum of back taxes owed resulting in a higher revenue amount than is normal.
Expenses: The Hotel Motel Tax Fund FY 2023-24 Budget increases 2.2% from FY 2022- 23 year-end estimate. Fewer building maintenance and projects offset increases in the City Support Services grant program.

PARK FUND

Revenue: The revenue for FY 2023-24 Budget is expected to be $100,000 in anticipation of new development which will pay into the fund.
Expenses: The FY 2023-24 Budget is set at $100,000 to utilize incoming funds for park improvements.

TREE MITIGATION

Revenue: The revenue for the FY 2023-24 Budget is expected to decrease 14.8% from 2022-23 year-end estimate following the previous years' trends.
Expenses: The FY 2023-24 Budget increases 7.1% from FY 2022-23 year-end estimate for additional tree planting.

ROADWAY IMPACT FEE AREA 1

The FY 2023-24 Budget will be set at $5,000 for any professional services or studies that need to be completed.

ROADWAY IMPACT FEE AREA 2

The FY 2023-24 Budget will be set at $58,000 for any professional services or studies that need to be completed and to reimburse developers for road construction.

ROADWAY IMPACT FEE AREA 3

The FY 2023-24 Budget will be set at $5,000 for any professional services or studies that need to be completed.

ROADWAY IMPACT FEE AREA 4

The FY 2023-24 Budget will be set at $3,000 for any professional services or studies that need to be completed.

LIBRARY FUND

Revenues: Revenue for FY 2023-24 is expected to increase $7,290 from the FY 2022-23 estimate with a withdraw from their fund balance.
Expenses: The Library Fund's FY 2023-24 Budget will increase $7,000 from the FY 2022- 23 year-end estimate for additional funding for library projects.

HISTORICAL COMMITTEE

Revenues: Revenue for FY 2023-24 will remain at the same funding allocation as FY 2022- 23.
Expenses: The Historical Committee's FY 2023-24 Budget will remain the same as the FY 2022-23 Budget.

BUDGET PROCESS

STRATEGIC PLANNING

At the beginning of the budget process, the City Council, City Management, and Department heads gather at a pre-budget retreat to discuss priorities and goals for the upcoming fiscal year budget.

REVENUE PROJECTION

The Finance Department staff develops revenue projections based upon trend analysis, anticipated changes in the local, state, and national economies, and discussions with other departments. The revenue projection is used to determine the financial limitations for the development of the budget.

BUDGET DEVELOPMENT

The budget was developed based on zero-base budgeting. Supplemental requests for capital items, new personnel, expanded services, or other items that do not fit within normal operating budgets are requested and justified separately. Upon completion of the proposed budget, department heads submit their budget request to the Finance Department for review, after which the budget is submitted to the City Manager for review and approval. The City Manager meets with his direct reports to discuss and adjust where needed.

BUDGET

The City Manager submits to the City Council a proposed operating budget City Councill meets for budget workshops to review the proposed budget and ensure it meets the priorities and goals set at the beginning of the budget process.

PUBLIC HEARINGS/BUDGET ADOPTION

Public hearings are held to inform the public about the proposed budget and tax rate and give citizens the opportunity to comment. The budget and tax rate take effect on October 1st.

PUBLIC HEARINGS/BUDGET ADOPTION

Public hearings are held to inform the public about the proposed budget and tax rate and give citizens the opportunity to comment. The budget and tax rate take effect on October 1st.

FY 2023-2024
BUDGET CALENDAR

DATE	ACTION
March	Pre Budget Retreat
April	Budget Kickoff- go over instructions for preparing budget, calendar and process. Departments submit Year end projections to Finance for review and approval.
May	Departments submit base budget and fee schedules to Finance for review and approval
June	City Management reviews budgets and supplemental requests
July	Fee Schedule is presented to Council. Tax rate is reviewed by Finance and City Manager.
August	Budget Retreat, Budget workshop, and first public hearing on Budget & Tax Rate. The preliminary Tax rate is set.
September	Second public hearing and vote on budget & tax rate
October	New budget in effect

BUDGET STRUCTURE

GENERAL FUND

The City's primary governmental operating fund. Allocates property taxes, sales taxes, fees, fines, and other revenue sources to provide basic City services, such as Police, Fire, Street Maintenance, Park Maintenance, Building Inspections, Support Services, and others. It is used to account for all financial resources that cannot otherwise be accounted for in other funds that have specific purposes.

INTEREST & SINKING FUND

This fund is used to account for the accumulation of resources for and the payment of general long-term debt principal and interest on city debt.

ENTERPRISE FUNDS

Enterprise funds are used to account for governmental activities that are similar to those found in private businesses. The major revenue source for these enterprise funds is the rate revenue generated from the customers who receive the services provided. Expenses for these services are paid for through revenue generated from services provided.

WATER & SEWER

Fund tracks revenue and expenses for the City's water, sewer, and solid waste functions and is managed by the Public Works Department.

CAPITAL RECOVERY WATER

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum.

CAPITAL RECOVERY SEWER

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum.

EMERGENCY MEDICAL SERVICES(EMS)

Schertz Emergency Medical Services responds to 911 requests for ambulance service across a 220 square mile service area that includes the municipalities of Schertz, Cibolo, Live Oak, Marion, Santa Clara, Selma, Universal City, western Guadalupe County, Comal County Emergency Services District (ESD) #6 (about 25% of Comal County including the City of Garden Ridge); and a small portion of unincorporated Bexar County.

DRAINAGE

The Public Works Drainage Division is responsible for the maintenance and management of drainage channels, stormwater inlets, floodways, road rights-of-way, alleys, and compliance with regulations, as well as reviewing subdivision plans and the issuance of permits for development that might affect drainage infrastructure.

SCHERTZ ECONOMIC DEVELOPMENT FUND

The mission of the City of Schertz Economic Development Corporation (SEDC) is to grow the Schertz economy through Projects.

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for the proceeds of certain specific revenue sources that are legally restricted to expenditures for specified purposes.

SPECIAL EVENTS
The Special Events Fund is designated to monitor and manage funds appropriated to host community events, sponsored or co-sponsored, by the City of Schertz.

PUBLIC, EDUCATIONAL, and GOVERNMENT (PEG) ACCESS FUND
The PEG Fund is dedicated to provide communication infrastructure in the City. This will allow the City to better reach the citizens with necessary information.

HOTEL/MOTEL TAX
Revenues for the Hotel/Motel Fund are derived from a 7% tax on rooms rented in the City. These revenues are used to support Schertz as a destination location.

PARK FUND
The Park Fund is a special fund designated to monitor and manage funds for the management of the City of Schertz Urban Forest and capital improvements of the City of Schertz Park System.

TREE MITIGATION
Tree mitigation fund is a special fund that is derived from revenue from permits for tree removal issued in connection with a building permit, subdivision plan, and site plan.

ROADWAY AREA 1-4
The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum.

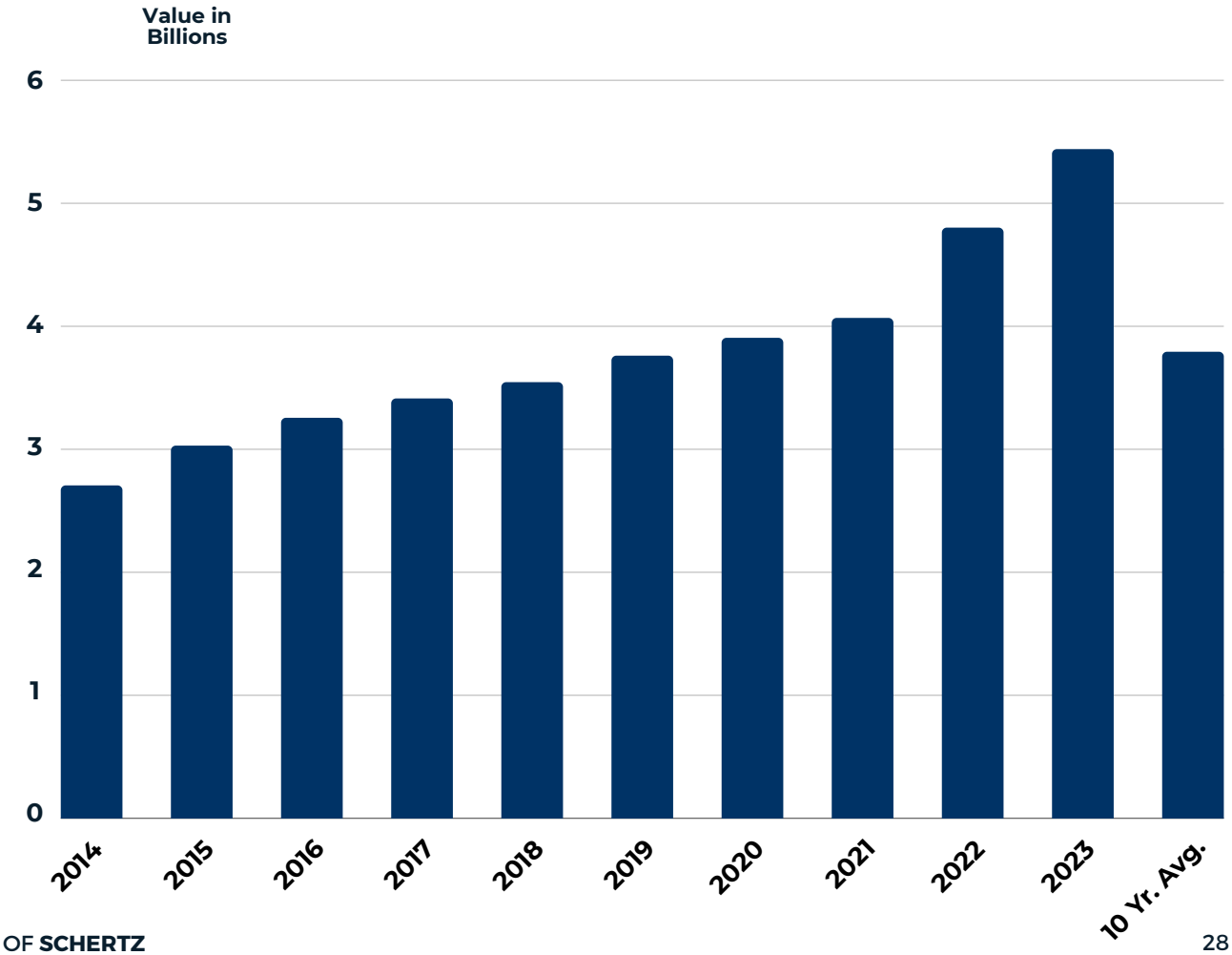
LIBRARY FUND
The purpose of the Library Advisory Board is to provide citizen input to the City of Schertz on Library policy and operation and to raise community awareness of the library and its services.

HISTORICAL COMMITTEE
This function is funded from the Special Events Fund by a transfer. The Historical Committee reviews locations for possible historic value and distributes books about the history of Schertz.

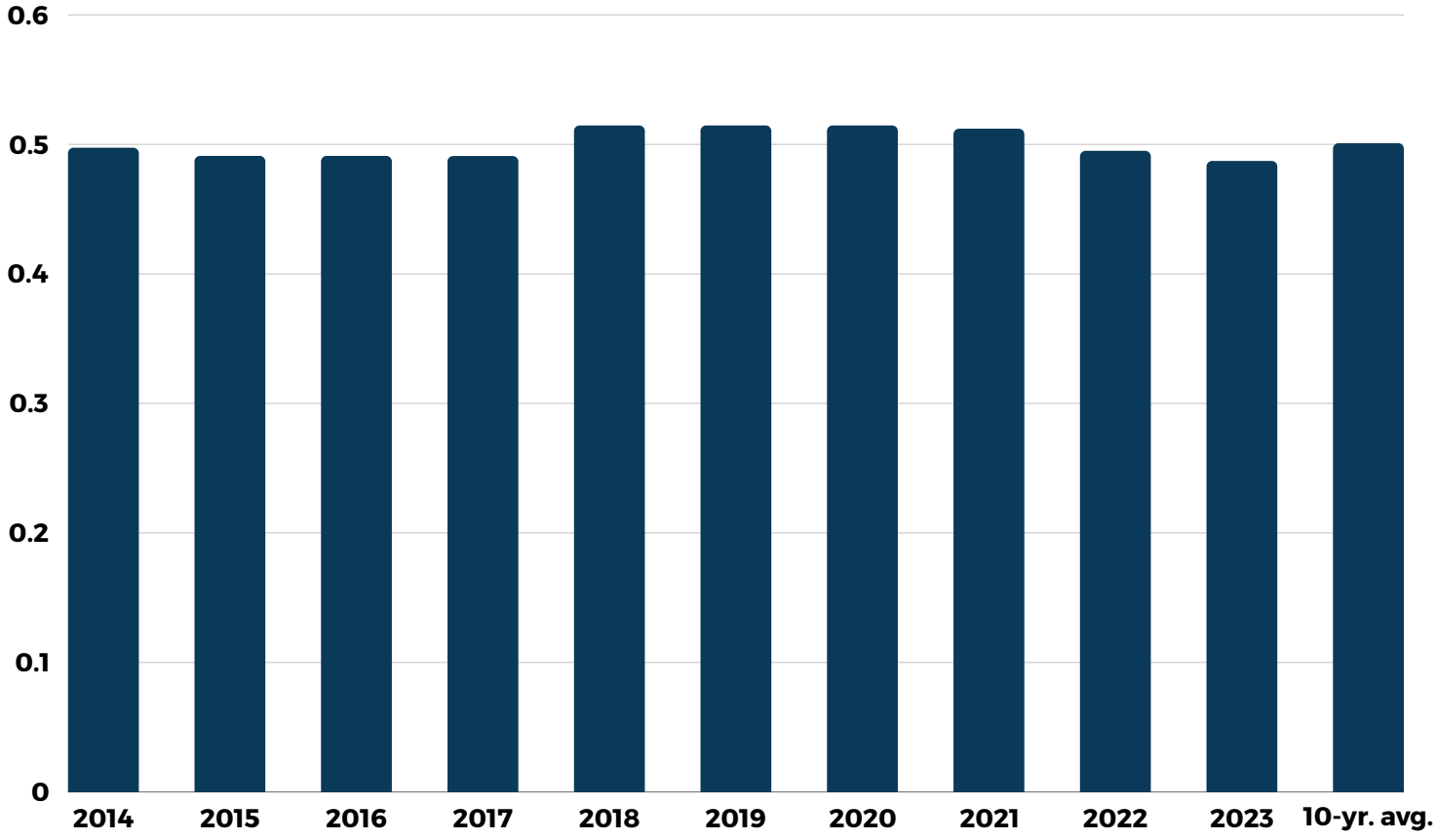
GENERAL FUND

TAX YEAR RATES AND PROPERTY EVALUATION		
YEAR	**RATE**	**TOTAL TAXABLE VALUATION**
2014	0.4974	$2,706,308,881
2015	0.4911	$3,029,803,646
2016	0.4911	$3,255,978,906
2017	0.4910	$3,413,283,122
2018	0.5146	$3,545,808,786
2019	0.5146	$3,761,245,673
2020	0.5146	$3,906,217,828
2021	0.5121	$4,068,009,738
2022	0.4950	$4,802,195,802
2023	0.4872	$5,440,641,228

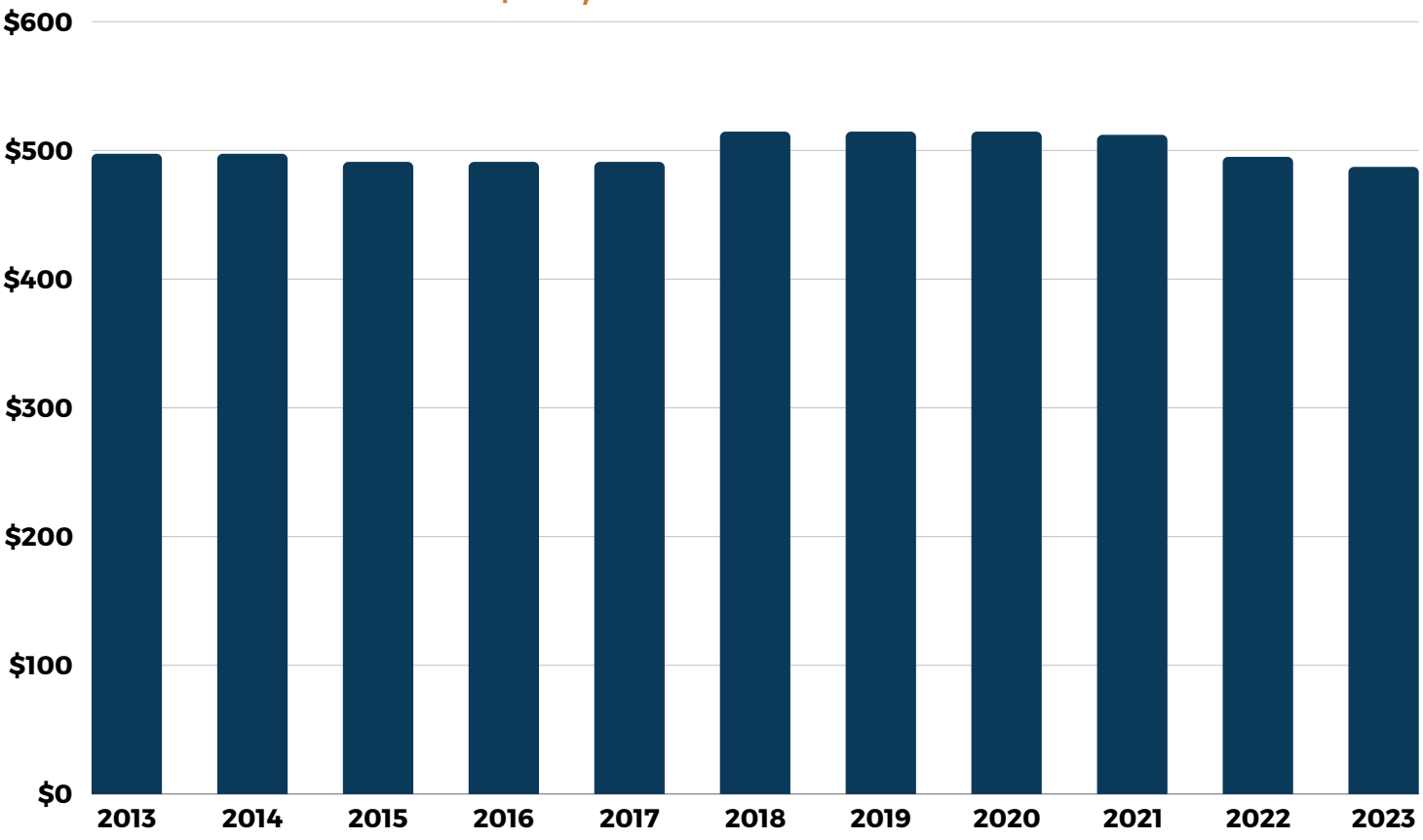
TAXABLE ASSESED PROPERTY VALUES



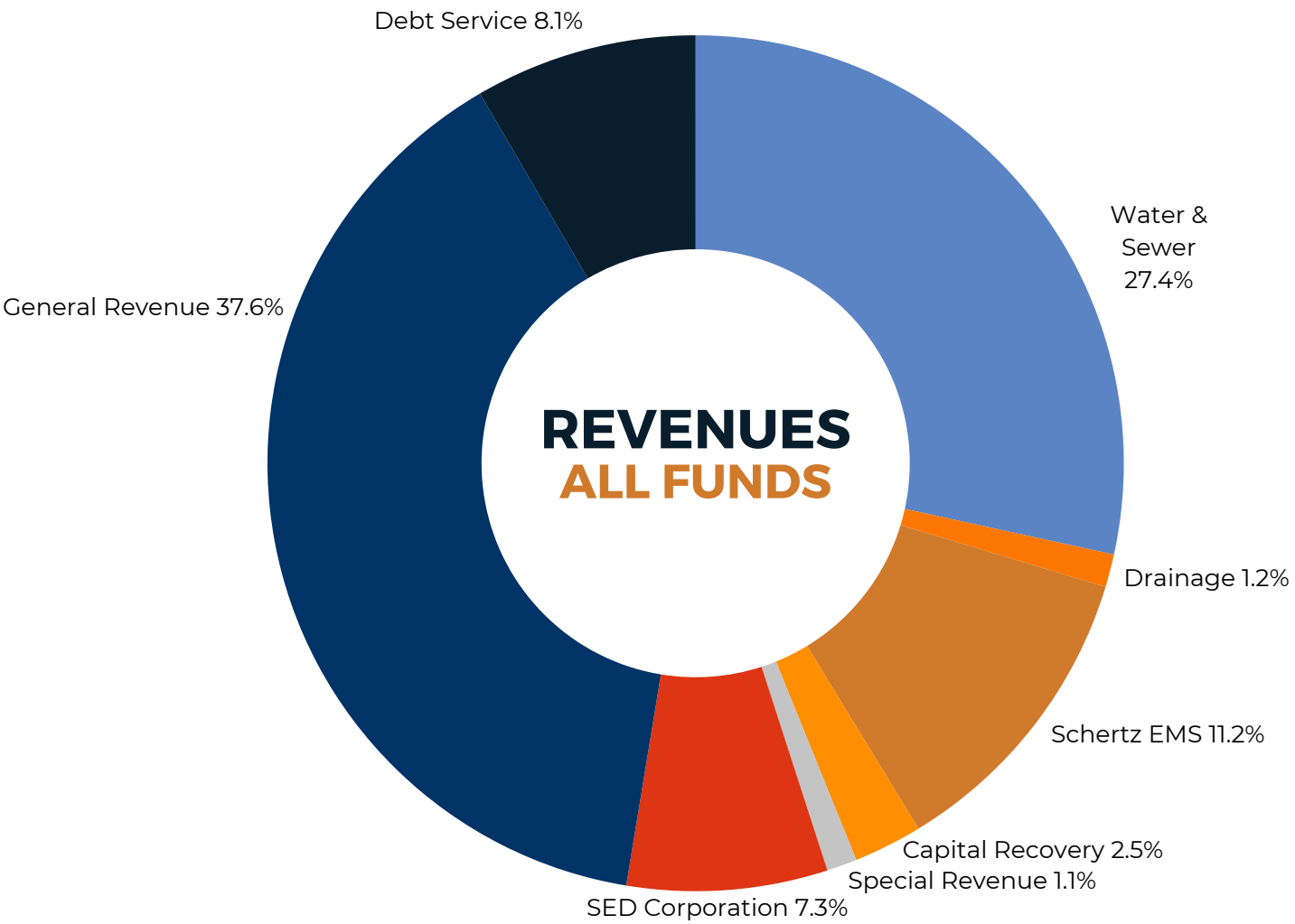
RATE PER HUNDRED VALUATION



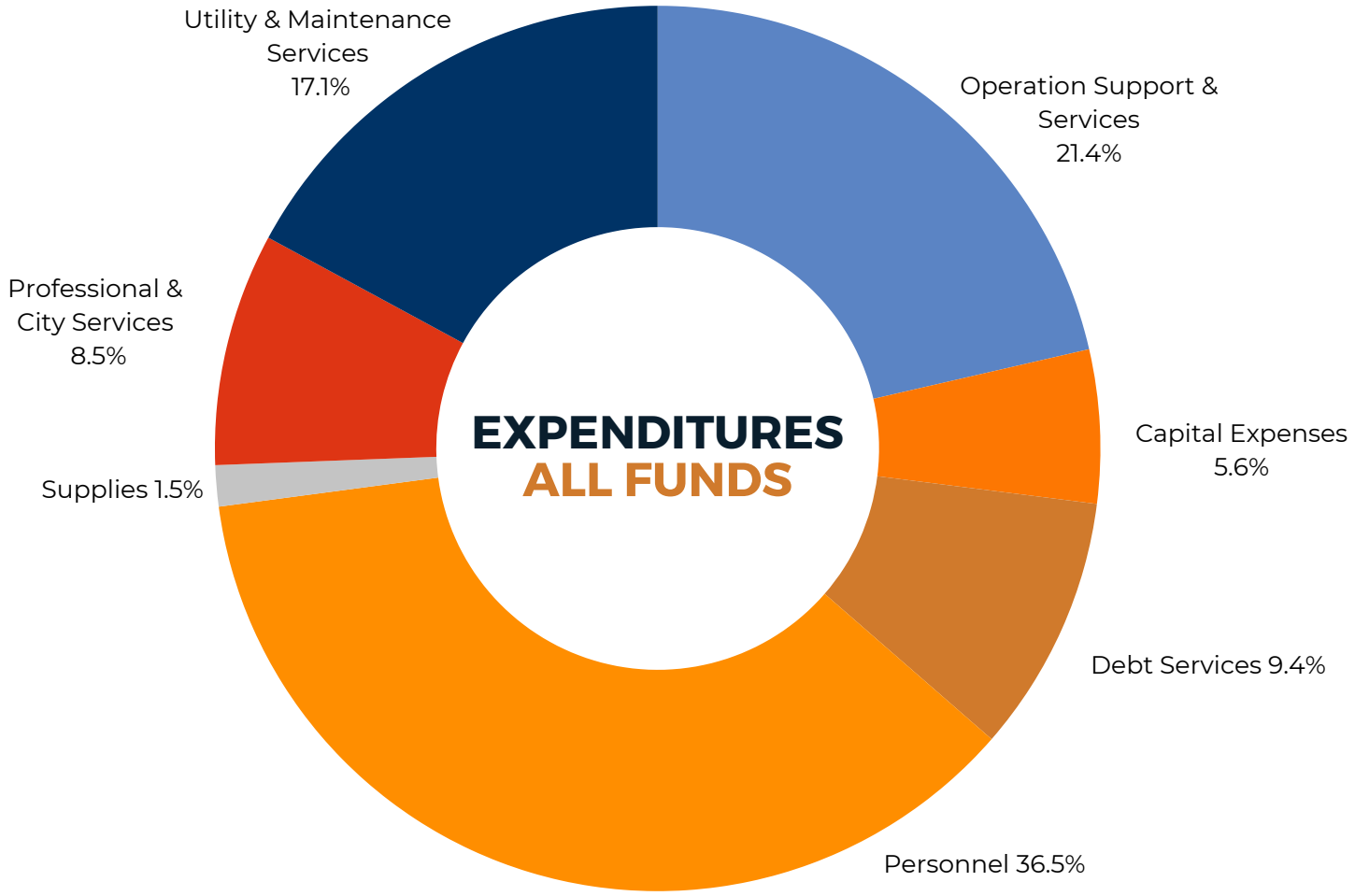
TAX ON $100,000 VALUATION BY YEAR



REVENUES - ALL FUNDS	
GENERAL REVENUE	$47,390,488
DEBT SERVICES	$9,335,000
WATER & SEWER	$31,504,800
DRAINAGE	$1,376,623
SCHERTZ EMS	$12,860,223
CAPITAL RECOVERY	$2,846,435
SPECIAL REVENUE	$1,228,450
HISTORICAL COMMITTEE	$11,750
SED CORPORATION	$8,407,000
TOTAL	**$114,960,769**

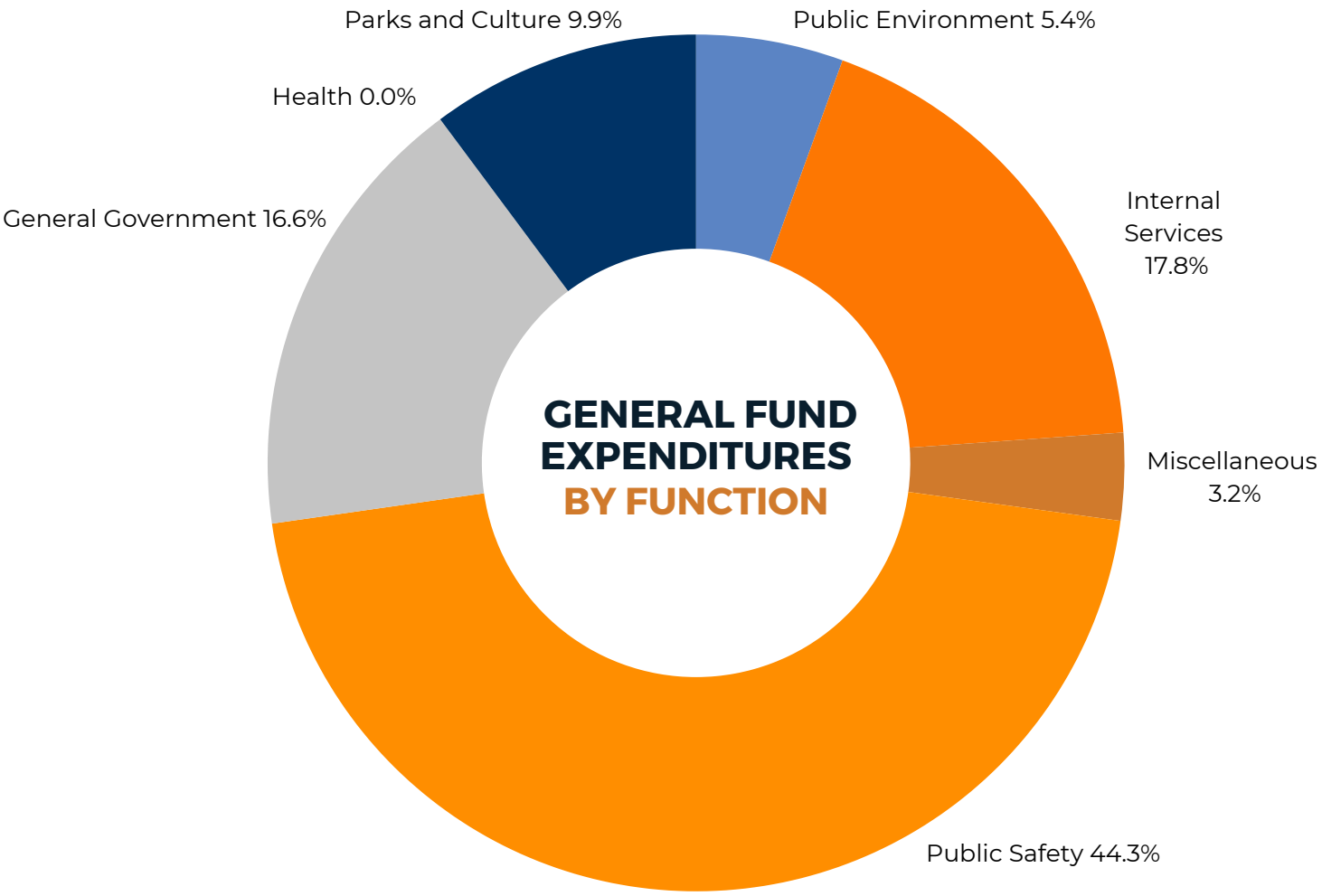


EXPENDITURES - ALL FUNDS	
DEBT SERVICE	$11,115,131
PERSONNEL	$43,408,010
SUPPLIES	$1,753,378
PROFESSIONAL & CITY SERVICES	$10,063,223
UTILITY & MAINTENANCE SERVICES	$20,372,344
OPERATION SUPPORT & SERVICES	$25,454,391
CAPITAL EXPENSE	$6,658,070
TOTAL	**$118,824,547**

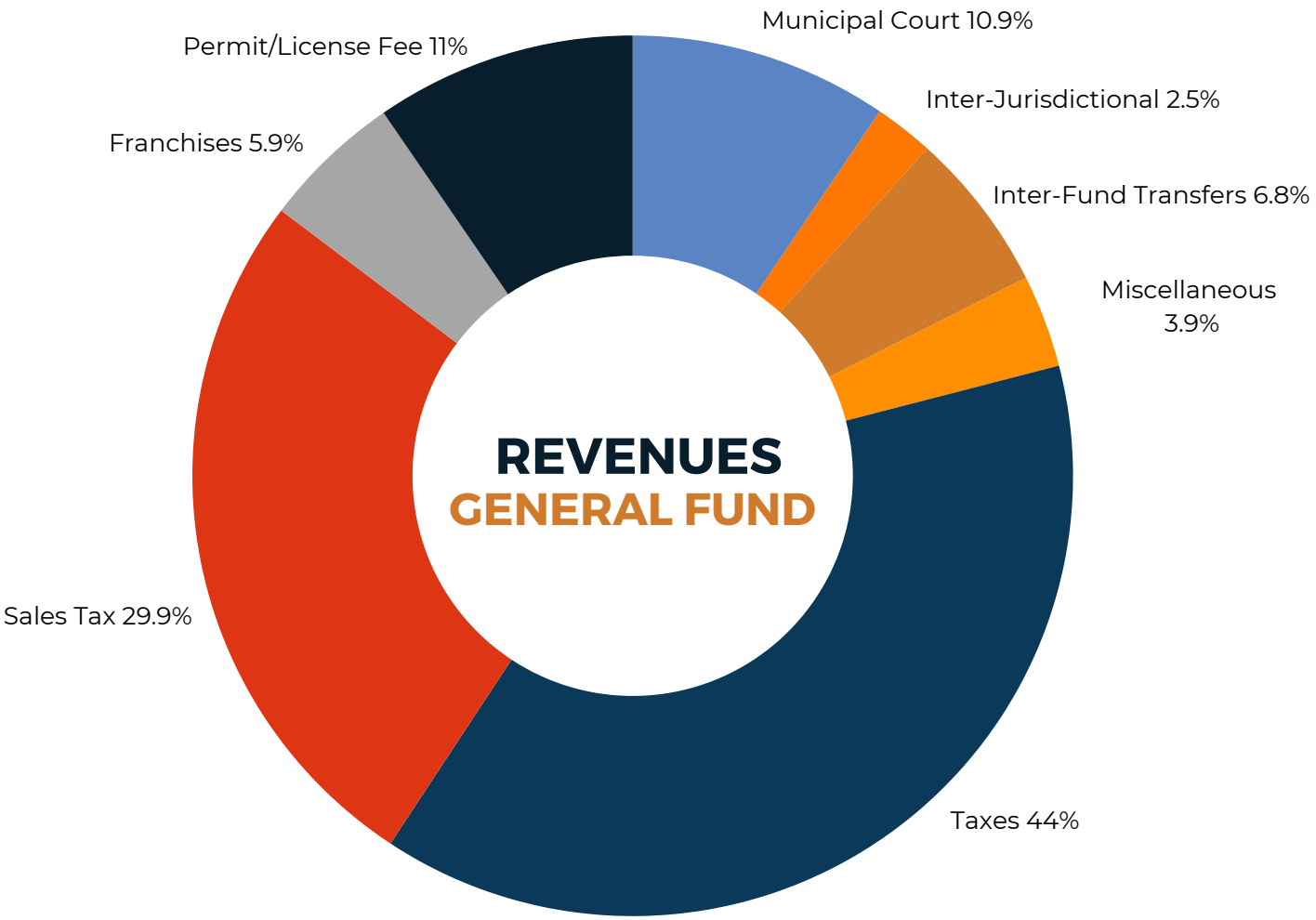


FUND BALANCE - ALL FUNDS				
	Estimated Beginning Balance 10/01/2023	**FY 2024 Adopted Revenues**	**FY 2024 Adopted Expenditures**	**Budgeted Ending Balance 09/30/2024**
GENERAL FUND	16,615,339	(2,564,504)		14,050,835
SPECIAL EVENTS	160,285	--		160,285
PUBLIC, Ed., & GOV. FUND	46,766	--		46,766
TAX I&S FUND	429,526	--		429,526
WATER & SEWER FUND	27,906,968	262,899		28,169,867
CAPITAL RECOVERY FUND	7,042,124	1,799,004		8,841,128
DRAINAGE FUND	564,400	(217,584)		346,816
EMS FUND	4,247,711	(780,613)		3,467,098
SEDC FUND	19,528,838	(4,578,053)		14,950,785
HOTEL TAX FUND	3,162,859	640,635		3,803,494
PARK FUND	(37,902)	--		(37,902)
TREE MITIGATION FUND	678,495	10,750		689,245
LIBRARY BOARD	64,274	(8,000)		56,274
HISTORICAL COMMITTEE	18,608	2,500		21,108
ALL FUNDS	80,428,292	(5,432,966)		74,995,326

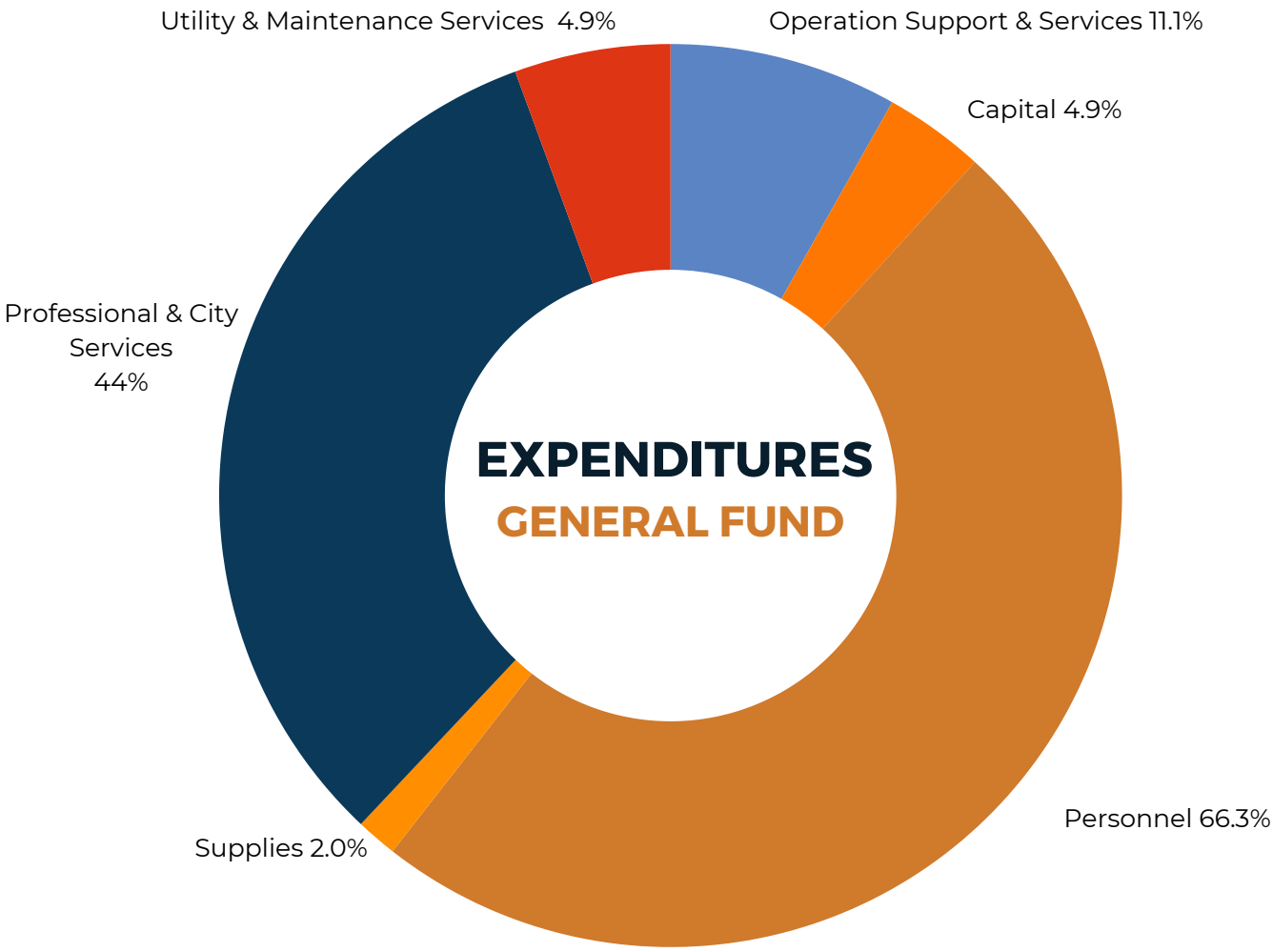
GENERAL FUND EXPENDITURES - BY FUNCTION	
PUBLIC SAFETY	$23,553,629
GENERAL GOVERNMENT	$8,281,168
HEALTH	--
PARKS & CULTURE	$4,942,072
PUBLIC ENVIRONMENT	$2,720,161
INTERNAL SERVICES	$8,880,296
MISCELLANEOUS EXPENSE	$1,577,666
TOTAL	**$49,954,992**



GENERAL FUND - REVENUES	
TAXES	$20,838,000
SALES TAX	$14,180,000
FRANCHISES	$2,795,000
PERMITS/LICENSE/FEES	$2,921,580
MUNICIPAL COURT	$413,980
INTER-JURISDICTIONAL	$1,196,684
INTER-FUND TRANSFERS	$3,204,837
MISCELLANEOUS INCOME	$1,840,407
TOTAL	**$47,390,488**



GENERAL FUND - EXPENDITURES	
PERSONNEL	$33,104,592
SUPPLIES	$980,373
PROFESSIONAL & CITY SERVICES	$4,093,290
UTILITY & MAINTENANCE SERVICES	$3,772,019
OPERATION SUPPORT & SERVICES	$5,542,494
CAPITAL EXPENSE	$2,462,224
TOTAL	**$49,954,992**



FUND: 101 GENERAL FUND

DESCRIPTION

The General Fund is the City's primary governmental operating fund. It is used to account for all financial resources that cannot otherwise be accounted for in other funds that have specific purposes, such as the Water and Sewer Fund or Special Revenue Funds. All general tax revenues, franchise fees, permits, interest income and any other fees that are not allocated by law or otherwise restricted to other funds are accounted for in this fund. It accounts for the majority of City services, like Police, Fire, Parks, Community Development, Library, and internal support services.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenues				
Taxes	$27,294,411	$28,794,951	$32,687,232	$35,018,000
Franchises	2,226,361	2,494,637	2,751,000	2,795,000
Permits	1,547,780	2,167,429	1,718,310	1,419,300
Licenses	45,600	45,620	9,120	9,120
Fees	1,975,216	2,255,861	2,210,643	1,896,140
Fines & Forfeitures	8,477	10,590	11,000	11,000
Inter-Jurisdictional	899,348	961,604	1,180,682	1,196,684
Fund Transfers	2,893,814	3,123,769	3,112,873	3,204,837
Miscellaneous	720,561	1,053,268	1,912,672	1,840,407
Total	*$37,611,600*	*$40,898,652*	*$45,593,532*	*$47,390,488*
Expenses				
General Government	$6,315,829	$6,573,414	$6,890,426	$8,281,168
Public Safety	17,489,515	18,633,808	20,671,256	23,553,629
Public Environment	1,413,809	1,926,603	2,561,705	2,720,161
Parks & Recreation	2,506,318	2,577,796	3,465,317	3,555,854
Cultural	1,040,278	1,144,684	1,288,728	1,386,318
Internal Service	6,808,023	7,169,922	8,176,287	8,880,296
Misc & Projects	2,616,394	2,218,615	1,158,870	1,577,666
Total	*$38,190,165*	*$40,244,842*	*$44,212,589*	*$49,954,992*
Change in Fund Balance	*-$578,566*	*$653,811*	*$1,380,943*	*-$2,564,504*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue:
Revenues for FY 2023-24 Budget are expected to increase 3.9% from
the FY 2022-23 year-end estimate. The largest contributor to this increase will be from property and sales taxes. The property taxes for FY 2022-23 are estimated to increase 5.8% and sales taxes are estimated to increase 7.0%.
These increases are offset by a projected decrease in building permits and fees expected in FY 2023-24 as new development starts to slow down with the Federal Reserve tightening lending.

This budget also includes an additional $1 million in one-time funding for street preservation and maintenance.

Another notable increase is related to the replacement of all in-car cameras, body worn cameras, and TASERs for the police department. The existing camera systems are being discontinued by the manufacturer and need to be replaced. Due to the lack of support for the existing system, all the devices need to be replaced at once. Due to this, staff is proposing a lease and service plan that will pay $550,000 annually for 5 years to cover the new system.

101 GENERAL FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
FINANCIAL SUMMARY				
REVENUE SUMMARY				
Taxes	28,794,951	32,305,000	32,687,232	35,018,000
Franchises	2,494,637	2,550,000	2,751,000	2,795,000
Permits	2,167,430	1,717,800	1,718,310	1,419,300
Licenses	36,543	45,620	9,120	9,120
Fees	2,255,861	2,189,200	2,210,643	1,896,140
Fines	10,590	9,000	11,000	11,000
Inter-jurisdictional	961,603	1,151,352	1,180,682	1,196,684
Inter-Fund Transfers	3,123,769	4,208,028	3,112,873	3,204,837
Miscellaneous	1,053,113	940,225	1,912,672	1,840,407
TOTAL REVENUES	40,898,497	45,116,225	45,593,532	47,390,488
EXPENDITURE SUMMARY				
GENERAL GOVERNMENT				
CITY COUNCIL	100,694	133,870	122,431	151,565
CITY MANAGER	1,341,557	1,379,658	1,147,527	977,360
MUNICIPAL COURT	372,395	416,702	410,937	447,441
CUSTOMER RELATIONS-311	118,400	121,062	130,227	138,257
PLANNING & ZONING	630,653	376,096	319,646	450,686
LEGAL SERVICES	110,717	137,200	70,000	90,000
ECONOMIC DEVELOPMENT	-	-	-	1,548,032
CITY SECRETARY	221,127	233,574	209,992	240,733
NONDEPARTMENTAL	2,140,781	2,554,199	2,637,774	2,190,286
PUBLIC AFFAIRS	632,794	662,484	636,840	674,912
ENGINEERING	904,297	1,263,845	1,205,052	1,371,896
TOTAL GENERAL GOVERNMENT	6,573,415	7,278,690	6,890,426	8,281,168
PUBLIC SAFETY				
POLICE	10,233,037	11,754,147	11,556,941	13,269,814
FIRE & RESCUE	7,029,409	7,653,804	7,408,602	8,385,016
INSPECTIONS	1,011,446	1,271,297	1,179,514	1,370,411
NEIGHBORHOOD SERVICES	358,450	525,497	526,197	528,388
TOTAL PUBLIC SAFETY	18,632,342	21,204,745	20,671,254	23,553,629

101 GENERAL FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
PUBLIC ENVIRONMENT				
STREETS	1,926,603	2,587,507	2,561,705	2,720,161
TOTAL PUBLIC ENVIRONMENT	1,926,603	2,587,507	2,561,705	2,720,161
PARKS & RECREATION				
PARKS	1,593,522	2,312,157	2,367,606	2,384,461
POOLS	589,272	580,824	594,102	594,552
COMMUNITY/CIVIC CENTER	395,000	466,985	503,609	576,841
TOTAL PARKS & RECREATION	2,577,794	3,359,966	3,465,317	3,555,854
CULTURAL				
LIBRARY	1,144,684	1,292,795	1,288,728	1,386,218
TOTAL CULTURAL	1,144,684	1,292,795	1,288,728	1,386,218
INTERNAL SERVICE				
INFORMATION TECHNOLOGY	2,653,434	3,063,097	3,060,791	3,355,379
HUMAN RESOURCES	654,569	768,340	751,610	854,880
FINANCE	728,343	755,468	776,977	792,929
PURCHASING & ASSET MANAGEMENT	277,858	295,370	308,373	328,466
FLEET SERVICE	1,217,320	1,351,130	1,316,348	1,486,000
BUILDING MAINTENANCE	1,638,402	1,956,575	1,962,187	2,062,642
TOTAL INTERNAL SERVICE	7,169,926	8,189,980	8,176,286	8,880,296
MISCELLANEOUS				
PROJECTS	1,930,112	850,000	850,204	1,250,000
CITIZENS ASSISTANCE	282,518	339,806	307,666	317,666
COURT RESTRICTED FUNDS	5,985	12,740	1,000	10,000
TOTAL MISCELLANEOUS	2,218,615	1,202,546	1,158,870	1,577,666
TOTAL EXPENDITURES	40,243,379	45,116,229	44,212,586	49,954,992
OVER/UNDER	655,118	(4)	1,380,946	(2,564,504)
FUNDING FROM RESERVES	-	(1,086,155)	-	-
BEGINNING FUND BALANCE	14,579,275	15,234,393	15,234,393	16,615,339
ENDING FUND BALANCE	15,234,393	14,148,234	16,615,339	14,050,835

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
REVENUES					
Taxes					
000-411100	Advalorem Tax - Current	15,626,509	17,965,000	17,965,000	19,100,000
000-411110	Disable Veterans Assist Pymnt	897,969	1,100,000	1,179,232	1,500,000
000-411200	Advalorem Tax - Delinquent	22,661	50,000	100,000	50,000
000-411300	Advalorem Tax - P&I	114,391	80,000	100,000	100,000
000-411500	Sales Tax Revenue-General Fund	12,050,030	13,040,000	13,255,000	14,180,000
000-411700	Mixed Beverage	83,391	70,000	88,000	88,000
Total Taxes		28,794,951	32,305,000	32,687,232	35,018,000
Franchises					
000-421200	Center Point/Entex Energy	126,358	120,000	135,000	145,000
000-421220	City Public Service	1,233,886	1,200,000	1,300,000	1,400,000
000-421240	Guadalupe Valley Elec Co-op	524,779	475,000	535,000	550,000
000-421250	New Braunfels Utilities	77,047	80,000	80,000	85,000
000-421300	Time Warner/Paragon Cable	307,341	325,000	300,000	290,000
000-421460	AT&T Franchise Fee	22,858	75,000	40,000	30,000
000-421480	Other Telecom Franchise	26,551	100,000	177,000	100,000
000-421500	Solid Waste Franchise Fee	175,817	175,000	184,000	195,000
Total Franchises		2,494,637	2,550,000	2,751,000	2,795,000
Permits					
000-431100	Home Occupation Permit	350	550	210	550
000-431205	Bldg Permit - Residential	337,018	513,000	225,000	320,000
000-431210	Bldg Permit - Commercial	890,051	347,000	650,000	350,000
000-431215	Bldg Permit - General	281,150	328,000	300,000	300,000
000-431300	Mobile Home Permit	100	-	100	400
000-431400	Signs Permit	6,047	5,500	5,500	5,500
000-431500	Food Establishment Permit	69,075	71,000	71,000	70,000
000-431700	Plumbing Permit	93,030	123,000	100,000	90,000
000-431750	Electrical Permit	62,500	70,000	65,000	65,000
000-431800	Mechanical Permit	47,480	60,000	50,000	50,000
000-431900	Solicitor/Peddler Permit	2,800	2,000	2,000	2,800
000-431950	Animal/Pet Permit	400	250	-	250
000-432000	Certificate of Occupancy Permit	7,550	9,500	9,500	9,000
000-432100	Security Alarm Permit	40,027	43,000	35,000	35,800
000-432300	Grading/Clearing Permit	27,220	15,000	25,000	15,000
000-432400	Development Permit	273,966	100,000	150,000	75,000
000-435000	Fire Permit	28,666	30,000	30,000	30,000
Total Permits		2,167,430	1,717,800	1,718,310	1,419,300

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Licenses					
000-441000	Alcohol Beverage License	8,243	8,500	9,000	9,000
000-441300	Mobile Home License	120	120	120	120
000-442000	Contractors License	28,180	37,000	-	-
Total Licenses		36,543	45,620	9,120	9,120
Fees					
000-451000	Municipal Court Fines	475,979	525,000	380,000	300,000
000-451010	Texas Motor Carrier Fines	21,954	30,000	-	-
000-451015	CVE Out of Service	1,950	3,000	-	-
000-451100	Arrest Fee	15,354	12,000	11,545	9,600
000-451110	Expunction Fee	-	-	-	340
000-451200	Warrant Fees	54,749	53,000	44,000	36,000
000-451220	Officer Jury Fee	-	-	150	200
000-451340	Judicial Fee - City	344	300	219	240
000-451400	Traffic Fine Costs TTL	6,588	6,000	4,719	3,600
000-451510	Juvenile Court Fee	2,877	3,000	1,851	1,800
000-451520	Truancy Fees	15,115	14,000	11,884	9,600
000-451530	Local Municipal Jury Fund	295	150	230	200
000-451600	Technology Fund Fee	14,171	13,000	10,898	8,400
000-451700	Security Fee	16,232	15,000	12,590	9,000
000-451800	Time Payment Fee - City	4,847	4,000	4,360	3,000
000-451850	State Fines 10% Service Fee	24,548	15,000	22,000	18,000
000-451900	DPS Payment - Local	4,427	4,000	3,288	3,000
000-452000	Child Safety Fee	4,842	5,000	3,949	3,000
000-452100	Platting Fees	55,250	54,000	54,000	54,000
000-452200	Site Plan Fee	23,000	23,000	23,000	23,000
000-452300	Plan Check Fee	592,969	570,000	570,000	550,000
000-452320	Tree Mitigation Admin Fee	11,550	15,000	15,000	15,000
000-452400	BOA/Variance Fees	3,500	2,500	2,500	2,500
000-452600	Specific Use/Zone Chng Fee	37,250	26,450	26,450	26,450
000-452710	Zoning Ltr&Dev Rights	4,800	2,550	2,550	2,550
000-453100	Reinspection Fees	185,725	190,000	190,000	190,000
000-453110	Swim Pool Inspection Fee	990	2,900	2,900	2,900
000-453200	Lot Abatement	7,265	6,700	9,000	6,500
000-453211	Admin Fee-Inspections	10,400	10,000	10,000	5,000
000-453710	Foster Care	50	500	500	500

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Fees continued					
000-454200	Pool Gate Admission Fee	25,595	22,000	22,000	22,000
000-454300	Seasonal Pool Pass Fee	6,885	4,000	6,000	6,000
000-456110	Senior Center Memberships	23,718	16,000	23,000	23,000
000-456120	Senior Center Meal Fee	23,797	20,000	34,000	25,000
000-456500	Hazard Material Fee	-	5,000	-	-
000-456600	Fire Re-inspection Fee	100	700	-	-
000-458000	Sale of General Fixed Assets	37,572	-	30,000	-
000-458110	Sale of Merchandise-Gov Deals	19,910	100,000	130,000	60,000
000-458400	Civic Center Rental Fees	315,026	225,000	295,000	250,000
000-458401	Capital Recover Fee-Civic Center	4,375	-	-	-
000-458402	Civic Center Ancillary Fees	2,115	-	-	-
000-458450	North Center Rental Fees	40,588	28,000	37,000	30,000
000-458460	Senior Center Rental	4,200	7,000	8,400	8,400
000-458500	Community Center Rental Fees	53,370	40,000	50,000	43,000
000-458501	Community Center Service Fees	900	-	-	-
000-458510	Grand Ballroom Rental Fees	(30,694)	-	-	-
000-458520	Cut-Off Hall Rental Fees	600	-	-	-
000-458540	Bluebonnet Hall Rental Fees	(3,138)	-	-	-
000-458550	Pavilion Rental Fees	26,775	25,000	25,000	25,000
000-458551	Equipment Rentals-Parks	40	-	100	100
000-458560	Chamber of Commerce Rent	5,850	7,800	7,800	7,800
000-458570	Non-Resident SYSA League	7,500	10,000	10,000	10,000
000-458590	Cancellation Fees-Event Rental	2,150	1,500	3,500	3,500
000-458650	Nonresident User Fee- BVYA	8,240	-	7,600	7,000
000-458660	BVYA Utility Reimbursement	10,134	15,000	15,000	15,000
000-458670	SYSA Utility Reimbursement	8,486	7,500	7,500	7,500
000-458675	Lions Futbol Utility Reimbursement	15,548	15,000	18,000	15,000
000-458685	Recreation Programs	(25)	1,000	15,000	10,000
000-458685.0(	Rec Prgrm-Kickball Leagues	7,305	2,600	4,000	3,000
000-458700	Vehicle Impoundment	13,070	-	12,000	12,300
000-459200	NSF Check Fee	-	-	100	-
000-459300	Notary Fee	60	50	60	60
000-459600	Animal Adoption Fee	11,305	12,000	14,000	11,100
000-459700	Pet Impoundment Fee	11,870	13,000	13,000	12,000
000-459800	Police Reports Fee	5,613	5,000	5,000	5,000
Total Fees		2,255,861	2,189,200	2,210,643	1,896,140
Fines					
000-463000	Library Fines	10,590	9,000	11,000	11,000
Total Fines		10,590	9,000	11,000	11,000

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Inter-Jurisdictional					
000-473100	Bexar Co - Fire	7,026	21,077	21,077	21,077
000-473200	City of Seguin-Fire Contract	30,665	30,107	34,380	30,107
000-473300	Guadalupe Co-Library	217,152	220,000	217,152	220,000
000-474200	Library Services-Cibolo	40,000	40,000	40,000	40,000
000-474210	Library Services-Selma	24,825	25,000	25,275	23,000
000-474400	Dispatch Service-Cibolo	243,000	160,000	160,000	160,000
000-474600	School Crossing Guard-Bexar Co	41,882	36,000	40,000	40,000
000-474610	School Cross Guard-Guadalupe C	48,098	41,000	48,000	48,000
000-474620	School Crossing Guards - Comal	14,571	1,900	15,405	10,000
000-474700	School Officer Funding	275,634	551,268	551,268	567,000
000-474750	Crime Victim Liaison Agreement	18,750	25,000	28,125	37,500
Total Inter-Jurisdictional		961,603	1,151,352	1,180,682	1,196,684
Fund Transfers					
000-480000	Indirect Costs -EMS	212,740	216,994	216,994	221,334
000-480100	Indirect Costs -Hotel	74,443	69,915	69,915	80,265
000-481000	Transfer from Reserves	-	1,086,155	-	-
000-485000	Interfund Charge-Drainage-5%	308,010	320,073	320,073	265,625
000-486000	Interfund Charges - Water	1,478,230	1,493,620	1,493,620	1,540,372
000-486100	Transfer In	37,853	-	-	-
000-486202	Transfer In - W&S	-	4,000	-	4,000
000-486203	Transfer In - EMS	-	4,000	-	4,000
000-486204	Transfer In - Drainage	-	1,000	-	1,000
000-487000	Interfund Charges-Fleet	505,509	470,050	470,050	541,358
000-488000	Interfund Charges-4B	506,984	542,221	542,221	546,883
Total Fund Transfers		3,123,769	4,208,028	3,112,873	3,204,837

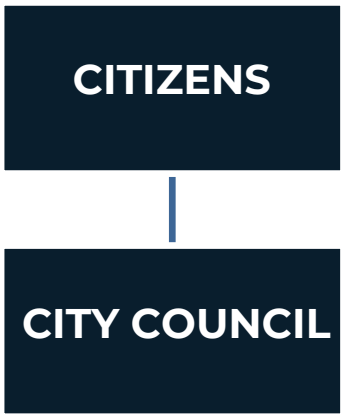
101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Miscellaneous					
000-491000	Interest Earned	16,674	25,000	160,000	200,000
000-491200	Investment Income	157,926	250,000	815,000	1,000,000
000-491900	Unrealized Gain/Loss-CapOne	(83,864)	-	-	-
000-493000	Donations-Others	-	375	-	-
000-493120	Donations-Public Library	1,563	10,000	2,000	5,000
000-493400	Donations-Animal Control	4,787	5,000	5,000	5,000
000-493465	Donations-Senior Center	4,874	10,000	2,500	1,000
000-493503	Donation-Fire Rescue	625	1,000	150	-
000-493618	Donation - Veteran's Memorial	2,930	1,250	2,025	3,000
000-493700	July 4th Activities	28,417	26,000	33,300	28,000
000-493701	Proceeds-Holidazzle	21,640	12,500	16,070	14,000
000-493704	Moving on Main	8,700	4,000	12,000	8,500
000-493706	Music, Movies in the Park	8,000	8,000	8,000	8,000
000-493707	Cornhole League	1,230	2,000	2,200	2,000
000-494481	LawEnforcemtOfficersStnd&	4,152	5,000	4,107	4,107
000-495100	Mobile Stage Rental Fees	3,600	-	1,550	1,500
000-497000	Misc Income-Gen Fund	74,078	60,000	60,000	60,000
000-497005	Schertz Magazine Advertising	142,893	145,000	122,000	125,000
000-497100	Misc Income-Police	9,553	9,000	9,000	9,000
000-497200	Misc Income-Library	4,060	3,000	5,900	6,000
000-497210	Misc Income-Library Copier	14,310	14,000	16,000	16,000
000-497300	Misc Income-Animal Control	420	500	870	800
000-497400	Misc Income-Streets Dept	33,954	50,000	35,000	40,000
000-497460	Misc Income-Parks	75	-	100	-
000-497500	Misc Income-TML Ins. Claims	23,065	25,000	45,000	30,000
000-497550	Misc Income-TML WC Reimbursmnt	58,164	10,000	10,000	10,000
000-497600	Misc Income-Vending Mach	2,407	1,600	2,500	2,500
000-497610	Misc Income-Muni Court	4	-	400	-
000-498000	Reimbursmnt-Gen Fund	-	20,000	20,000	20,000
000-498105	Reimbursmt Police OT-DEA	27,539	35,000	35,000	33,000
000-498110	Reimburmnt Fire-Emg Acti-OT	473,242	200,000	480,000	200,000
000-498150	Reimbursement - Library	8,094	7,000	7,000	8,000
Total Miscellaneous		1,053,113	940,225	1,912,672	1,840,407
TOTAL REVENUES		40,898,497	45,116,225	45,593,532	47,390,488

DEPARTMENT: 150 CITY COUNCIL
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz City Council is made up of eight elected officials. City residents currently elect a Mayor and seven Council members at-large. Mayors Pro Tempore shall be appointed by a majority vote of the City Council following a properly made motion to appoint a member who is both: (a) Eligible to serve as Mayor Pro Tempore; (b) Is, at the time of the motion, a Councilmember in good standing. The Mayor and seven City Council members are paid a modest stipend. The Schertz City Council is the City's legislative body. It sets policies, approves budgets, determines tax rates and passes ordinances and resolutions to govern the City. Council also appoints citizen volunteers to approximately 10 City advisory boards, committees, and commissions; and appoints and supervises the performances of the City Manager, City Secretary, City Attorney, and Municipal Court Judges.

ORGANIZATIONAL CHART



PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Number of ordinances passed	61	41	41	43
Number of resolutions passed	131	140	140	140
Requests for Information	14	11	11	11
Number of Council Meetings	40	40	40	41
Requests for Agenda Items	7	7	7	10
Council on the Go Meetings	1	1	1	1
Council HOA Presidents Meeting	2	1	1	0

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Meeting Attendance rate	95	95	95	98

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$37,823	$36,444	$41,241	$47,665
Supplies	259	303	500	500
City Support Services	45,985	39,764	49,304	61,000
Operations Support	86	289	250	250
Staff Support	19,838	21,744	29,136	32,150
Professional Services	2,000	2,150	2,000	10,000
Total	*$105,989*	*$100,695*	*$122,431*	*$151,565*

PROGRAM JUSTIFICATION AND ANALYSIS

The Proposed FY 2023-24 Budget increases 23.8% from the FY 2022-23 year- end estimates for in anticipated CPI increases and expenditures related to a City Charter review process.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
CITY COUNCIL					
Personnel Services					
150-511110	Regular	23,867	28,054	27,132	32,189
150-511240	Allowances	9,983	10,729	10,705	12,089
150-511310	FICA-Employer	2,594	2,967	3,404	3,387
Total Personnel Services		36,444	41,750	41,241	47,665
Supplies					
150-521000	Operating Supplies	137	735	250	250
150-521100	Office Supplies	166	343	250	250
Total Supplies		303	1,078	500	500
City Support Services					
150-532600	City Elections	32,209	44,100	44,304	50,000
150-532800	Special Events	7,555	10,780	5,000	11,000
Total City Support Services		39,764	54,880	49,304	61,000
Operations Support					
150-534200	Printing & Binding	289	343	250	250
Total Operations Support		289	343	250	250

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support					
150-535100	Uniforms	162	392	392	400
150-535200	Awards	-	1,470	800	1,500
150-535300	Memberships	8,118	12,740	12,944	13,000
150-535400	Publications	139	147	-	-
150-535500	Training/Travel	13,325	17,150	15,000	17,250
Total Staff Support		21,744	31,899	29,136	32,150
Professional Services					
150-541300	Other Consl/Prof Services	2,150	3,920	2,000	10,000
Total Professional Services		2,150	3,920	2,000	10,000
TOTAL CITY COUNCIL		100,694	133,870	122,431	151,565

DEPARTMENT: 151 CITY MANAGER
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The City Manager serves under the policy direction of the City Council and provides the leadership for implementation of the City Council's policies to ensure residents, businesses, and visitors receive exceptional City services and that Schertz maintains a high quality of life. The City Manager's Office facilitates the coordination and implementation of City Council policy direction, provides administration of the organization, and develops methods for the effective and efficient delivery of services to the community.

GOALS FOR FY 2023-24

Strategic Plan Emphasis

- Policy Value: Fiscally Sustainable
  - Oversee the management of the City budget.
- Operational Value: Systems Management
  - Develop strategic plans and systems to meet the many diverse needs of the community.
  - Develop management systems for efficient and effective use of resources.
- Operational Value: Proactive
  - Respond effectively and timely to City Council requests.
- Operational Value: Service Oriented
  - Oversee special projects and studies commissioned by City Council.
  - Formulate and submit recommended actions concerning policy issues to City Council.
- Operational Value: Engaged Workforce
  - Recruit, retain, and develop talented staff.

Project Focus for FY 2023-24

- Cultivate positive work environment with autonomy, mastery, and purpose.
- Uphold the values as outlined in the Strategic Plan.

ORGANIZATIONAL CHART



CITY MANAGER	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
City Manager	1	1	1	1
Deputy City Manager	0	0	1	1
Assistant City Manager	2	2	1	1
Assistant to the City Manager	1	1	0	0
Administrative Assistant	1	1	1	1
TOTAL POSITIONS	5	5	4	4

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$1,232,491	$1,259,295	$1,125,677	$946,925
Supplies	1,064	1,192	1,470	1,470
City Support Services	3,697	1,333	695	1,960
Staff Support	11,502	22,559	19,685	27,005
Professional Services	0	13,641	0	0
Operating Equipment	1,200	0	0	0
Capital Outlay	0	43,537	0	0
Total	*$1,249,953*	*$1,341,557*	*$1,147,527*	*$977,360*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget decreases 14.8% from the FY 2022-23 year-end estimates. The decrease is due to transferring the personnel related to Economic Development services to their own department in the General Fund and the removal of the Assistant to the City Manager position.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
CITY MANAGER					
Personnel Services					
151-511110	Regular	934,844	990,123	814,711	676,480
151-511120	Overtime	1,711	239	1,000	283
151-511210	Longevity	4,183	5,354	5,170	4,524
151-511230	Certification Allowance	1,935	1,820	830	650
151-511240	Allowances	7,477	6,894	6,923	14,554
151-511310	FICA - Employer	65,864	76,288	63,391	52,151
151-511350	TMRS-Employer	150,699	164,576	132,706	116,329
151-511410	Health-Employer	91,231	104,808	98,686	80,834
151-511500	Workers' Compensation	1,351	1,776	2,260	1,120
Total Personnel Services		1,259,295	1,351,878	1,125,677	946,925
Supplies					
151-521100	Office Supplies	1,192	1,470	1,470	1,470
Total Supplies		1,192	1,470	1,470	1,470
City Support Services					
151-532800	Special Events	1,333	1,960	695	1,960
Total City Support Services		1,333	1,960	695	1,960

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support					
151-535100	Uniforms	384	1,723	1,900	1,000
151-535200	Employee Recognition	1,898	3,937	1,600	4,900
151-535300	Memberships	4,322	3,920	4,225	4,200
151-535400	Publications	305	490	460	695
151-535500	Training/Travel	14,188	11,270	10,000	13,270
151-535510	Meeting Expenses	1,391	2,940	1,500	2,940
151-535600	Professional Certification	71	70	-	-
Total Staff Support		22,559	24,350	19,685	27,005
Professional Services					
151-541300	OtherConsl/Prof Services	13,641	-	-	-
Total Professional Services		13,641	-	-	-
Capital Outlay					
151-581200	Vehicles & Acces. Over $5,000	43,537	-	-	-
TOTAL Capital Outlay		43,537	-	-	-
TOTAL CITY MANAGER		1,341,557	1,379,658	1,147,527	977,360

DEPARTMENT: 152 MUNICIPAL COURT
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Municipal Court represents the judicial branch of the City's government; the Mayor and City Council serve as the executive and legislative branches. Municipal Court has jurisdiction over all Class C misdemeanors and City ordinances. The staff of Municipal Court has various functions and responsibilities. The judge presides over all trials (jury and non-jury) and other court proceedings such as arraignments and show cause hearings. The judge also has magistrate duties (signing arrest warrants and juvenile warnings as well as visiting arrested individuals at the jail). The judge issues processes such as subpoenas, summons, and warrants and completes other administrative duties for the court functions and staff. The court clerks are the administrative arm of the Municipal Court. The clerks are responsible for seeing that all of the court's papers are accurate, orderly, and complete. The clerk's primary responsibilities include processing citations, summons, complaints, warrants, past due letters, and show cause hearing letters. The clerks maintain the court's docket and coordinate case scheduling. The clerks directly interact with the public, providing all services needed including explaining to defendants the court procedures and their options. Clerks also receive payments, summon potential jurors, and ensure juror payment. Assist the judge with open records requirements, report convictions, Drivers Safety Course and alcohol violations to the Texas Department of Public Safety, assist the Marshal Officer's with warrants, and complete all required accounting reports. The prosecutor's duties include preparing and presenting the State's case at all municipal court trials, preparing and drafting complaints, arranging for the appearance of State's witnesses and requesting dismissal of cases under the appropriate circumstances.

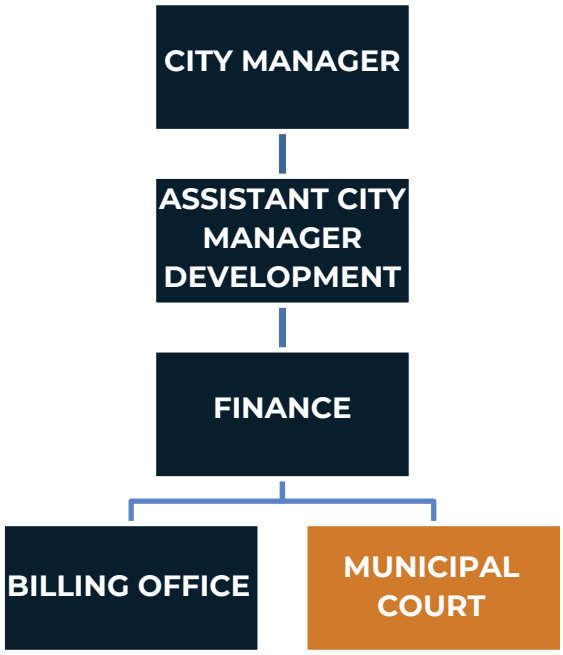
GOALS AND OBJECTIVES

- Promote respect for the administration of justice through improvements in the Court's customer service and the physical attributes of the Municipal Court building..
- Implement the use of new technology and other innovative practices to maintain efficient and security.
- Promote traffic safety by focusing attention on fair and impartial punishment for those individuals charged in this court.
- Seek input from personnel to maintain a positive work environment.
- Renovate front counter to include and efficient workstation for clerks and defendants.

Project focus for FY2023-24

- Implement the use of new technology and other innovative practices to maintain efficient and security.

ORGANIZATIONAL CHART



MUNICIPAL COURT	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Court Administrator	1	1	1	1
Senior Deputy Court Clerk	1	1	1	1
Deputy Court Clerk	2	2	2	2
TOTAL POSITIONS	4	4	4	4

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Traffic Citations Filed	2,239	3,290	2,056	1,235
State Law Citations Filed	1,098	996	640	285
Municipal Ordinances Filed	232	270	325	270

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Cases Disposed	2,454	4,362	6,000	3,000
Charges Processed per Clerk	818	1,454	2,000	1,000

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Cases Disposed per Clerk	33%	33%	33%	33%

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel Services	$293,161	$319,683	$343,227	$364,881
Supplies	1,403	1,261	1,200	1,500
City Support Services	472	234	740	1,000
Operations Support	302	1,565	1,900	2,000
Staff Support	2,777	3,378	3,870	6,900
Court Support	0	264	90	2,160
Professional Services	43,379	41,404	56,100	66,500
Maintenance Services	2,065	2,714	3,000	2,500
Operating Equipment	0	1,891	0	0
Total	*$343,557*	*$372,394*	*$410,937*	*$447,441*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increased 8.9% from FY 2023-24 year-end estimates for the proposed wage adjustments.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
MUNICIPAL COURT					
Personnel Services					
152-511110	Regular	207,658	210,621	221,512	237,588
152-511120	Overtime	218	958	2,264	958
152-511210	Longevity	8,739	9,635	9,635	10,247
152-511230	Certification Allowance	2,553	2,471	2,580	2,471
152-511310	FICA - Employer	15,876	17,007	18,053	19,115
152-511350	TMRS-Employer	35,972	36,595	37,794	41,907
152-511410	Health-Employer	48,365	51,789	50,883	52,184
152-511500	Workers' Compensation	303	396	506	411
Total Personnel Services		319,684	329,472	343,227	364,881
Supplies					
152-521000	Operating Supplies - CVE	-	98	-	-
152-521100	Office Supplies	1,261	1,470	1,200	1,500
Total Supplies		1,261	1,568	1,200	1,500
City Support Services					
152-532800	Special Events	234	980	740	1,000
Total City Support Services		234	980	740	1,000
Operations Support					
152-534200	Printing & Binding	1,565	1,960	1,900	2,000
Total Operations Support		1,565	1,960	1,900	2,000

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support					
152-535100	Uniforms	452	588	300	600
152-535300	Memberships	655	794	570	800
152-535400	Publications	353	490	-	-
152-535500	Training/Travel	1,453	3,920	2,000	4,000
152-535510	Meeting Expenses	465	1,470	1,000	1,500
Total Staff Support		3,378	7,262	3,870	6,900
Court Support					
152-536500	Court/Jury Cost	264	980	900	2,160
Total Court Support		264	980	900	2,160
Professional Services					
152-541310	Judges Services	25,575	36,260	30,000	36,000
152-541320	Prosecutor Services	15,829	29,204	26,000	30,000
152-541330	Interpreter Services	-	490	100	500
Total Professional Services		41,404	65,954	56,100	66,500
Maintenance Services					
152-551800	Other Maintenance Agreement	2,714	8,526	3,000	2,500
Total Maintenance Services		2,714	8,526	3,000	2,500
Operating Equipment					
152-571000	Furniture & Fixtures	1,891	-	-	-
Total Operating Equipment		1,891	-	-	-
TOTAL MUNICIPAL COURT		372,395	416,702	410,937	447,441

DEPARTMENT: PUBLIC AFFAIRS
DIVISION: 153 311/CUSTOMER RELATIONS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Under the umbrella of Public Affairs, 311 Customer Care connects callers with specially trained customer service representatives ready to assist with City service requests -- potholes, stray animals, streetlights out, trash collection, special events and all other City requests. This division is under the supervision of the Communications Manager.

GOALS FOR FY 2023-24

Strategic Plan Emphasis

- Policy Value: Essential Services
  - Increase easy public access to city services and information
  - Reduce or eliminate abandoned or misrouted calls or inquiries
- Policy Value: Attractive Community
  - Provide an easy and quick way to report issues across the city to ensure public roads, sidewalks, parks, buildings, etc. Are maintained and remain attractive and safe for residents/visitors
- Policy Value: High Quality of Life
  - Communicate consistent, accurate, and timely information about city services, programs, and events to all callers and online inquires

Project focus for FY 2023-24

- Update the 311/Customer web page for ease of use and access for residents to ask questions and submit issue or complaint inquiries
- Continue to promote the Keep It Nice Schertz campaign to encourage residents to be the eyes and ears of the city and report any issues they may see across the city
- Update and add to the Frequently Asked Questions page on the website
- Research chat or text functions for enhanced customer service

ORGANIZATIONAL CHART



CUSTOMER RELATIONS/311	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Customer Relations/311 Rep	2	2	2	2
Customer Relations/311 Rep (PT)	1	1	1	1
TOTAL POSITIONS	3	3	3	3

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Work Orders (initiated for other depts.)	519	554	750	800
Customer Care Inquiries (online)	1,762	1,762	2,250	2,500
Calls Received	22,963	16,395	20,000	22,000
Calls Not Answered	3,070	1,182	800	750
Average Calls Per Day Received	81	68	82	91

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$114,658	$118,164	$129,687	$137,232
Supplies	149	73	70	125
Staff Support	342	162	470	550
Operating Equipment	0	0	0	350
Total	*$115,148*	*$118,399*	*$130,227*	*$138,257*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increases 6.2% from the FY 2022-23 year end estimates for the anticipated wage increases with no other changes to operation.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
CUSTOMER RELATIONS-311					
Personnel Services					
153-511110	Regular	85,568	86,669	93,643	98,812
153-511120	Overtime	249	246	498	263
153-511210	Longevity	2,302	2,627	2,627	2,903
153-511310	FICA - Employer	6,624	6,841	7,403	7,792
153-511350	TMRS - Employer	14,469	14,658	15,497	17,017
153-511410	Health - Employer	8,826	9,318	9,807	10,278
153-511500	Workers Compensation	127	159	212	167
Total Personnel Services		118,165	120,518	129,687	137,232
Supplies					
153-521100	Office Supplies	73	238	70	125
Total Supplies		73	238	70	125
Staff Support					
153-535100	Uniforms	162	61	155	200
153-535500	Training/Travel	-	245	315	350
Total Staff Support		162	306	470	550
Operating Equipment					
153-571000	Furniture & Fixtures	-	-	-	350
Total Operating Equipment		-	-	-	350
TOTAL CUSTOMER RELATIONS-311		118,400	121,062	130,227	138,257

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT
DIVISION: 154 PLANNING AND ZONING
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Planning & Zoning Division ensures quality development within the City limits and the Extraterritorial Jurisdiction through an efficient, consistent, unbiased, and effective development review process. Division responsibilities include the review and processing of development projects, such as commercial site plans, plats, zone changes, specific use permits, and annexations. The Division also researches and develops long-range plans and goals to help guide the future of our city; and creates development codes to tailor our regulations around citizen, businesses, and developer needs and city goals for a high quality of life and attractive community. The Division frequently collaborates with other departments within the city, including Engineering, Fire, and Inspections, as well as other governmental agencies, in order to provide guidance and staff recommendations to the City Council, Planning and Zoning Commission, Board of Adjustment, and the Capital Improvements Advisory Committee to help them best serve the residents of Schertz.

GOALS FOR FY 2023-24

Strategic Plan Emphasis

- Operational Value: Service Oriented, Systems Management
  - Continue to assist property owners, developers, and engineers through ourdevelopment process through timely and thorough project review.
  - Continue to do proactive updates to the website to provide improved customer service by updating flowcharts, providing information on currentresidential and commercial developments, providing information guides on how to apply for planning applications, and providing information on public hearing on the city's webpage.
  - Continue to proactively provide regular updates to the website feature "What's Developing in Schertz" to ensure residents are provided information on current development projects within the city.
  - Promote staff development including continued education and cross training to provide outstanding customer service and provide staff with growth opportunities.
- Policy Value: Safe Community, High Quality of Life, Attractive Community
  - Review and update the Comprehensive Land Plan for the City, which will shape the future of Schertz to meet the desires, goals and core service policy values of the residents.
  - Continue to reevaluate and modify regulations within the Schertz Unified Development Code to accommodate the evolving needs of our residents, make the development process more efficient and effective and ensure a properly planned safe community.
  - Implement the Joint Land Use Study Strategies to promote compatibility of land uses and development with the long-range goals of Randolph AFB.

ACCOMPLISHMENTS

- Operational Value: Service Oriented
  - Completed weekly updates to the website feature, "What's Developing in Schertz", to provide information on new residential subdivisions and new commercial sites currently under construction to improve public relations and transparency, while providing useful, accessible information to the public.

- Policy Value: Safe Community, High Quality of Life, Attractive Community
  - Received the 2022 Certificate of Achievement for Planning Excellence by the American Planning Association – Texas Chapter which recognizes a commitment to professional planning by City Administration, Elected and Appointed Officials and exemplary professional standards demonstrated by the Planning Department for the ninth year in a row.
  - Maintained the partnership with Joint Base San Antonio (JBSA). Participated in the JBSA Technical Working Group for their Regional Compatible Use Plan update, to be completed in 2023/2024.
  - Completed UDC amendments in relation to Article 5 Section 21.5.2 Zoning Districts Established, Article 5 Section 21.5.5 Statement of Purpose and Intent for Residential Developments, Article 5 Section 21.5.11 Specific Use Permits, Article 9 Section 21.9.7 Landscaping, Article 10 Parking Standards, specifically in relation to parking space size, parking ratios for Multifamily, Condominium, or other similar use, and stacking requirements for financial institutions, Article 14 Section 21.14.3 Additional Design Standards.

ORGANIZATIONAL CHART



PLANNING AND ZONING	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Planning Manager	0	1	1	1
Senior Planner	2	1	1	1
Planner	2	2	2	2
TOTAL POSITIONS	4	4	4	4

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Plats	29	32	32	32
Site Plans and Master Plan	15	18	18	18
Variances/Waivers	6	5	5	5
Zone Changes and Specific Use Permits	19	15	15	15
UDC/ Comp. Plan Revisions	3	5	5	5
Annexation	2	4	4	4
Budget – Revenue				
All Plats	$44,500	$54,000	$54,000	$54,000
Site Plan and Master Plan	$19,000	$23,000	$23,000	$23,000
Variance	$1,500	$2,500	$2,500	$2,500
Zone Change and Specific Use Permit	$34,300	$26,450	$26,450	$26,450
Other (Zoning Letters and Additional Admin fees)	$2,700	$2,550	$2,550	$2,550
Total Revenue	$102,000	$108,500	$108,500	$108,500

Budget - Expenses	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$210,013	$208,949	$278,124	$411,736
Supplies	807	1,390	1,980	2,050
Operations Support	129	0	243	250
Staff Support	3,174	11,514	34,584	36,100
Professional Services	20	75	196	100
Fund Charges/Transfers	0	400,000	0	0
Operating Equipment	6,375	1,225	319	450
Total	*$220,517*	*$630,653*	*319,646*	*$450,686*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increases by 41.0% from the FY 2022-23 year end estimate due to filling vacancies in the planner positions seen in FY 2022-23 and the anticipated wage increases for FY 2023-24.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
PLANNING AND ZONING					
Personnel Services					
154-511110	Regular	136,966	220,308	192,954	283,543
154-511120	Overtime	4,769	5,562	5,562	6,377
154-511210	Longevity	926	1,198	1,165	1,290
154-511230	Certification Allowance	-	-	-	2,241
154-511310	FICA - Employer	10,140	17,688	15,276	22,445
154-511350	TMRS - Employer	22,424	37,896	31,979	49,019
154-511410	Health - Employer	33,441	51,520	30,714	46,349
154-511500	Workers Compensation	283	402	474	472
Total Personnel Services		208,949	334,574	278,124	411,736
Supplies					
154-521000	Operating Supplies	301	608	608	650
154-521100	Office Supplies	1,089	1,176	1,176	1,200
154-521600	Equipment Supplies	-	196	196	200
Total Supplies		1,390	1,980	1,980	2,050
City Support Services					
154-532400	Computer Fees & Licenses	7,500	4,200	4,200	-
Total City Support Services		7,500	4,200	4,200	-
Operations Support					
154-534200	Printing & Binding	-	243	243	250
Total Operations Support		-	243	243	250

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support					
154-535100	Uniforms	626	833	833	850
154-535300	Memberships	1,320	2,411	2,411	2,550
154-535400	Publications	89	490	490	500
154-535500	Training/Travel Staff	7,470	23,118	23,118	24,000
154-535500.0	Training/Travel Commission	1,553	7,242	7,242	7,500
154-535510	Meeting Expenses	456	490	490	700
Total Staff Support		11,514	34,584	34,584	36,100
Professional Services					
154-541500	State/County Admin Fees	75	196	196	100
Total Professional Services		75	196	196	100
Fund Charges/Transfers					
154-548404	Transfer Out - Capital Project	400,000	-	-	-
Total Fund Charges/Transfers		400,000	-	-	-
Operating Equipment					
154-571000	Furniture & Fixtures	1,225	319	319	450
154-571200	Equipment	-	-	-	-
Total Operating Equipment		1,225	319	319	450
TOTAL PLANNING & ZONING		630,653	376,096	319,646	450,686

DEPARTMENT: 155 LEGAL SERVICES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The City Attorney is the legal advisor to City Council and City Council's appointees, boards, commissions, committees, and staff. In addition, the City Attorney represents the City in all court cases where the City has an interest. Responsibilities of the City Attorney include providing legal advice to City Council, appointees, managers, boards, commissions, and committees in all legal matters; providing litigation and legal transaction services for the City and its enterprises; representing the City and its enterprises in employment matters; and reviewing, updating and maintaining the City Code.

GOALS AND OBJECTIVES

- To provide expert legal counsel on proposed ordinances.
- To attend all city council meetings, planning and zoning, and other meetings as needed and provide timely legal advice on proposed ordinances and related items.
- To represent the City in litigation.
- Prepare legal documents for City contracts and agreements.
- To provide counsel on strategic issues that will be of the most benefit the City.

ORGANIZATIONAL CHART



Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Operations Support	$8,120	$11,341	$10,000	$10,000
Professional Services	150,246	99,376	60,000	80,000
Total	*$158,366*	*$110,717*	*$70,000*	*$90,000*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increases 28.6% from the FY 2022-23 year end estimate. Staff has not needed to utilize legal services as much as past years and will continue to budget a downward trend if expenditures continue to fall.

101 GENERAL FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES				
LEGAL SERVICES				
Operations Support				
155-534100 Advertising/Legal Notices	11,341	9,800	10,000	10,000
Total Operations Support	11,341	9,800	10,000	10,000
Professional Services				
155-541200 Legal Services	99,376	127,400	60,000	80,000
Total Professional Services	99,376	127,400	60,000	80,000
TOTAL LEGAL SERVICES	110,717	137,200	70,000	90,000

DEPARTMENT: 156 ECONOMIC DEVELOPMENT
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Economic Development Corporation helps to provide a supportive tax base and generate investment in undeveloped areas to improve quality of life. The City and the Corporation share the same objectives with a focus on infrastructure and our mission statement that has been adopted by the Board of Directors states that we grow the City of Schertz's economy through projects. The department consists of four personnel and caters to the needs of 1,100 businesses and stakeholders.

GOALS FOR FY 2023-24

- The Economic Development Corporation focus on creation and retention of valuable, primary jobs and infrastructure improvements. We also look to engage the workforce to be innovative and proactive in our participation in the success of these projects.

Strategic Plan Emphasis

- Policy Value: Promote Economic Development
  - Provide supportive tax base to balance increasing residential growth.
  - Generate investments in undeveloped areas and improve quality of life.
  - Promote economic development opportunities for high valued employers of all sizes.
  - Conduct incentive application analysis and engage in business recruitment.

Project focus for FY 2023-24

- Grant 7 new projects during the Fiscal Year 23-24
- Improve Economic Prosperity through Quality Developments, providing jobs that provide a High Quality of Life.
- Endorse programs to benefit small business
- Participating in 2 infrastructure projects that will provide Essential Services.
- Lead a discussion by participating with businesses to explore innovative ways in which the company can conserve natural resources.
- Engage public utilities to assist business success.
- Participate in 6 events to attract new businesses to the city.

ORGANIZATIONAL CHART



ECONOMIC DEVELOPMENT	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Executive Director	1	1	1	1
Deputy Director	0	1	1	1
Business Engagement Manager	1	1	1	1
Administrative Assistant	1	1	1	1
TOTAL POSITIONS	3	4	4	4

Budget	2020-21 Actual	2020-21 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$0	$0	$0	$498,032
City Assistance	0	0	0	1,050,000
Total	*$0*	*$0*	*$0*	*$1,548,032*

PROGRAM JUSTIFICATION AND ANALYSIS

Proactively manage our fiscal resources to be sustainable for future project considerations.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
ECONOMIC DEVELOPMENT					
Personnel Services					
156-511110	Regular	-	-	-	367,466
156-511210	Longevity	-	-	-	370
156-511230	Certification Allowance	-	-	-	15,607
156-511310	FICA - Employer	-	-	-	29,333
156-511350	TMRS - Employer	-	-	-	64,064
156-511410	Health - Employer	-	-	-	20,588
156-511500	Workers Compensation	-	-	-	604
Total Personnel Services		-	-	-	498,032
City Assistance					
156-537200	Main Street Local Program	-	-	-	50,000
156-537450	Tax Reimbursements/Abatements	-	-	-	1,000,000
Total City Assistance		-	-	-	1,050,000
TOTAL ECONOMIC DEVELOPMENT		-	-	-	1,548,032

DEPARTMENT: 164 CITY SECRETARY
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The position of City Secretary is a statutory position required by State law and the City Charter. The City Secretary's Office functions as a primary contact for citizens seeking information regarding the community, supports the City Council in the fulfillment of their duties and responsibilities as elected officials and provides daily assistance to all city administrative departments. The City Secretary serves as a member of the City Management Team and oversees the many functions of the City Secretary's Office, including election administration, record management and preservation and Council Services.

The City Secretary's Department supports, facilitates and strengthens the City of Schertz governmental process by recording all laws, resolutions, and ordinances approved by the City Council, preparing City Council agendas and giving notice of such meetings, countersigning or notarizing, as applicable, all contracts, commissions, and licenses, providing public information according to state guidelines, delivering continuity to the City of Schertz government by recording its legislative actions, both contemporary and archival, and serving as historian for the City, safeguarding and enriching the municipal election and records management processes, and assisting the City Council in fulfilling their goals.

GOALS FOR FY 2023-24

Strategic Plan Emphasis

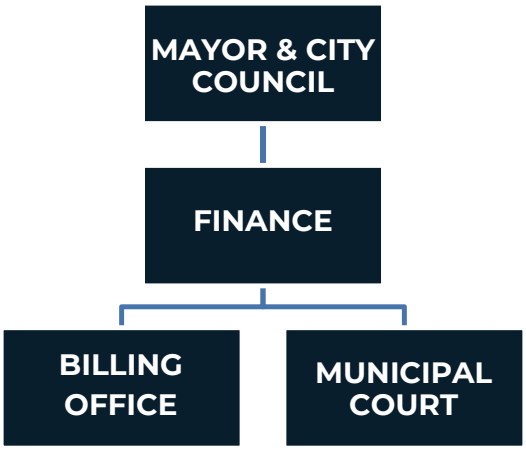
- Operational Value: Systems Management
  - The goals and objectives of the City Secretary's Department for the fiscal year 2023-2024 are to provide the following services with greater transparency and efficiency for the Mayor, City Council, City Staff, and the residents of Schertz.
- Operational Value: Innovative
  - Creating new processes for records governance to ensure minimum compliance with state statutes as they relate to records management and the Texas Public Information Act.
  - Creating new system for the management and administration of Ordinances and Resolutions.
  - Creating new systems for managing alcohol permits and volunteers on boards, commissions, and committees.

Project focus for FY 2023-24

- Hiring of part-time Records Management Coordinator to create and implement standardized records management processes to meet standards set forth by state statute. This position will provide processes and related training for the identification, maintenance, retention, security, electronic storage, disposition, and preservation of City records. The role of this position is to ensure compliance, increase transparency, and mitigate legal risk for the City.
- Automate the Public Information requests using a new software platform. This will enhance transparency, increase efficiency for retrieving and compiling responsive documentation, tracking requests, and minimize legal risk by ensuring quality responses and maintaining compliance.
- Upgrade Destiny Software for the preparation of Agendas, agenda packets, and minutes for public meetings.
- Create a new database for better management of Ordinances and resolutions to ensure accurate assignment and description. This will greatly enhance the ability to research documented changes to city governance documents.

- Create new database for issuance and monitoring of Alcohol permits for businesses. This will greatly enhance the tracking of permits issued for businesses, provide an automated process for sending renewals and invoices, and ensure greater compliance.
- Create a new database for the management of the City of Schertz Boards and Commissions. This will provide the Board Bylaws, and Board Member documents such as, application materials, training certificates, appointment and reappointment data, contact information.
- Document processes for Election administration to ensure transparency, compliance, and consistency across three counties.

ORGANIZATIONAL CHART



CITY SECRETARY	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
City Secretary	1	1	1	1
Deputy City Secretary	1	1	1	1
Records Management Coordinator (P/T)	0	0	0	1
TOTAL POSITIONS	2	2	2	3

PERFORMANCE INDICATORS

Workload	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Budget
Ordinances Passed and Processed	61	61	41	40
Resolutions Passed and Processed	130	142	140	140
Council Meetings Attended	39	39	40	40
Open Records	571	600	750	700

Efficiency	2020-21 Actual	2021-2022 Actual	2022-23 Estimated	2023-24 Budget
Ordinances & Resolutions Executed within 72 hours of Council Meeting	98%	98%	80%	95%
Documents completed, signed, scanned within 48 hours of council approval	98%	98%	85%	95%
Council meeting minutes transcribed within 48 hours following Council meeting	98%	98%	85%	95 %
Agendas available to citizens within legally required timeframe - Posted on website	100%	100%	100%	100%
Alcohol permits processed within the month of expiration	96%	97%	85%	95%

Education Initiatives	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Budget
Student-Mayor/Councilmember for the day Program	0	0	1	1

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Budget
Personnel	$211,496	$196,240	$225,983	$225,983
Supplies	1,347	1,100	1,700	1,700
City Support Services	5,109	5,800	8,000	8,000
Operations Support	139	3,647	150	150
Staff Support	3,035	2,825	4,900	4,900
Operating Equipment	0	380	0	0
Total	$221,126	$209,992	$240,733	$240,733

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increases 14.6% from the FY 2022-23 year-end estimate from the anticipated wage adjustments and the addition of part time Records Clerk position to aid with the increasing open records requests.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
CITY SECRETARY					
Personnel Services					
164-511110	Regular	153,532	154,730	146,573	171,386
164-511120	Overtime	-	-	120	-
164-511210	Longevity	2,072	2,336	2,158	600
164-511230	Certification Allowance	600	-	600	575
164-511310	FICA - Employer	11,698	12,008	11,424	13,199
164-511350	TMRS - Employer	25,653	25,727	23,915	28,826
164-511410	Health - Employer	17,731	18,868	11,097	11,113
164-511500	Workers Compensation	211	280	353	284
Total Personnel Services		211,497	213,949	196,240	225,983
Supplies					
164-521100	Office Supplies	1,347	1,727	1,100	1,700
Total Supplies		1,347	1,727	1,100	1,700
City Support Services					
164-532700	Records Management	5,109	11,760	5,800	8,000
Total City Support Services		5,109	11,760	5,800	8,000
Operations Support					
164-534100	Advertising	-	100	100	-
164-534200	Printing & Binding	139	147	147	150
164-534800	Temporary Empl. Services	-	-	3,400	-
Total Operations Support		139	247	3,647	150
Staff Support					
164-535100	Uniforms	-	498	-	500
164-535300	Memberships	713	1,005	750	1,400
164-535400	Publications	464	588	475	500
164-535500	Training/Travel	1,858	2,800	1,600	2,500
Total Staff Support		3,035	4,891	2,825	4,900
Operating Equipment					
164-571300	Computer & Periphe. LESS $50(	-	1,000	380	-
Total Operating Equipment		-	1,000	380	-
TOTAL CITY SECRETARY		221,127	233,574	209,992	240,733

DEPARTMENT: 167 NON-DEPARTMENTAL
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

This department accounts for expenses and payments that are not specific to an individual function/department. Items in this department include city insurance, appraisal district contracts, contingency, and the emergency medical services contract.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimated	2023-24 Budget
City Support Services	$779,549	$576,464	$660,000	$1,150,000
Utility Services	7,123	3,065	0	0
Operations Support	141,919	129,079	133,500	133,500
City Assistance	1,406,900	1,317,828	1,367,604	770,949
Professional Services	100,288	83,402	100,600	108,080
Fund Charges/Transfers	122	30,945	37,700	27,757
Land Purchase	7,450	0	26,283	0
Total	*$2,443,351*	*$2,140,783*	*$2,637,774*	*$2,190,286*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget decreases 17.0% from the FY 2022-23 year-end estimate by transferring the Tax Abatement/TIRZ line and the local flavor grant to the new Economic Development department and is offset by setting the contingency accounts to $480,000 total.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Fund Charges/Transfers					
167-548000	Transfer Out	-	-	9,796	-
167-548106	Transfer Out- Special Events	(147)	-	147	-
167-548204	Transfer Out - Drainage	17,229	17,222	17,222	17,222
167-548615	Transfer Out - Hist. Committee	13,863	10,535	10,535	10,535
Total Transfers		30,945	27,757	37,700	27,757
Capitalized Equipment					
167-581010	Land Purchase	-	-	26,283	-
Total Capitalized Equipment		-	-	26,283	-
TOTAL NONDEPARTMENTAL		2,140,781	2,554,199	2,637,774	2,190,286

DEPARTMENT: 170 PUBLIC AFFAIRS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Public Affairs Department is responsible for establishing and maintaining internal and external communications with Schertz residents and city employees. Emphasis is placed on engaging with residents about city services, programs, and policies in a manner designed to build trust and understanding in local government. Public Affairs accomplishes this through Schertz Magazine, use of social media, advertising, production of city videos, media relations, City Headlines, and Schertz.com website. The department also captures photos/video of City events and activities, designs City marketing materials, social media/print graphics, logos, etc., and maintains the Schertz brand to ensure consistency and promote a positive public perception of the city.

Public Affairs publishes *Schertz Magazine* monthly with 16,000 copies printed; including 15,000+ direct mailed to households in Schertz and over 500 distributed to local businesses. The magazine is the number one source of information for Schertz residents according to the past three citizen surveys.

The department serves an internal audience of over 400 employees, elected and appointed officials, as well as an estimated city population of 44,000+.

Operations of 311/Customer Care are maintained under the umbrella of Public Affairs.

GOALS FOR FY 2023-24

Strategic Plan Emphasis

- Policy Value: Essential Services
  - Engage with residents about city services, programs, and policies in a manner designed to build trust and understanding in local government to achieve and maintain status as the primary source of information for City government activities. Disseminate accurate and timely information to residents and the media during times of crisis incidents/emergency.
- Policy Value: Attractive Community
  - Develop effective marketing and communication plans featuring approved branding that highlight our high quality of life and the numerous opportunities that ensure the joy and enrichment of our citizens' lives and reflects a positive image for the City of Schertz.

Project focus for FY 2023-24

- Evaluate where and how the city's communications and engagement resources, processes, strategies and materials may need to be improved or enhanced for better community stakeholder awareness and engagement.
- Review the Schertz.com website to prepare for, develop, and launch a redesigned website that will enhance resident awareness and understanding of city government activities.
- Perform the 2023 Citizen Satisfaction Survey.
- Coordinate, develop, and implement a comprehensive recruitment campaign in conjunction with HR and Public Safety to attract top quality talent to fill vacant positions.

ORGANIZATIONAL CHART



PUBLIC AFFAIRS	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Public Affairs Director	1	1	1	1
Communications Manager	1	1	1	1
Marketing and Communications Specialist	1	1	1	1
Administrative Assistant	1	1	1	0
TOTAL POSITIONS	4	4	4	3

PERFORMANCE INDICATORS

Workload/Output Measures	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
News Items Created	158	158	107	125
Marketing Materials Produced	82	134	500	500
Number of publications/e-newsletters produced	67	67	68	69
Social Media Posts (City account)	1,080	1,080	1,497	1,550
Social Media Posts (Parks account)	386	386	724	900

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Schertz Magazine Ad revenue	155,537	142,893	122,500	125,000
City social media fans (Instagram/FB)	14,854	14,854	17,800	19,500
Facebook Reach (city account)	155,842	155,842	168,235	170,000
Instagram Reach (city account)	95,147	95,147	30,305	35,000
Schertz.com sessions	568,000	568,000	500,000	525,000
Percentage open rate for e-newsletter	30%	43%	45%	47%
Percentage click rate for e-newsletter	3%	5%	5%	7%

Budget	2020-21 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$313,029	$329,938	$352,179	$377,337
Supplies	1,663	1,063	955	700
City Support Services	0	528	544	750
Operations Support	39,119	37,125	45.415	58,075
Staff Support	3,163	3,524	9,695	10,250
Professional Services	246,818	259,815	222,760	227,800
Operating Equipment	0	80	5,292	0
Total	*$603,792*	*$632,793*	*$636.840*	*$674,912*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increases 6.0% from the FY 2022-23 year-end estimates. The increase is caused by the anticipated wage adjustments.

101 GENERAL FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES				
PUBLIC AFFAIRS				
Personnel Services				
170-511110 Regular	231,922	241,050	250,138	266,952
170-511120 Overtime	554	975	700	1,035
170-511210 Longevity	5,237	5,597	5,237	5,789
170-511310 FICA - Employer	17,523	18,929	19,582	20,925
170-511350 TMRS-Employer	39,060	40,556	40,994	45,700
170-511410 Health-Employer	35,302	40,538	34,610	36,488
170-511500 Workers' Compensation	340	439	918	448
Total Personnel Services	329,938	348,084	352,179	377,337
Supplies				
170-521000 Operating Supplies	364	392	275	-
170-521100 Office Supplies	699	686	680	700
Total Supplies	1,063	1,078	955	700
City Support Services				
170-532800 Other Events	528	100	544	750
Total City Support Services	528	100	544	750
Operations Support				
170-534000 Postage	9,211	13,200	12,500	17,000
170-534100 Advertising	6,552	8,228	8,225	10,200
170-534200 Printing & Binding	20,823	24,350	24,000	30,000
170-534500 Memberships- Organizations	340	270	270	375
170-534550 Business Meetings/Networking	200	474	420	500
Total Operations Support	37,126	46,522	45,415	58,075
Staff Support				
170-535100 Uniforms	208	196	196	200
170-535400 Publications	60	49	49	50
170-535500 Training/Travel	2,970	10,350	9,000	9,500
170-535510 Meeting Expenses	285	495	450	500
Total Staff Support	3,523	11,090	9,695	10,250
Professional Services				
170-541300 Other/Consl/Prof Services	28,087	29,160	26,960	30,000

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
170-541305	Prof Services-Writers/Photogr	9,361	9,800	9,800	9,800
170-541350	Magazine-Printing	114,042	104,400	88,000	90,000
170-541355	Design Services	62,208	62,000	50,000	50,000
170-541360	Magazine-Postage	46,118	49,000	48,000	48,000
170-541365	Delivery Services	-	-	-	-
Total Professional Services		259,816	254,360	222,760	227,800
Operating Equipment					
170-571000	Furniture & Fixtures	100	1,050	600	-
170-57130	Computer & Perriph under $50(	-	-	4,500	-
170-571500	Operating Equipment	700	200	192	-
Total Operating Equipment		800	1,250	5,292	-
TOTAL PUBLIC AFFAIRS		632,794	662,484	636,840	674,912

DEPARTMENT: 173 ENGINEERING
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Engineering Department serves as technical advisor to the City Manager, City Council, Executive Staff, and other City departments. Engineering collaborates with Public Works, Planning and Community Development, Economic Development, Parks and Recreation, and other departments, citizens, developers, and other governmental agencies in order to effectively plan and implement infrastructure improvement and development for the organized growth of the City. Engineering works with Public Works and Finance to development and implement the City's Capital Improvement Programs for water, wastewater, streets, and drainage. That responsibility includes the development and maintenance of infrastructure master plans; the prioritization of projects; the identification and procurement of project funding; and the management of the design and construction of necessary infrastructure.

The Engineering Department reviews applications for public and private land development for conformance with adopted engineering standards, policies, codes, and infrastructure master plans. Engineering Inspectors ensure that the construction of public infrastructure – both privately and publicly constructed – follows appropriate standards and specifications. Ensuring compliance promotes a safe community in which the essential services of the provision of water, wastewater, transportation, and drainage are available and arranged for fiscal sustainability.The Engineering Department creates and maintains standard construction details, technical specifications, and design guidelines.

The Transportation Safety Advisory Commission (TSAC) is staffed by the Engineering Department. The TSAC is a Commission that hears citizen input and traffic and transportation safety concerns; considers transportation issues; and makes recommendations to City Council regarding traffic and transportation safety and other related matters throughout the City.

GOALS FOR FY 2023-2024

Strategic Plan Emphasis

- Policy Value: Essential Services and Safe Community
  - Assists with the creation and updating of capital improvement plans and prioritizations of projects to plan for and accommodate future community needs.
  - Provides technical expertise to plan; prioritize; manage; and construct critical infrastructure projects for water, waste water, drainage, and roadways to provide quality basic services for residents current and future needs.
  - Create; maintain; and update as needed standard construction details, technical specifications, and design guidelines to create a well built and well planned environment.
  - Inspect infrastructure projects to ensure compliance with the standard construction details, technical specifications, codes and design guidelines.
- Policy Value: Attractive Community and High Quality of Life
  - Create and update a Pavement Preservation Program (called “SPAM”) to repair and maintain city roadways in good condition.
  - Provide technical assistance for implementing repairs and construction of new features in City Parks.
  - Assist with the planning of new multi-use paths and hike and bike trails. Manage and inspect the construction of new multi-use paths and hike and bike trails.

ENGINEERING

Project focus for FY 2023-24

- Update and improve standard construction details, technical specifications, and design guidelines.
- Support development and implementation of comprehensive Capital Improvement Program including water, wastewater, drainage, and roadway projects.
- Continue positive progression and completion of capital improvement projects.
- Complete update of water and wastewater capital recovery fees and impact fee ordinance.
- Continue to provide efficient, clear review of construction plans and other development submittals.
- Continue promotion of efficacy of TSAC activities and actions.
- Continue successful partnership with TxDOT.

ORGANIZATIONAL CHART



ENGINEERING	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
City Engineer	1	1	1	1
Engineer	3	3	4	4
Senior Graduate Engineer	1	1	1	1
Graduate Engineer	1	1	1	1
Engineering Inspector	2	2	3	3
Administrative Assistant	0	0	0	1
TOTAL POSITIONS	8	8	10	11

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Capital Improvement Projects (number active)	17	17	20	20
Capital Improvement Projects dollar value	$4.8 million	$4.8 million	$24.8 million	$24.0 million
Number of Non-Construction Plan Reviews (includes master plans, plats, site plans, etc.)	39	39	50	50
Residential Subdivision Construction – number of projects (completed projects)	4	4	9	12
Residential Subdivision Construction – dollar value of public improvements (completed projects)	$6.0 million	$6.0 million	$31.0 million	$28.6 million
Commercial Subdivision Construction – number of projects (completed projects)	2	2	6	8
Commercial Subdivision Construction – dollar value of public improvements (completed projects)	$4.1 million	$4.1 million	$13.5 million	$10.1 million

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$824,117	$849,599	$1,024,905	$1,289,576
Supplies	979	1,277	1,715	2,200
City Support Services	0	1,265	0	0
Utility Services	5,212	6,286	7,900	8,000
Operation Support	93	62	12,147	150
Staff Support	6,084	8,804	12,916	20,970
Professional Services	34,465	36,885	49,000	50,000
Operating Equipment	-788	119	10,990	1,000
Capital Outlay	0	0	85,479	0
Total	*$870,162*	*$904,296*	*$1,205,052*	*$1,371,896*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Engineering Budget increased 13.8% from the FY 2022-23 year end estimate for a new position (administrative assistant), the assumption of filling multiple position vacancies, and planned wage increases.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
ENGINEERING					
Personnel Services					
173-511110	Regular	603,450	760,547	717,074	886,627
173-511120	Overtime	725	750	2,000	750
173-511210	Longevity	6,114	7,421	7,141	11,941
173-511230	Certification Allowance	3,116	2,873	3,243	14,169
173-511310	FICA - Employer	45,230	59,000	55,804	69,841
173-511350	TMRS-Employer	100,985	126,407	116,823	152,531
173-511410	Health-Employer	86,644	118,229	117,239	150,534
173-511500	Workers' Compensation	3,336	3,046	5,581	3,183
Total Personnel Services		849,600	1,078,273	1,024,905	1,289,576
Supplies					
173-521000	Operating Supplies	154	490	490	1,000
173-521100	Office Supplies	1,083	980	980	1,000
173-521300	Motor Vehicle Supplies	40	245	245	200
Total Supplies		1,277	1,715	1,715	2,200
City Support Services					
173-532400	Computer Fees & Licenses	1,265	-	-	-
Total City Support Services		1,265	-	-	-
Utility Services					
173-533500	Vehicle Fuel	6,286	7,938	7,900	8,000
Total Utility Services		6,286	7,938	7,900	8,000
Operations Support					
173-534000	Postage	31	49	49	50
173-534200	Printing & Binding	31	98	98	100
173-534800	Temp Employee Services	-	-	12,000	-
Total Operations Support		62	147	12,147	150
Staff Support					
173-535100	Uniforms	2,605	4,047	3,800	4,220
173-535300	Memberships	2,103	2,499	2,499	2,500
173-535400	Publications	500	490	490	3,300
173-535500	Training/Travel	2,822	7,350	5,000	9,600
173-535510	Meeting Expenses	167	627	627	700
173-535600	Professional Certification	606	637	500	650
Total Staff Support		8,803	15,650	12,916	20,970

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Professional Services					
173-541100	Engineering Services	13,123	-	4,245	-
173-541300	Other Professional Services	23,762	49,000	44,755	50,000
Total Professional Services		36,885	49,000	49,000	50,000
Operating Equipment					
173-571000	Furniture & Fixtures	119	5,632	5,500	500
173-571300	Computer & Peripherals	-	5,490	5,490	500
Total Operating Equipment		119	11,122	10,990	1,000
Capitalized Equipment					
173-581200	Vehicles & Accessories over $5,000	-	100,000	85,479	-
Total Capitalized Equipment		-	100,000	85,479	-
TOTAL ENGINEERING DEPARTMENT		904,297	1,263,845	1,205,052	1,371,896

DEPARTMENT: 256 POLICE
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz Police Department provides service to approximately 32 square miles, with the city in three different counties. The police department receives thousands of calls for services annually through the communications unit and dispatches for Police, Fire, Emergency Medical Service, and Animal Services. Additionally, the police department provides dispatch services for the City of Cibolo Police, Fire and Animal Services departments, and Schertz Emergency Medical Service dispatch for Cibolo, Marion, Seguin, and Santa Clara and other county areas.

The Patrol Section provides a visible presence in the community, with the goal of crime prevention, crime reduction, traffic safety, and the promotion of overall public safety. The Investigations Section investigates incidents that occurred within the city, processes crime scenes, and follows up through prosecution with the County and District Attorneys of all three counties. The Records Section receives and prepares cases for submission to County and District Attorneys. The School Resource Section provides a visible presence on the campuses within the city; makes educational presentations to the students and staff, along with investigating crimes on campus.

The Animal Services Section is responsible for the enforcement of State laws and City ordinances regarding the care and treatment of animals, rabies control, and overall public health through disease and population control. The Community Outreach Unit interacts with Homeowner Associations, provides education and crime prevention programs to the community, and oversees the Citizens Police Academy and the Citizens on Patrol. Our Crime Victim Liaison protects the rights and assists in the needs of the crime victims in Schertz and Cibolo.

GOALS FOR FY 2023-2024

Strategic Plan Emphasis

- Policy Value: Essential Services and Safe Community
  - Promoting a safe community through public education, community involvement, criminal investigations, enforcement action and other essential services.
  - Enhance our citizens' quality of life by promoting a feeling of safety for all citizens and visitors to the city, including neighborhoods, commercial areas, parks and public facilities.
- To increase department participation in community programs and increase citizen interest and participation in police department programs which lends to an attractive, safe community and promotes economic prosperity.
- To enhance the recruitment of high-quality officers/personnel to serve the citizens of Schertz and to retain those employees in which the city has already invested with an engaged workforce.

ORGANIZATIONAL CHART



POLICE	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Chief of Police	1	1	1	1
Assistant Chief of Police	1	1	1	1
Captain	1	1	1	1
Lieutenants	4	4	4	4
Sergeants	7	7	7	15
Corporals	14	14	14	0
Officers	36	37	40	51
Administrative Assistant	2	2	2	2
Records Manager	1	1	1	1
Records Clerk	2	2	3	3
Civilian Evidence Technician	1	2	2	2
Crime Victim Liaison	1	1	1	1
Animal Services Manager	1	1	1	1
Animal Services Officer	4	4	4	4
Animal Services Kennel Tech	3	3	4	4
Communications Manager	1	1	1	1
Communications Shift Supervisor	4	4	4	4
Communications Officer	12	12	12	12
P/T Communications Officer (Irregular)	3	3	3	3
Crossing Guards (Part Time)	16	16	16	16
TOTAL POSITIONS	**115**	**118**	**122**	**127**

LAW ENFORCEMENT COMMISSIONS	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Fire Dept. Law Enforcement Commission	1	1	1	1
TOTAL COMMISSIONS	**1**	**1**	**1**	**1**

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Dispatch-911 Calls	26,492	29,072	31,929	31,929
Patrol-Citations/Warnings Issued	6,575	10,768	11,845	11,845
Inv-Criminal Cases Filed w/ Prosecutor	106	75	110	110
Inv-Cases Investigated per Investigator	155	160	175	175
Inv-Total Cases Cleared	110	155	170	170
Records-Total Active Alarm Permits	133	166	200	200
Records-Open Records Requests	1,667	1,571	1,780	1,780
Crime Victim Liaison-Assigned Cases	40	200	225	225
Marshals				
Warrants Issued	2095	1650	2100	2100
Warrants Cleared	1448	1625	1800	1800
Animal Services	1070	925	1025	1025
Animals Taken In	329	325	325	325
Adoptions	284	300	300	300
Return to Owner	152	110	215	215
Transferred Out	91	75	80	80
Wildlife Release	93	55	85	85
Euthanized				

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$8,793,001	$8,980,659	$9,730,589	$10,485,486
Supplies	81,817	78,178	110,330	126,526
City Support Services	32,422	33,970	36,437	34,500
Utility Services	142,160	210,811	182,282	237,600
Operations Support	11,714	15,906	15,539	17,605
Staff Support	185,170	154,914	293,312	299,692
City Assistance	49,923	73,671	73,429	66,500
Professional Services	58,082	58,241	78,632	72,808
Maintenance Services	63,918	58,968	78,230	80,005
Rental/Leasing	0	0	0	550,000
Operating Equipment	292,746	269,074	381,268	426,641
Capital Outlay	244,451	298,643	576,893	872,450
Total	*$9,955,402*	*$10,233,034*	*$11,556,943*	*$13,269,814*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increases 14.8% from the FY 2022-23 year-end estimates. 5 school resource officers are added to the position, but due to the difficulty in hiring police officers they are added without funding in the budget. If hired, the contract with Schertz-Cibolo-Universal City ISD will be updated and funds will be added to the budget. The increase in the budget is due to the anticipated wage adjustments, the new lease/maintenance program to replace the body cameras, in-car cameras, and the Tasers that is estimated at $550,000 per year for 5 years, and an increase in vehicle replacement due to price increases for vehicles.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
PUBLIC SAFETY EXPENDITURES					
POLICE					
Personnel Services					
256-511110	Regular	5,741,342	6,141,427	6,183,048	6,747,673
256-511120	Overtime	469,617	308,986	410,000	337,045
256-511210	Longevity	117,790	109,633	109,633	105,612
256-511220	Clothing Allowance	67,800	63,333	72,592	61,142
256-511230	Certification Allowance	46,488	108,791	45,000	99,187
256-511310	FICA - Employer	467,179	501,874	504,330	548,365
256-511350	TMRS-Employer	1,036,236	1,085,487	1,176,466	1,209,376
256-511410	Health-Employer	975,476	1,161,243	1,099,520	1,260,576
256-511500	Workers' Compensation	58,733	118,511	130,000	116,510
Total Personnel Services		8,980,661	9,599,285	9,730,589	10,485,486
Supplies					
256-521000	Operating Supplies	29,137	52,796	52,585	64,001
256-521100	Office Supplies	5,545	7,350	6,787	7,500
256-521150	Child Safety Supplies	3,583	3,112	3,075	5,275
256-521200	Medical/Chem Supplies	22,761	27,636	28,296	28,350
256-521300	Motor Veh. Supplies	17,152	19,657	19,587	21,400
Total Supplies		78,178	110,551	110,330	126,526
City-Support Services					
256-532500	City-Insurance-Commercial	33,970	33,810	36,437	34,500
Total City Support Services		33,970	33,810	36,437	34,500
Utility Services					
256-533200	Electric Utility Service	34,186	28,812	27,922	29,400
256-533410	Water Utility Service	6,026	14,700	13,631	15,000
256-533500	Vehicle Fuel	170,599	258,720	140,730	193,200
Total Utility Services		210,811	302,232	182,283	237,600
Operations Support					
256-534100	Advertising	31	4,410	3,695	4,500
256-534200	Printing & Binding	3,043	7,526	7,344	8,605
256-534800	Temp Staff Services	12,832	4,500	4,500	4,500
Total Operations Support		15,906	16,436	15,539	17,605

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support					
256-535100	Uniforms	52,890	94,465	87,687	64,439
256-535200	Awards	5,349	-	-	-
256-535210	Employee Recognition-Morale	3,020	9,114	9,224	10,000
256-535300	Memberships	2,115	3,528	3,773	3,815
256-535400	Publications	390	260	126	265
256-535500	Training/Travel	89,450	163,667	165,873	217,174
256-535500.5	T-Class Training	-	33,440	23,000	-
256-535510	Meeting Expenses	1,700	3,920	3,629	4,000
Total Staff Support		154,914	308,394	293,312	299,693
City Assistance					
256-537100	Medical Services	66,205	55,272	64,000	56,400
256-537800	Community Outreach	7,466	9,898	9,429	10,100
Total City Assistance		73,671	65,170	73,429	66,500
Professional Services					
256-541300	Prof Services/Consulting	53,863	70,700	70,707	65,918
256-541310	Contract Service - Crematory	1,053	980	869	1,000
256-541700	Microchip Service	3,325	7,629	7,056	5,890
Total Professional Services		58,241	79,309	78,632	72,808
Maintenance Services					
256-551400	Minor & Other Equip Maint	4,246	4,900	5,371	5,000
256-551700	Abatement/Lot Cleaning	872	4,900	4,500	5,000
256-551800	Other Maintenance Agreements	775	809	809	825
256-551810	Maintenance Agr. - Radios	53,075	67,796	67,550	69,180
Total Maintenance Services		58,968	78,405	78,230	80,005
Rental/Leasing					
256-561200	Lease/Purchase Payments	-	-	-	550,000
Total Rental/Leasing		-	-	-	550,000
Operating Equipment					
256-571000	Furniture & Fixtures	13,586	13,693	9,188	10,920
256-571200	Vehicles & Access. LESS $5,000	116,229	248,200	247,475	289,060
256-571300	Computer & Periphe. < $5000	31,153	19,541	12,941	17,440
256-571800	Equipment under $5,000	107,646	121,782	108,663	104,221
256-571800.2	Operating Equipment CVE	460	4,900	3,000	5,000
Total Operating Equipment		269,074	408,116	381,267	426,641
Capitalized Equipment					
256-581200	Vehicles & Access. Over $5,000	293,253	498,139	403,979	693,000
256-581300	Computer & Periphe. > $5,000	-	12,900	11,957	5,600
256-581800	Equipment Over $5,000	5,390	241,400	160,957	173,850
Total Capitalized Equipment		298,643	752,439	576,893	872,450
TOTAL POLICE		10,233,037	11,754,147	11,556,941	13,269,814

DEPARTMENT: 257 FIRE RESCUE
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz Fire Department is a full-service life safety department that responds to all Fire, EMS, Technical Rescue, Hazardous Materials, and any additional emergency service calls in the City of Schertz, our surrounding extra-territorial jurisdiction, as well as in support of our automatic and mutual aid partners. All department members are certified as structural firefighters and emergency medical technicians through the Texas Commission on Fire Protection and the Texas Department of State Health Services. Schertz firefighters are highly trained with many of them holding advanced firefighter, medical, and multi-discipline specialized certifications. The Schertz Fire Department has an active public education and fire prevention program that conducts building construction plan reviews, fire code enforcement, and fire inspections within the city. Fire and arson investigation services are maintained within the department as well as support any needs in Guadalupe County.

GOALS FOR FY 2023-2024

Strategic Plan Emphasis

- Policy Value: Safe Community
  - Perform comprehensive and excellent customer service to all resident and visitors to the City of Schertz
  - Respond to 90% of the calls for service in the city limits within 5 minutes or less.
- Operational Value: Proactive
  - Institute cancer prevention best practices at 100% of structure fire calls
  - 100% of department members will undergo a yearly firefighter cancer screening.
  - Perform fire pre-plans at 100% of commercial structures.
- Operational Value: Engaged Workforce
  - Improve training opportunities and encourage involvement in specialized operations.
  - Build upon area-wide technical rescue, hazardous materials, and wildland strike teams.
  - Encourage advanced medical training and certifications.

Project Focus for FY 2023-24

- Recurring Projects
  - Conduct annual reviews of policies and procedures to ensure conformance to current standards and best practices.
  - Analyze the performance of all fire equipment and fleet vehicles to develop an effective capital replacement strategy.
  - Develop training curriculum to enhance the firefighter's level of professional and operational development
  - Grow and improve emergency management with our local, regional,and state partners
- Specific Projects
  - Delivery and implementation of the new quint aerial apparatus
  - Design and construction of fire station #4.
  - Staffing for fire station #4.
  - Implement an officer development program with an emphasis on leadership training.
  - Develop a department fitness program to improve long term physical and mental well being
  - Pursue Recognition from the Texas Fire Chief's Association's Best Practices program.

ORGANIZATIONAL CHART



FIRE RESCUE	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Fire Chief	1	1	1	1
Assistant Chief	1	1	1	1
Emergency Management Coordinator	1	1	1	1
Division Chief of Prevention (Fire Marshal)	1	1	1	1
Deputy Fire Marshal	1	1	1	1
Inspector	0	0	1	1
Division Chief of Training	0	0	1	1
Battalion Chief	4	4	3	3
Lieutenant	9	9	9	12
Fire Apparatus Operator	9	9	9	12
Firefighter	18	18	21	18
Administrative Assistant	1	1	1	1
TOTAL POSITIONS	46	46	50	53

PERFORMANCE INDICATORS

Input	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Number of Commercial Occupancies	1030	1050	1065	1100
Total staffing	46	46	50	54
Suppression staffing	39	39	42	45
Prevention staffing	2	2	3	3
Support staffing (command/training/admin)	5	5	5	5
Number of fire stations	3	3	3	3
Number of full-time engine companies	3	3	3	3

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Number of incidents	4516	4516	4848	5187
Unit Responses (# calls for all units responding to all emergencies)	5700	5700	6178	6720
Buildings preplan contacts				
Community Contact (citizen contact)	10000	10000	10656	11500
Fire Inspections Conducted	450	450	350	700
Plan Reviews Completed	260	260	340	400
Training Hours Provided	6144	6144	5320	6750

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Average Drive Time (Minutes)	5.70	5.70	5.70	5.65
% Drive Time < 5 Minutes	30%	30%	31%	31%
% of Buildings Preplanned	100%	100%	100%	100%
% Prevention Contacts	29%	29%	29%	29%
Inspections per Inspector	262/233	262/233	100/250	150/300
Training Hours/Employee	205	205	220	235

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$5,703,001	$6,338,804	$6,164,965	$7,203,711
Supplies	11,647	21,950	21,312	24,412
Utility Services	86,881	121,405	116,500	132,240
Operations Support	375	2,352	4,436	4,436
Staff Support	174,585	161,975	221,490	245,174
City Assistance	21,575	9,198	40,227	30,000
Professional Services	73,052	43,634	70,000	70,000
Maintenance Services	53,861	56,863	82,950	119,743
Other Costs	6,895	66,977	50,000	10,000
Rental/Leasing	0	38,745	28,055	26,720
Operating Equipment	341,500	75,261	121,222	109,080
Capital Outlay	86,409	92,247	487,445	409,500
Total	*$6,559,780*	*$7,029,410*	*$7,408,602*	*$8,385,016*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will increase 13.2% from the FY 2022-23 year-end estimate. This increase comes from adding 3 new captain positions, promoting 3 Firefighters to Fire Apparatus Operators (FAO) and from anticipated wage adjustments.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
PUBLIC SAFETY EXPENDITURES					
FIRE RESCUE					
Personnel Services					
257-511110	Regular	4,018,193	3,996,365	3,750,563	4,558,806
257-511120	Overtime	526,827	420,793	575,000	448,925
257-511210	Longevity	79,490	79,121	67,725	71,631
257-511220	Clothing Allowance	13,968	14,340	13,902	13,443
257-511230	Certification Allowance	20,595	59,298	23,525	55,439
257-511310	FICA - Employer	337,665	347,780	338,950	391,955
257-511350	TMRS-Employer	759,114	745,114	709,579	856,025
257-511410	Health-Employer	549,182	651,601	629,229	706,575
257-511500	Workers' Compensation	33,769	95,695	56,492	100,912
Total Personnel Services		6,338,803	6,410,107	6,164,965	7,203,711
Supplies					
257-521000	Operating Supplies	9,121	6,860	6,500	7,000
257-521100	Office Supplies	1,948	3,332	3,332	4,000
257-521200	Medical/Chem Supplies	9,484	10,736	9,500	10,736
257-521300	Motor Veh. Supplies	276	980	980	1,500
257-521600	Equip Maint Supplies	1,121	1,176	1,000	1,176
Total Supplies		21,950	23,084	21,312	24,412
Utility Services					
257-533100	Gas Utility Service	5,243	6,860	4,000	6,860
257-533200	Electric Utility Service	29,946	24,500	24,500	28,000
257-533320	Telephone/Air Cards	494	5,880	5,500	5,880
257-533330	Telephone/Internet	5,486	-	5,000	-
257-533410	Water Utility Service	9,408	9,800	12,500	11,500
257-533500	Vehicle Fuel	70,828	98,000	65,000	80,000
Total Utility Services		121,405	145,040	116,500	132,240
Operations Support					
257-534200	Printing & Binding	2,352	4,436	4,436	4,436
Total Operations Support		2,352	4,436	4,436	4,436

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support					
257-535100	Uniforms	72,326	127,913	127,000	125,000
257-535210	Employee Recognition-Morale	5,658	4,606	6,000	7,500
257-535300	Memberships	1,396	3,724	2,750	3,724
257-535400	Publications	2,966	2,450	2,400	2,450
257-535500	Training/Travel	72,761	73,500	72,000	91,500
257-535510	Meeting Expenses	2,854	2,940	3,500	5,000
257-535600	Professional Certification	4,013	7,840	7,840	10,000
Total Staff Support		161,974	222,973	221,490	245,174
City Assistance					
257-537800	Crime/Fire Prevention	9,198	40,227	40,227	30,000
Total City Assistance		9,198	40,227	40,227	30,000
Professional Services					
257-541300	Other Professional Services	43,634	72,328	70,000	70,000
Total Professional Services		43,634	72,328	70,000	70,000
Maintenance Services					
257-551400	Minor & Other Equip Maint	-	1,470	1,250	750
257-551800	Other Maintenance Agreements	43,472	39,200	39,200	75,795
257-551810	Maintenance Arg. Radios	13,020	18,698	18,000	18,698
257-551900	Construction	371	24,500	24,500	24,500
Total Maintenance Services		56,863	83,868	82,950	119,743
Other Costs					
257-554200	Deployment-Reimb-TIFMAS	66,977	9,800	50,000	10,000
Total Other Costs		66,977	9,800	50,000	10,000
Rental/Leasing					
257-561200	Lease/Purchase Payments	38,745	26,460	28,055	26,720
Total Rental/Leasing		38,745	26,460	28,055	26,720
Operating Equipment					
257-571000	Furniture & Fixtures	6,903	7,840	7,840	15,000
257-571200	Vehicles & Access. LESS $5,000	10,645	16,990	16,500	9,800
257-571300	Computer & Periphe. < $5000	4,059	10,182	10,182	7,840
257-571310	Computer Software	4,420	7,840	3,000	7,840
257-571400	Communication Equip LESS $50(	8,561	9,800	9,800	9,800
257-571600	Police/Fire/Medical Equipment	28,855	69,480	69,000	53,900
257-571800	Equipment under $5,000	11,818	4,900	4,900	4,900
Total Operating Equipment		75,261	127,032	121,222	109,080

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Capitalized Equipment					
257-581200	Vehicles & Access. Over $5,000	94,384	293,045	293,045	324,500
257-581400	Communication Equip Over $500	-	95,904	95,900	55,000
257-581600	Donation-Expense	(2,137)	1,000	-	-
257-581800	Equipment Over $5,000	-	98,500	98,500	30,000
Total Capitalized Equipment		92,247	488,449	487,445	409,500
TOTAL FIRE RESCUE		7,029,409	7,653,804	7,408,602	8,385,016

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT
DIVISION: 258 BUILDING INSPECTIONS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Building Inspections Division assists customers seeking permits and inspections for various residential and commercial construction projects. The Division is responsible for maintaining health, safety, and welfare through professional review of building plans, permits and performing inspections to ensure and safe community and consistency of the City's adopted building codes and ordinances. Staff works closely with citizens, contractors, builders, developers, and other City Departments to assist in creating an attractive and safe community.

GOALS FOR FY 2023-24

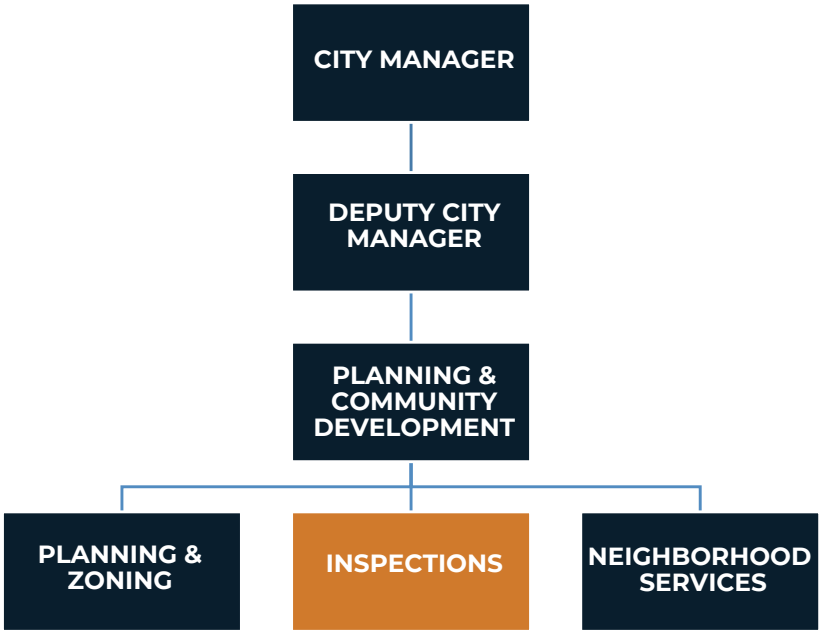
Strategic Plan Emphasis

- Operational Value: Service Oriented, Systems Management, Engaged Workforce, Innovative
  - Strive to provide superior customer service through courteous andprofessional relationships with the community.
  - Promote and educate contractors and citizens on the CityView landmanagement software which has streamlined the process and providestransparency on construction projects.
  - Continue to proactively make website improvements to help educate the public on the permitting process, inspection process and online payment process to meet customer needs.
  - Continue to provide a high level of professional services to the variedstakeholders served, including builders, developers, landowners, neighborhood groups, business owners, appointed officials and Council members, and citizens of the community.
  - Promote continuous staff development and cross training to improve efficiency and customer service while providing staff with growth opportunities.
- Policy Value: Safe Community, High Quality of Life
  - Raise public awareness of Building Safety Month through education and activities to promote a safe community.

ACCOMPLISHMENTS

- Operational Value: Service Oriented, System Management, Innovative
  - Successfully implemented CityView a new permitting/planning/Code Enforcement software which has improved the service to customers, transparency, and efficiency on all development projects.
  - Implemented a new customer portal which is a one stop shop for contractor and citizen communications for submitting permits, make payments, request online inspections.
  - Continued to provide flexibility in meeting types by offering in-person or virtual meetings through Microsoft Teams to continue daily business with contractors and developers to support a service-oriented culture.
  - Increased the use of the Virtual Inspection Program which allows residents, contractors, and the city inspectors the ability to conduct virtual inspections on certain building projects. This process improves the timeliness of certain inspections while providing for some inspection visual records.
- Policy Value: Safe Community, High Quality of Life
  - Promoted the yearly program to raise awareness for Building Safety Month which included safety tips on the city social media site and an article in the Schertz Magazine as well as meet and greets at Lowe's.

ORGANIZATIONAL CHART



PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
New Residential Construction	286	186	150	150
New Commercial Construction	15	23	16	16
Reroof Permits	302	533	400	400
Accessory/Temporary Building Permits	39	38	100	100
Deck/Patio Permits	105	96	190	190
Sign Permits	96	50	50	50
Other Permits	1,701	1,202	3,090	3,090
Mechanical Permits	688	566	500	500
Electric Permits	700	378	225	225
Plumbing Permits	1,122	437	750	750
Total Permit/License/Fee Revenue	$1,960,572	$1,943,766	$2,571,494	$2,571,494

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Standard Inspections (i.e. framing) and Re-Inspections	12,538	10,809	13,302	12,000

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$884,169	$923,679	$1,012,201	$1,237,876
Supplies	2,548	2,116	3,228	4,560
Utility Services	5,659	6,385	6,000	7,200
Operations Support	176	31	833	850
Staff Support	20,210	20,765	45,497	49,025
Professional Services	32,988	57,900	58,000	70,000
Operating Equipment	1,202	571	10,005	900
Capital Outlay	27,381	0	43,750	0
Total	*$974,333*	*$1,011,446*	*$1,179,514*	*$1,370,411*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increases 16.2% from the FY 2022-23 year-end estimate with the anticipated wage adjustments.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
PUBLIC SAFETY EXPENDITURES					
INSPECTIONS					
Personnel Services					
258-511110	Regular	629,928	735,923	691,390	847,516
258-511120	Overtime	12,111	12,179	12,179	13,312
258-511210	Longevity	11,692	11,710	11,888	13,075
258-511230	Certification Allowance	2,700	2,116	2,210	2,738
258-511310	FICA - Employer	48,098	58,249	54,902	67,021
258-511350	TMRS - Employer	105,600	124,798	114,934	146,372
258-511410	Health - Employer	111,534	144,722	121,327	145,728
258-511500	Workers Compensation	2,015	2,053	3,371	2,114
Total Personnel Services		923,678	1,091,750	1,012,201	1,237,876
Supplies					
258-521000	Operating Supplies	813	1,274	1,274	1,000
258-521100	Office Supplies	820	582	582	2,400
258-521300	Motor Vehicle Supplies	241	882	882	660
258-521600	Equip Maint Supplies	242	490	490	500
Total Supplies		2,116	3,228	3,228	4,560
Utility Services					
258-533500	Vehicle Fuel	6,385	8,232	6,000	7,200
Total Utility Services		6,385	8,232	6,000	7,200
Operations Support					
258-534200	Printing & Binding	31	833	833	850
Total Operations Support		31	833	833	850

101 GENERAL FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support				
258-535100 Uniforms	4,675	8,722	8,722	11,000
258-535300 Memberships	280	750	750	725
258-535400 Publications	2,128	2,352	2,352	2,400
258-535500 Training/Travel	9,718	26,935	26,935	33,000
258-535510 Meeting Expense	1,868	1,862	1,862	1,900
258-535600 Professional Certifications	2,096	4,876	4,876	-
Total Staff Support	20,765	45,497	45,497	49,025
Professional Services				
258-541300 Other Consult/Prof Service	57,900	68,600	58,000	70,000
Total Professional Services	57,900	68,600	58,000	70,000
Operating Equipment				
258-571000 Furniture & Fixtures	571	6,407	7,005	900
258-571300 Computer & Peripherals	-	3,000	3,000	-
Total Operating Equipment	571	9,407	10,005	900
Capital Outlay				
258-581200 Vehicles & Access. over $5,000	-	43,750	43,750	-
Total Capital Outlay	-	43,750	43,750	-
TOTAL INSPECTIONS	1,011,446	1,271,297	1,179,514	1,370,411

DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT
DIVISION: 259 NEIGHBORHOOD SERVICES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Neighborhood Services Division works with the community to engage, educate, protect and promote the health, safety and keep Schertz a safe and attractive place to live. The Division is committed to providing outstanding service in order to help revitalize and enhance the community by performing inspections and providing services to create a sense of community and by promoting regular maintenance on residential and commercial properties.

The Neighborhood Services Division – Environmental Health focuses on inspection services to promote public health and uses health safety best practices to ensure compliance with state and local health codes to include, but not limited to, food establishments, all public and semi-public aquatic facilities, and responds to complaints and concerns.

GOALS FOR FY 2023-24

Strategic Plan Emphasis

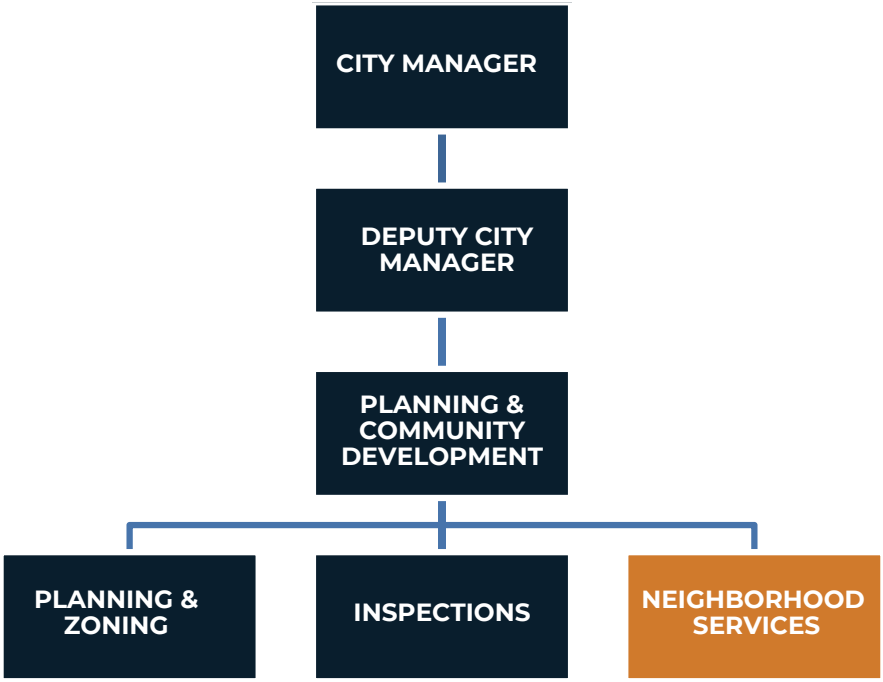
- Operational Value: Service Oriented, Systems Management
  - Fostering collaborative partnerships between neighbors through our Good Neighbor Program and practices.
  - Provide and seek interdepartmental assistance to support the community needs working alongside Planning, Building Inspections, Public Works, Parks, Police and Library.
- Policy Value: Safe Community, High Quality of Life, Attractive Community, Fiscally Sustainable
  - Build a sense of community by closing gaps between needs and resources.
  - Help increase a feeling of safety through proactive property maintenance inspections and engagement to achieve an attractive community.
  - Work hand-in-hand with community stakeholders to increase and maintain a high quality of life by increasing our property maintenance program.
  - Seek grant opportunities to support community programs to support an attractive community and high quality of live.
  - Continue to promote safety and community service programs through social media, community events and attending HOA meetings.

ACCOMPLISHMENTS

- Operational Value: Service Oriented, Systems Management
  - Increased division presence in the community earning trust and improving our accessibility to support residents in property maintenance projects.
  - Worked with Public Affairs to create a division brand and use social media to provide information about city programs to support residents with the property maintenance needs. Created a community tool shed to assist With resident property maintenance needs.
- Policy Value: Safe Community, High Quality of Life, Attractive Community, Fiscally Sustainable
  - Successfully worked with the Love Where You Live volunteers to help over 160 residents to remediate code violations.
  - Connected residents with community resources for a major home repair.
  - Sponsored the 1st Annual “Clean the Creek” which was an event in conjunction with other government entities and volunteers removing over 20 tons of trash and debris from the Cibolo Creek watershed within our community.

- Created the Graffiti Abatement Program (GAP) to promote awareness and increase education on the impacts in the community.
- Continue to collaborate with city departments on events to ensure the health and safety of food vendors.

ORGANIZATIONAL CHART



NEIGHBORHOOD SERVICES	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Neighborhood Services Manager	1	1	1	1
Neighborhood Services Specialist	0	0	1	1
Code Enforcement Officer	3	3	3	3
Sanitarian	1	1	1	1
TOTAL POSITIONS	5	5	6	6

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Code Enforcement Cases	NA	3,002	3,400	3,800
Other Permit (food/foster/pool)	NA	215	215	230
Health Inspections	NA	265	280	290

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	NA	$326,231	$371,966	$444,238
Supplies	NA	4,568	9,289	9,950
Utility Services	NA	4,853	6,000	6,500
Operations Support	NA	31	1,500	1,700
Staff Support	NA	14,051	29,061	33,100
Professional Services	NA	0	1,225	2,450
Maintenance Services	NA	9,025	24,700	30,000
Operating Equipment	NA	1,159	6,456	450
Capital Outlay	NA	0	76,000	0
Total	*NA*	*$359,918*	*$526,197*	*$528,388*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increases 0.4% from the FY 2022-23 year-end estimate. Fewer capital purchases almost offset the anticipated wage adjustments.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
PUBLIC SAFETY EXPENDITURES					
Neighborhood Services					
Personnel Services					
259-511110	Regular	229,018	249,371	258,228	305,443
259-511120	Overtime	2,535	6,910	6,910	7,778
259-511210	Longevity	1,480	1,886	2,145	1,896
259-511230	Certification Allowance	2,025	1,445	1,950	1,445
259-511310	FICA - Employer	17,387	20,280	20,596	24,173
259-511350	TMRS - Employer	41,502	43,450	43,118	52,794
259-511410	Health - Employer	29,506	43,891	36,827	49,677
259-511500	Workers Compensation	1,310	970	2,192	1,032
Total Personnel Services		324,763	368,203	371,966	444,238
Supplies					
259-521000	Operating Supplies	1,027	873	1,023	1,300
259-521040	Operating Supplies-Creek Clean	-	5,375	5,375	5,500
259-521100	Office Supplies	976	930	980	1,200
259-521300	Motor Vehicle Supplies	447	1,176	1,176	850
259-521600	Equip Maint Supplies	2,118	735	735	1,100
Total Supplies		4,568	9,089	9,289	9,950
Utility Services					
259-533500	Vehicle Fuel	4,853	8,624	6,000	6,500
Total Utility Services		4,853	8,624	6,000	6,500
Operations Support					
259-534200	Printing & Binding	31	3,351	1,500	1,700
Total Operations Support		31	3,351	1,500	1,700
Staff Support					
259-535100	Uniforms	5,053	6,076	6,076	7,300
259-535300	Memberships	275	441	441	1,100
259-535400	Publications	-	980	980	1,200
259-535500	Training/Travel	6,818	16,319	18,719	22,500
259-535510	Meeting Expense	947	980	980	1,000
259-535600	Professional Certifications	958	1,865	1,865	-
Total Staff Support		14,051	26,661	29,061	33,100
Professional Services					
259-541300	Other Consult/Prof Service	-	2,450	1,225	2,450
Total Professional Services		-	2,450	1,225	2,450

Maintenance Services					
259-551700	Abatement/Lot Cleaning	9,025	14,700	14,700	15,000
259-551750	Abatement-Graffiti	-	10,000	10,000	15,000
Total Maintenance Services		9,025	24,700	24,700	30,000
Operating Equipment					
259-571000	Furniture & Fixtures <$5,000	285	2,869	2,922	450
259-571300	Computer & Periphe. < $5,000	-	3,550	3,534	-
259-571800	Equipment Less $5,000	874	-	-	-
Total Operating Equipment		1,159	6,419	6,456	450
Capital Outlay					
259-581200	Vehicles & Access. Over $5,000	-	76,000	76,000	-
Total Capital Outlay		-	76,000	76,000	-
TOTAL NEIGHBORHOOD SERVICES		358,450	525,497	526,197	528,388

DEPARTMENT: PUBLIC WORKS
DIVISION: 359 STREETS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Street Division provides high quality essential services in design, construction, inspection, and renovation of streets to provide safe and sustainable transportation infrastructure. The Streets division's service-oriented focus is to offer innovative customer service while being fiscally sustainable. The division evaluates affordable and efficient options for providing street maintenance service including support for community service opportunities.

GOALS FOR FY 2023-24

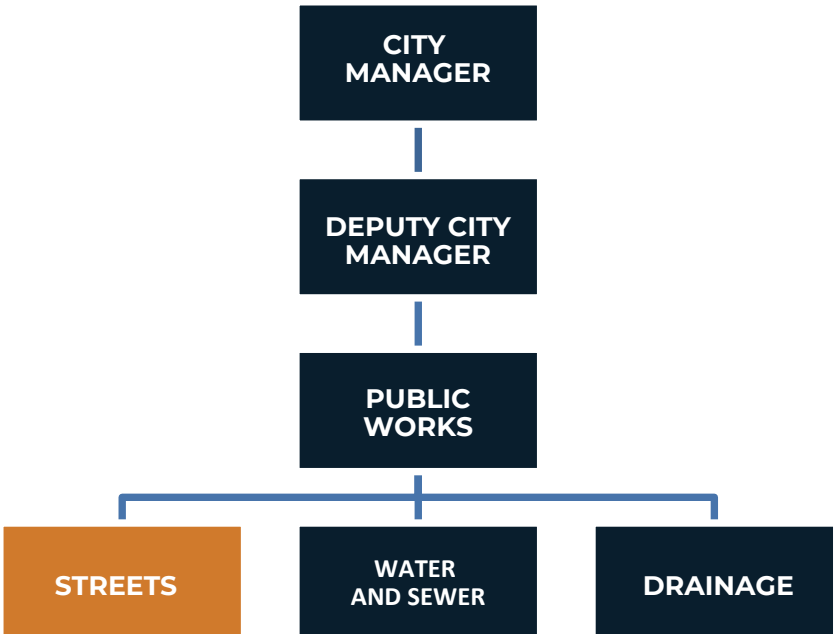
Strategic Plan Emphasis

- Policy Values: Essential Services and Fiscally Sustainable
  - Apply preventative maintenance strategies to extend the life of City streets and reduce unscheduled maintenance.
- Policy Values: Essential Services and Attractive Community
  - Plan, design, construct, inspect, operate, and maintain traffic functions including traffic control devices, crosswalk signals, street resurfacing and rehabilitation, streetlights, street signs, street sweeping and street pavement markings.
- Policy Value: Safe Community
  - Emphasize safety to reduce preventable accidents.
- Policy Value: Safe Community
  - Provide proactive services such as traffic counts and speed information on specific streets as requested to improve community traffic conditions and safety.
- Operational Value: Systems Management
  - Develop and execute a systems management approach to street maintenance plans, pothole patching, crack sealing, and sidewalk repair/construction.

Project focus for FY 2023-24

- Acquire needed equipment, provide necessary training, prioritize and schedule crack sealing and pothole repair program consistent with the Pavement Condition Index (PCI)recommendations and goals.
- Develop, implement and evaluate a revised street sweeping schedule based on industry standards, community expectations and resource allocation.
- Finalize and implement schedule for street restriping and sidewalk repair/construction.
- Create a stock "go bags" for Public Works Staff for using during emergency repair situations that include all necessary equipment and supplies to function for an established period.

ORGANIZATIONAL CHART



STREETS	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Assistant Director	1	1	1	0
Streets/Drainage Manager	1	1	1	1
Street Superintendent	1	1	1	1
Street Supervisor	1	1	1	1
Street Worker II	5	5	5	5
Street Worker I	7	7	7	7
Traffic Signal & Sign Technician	2	2	2	2
TOTAL POSITIONS	18	18	18	17

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Street Sweeping hours	2173	1624	1900	1900
Number of signs produced	1207	1100	1100	1250
Quantity of asphalt purchased (tons)	482	1565	500	1600
Special projects (Hours)	1433	692	700	750
Street centerline miles	165	172	180	185

Efficiency	2020-21 Actual	2020-21 Actual	2021-22 Estimate	2023-24 Budget
Annual cost to operate street sweepers (operators and fuel)	120,500	120,500	125,000	135,000
Cost per ton of asphalt	45	45	65	75
Approved daily budget expenditures for operation	5,583	5,583	8,165	9,630

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Hours spent on roadway maintenance	3788	4757	2400	5000

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$815,232	$967,502	$986,270	$1,173,226
Supplies	100,222	127,233	178,850	226,005
City Support	133	3,772	5,880	6,500
Utility Services	188,189	230,812	233,800	252,500
Staff Support	18,944	23,991	22,050	22,400
Professional Services	12,495	49,232	30,380	30,380
Maintenance Services	213,778	324,184	725,790	741,250
Rental/Leasing	2,612	4,285	4,900	6,000
Operating Equipment	30,581	35,547	18,785	6,900
Capital Outlay	31,623	160,045	355,000	255,000
Total	*$1,413,809*	*$1,926,603*	*$2,561,705*	*$2,720,161*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will increase 25.2% from the FY 2022-23 year-end estimate. Personnel increases with anticipated wage adjustments while staff has engaged contractors to resurface streets for the next year. Also being purchased is a asphalt lay down machine and a new truck.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
PUBLIC ENVIRONMENT					
EXPENDITURES					
STREETS					
Personnel Services					
359-511110	Regular	619,433	712,687	615,450	757,045
359-511120	Overtime	16,292	18,192	18,192	18,717
359-511210	Longevity	18,070	18,628	18,341	14,068
359-511230	Certification Allowance	3,116	2,873	2,835	1,724
359-511310	FICA - Employer	48,988	56,290	50,094	59,273
359-511350	TMRS - Employer	107,865	123,059	104,869	132,016
359-511410	Health - Employer	130,197	152,310	137,108	167,787
359-511500	Workers Compensation	23,541	23,248	39,381	22,596
Total Personnel Services		967,502	1,107,287	986,270	1,173,226
Supplies					
359-521000	Operating Supplies	3,650	3,675	3,675	3,900
359-521050	Operating Supplies-Street Sig	47,361	58,800	58,800	85,000
359-521052	Operating Supplies-Dept. Signs	4,991	9,800	9,800	10,780
359-521055	Operating Supplies-StreetMain	66,131	88,200	88,200	105,750
359-521100	Office Supplies	818	3,675	3,675	3,675
359-521200	Medical/Chemical Supplies	1,725	4,900	4,900	6,900
359-521300	Motor Vehicle Supplies	2,557	9,800	9,800	10,000
Total Supplies		127,233	178,850	178,850	226,005
City Support Services					
359-532800	EMPLOYEE APPRECIATION EVEN	3,772	5,880	5,880	6,500
TOTAL City Support Services		3,772	5,880	5,880	6,500
Utility Services					
359-533200	Electricity Utility Service	174,545	137,200	175,000	192,500
359-533500	Vehicle Fuel	56,267	58,800	58,800	60,000
Total Utility Services		230,812	196,000	233,800	252,500

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support					
359-535100	Uniforms	12,841	14,210	14,210	11,400
359-535500	Training/Travel	10,736	7,840	7,840	10,500
359-535510	Meeting Expense	414	-	-	500
Total Staff Support		23,991	22,050	22,050	22,400
Professional Services					
359-541310	Contractual Services	49,232	30,380	30,380	30,380
Total Professional Services		49,232	30,380	30,380	30,380
Maintenance Services					
359-551400	Minor & Other Equip. Maintenance	-	490	490	1,250
359-551600	Outsourced Street Maintenance	238,256	642,000	642,000	650,000
359-551650	Sidewalk Maintenance	85,928	83,300	83,300	90,000
Total Maintenance Services		324,184	725,790	725,790	741,250
Rental Equipment					
359-561100	Rental Equipment	4,285	4,900	4,900	6,000
Total Rental Equipment		4,285	4,900	4,900	6,000
Operating Equipment					
359-571000	Furniture & Fixtures	112	1,470	1,470	2,000
359-571750	Street Crossing Minor Imprvmnt	28,337	-	12,415	-
359-571800	Equipment under $5,000	7,098	4,900	4,900	4,900
Total Operating Equipment		35,547	6,370	18,785	6,900
Capital Outlay					
359-581200	Vehicles & Access. over $5,000	-	51,250	75,000	-
359-581800	Equipment over $5,000	160,045	258,750	280,000	255,000
Total Capital Outlay		160,045	310,000	355,000	255,000
TOTAL STREETS		1,926,603	2,587,507	2,561,705	2,720,161

DEPARTMENT: 460 PARKS, RECREATION, AND COMMUNITY SERVICES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Parks, Recreation, and Community Services department oversees the maintenance and management of approximately 438 acres of park land, to include the maintenance of municipal facilities, creek ways, swimming pools, park irrigation systems, trails, restrooms, pavilions, open space, playground equipment, benches, picnic tables, lighting, mowing contracts oversight, campus formal bed maintenance contracts, and oversight of athletic field maintenance by sports associations (Buffalo Valley Youth Association and Schertz Youth Soccer Alliance). It conducts community-wide tree planting and beautification programs. Acquires, designs, constructs, and renovates existing and additional park land and facilities. It provides citizen input and communication venues utilizing the Parks and Recreation Advisory Board, community surveys, and community meetings. It plans and implements over 50 special events, recreation programs, and parades. The Director of Parks, Recreation, and Community Services oversees the budgets for Parks, Swimming Pools, Tree Mitigation, Parkland Dedication, and the Special Events Fund. In addition, the Director oversees and manages the contracts with the YMCA of Greater San Antonio for the staffing and programming of the Recreation Center, the Schertz Area Senior Center, the Schertz Aquatics Center, and the outdoor pool at Pickrell Park.

GOALS FOR FY 2023-2024

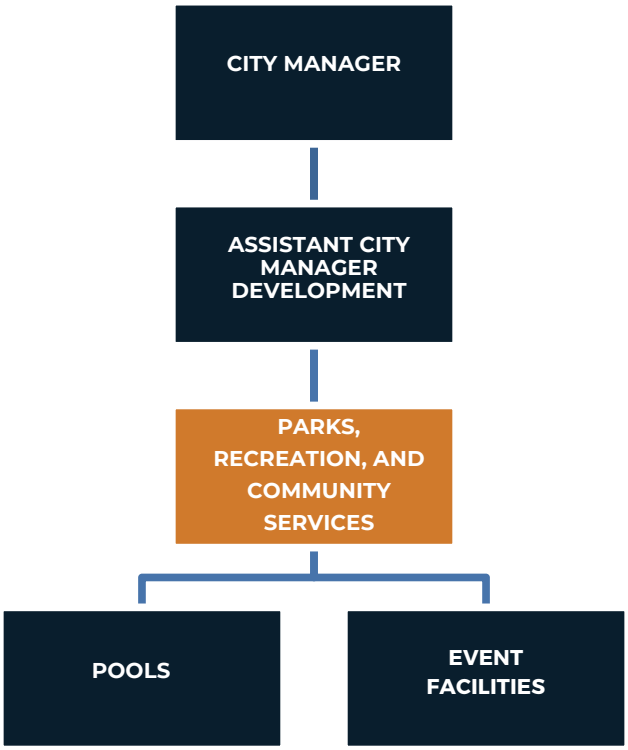
Strategic Plan Emphasis

- Policy Value: High Quality of Life
  - Develop a system of parks, open space, recreational facilities, trails, and leisure services that will meet the needs of an expanding community.
  - Provide recreational and leisure opportunities to City of Schertz residents of all ages through youth sports, adult social leagues, special events, parades, programs, and nature education.
- Policy Value: Attractive Community
  - Continue the development of trails and greenbelts to improve connectivity among parks, neighborhoods, churches, schools, public facilities, and municipal buildings and maintain a visually attractive community.
- Policy Value: Fiscally Sustainable
  - Operational Value: Service Oriented
  -

Project focus for FY 2023-24

- Coordinate with consultants to develop an updated Parks and Open Space Master Plan to keep pace with the needs of an expanding community.
- Coordinate with consultants to develop a Master Development Plan for Crescent Bend Nature Park to set the vision for the next 10 years.
- Manage construction projects for irrigation storage at Schertz Soccer Complex; additional segments of the Great Northern Trail construction; and parking, lighting, and accessibility at Thulemeyer Park.
- Install site amenities at various parks across the system including picnic tables, BBQ pits, benches, dog waste stations, water fountains, irrigation backflow covers and cages, and trail signage.
- Organize and launch a volunteer Trail Watch Program for the Schertz Trails System.
- Plan and implement various special events, parades, park grand openings, marketing campaigns, nature education programs, and youth and adult sports.

ORGANIZATIONAL CHART



PARKS, RECREATION & COMMUNITY SERVICES	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Director of Parks, Recreation & Community Services	1	1	1	1
Administrative Assistant	1	1	1	1
Parks Manager	1	1	1	1
Park Maintenance Crew Supervisor	1	1	1	1
Park Maintenance Technician	5	5	8	8
Park Maintenance Technician (P/T)	1	1	1	1
Seasonal Park Worker	1	1	1	1
Recreation Manager	1	1	1	1
Recreation Coordinator	0	0	1	1
Recreation Specialist	1	1	1	1
TOTAL POSITIONS	13	13	17	17

PERFORMANCE INDICATORS

Workload/Outputs	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Total Acres of Park Land Managed	425.31	425.31	438.97	438.97
Total Acres of City Campuses Managed	36.03	36.03	36.03	36.03
Total Acres of Land Managed Per FTE	76.89	76.89	79.17	79.17
Total Miles of Trails Managed	25	25	25	25.6
Special Events, Programs & Parades	50	49	81	100

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Acres of Contractual Mowing	119.40	123.09	123.09	123.09
Acres of Athletic Association Maintenance	70.02	70.02	70.02	70.02
Hours of Volunteer Service	800	500	543	500
Hours of Athletic Association Service	1,200	1,200	1,200	1,200

Effectiveness	2020-21 Actual	2021-22 actual	2022-23 Estimate	2023-24 Budget
Cost Benefit for Athletic Association Field Maintenance	$550,000	$550,000	$550,000	$550,000
Cost Benefit for Volunteer Hours	$12,000	$12,000	$12,000	$12,000
Special Event Attendance	15,000	23,000	25,847	26,000
Program Participants	370	370	859	1,000
League Participants	320	320	461	500
Youth Sports Registrations (BVYA & SYSA)	3,800	3,800	3,800	3,800

Budget	2020-21 Actual	2020-21 Actual	2021-22 Estimate	2022-23 Budget
Personnel	$669,997	$729,138	$986,615	$1,112,260
Supplies	122,154	98,309	122,268	94,680
City Support Services	153,879	167,763	194,664	194,300
Utility Services	260,988	246,900	250,880	276,000
Operations Support	1,049	1,044	980	1,000
Staff Support	15,958	18,938	23,638	25,819
Professional Services	146,145	149,267	214,107	194,987
Maintenance Services	76,649	12,985	13,785	17,400
Rental/Leasing	10,038	7,007	9,800	10,000
Operating Equipment	52,345	33,792	72,715	73,015
Capital Outlay	152,667	128,377	478,154	385,000
Total	*$1,661,869*	*$1,593,522*	*$2,367,606*	*$2,384,461*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will increase 0.7% from the FY 2022-23 year-end estimate. Personnel increases from the anticipated wage adjustment is mostly offset by fewer park improvements with the completion of existing projects.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
PARKS, RECREATION, & COMMUNITY SERVICES EXPENDITURES					
PARKS					
Personnel Services					
460-511110	Regular	478,242	632,489	645,083	718,635
460-511120	Overtime	22,929	26,866	26,000	28,495
460-511210	Longevity	5,140	2,318	3,560	3,662
460-511230	Certification Allowance	6,243	4,740	4,133	6,291
460-511310	FICA - Employer	37,932	50,973	51,926	57,905
460-511350	TMRS-Employer	83,669	106,803	108,706	123,776
460-511410	Health-Employer	89,582	143,450	138,173	165,332
460-511500	Workers' Compensation	5,400	8,173	9,034	8,164
Total Personnel Services		729,137	975,812	986,615	1,112,260
Supplies					
460-521000	Operating Supplies	33,037	32,095	41,000	34,000
460-521100	Office Supplies	2,078	1,470	2,500	3,000
460-521200	Medical/Chemical Supplies	6,194	4,018	4,018	6,500
460-521300	Motor Vehicle Supplies	1,381	490	1,380	1,500
460-521310	Landscaping Supplies- Parks	21,887	18,130	18,130	26,180
460-521315	Landscaping Supplies- Campus	28,328	22,050	22,050	14,000
460-521400	Plumbing Supplies	5,007	32,700	32,700	9,000
460-521610	Building Maintenance Supplies	397	490	490	500
Total Supplies		98,309	111,443	122,268	94,680
City Support Services					
460-532601	Holidazzle	34,137	34,300	35,435	36,000
460-532604	4th of July Jubilee	42,445	34,300	45,000	45,000
460-532619	Schertz Young Leaders	7,411	9,800	6,699	10,000
460-532620	Sweetheart Scholarships	4,500	4,410	8,500	3,000
460-532626	Other Events	65,872	76,578	78,000	78,000
460-532629	MOVING ON MAIN	10,519	11,760	12,030	12,300
460-532800	Music, Movies in the Park	2,880	9,800	9,000	10,000
Total City Support Services		167,764	180,948	194,664	194,300
Utility Services					
460-533200	Electric Utility Service	86,562	74,480	74,480	76,000
460-533410	Water Utility Service	137,702	156,800	156,800	175,000
460-533500	Vehicle Fuel	22,637	19,600	19,600	25,000
Total Utility Services		246,901	250,880	250,880	276,000

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Operations Support					
460-534100	Advertising	831	980	980	1,000
460-534800	Temporary Empl. Services	213	980	-	-
Total Operations Support		1,044	1,960	980	1,000
Staff Support					
460-535100	Uniforms	6,983	7,051	7,304	9,565
460-535300	Memberships	1,913	1,593	2,023	1,632
460-535500	Training/Travel	9,003	9,800	12,811	13,122
460-535510	Meeting Expenses	1,039	833	1,500	1,500
Total Staff Support		18,938	19,277	23,638	25,819
Professional Services					
460-541300	Other Prof. Services	11,606	5,880	25,000	5,880
460-541310	Contract Services	137,661	189,107	189,107	189,107
Total Professional Services		149,267	194,987	214,107	194,987
Maintenance Services					
460-551100	Building Maintenance	2,366	2,450	2,450	2,500
460-551400	Minor & Other Equip Maint	4,674	4,900	4,965	5,000
460-551618	Veteran's Memorial Maint.	3,199	3,920	3,920	7,400
460-551710	Landscaping	2,746	2,450	2,450	2,500
Total Maintenance Services		12,985	13,720	13,785	17,400
Rental-ROW					
460-561100	Rental-Equipment	7,007	9,800	9,800	10,000
Total Rental-ROW		7,007	9,800	9,800	10,000
Operating Equipment					
460-571700	Improvements under $5,000	24,368	58,015	58,015	58,015
460-571800	Equpment under $5000	9,425	14,700	14,700	15,000
Total Operating Equipment		33,793	72,715	72,715	73,015
Capital Outlay					
460-581200	Vehicles & Access. Over $5,000	-	87,500	87,500	120,000
460-581700	Improvements Over $5,000	118,347	376,115	375,115	250,000
460-581800	Equipment Over $5,000	10,030	17,000	15,539	15,000
Total Capital Outlay		128,377	480,615	478,154	385,000
TOTAL PARKS		1,593,522	2,312,157	2,367,606	2,384,461

DEPARTMENT: PARKS, RECREATION, AND COMMUNITY SERVICES
DIVISION: 463 POOLS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The management and maintenance of two (2) outdoor pools and one splash pad including the maintenance of swimming facilities, pumping systems, and related aquatic programs designed to encourage safe use and professional management of these facilities. Provide contractual oversight of the management, programming, and maintenance of the Schertz Aquatics Center. Provide citizen input and communication venues utilizing the Parks and Recreation Advisory Board, surveys, and community meetings.

GOALS FOR FY 2023-24

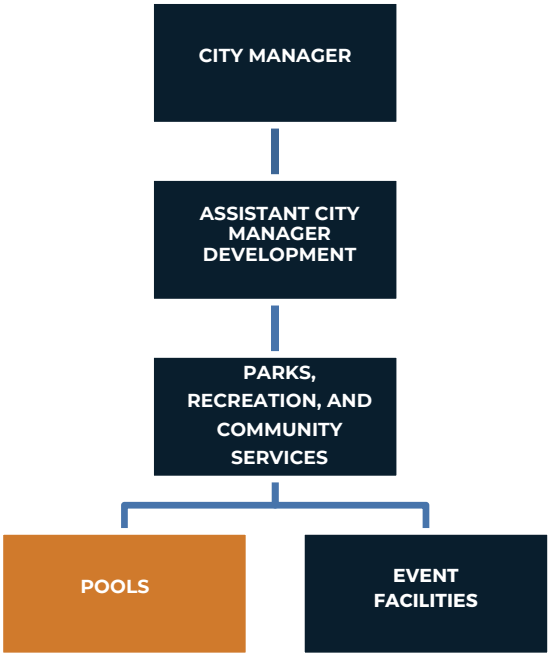
Strategic Plan Emphasis

- Policy Value: High Quality of Life
  - Maintain and develop aquatic programs designed to educate our citizens and to meet the needs of our expanding community.
  - Maintain a high quality of pool maintenance while providing excellent aquatic recreation and leisure service programs.
  - Continue management oversight of the Schertz Aquatics Center in order to expand the availability of recreational and health/well-being programming and provide year-round access to same.
- Operational Value: Innovative
  - Manage and maintain the operations of the new Wendy Swan Memorial Park Splashpad that was developed on the site of an old residential size swimming pool.

Project focus for FY 2023-24

- Close the splashpad for the winter season and successfully open the splashpad up for the new season the Friday before Spring Break week.

ORGANIZATIONAL CHART



PERFORMANCE INDICATORS

Workload/Outputs	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue per year Outdoor Pools	$28,275	$25,000	$25,000	$28,500
Days open per year Outdoor Pools	72	72	72	72
Daily Admissions Pickrell Pool	$21,545	$22,024	$22,024	$22,000
Total Attendance Pickrell Pool	9,736	11,651	11,651	11,000
Season Pool Pass Sales	$6,730	$6,495	$6,495	$4,000
Total Attendance Schertz Aquatics Ctr	78,000	78,000	78,000	78,000

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Cost per resident for Pool Operations (Includes Schertz Aquatics Center	$14.25	$14.25	$14.25	$13.16

Budget	2020-21 Actual	2021-22 Actual	2021-22 Estimate	2022-23 Budget
Supplies	$23,107	$27,389	$27,350	$27,000
Utility Services	22,616	24,788	24,700	25,500
Maintenance Services	490,950	537,096	542,052	542,052
Total	*$536,674*	*$589,274*	*$594,102*	*$594,552*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will remain at the same level with no change in operations.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
PARKS & RECREATION EXPENDITURES					
POOLS					
Supplies					
463-521000	Operating Supplies	5,491	4,410	4,410	5,000
463-521200	Chem/Med/Lab Supplies	20,092	17,640	20,000	19,000
463-521600	Equip Maint Supplies	1,805	2,940	2,940	3,000
Total Supplies		27,388	24,990	27,350	27,000
Utility Services					
463-533200	Electric Utility Service	17,093	9,800	17,000	18,000
463-533410	Water Utility Service	7,695	6,370	7,700	7,500
Total Utility Services		24,788	16,170	24,700	25,500
Maintenance Services					
463-551400	Minor & Other Equip Maintenance	7,289	9,800	9,800	9,800
463-551700	Contract Maintenance	529,807	529,864	532,252	532,252
Total Maintenance Services		537,096	539,664	542,052	542,052
TOTAL POOLS		589,272	580,824	594,102	594,552

DEPARTMENT: PARKS, RECREATION, AND COMMUNITY SERVICES
DIVISION: 464 EVENT FACILITIES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Under the umbrella of Parks and Recreation, Event Facilities provides a place where guests can celebrate life events such as social or cultural activities. The Event Facilities are centrally located in Schertz for businesses and other organizations to hold meetings, training, and/or other specialized events. This department handles all aspects of event rental, and in cooperation with other department's plans, coordinates and executes each event from start to finish (initial deposit to event feedback).

GOALS FOR FY 2023-24

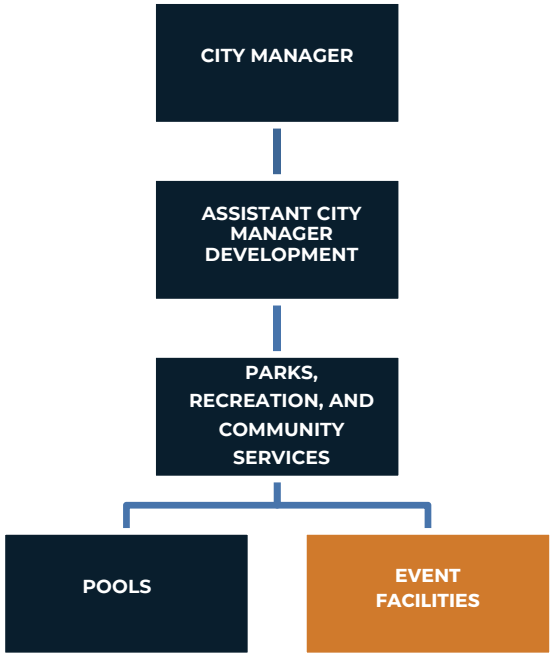
Strategic Plan Emphasis

- Policy Value: High Quality of Life
  - Promotes community involvement by attracting public events such as fundraisers, tradeshows/conventions, and performing arts events.
  - Promotes high quality of life for residents and other customers by providing an affordable, friendly, and safe gathering place for special events.
- Policy Value: Service Oriented
  - Promotes relationships with surrounding cities, businesses, organizations, and citizens by offering audio/video capabilities and attractive, flexible and diverse use of venue space through upgrades in technology and building improvements.

Project focus for FY 2023-24

- Continue to implement new event management software to increase operational efficiency and provide better customer service.
- Implement a maintenance week closure into the operating schedule to provide for deep cleaning, preventative maintenance, and minor repairs to occur without interruption for increased efficiency.

ORGANIZATIONAL CHART



EVENT FACILITIES	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Civic Center Manager	1	1	1	1
Civic and Community Center Coordinator	1	1	1	1
Event Attendant	2	2	4	4
Event Attendant (P/T)	2	2	1	1
TOTAL POSITIONS	6	6	7	7

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Number of events booked	837	808	1020	1100
Number of events cancelled	128	137	200	150
Number of facility tours	250	300	300	300
Number of web inquiries answered	126	209	300	150

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue	198.771	422,262	390.000	300,000
Comp'd Value	55,000	123,000	38,000	30,000

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Tradeshows/conventions	9	11	15	17
Customer satisfaction Rating	95%	95%	90%	100%

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel Services	$216,037	$320,975	$397,610	$421,581
Supplies	5,606	4,361	4,236	4,410
Utility Services	40,363	47,276	63,394	65,779
Operations Support	30,114	2,789	20,000	6,650
Staff Support	2,362	2,894	5,139	5,191
Professional Services	907	0	0	0
Maintenance Services	5,641	4,173	2,450	2,450
Operating Equipment	6,745	12,532	10,780	10,780
Total	*$307,775*	*$395,000*	*$503,609*	*$576,841*

PROGRAM JUSTIFICATION AND ANALYSIS
The FY 2023-24 Budget will increase 14.5% from the FY 2022-23 year-end estimate for the anticipated wage adjustments.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
CULTURAL EXPENDITURES					
EVENT FACILITIES					
Personnel Services					
464-511110	Regular	222,924	261,922	277,239	291,357
464-511120	Overtime	5,585	5,558	5,558	5,884
464-511210	Longevity	3,979	6,301	6,571	6,472
464-511310	FICA - Employer	17,430	20,926	22,137	23,215
464-511350	TMRS-Employer	37,836	44,834	46,342	50,701
464-511410	Health-Employer	32,929	37,030	39,275	39,882
464-511500	Workers' Compensation	291	4,012	488	4,070
Total Personnel Services		320,974	380,583	397,610	421,581
Supplies					
464-521000	Operating Supplies	3,419	3,136	3,136	3,136
464-521050	Ancillary Products	375	490	450	490
464-521100	Office Supplies	567	784	650	784
Total Supplies		4,361	4,410	4,236	4,410
Utility Services					
464-533100	Gas Utility Service	1,209	1,058	1,394	1,058
464-533200	Electric Utility Service	40,169	39,200	50,000	55,000
464-533410	Water Utility Service	4,800	6,860	11,000	8,721
464-533500	Vehicle Fuel	1,099	1,470	1,000	1,000
Total Utility Services		47,277	48,588	63,394	65,779
Operations Support					
464-534100	Advertising	1,409	3,920	1,000	1,000
464-534200	Printing & Binding	182	1,470	500	500
464-534550	Business Meetings/Networking	-	108	500	150
464-534800	Temporary Empl. Services	1,199	9,800	18,000	5,000
Total Operations Support		2,790	15,298	20,000	6,650
Staff Support					
464-535100	Uniforms	1,039	1,470	1,800	1,500
464-535300	Memberships	249	270	294	500
464-535500	Training/Travel	1,450	2,891	2,800	2,891
464-535510	Meeting Expenses	156	245	245	300
Total Staff Support		2,894	4,876	5,139	5,191

101 GENERAL FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Maintenance Services				
464-551800 Other Maintenance Agreements	4,173	2,450	2,450	2,450
Total Maintenance Services	4,173	2,450	2,450	2,450
Operating Equipment				
464-571000 Furniture & Fixtures	1,682	980	980	980
464-571500 Operating Equipment Under $5,000	10,849	9,800	9,800	9,800
Total Operating Equipment	12,531	10,780	10,780	10,780
Capital Outlay				
464-581200 Vechicles & Access. Over $5,000	-	-	-	60,000
TOTAL Capital Outlay	-	-	-	60,000
TOTAL EVENT FACILITIES	395,000	466,985	503,609	576,841

DEPARTMENT: 665 LIBRARY
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Schertz Public Library supports life-long learning, literacy and recreation for all members of our community by developing and maintaining a wide variety of library materials in print, audiovisual and digital formats for users of all ages. It encourages the love of reading and learning by providing story time, special event programs, and various other literacy-based programs for infants, children and teens and enriches the lives of adults by providing instructional and recreational programming in high-interest areas such as technology, health and fitness, financial planning, and crafts. The library acts as a community hub by providing meeting and study spaces to individuals and community groups, and provides public access to technology including computers, the Internet, wi-fi and printers, as well as to online employment, business and educational resources. The library's primary service area includes more than 121,000 people in the City of Schertz, the City of Selma, the City of Cibolo and Guadalupe County.

GOALS FOR FY 2023-2024

Strategic Plan Emphasis

- Policy Value: High Quality of Life
  - Provide all community members a wide variety of engaging materials, services and programs that support life-long learning, literacy, and recreation.
  - Provide welcoming spaces for meetings, quiet individual activities andstudying, and group activities.
  - Provide digital literacy skills and access to computers, Internet service, and other technology devices such as mobile hotspots to close the digital divide due to socioeconomic status and service gaps in rural areas.
- Operational Value: Service Oriented
  - Provide outreach services and activities outside of the library building to community members, schools, and community organizations to bring library services to those who can't visit the building.
  - Partner with city departments, local governments, schools, businesses, and organizations to provide programming opportunities beyond regular library programming.
  - Provide high quality, customer-focused service by focusing on the City's core values and investing in on-going staff training in customer service principles, policy and procedures, technology training, and library best practices.

Project Focus for FY 2023-24

- Recurring projects:
  - Improve the collection and acceptable items-to-customer ratio by adding titles in a variety of formats. Focus will continue to be on collections with high turnover rates, e.g., bestsellers, DVDs, graphic novels, beginning readers, etc., with an additional focus in FY24 on providing new types of circulating items, e.g., games, activity kits, and read-along audiobooks.
  - Weed the collection according to schedule to enhance and update collections.
  - Review and update policies and procedures with an eye toward providing excellent customer-focused service, inclusion, and efficiency in service delivery.
- Specific projects:
  - Complete full implementation of in-house laptop circulation program.
  - Purchase additional mobile hot spots to expand hot spot circulation program.
  - Replace classroom all-in-one computers with new laptops.
  - Add additional fitness and wellness classes to the adult programming schedule.

- Add additional literacy-based and/or STEAM programs for youth and teens to the youth programming schedule.
- Add additional ESL courses throughout the year.
- Continue working on the home-bound initiative with Neighborhood Services.
- Establish a core collection of circulating Experience Kits for adults and youth.
- Work with IT to research and install a public address system to ensure a smoother deployment of emergency preparedness procedures.
- Purchase an interactive computer table to engage youth in educational, multi-player games.
- Improve web site navigation and organization for increased engagement and a better user experience.
- Pursue Texas Municipal Library Directors 2023 Achievement in Excellence Award by demonstrating consistent excellence and outstanding contributions to public library services within our community.

ORGANIZATIONAL CHART



PERFORMANCE INDICATORS

Cost per Circulation	$3.69	$3.18	$3.48	$3.70
Circulation per Circulation FTE	31,295	39,936	38,947	39,474

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Percentage of Population with Library Cards	26.07%	24.33%	24.65%	24.00%
Materials Expenditures/Capita	$1.08	$1.07	$1.29	$1.33
Materials Expenditures as a Percentage of Operating Budget (striving for 15% min.)	12.06%	11.35%	12.18%	11.98%
Items/Capita (striving to meet 1.53 items/capita standard)	1.29	1.28	1.31	1.33
Circulation/Capita	2.42	2.95	3.04	3.00
Library Visits/Capita	0.79	1.29	1.44	1.52
Program Attendance/Capita	0.02	0.03	0.11	0.12

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel Services	$847,827	$911,988	$991,044	$1,101,378
Supplies	11,347	11,205	18,500	22,500
Utility Services	48,117	63,622	61,600	64,000
Operations Support	2,168	4,808	3,700	5,700
Staff Support	3.655	6,249	7,150	15,740
Professional Services	1,656	2,129	2,194	2,300
Operating Equipment	125,508	144,682	189,540	174,600
Capital Outlay	0	0	15,000	0
Total	*$1,040,278*	*$1,144,684*	*$1,288,728*	*$1,386,218*

PROGRAM JUSTIFICATION AND ANALYSIS

The Library FY 2023-24 Budget increases 7.6% from the FY 2022-23 year-end estimate with the anticipated wage increase. Library materials budget increases $15,000 and is offset in FY 2023-24 by fewer furniture replacements.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
CULTURAL EXPENDITURES					
LIBRARY					
Personnel Services					
665-511110	Regular	643,373	702,528	691,863	786,060
665-511120	Overtime	293	1,053	800	1,053
665-511210	Longevity	16,817	17,404	17,664	18,180
665-511230	Certification Allowance	2,310	2,471	2,580	2,471
665-511310	FICA - Employer	48,770	55,288	54,537	61,735
665-511350	TMRS-Employer	100,723	109,556	114,172	125,385
665-511410	Health-Employer	98,795	103,786	107,910	104,801
665-511500	Workers Compensation	908	1,633	1,518	1,693
Total Personnel Services		911,989	993,719	991,044	1,101,378
Supplies					
665-521000	Operating Supplies	9,587	15,190	15,500	19,500
665-521100	Office Supplies	1,617	2,940	3,000	3,000
Total Supplies		11,204	18,130	18,500	22,500
Utility Services					
665-533100	Gas Utility Service	2,552	2,940	2,600	3,000
665-533200	Electric Utility Service	45,398	37,240	38,000	40,000
665-533410	Water Utility Service	15,672	20,580	21,000	21,000
Total Utility Services		63,622	60,760	61,600	64,000
Operations Support					
665-534000	Postage	2,542	2,940	2,600	3,000
665-534200	Printing & Binding	2,267	1,078	1,100	2,700
Total Operations Support		4,809	4,018	3,700	5,700
Staff Support					
665-535100	Uniforms	21	392	100	440
665-535200	Annual Awards	172	294	200	300
665-535300	Memberships	1,336	1,357	1,550	2,000
665-535500	Training/Travel	4,700	5,537	5,000	12,700
665-535510	Meeting Expenses	20	294	300	300
Total Staff Support		6,249	7,874	7,150	15,740

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Professional Services					
665-541365	Courier Delivery Service	2,129	2,254	2,194	2,300
Total Professional Services		2,129	2,254	2,194	2,300
Operating Equipment					
665-571000	Furniture & Fixtures	14,730	26,460	27,000	3,600
665-571400	Library Materials	129,952	154,780	157,540	166,000
665-571600	Donation-Expense	-	9,800	5,000	5,000
Total Operating Equipment		144,682	191,040	189,540	174,600
Capital Outlay					
665-581400	Library Materials	-	15,000	15,000	-
Total Capital Outlay		-	15,000	15,000	-
TOTAL LIBRARY		1,144,684	1,292,795	1,288,728	1,386,218

DEPARTMENT: INTERNAL SERVICES
DIVISION: 853 INFORMATION TECHNOLOGIES (IT)
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Information Technologies Dept. is charged with maintaining, operating, and securing the City's information assets. These assets form the foundation upon which many of the City's core operations depend. Therefore, this foundation must be reliable, resilient, and responsive. To meet these expectations, the department focuses daily on customer service, education, and planning.

The IT department increases the business return on technology investments by creating and managing hardware and software through dedicated planning and alignment. IT is also dedicated to ensuring a great end user experience by designing, implementing, managing, and continually improving our processes.

IT is also tasked to protect the organization and its ability to perform its mission. We accomplish this through a comprehensive security program, managing our data, ensuring efficiency, effectiveness, and compliancy. We also strive to deploy programs designed to engage our staff and citizens in easy and convenient ways.

The City of Schertz uses a Geographic Information System (GIS) to create maps, analyze information, and visually examine the geographic features of our region. Many functions of City government have a geographic dimension and the successful execution of GIS Services can substantially increase efficiency, collaboration and empowerment in the decision-making process.

GOALS FOR FY 2023-2024

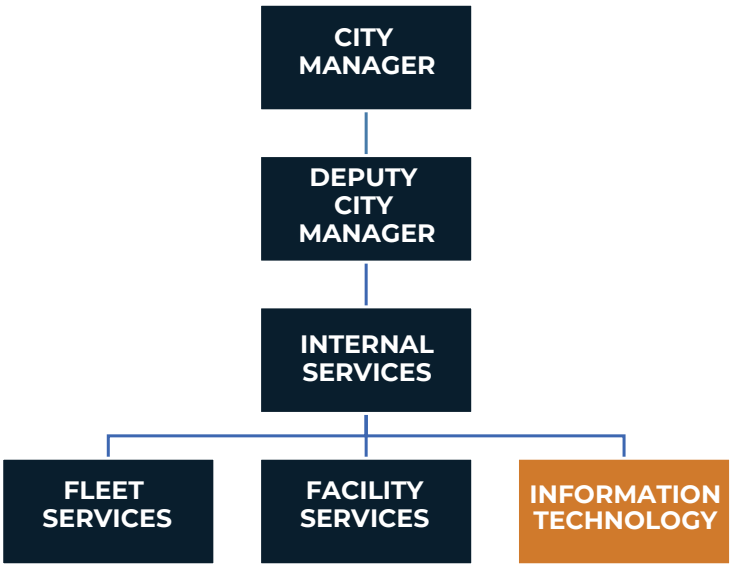
Strategic Plan Emphasis

- Policy Value: Essential Services
  - Improve efficiency, productivity, workflows, and collaborations
  - Mobilize the city by choosing cloud-base services to improve communication sharing between city departments
  - Improve fiber connection between all city buildings
- Policy Value: Attractive Community
  - Provide excellent customer service
  - Safeguard the city's network and the data shared within

Project focus for FY 23-24

- Improve fiber communication between buildings at 10 Commercial Place
- Update the US Digital Station Alerting System
- Install firewall redundancy throughout the City's network system

ORGANIZATIONAL CHART



INFORMATION TECHNOLOGY	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Director	1	1	1	1
Administrative Assistant	1	1	1	1
Senior Systems Administrator	1	1	1	1
Computer Systems Support Engineer	1	1	1	1
IT Support Specialist	3	3	3	4
Public Safety Administrator	1	1	1	1
GIS Administrator	1	1	1	1
GIS Specialist	1	1	2	2
TOTAL POSITIONS	10	10	13	12

Workload	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Average Annual Work Orders Completed	2,550	3,084	3,200	3,200
Average Monthly Hours to Complete Work Orders	1.25	1.5	1.25	1.25
Total Projects	45	62	67	67
Average Monthly Project Hours	620	620	750	750
Total Emails Received	1,122,550	1,116,600	1,239,530	1,239,530
Total Sent Good Email	452,550	454,875	475,000	475,000
Total Teams Meetings	1,675	1,452	1,575	1,575
Total Teams Interoffice Chats	14,500	23,450	25,000	25,000

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
% Work Orders Completed 0-1 Day	46%	46%	45%	55%
% Work Orders Completed 2-3 Days	8%	8%	12%	15%
% Work Orders Completed 4-6 Days	11%	11%	11%	10%
% Work Orders Completed 7-10 Days	7%	7%	9%	5%
%Work Orders Completed >11 Days	28%	28%	23%	15%
Average Number of Days to Work Orders				
% Time on GIS Specific Projects	52%	52%	53%	55%
% Time on GIS Customer Assistance	8%	8%	9%	17%
% Time on Training/Conferences	0%	0%	8%	8%
% Time on Non-Department Projects	20%	20%	16%	8%
% Time on Administrative Overhead	20%	20%	14%	12%

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$847,553	$952,715	$1,056,238	$1,165,654
Supplies	4,351	7,620	8,624	8,800
City Support Services	863,873	998,888	1,133,254	1,218,525
Utility Services	318,226	367,727	399,699	422,000
Staff Support	22,059	43,207	87,941	66,100
Professional Services	118,813	1,406	14,900	15,000
Maintenance Services	9,948	9,639	14,700	3,800
Rental/Leasing	3,477	3,346	3,577	0
Operating Equipment	302,387	268,886	273,808	293,500
Capital Outlay	26,889	0	68,050	162,000
Total	*$2,517,577*	*$2,653,434*	*$3,060,791*	*$3,355,379*

PROGRAM JUSTIFICATION AND ANALYSIS

The Library FY 2023-24 Budget increases 7.6% from the FY 2022-23 year-end estimate with the anticipated wage increase. Library materials budget increases $15,000 and is offset in FY 2023-24 by fewer furniture replacements.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
INTERNAL SERVICE EXPENDITURES					
INFORMATION TECHNOLOGY					
Personnel Services					
853-511110	Regular	631,166	740,579	716,745	787,825
853-511120	Overtime	44,901	38,173	39,000	40,004
853-511210	Longevity	8,414	9,889	9,639	9,243
853-511230	Certificate Allowance	600	747	-	-
853-511310	FICA - Employer	50,263	60,356	58,552	64,006
853-511350	TMRS - Employer	122,700	129,312	122,576	139,788
853-511410	Health - Employer	93,460	129,422	107,700	123,430
853-511500	Workers Compensation	1,211	1,387	2,026	1,358
Total Personnel Services		952,715	1,109,865	1,056,238	1,165,654
Supplies					
853-521100	Office Supplies	4,136	5,891	3,430	3,700
853-521300	Motor Vehicle Supplies	13	539	539	400
853-521600	Equip Maint Supplies	3,471	4,655	4,655	4,700
Total Supplies		7,620	11,085	8,624	8,800
City Support Services					
853-532300	Computer Consulting	-	9,800	4,000	5,000
853-532350	Software Maintenance	-	50,000	50,000	-
853-532355	Software Maintenance-Citywide	513,111	550,298	550,298	662,000
853-532360	Software Maintenance-Departments	475,277	509,219	520,000	546,525
853-532400	Computer Fees & Licenses	10,500	8,956	8,956	5,000
Total City Support Services		998,888	1,128,273	1,133,254	1,218,525
Utility Services					
853-533300	Telephone/Lane Lines	59,095	54,194	65,000	70,000
853-533310	Telephone/Cell Phones	106,965	92,153	120,000	125,000
853-533320	Telephone/Air Cards	100,306	82,670	101,000	101,000
853-533330	Telephone/Internet	100,563	112,899	112,899	125,000
853-533500	Vehicle Fuel	798	980	800	1,000
Total Utility Services		367,727	342,896	399,699	422,000
Staff Support					
853-535100	Uniforms	1,351	1,470	2,100	2,700
853-535300	Memberships	165	490	467	1,400
853-535500	Training/Travel	41,691	85,374	85,374	62,000
Total Staff Support		43,207	87,334	87,941	66,100
Professional Services					
853-541300	Other Consl/Prof Services	1,406	4,900	4,900	15,000
853-541800	IT Svcs-Web Design/Maint	-	21,070	10,000	-
Total Professional Services		1,406	25,970	14,900	15,000

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Maintenance Services					
853-551300	Computer Maintenance	9,639	14,700	14,700	-
853-551800	Other Maintenance Agreement	-	-	-	3,800
Total Maintenance Services		9,639	14,700	14,700	3,800
Rental/Leasing					
853-561200	Lease/Purchase Payments	3,346	3,577	3,577	-
Total Rental Leasing		3,346	3,577	3,577	-
Operating Equipment					
853-571000	Furniture & Fixtures	1,163	3,637	1,176	1,500
853-571300	Computer & Periphe. < $5000	229,095	222,533	222,533	237,000
853-571401	Communication Equip LESS $5000	38,628	36,799	36,799	40,000
853-571800	Equipment under $5,000	-	13,300	13,300	15,000
Total Operating Equipment		268,886	276,269	273,808	293,500
Capital Outlay					
853-581300	Computer & Peripherals	-	42,550	42,550	162,000
853-581800	Equipment	-	20,578	25,500	-
Total Capital Outlay		-	63,128	68,050	162,000
TOTAL INFORMATION TECHNOLOGY		2,653,434	3,063,097	3,060,791	3,355,379

DEPARTMENT: 866 HUMAN RESOURCES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Human Resources Department provides services and support in the areas of recruitment, selection, staffing, benefits administration, labor law compliance, performance management, employee development and relations, health and wellness, and policy administration.

GOALS FOR FY 2023-2024

Strategic Plan Emphasis

- Operational Value – Service Oriented
  - Deliver HR services, programs, and communications that add value for our prospective employees and current employees.
- Operational Value – Engaged Workforce
  - Improve employee retention by leading efforts for adoption of strategies which promote a diverse workforce and create a great work climate.
  - Support the talent development of our employees through professional and career development.
  - Administer HR policy and programs effectively and efficiently, while maintaining internal customer satisfaction and meeting budget constraints.
- Operational Value – Proactive
  - Compete for top talent with effective recruitment strategies and an efficient recruitment process.
  - Ensure our compensation and performance management processes are designed and executed to align and maximize our people's performance with the goals of the organization.

ORGANIZATIONAL CHART



HUMAN RESOURCES	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Director	1	1	1	1
HR Manger	1	1	1	1
Senior HR Generalist	1	1	1	1
HR Generalist	1	1	1	1
Human Resources Assistant	1	1	1	1
TOTAL POSITIONS	5	5	5	5

PERFORMANCE INDICATORS

Workload/Output Measures	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Total No. of Employees (Avg.)	430	430	430	460
# Full Time Employees (Avg.)	395	395	380	410
Job Announcements Posted	84	84	110	110
# Applications received	5,288	5,288	5,000	1000 - 3,216 ADP `19
# Full Time Positions Filled	77	77	80	80
# Part Time Positions Filled	11	11	10	10
# Total Turnover	88	88	85	80
# Full Time Turnover	81	81	75	80
# Part Time Turnover	7	7	10	10
# Retirements	6	6	10	12
# FMLA Claims	37	37	40	17 (or request - 30)
# General Training Courses	15	15	15	15
# of tuition reimbursements	24	24	20	20

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$451,403	$443,644	$521,222	$576,770
Supplies	1,055	1,197	828	3,860
Human Services	159,426	156,973	156,129	179,850
Operations Support	4,018	3,298	6,209	22,450
Staff Support	33,547	26,374	48,712	51,950
City Assistance	16,430	18,958	17,500	15,000
Professional Services	0	4,126	520	4,500
Operating Equipment	513	0	490	500
Total	*$666,392*	*$654,569*	*$751,611*	*$854,880*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will increase 13.7% from the FY 2022-23 year-end estimate from the anticipated wage increases and adding $20,000 in unused employee wellness program funds from FY 2022-23 for future use.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
INTERNAL SERVICE EXPENDITURES					
HUMAN RESOURCES					
Personnel Services					
866-511110	Regular	297,549	341,027	363,212	386,498
866-511120	Overtime	481	299	299	337
866-511210	Longevity	4,872	5,482	5,482	6,142
866-511230	Certificate Allowance	3,015	1,743	2,990	2,863
866-511310	FICA - Employer	22,630	26,646	28,457	30,262
866-511350	TMRS - Employer	50,480	57,089	59,573	66,091
866-511410	Health - Employer	49,289	57,183	60,418	63,927
866-511500	Workers Compensation	473	620	791	650
866-511600	Unemployment Compensation	14,855	20,000	-	20,000
Total Personnel Services		443,644	510,089	521,222	576,770
Supplies					
866-521000	Operating Supplies	500	3,160	142	3,160
866-521100	Office Supplies	697	686	686	700
Total Supplies		1,197	3,846	828	3,860
Human Services					
866-531100	Pre-Employment Check	2,598	2,450	4,000	3,000
866-531150	Interview Expenses	1,831	2,450	1,500	2,450
866-531160	COBRA FSA/HSA Adm Services	6,090	5,880	8,438	8,400
866-531170	Broker Services	75,000	73,500	75,000	75,000
866-531200	Medical Co-Pay	2,330	2,940	411	3,000
866-531300	Employee Assistance	9,421	9,408	10,030	10,000
866-531400	Tuition Reimbursement	15,264	17,640	17,640	18,000
866-531500	Employee Wellness Program	8,116	40,180	20,000	40,000
866-531600	Training Classes	36,323	19,110	19,110	20,000
Total Human Services		156,973	173,558	156,129	179,850

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Operations Support					
866-534100	Advertising	1,938	19,450	3,878	19,450
866-534200	Printing & Binding	1,360	2,940	2,331	3,000
Total Operations Support		3,298	22,390	6,209	22,450
Staff Support					
866-535100	Uniforms	360	490	490	500
866-535210	Employee Recognition	24,363	27,587	39,772	40,000
866-535300	Memberships	1,217	2,450	2,450	2,450
866-535500	Training/Travel	433	7,840	6,000	8,000
866-535510	Meeting Expenses	-	-	-	1,000
Total Staff Support		26,373	38,367	48,712	51,950
City Assistance					
866-537100	Medical Services	18,958	14,700	17,500	15,000
Total City Assistance		18,958	14,700	17,500	15,000
Professional Services					
866-541300	Other Consul/Prof Service	4,126	4,900	520	4,500
Total Professional Services		4,126	4,900	520	4,500
Operating Equipment					
866-571000	Furniture & Fixtures	-	490	490	500
Total Operating Equipment		-	490	490	500
TOTAL HUMAN RESOURCES		654,569	768,340	751,610	854,880

DEPARTMENT: 868 FINANCE
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Prepare monthly financial reports for the City Manager, City Council and City departments. Process all accounts payable and receivable in a timely manner, prepare 1099s, and prepare monthly bank reconciliations. Maintain and process payroll for all city employees. Finance handles unclaimed property and their subsequent disbursements to the individuals or the State. Adopt and update an Investment Policy and strategy annually that follows the Public Funds Investment Act that outlines oversight of investment funds and states the types of investments the city can use. Manage debt service and fixed assets annually. Complete the annual budget and facilitate annual audit and Comprehensive Annual Financial Report. Perform financial forecasting to make better, more informed operational decisions. The Finance Director also oversees the Utility Billing and Municipal Court Divisions.

GOALS FOR FY 2023-2024

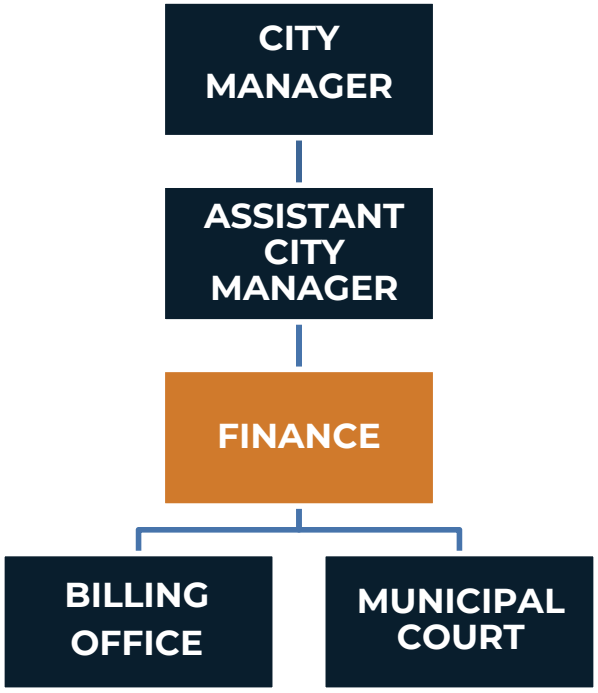
Strategic Plan Emphasis

- Policy Value: Financially Sustainable
  - Provide timely and accurate financial information and reports to the City Manager, City Council, other City departments, citizens, and other agencies so they have the information they need to make operational decisions to keep the city financially sustainable. Reports should be delivered within 30 days of the prior month end.
  - Receive the Government Finance Officers Association Certification of Excellence in Financial Reporting for the 36th consecutive year.
  - Improve the 5 year budgeting and forecasting plan for operations and debt management. These tools help maintain the fiscal sustainability of the City.
- Operational Value: Systems Management
  - Work with departments and key stakeholders to adapt and refine policies and procedures to best utilize new financial software coming in FY 2023-24. The goal will be to increase the effectiveness and efficiency of all financial related operations in the city as a systemwide approach.

Project Focus for FY 2023-24

- Refine internal processes and systems to be more effective and efficient.
- Submit for financial transparency awards.

ORGANIZATIONAL CHART



ACCOUNTING	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Finance Director	1	1	1	1
Assistant Director	1	1	1	1
Senior Accountant	1	1	1	0
Financial Analyst	1	1	1	1
Accountant	1	1	1	2
Accounts Payable Coordinator	1	1	1	1
Administrative Assistant	1	1	1	1
TOTAL POSITIONS	7	7	7	7

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Accounts payable checks	6,039	6,039	6,200	6,500
Number of Purchase Orders Processed	7,322	7,322	10,000	10,500

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Certificate of Achievement for Excellence in Financial Reporting, Accumulative	36	36	38	39
Quarterly Financials completed within 30 days	0	0	1	4

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$641,054	$668,782	$719,010	$733,269
Supplies	3,125	2,621	2,646	2,700
Staff Support	3,384	4,347	3,583	4,160
Professional Services	38,884	52,312	50,550	52,500
Operating Equipment	586	280	1,188	300
Total	*$687,033*	*$728,341*	*$776,977*	*$792,929*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will increase 2.1% from the FY 2022-23 year-end estimate. The anticipated wage increases are partially offset by reclassifying the vacant Senior Accountant position as an Accountant.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
INTERNAL SERVICE EXPENDITURES					
FINANCE					
Personnel Services					
868-511110	Regular	456,877	472,828	486,336	498,174
868-511120	Overtime	1,596	924	1,800	936
868-511210	Longevity	12,117	12,746	12,776	11,207
868-511230	Certification Allowance	2,430	2,528	2,340	2,528
868-511310	FICA - Employer	34,558	37,369	38,499	39,196
868-511350	TMRS - Employer	77,749	80,063	80,596	85,604
868-511410	Health - Employer	82,785	92,037	95,542	94,783
868-511500	Workers Compensation	670	868	1,121	841
Total Personnel Services		668,782	699,363	719,010	733,269
Supplies					
868-521000	Operating Supplies	1,961	1,960	1,960	2,000
868-521100	Office Supplies	660	686	686	700
Total Supplies		2,621	2,646	2,646	2,700
Staff Support					
868-535100	Uniforms	354	401	401	-
868-535300	Memberships	1,010	1,035	1,010	1,160
868-535500	Training/Travel	2,983	2,619	2,172	3,000
Total Staff Support		4,347	4,055	3,583	4,160
Professional Services					
868-541300	Other Consl/Prof Services	26,727	17,640	20,000	22,000
868-541400	Auditor/Accounting Service	22,000	26,950	26,950	26,500
868-541650	Investment Management Fee	3,586	3,626	3,600	4,000
Total Maintenance Services		52,313	48,216	50,550	52,500
Operating Equipment					
868-571000	Furniture & Fixtures	280	1,188	1,188	300
Total Operating Equipment		280	1,188	1,188	300
TOTAL FINANCE		728,343	755,468	776,977	792,929

DEPARTMENT: HUMAN RESOURCES
DIVISION: 872 PURCHASING AND ASSET MANAGEMENT
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The Purchasing and Asset Management Department is responsible for managing the Purchasing, Inventory, Property Disposal, Contracts, Grants, Real Property Acquisitions, Risk Management, Worker's Compensation, Property Insurance, and Safety functions for the City.

Purchasing manages all bids, quotes, contracts and agreements, City purchases, warehouse inventory, City property disposal, auctions, grants, fleet vehicle registration and titles, and Real Property acquisitions.

The department is also responsible for the City's Risk Management and Safety program. It Maintains the City Capital and Fixed Assets inventory, property and liability insurance schedules, processes all insurance claims, insurance litigation, and workers compensation, monitors all safety aspects of City functions, schedules employee safety training, evaluates loss runs to identify trends and mitigate risk.

GOALS FOR FY 2023-2024

Strategic Plan Emphasis

- Core Value – Do the Right Thing
  - Maintain the highest levels of ethical practices for all department functions.
- Economic Policy Value – Fiscally Sustainable
  - Procure quality goods and services for all City departments, from appropriate sources, using the most efficient and economical means at the best possible price and make them available at the right place and time.
  - Use supply contracts and co-ops in order to improve delivery time of particular items and to take advantage of quantity discounts.
- Operational Value – Service Oriented
  - All City departments receive their orders in a timely manner to effectively perform their job functions in an efficient manner.
  - Maintain a professional relationship with all City departments and vendors insuring open communication.
- Operational Value – Systems Management
  - Maintain the City Purchasing Manual, combining State and Local Purchasing Legislation.
  - Manage, review, and track City contracts and agreements. Notify departments when contracts are expiring.
  - Manage the real property acquisition process to include routing of offers for property purchases, and overseeing the offer to closing processes.
  - Manage procedures for Capital and Fixed asset inventory and accountability and conduct physical surveys of City property.
  - Manage disposal and auction activities for surplus, excess, and damaged City property.
  - Manage insurance and Workers Compensation claims and accident/incident reports with immediate response. Gather all information for all incidents involving City property regardless of repair costs. Retainclaims, reports and litigation according to the Texas State Records Retention Schedules.
- Operational Value – Proactive
  - Develop and oversee Purchasing training for employees to ensure compliance with City Policy, State and Local Purchasing Legislation.
  - Develop and oversee safety training for employees to minimize accident sand incidents and mitigate risk. Develop and Maintain the City Safety Policy.

ORGANIZATIONAL CHART



PURCHASING	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Purchasing Manager	1	1	1	1
Purchasing Specialist	1	1	1	1
Risk & Safety Specialist	1	1	1	1
TOTAL POSITIONS	3	3	3	3

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Bids and Proposals Drafted	44	24	20	30
Bids and Proposals Responses	127	57	38	100
Contracts Reviewed	211	97	75	100
Meetings with Vendors	42	22	20	30
Research Requests	135	71	45	100

Workers Comp Claims Processed	84	144	39	100
Accident and Incident Investigated	309	217	150	200
Training Classes Held	6	16	20	20
Vehicles Processed (Titles, Gas Cards, Plates)	422	247	150	300
Fixed Asset Modifications	350	163	150	175
GovDeals Items Processed	148	98	65	75
GovDeals Total Sales	$333,459.74	$25,186.52	$100,000.00	$10,000.00

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$235,535	$260,776	$283,081	$297,911
Supplies	559	1,615	3,720	4,140
City Support Services	378	498	0	0
Utility Services	0	0	800	0
Operating Support	3,757	5,535	6,990	7,600
Staff Support	4,885	6,826	9,436	14,825
City Assistance	1,342	2,108	646	1,490
Operating Equipment	1,457	500	3,700	2,500
Total	*$247,913*	*$277,858*	*$308,373*	*$328,466*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget reflects an increase of 6.5% from the FY 2022-23 year end estimate to account for training related to new staff certifications and anticipated wage increases.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
INTERNAL SERVICE EXPENDITURES					
PURCHASING & ASSET MANAGEMENT					
Personnel Services					
872-511110	Regular	185,530	188,467	193,595	202,403
872-511120	Overtime	173	-	75	72
872-511210	Longevity	4,418	4,826	5,034	3,285
872-511230	Certification Allowance	1,215	1,120	1,170	1,120
872-511310	FICA - Employer	14,552	14,857	15,290	15,816
872-511350	TMRS-Employer	30,884	31,831	32,010	34,541
872-511410	Health-Employer	23,748	27,365	35,478	40,334
872-511500	Workers' Compensation	256	346	429	340
Total Personnel Services		260,776	268,812	283,081	297,911
Supplies					
872-521000	Operating Supplies	249	392	390	450
872-521005	Supplies-Inspections	2,027	2,940	2,940	3,000
872-521100	Office Supplies	(661)	392	390	450
872-521300	Motor Vehicle Supplies	-	-	-	240
Total Supplies		1,615	3,724	3,720	4,140
City Support Services					
872-532350	Software Maintenance	498	-	-	-
Total City Support Services		498	-	-	-
Utility Services					
872-533320	Telephone/Air Card	-	800	800	-
Total Utility Services		-	800	800	-
Operations Support					
872-534100	Advertising	4,236	5,280	4,959	5,500
872-534200	Printing & Binding	-	49	31	100
872-534710	Service Fees - GovDeals	-	-	500	-
872-534740	Business Memberships	1,299	1,568	1,500	2,000
Total Operations Support		5,535	6,897	6,990	7,600
Staff Support					
872-535100	Uniforms	161	294	294	325
872-535300	Memberships	1,069	1,421	1,400	2,000
872-535500	Training/Travel	5,556	7,840	7,350	12,000
872-535510	Meeting Expenses	40	392	392	500

101 GENERAL FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Total Staff Support	6,826	9,947	9,436	14,825
City Assistance				
872-537100 Medical Services	2,108	1,490	646	1,490
Total City Assistance	2,108	1,490	646	1,490
Operating Equipment				
872-571000 Furniture & Fixtures	500	2,610	2,610	2,000
872-571300 Computer & Periphe. < $5,000	-	1,090	1,090	-
872-571500 Operating Equipment	-	-	-	500
Total Operating Equipment	500	3,700	3,700	2,500
TOTAL PURCHASING & ASSET MGT	277,858	295,370	308,373	328,466

DEPARTMENT: INTERNAL SERVICES
DIVISION: 877 FLEET SERVICES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Fleet Services provides maintenance, repair, upgrade and outfitting services for all City owned vehicles and equipment totaling nearly 400 units. The list of services includes P.M. services, fluid and filter changes, state inspections, tire services, troubleshooting, diagnosis, and repair of mechanical and electrical systems. Fleet Services also maintains motor pool services, vehicle and equipment replacement schedules, vehicle specifications and standardization throughout the fleet.

GOALS FOR FY 2023-2024

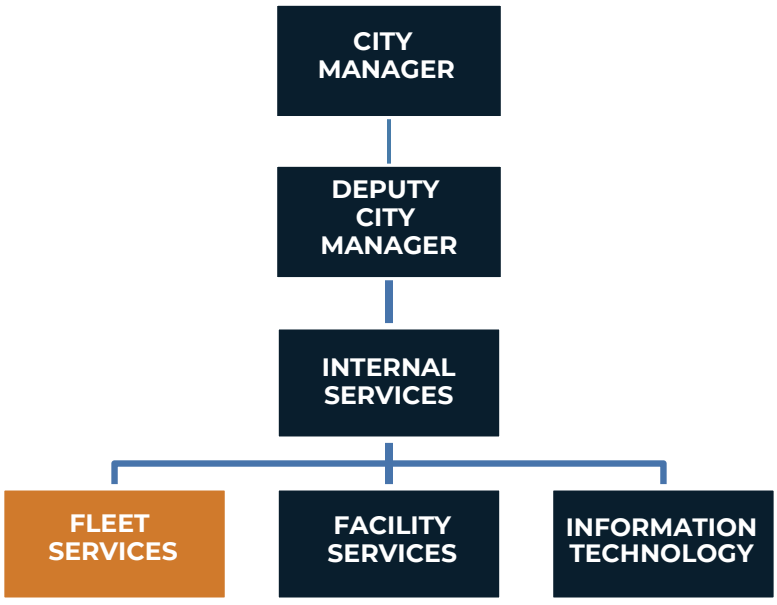
Strategic Plan Emphasis

- Policy Value: Essential Services
  - Maintain and repair vehicles and equipment to increase their lifespan.
  - Optimize fleet availability with minimal turn-around times.
  - Develop and implement fleet utilization guidelines and procedures.
  - Maintain and improve vehicle and equipment safety
- Policy Value: Attractive Community
  - Enhancing safety for city employees

Project focus for FY 23-24

- Improve current vehicle replacement program

ORGANIZATIONAL CHART



FLEET MAINTENANCE	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2022-23 Budget
Internal Services Director	0	0	1	1
Assistant Director	1	1	0	0
Administrative Assistant	1	1	1	1
Fleet Manager	1	1	1	1
Fleet Crew Supervisor	1	1	1	1
Fleet Mechanic	4	4	4	4
Parts/Lube Tech	0	0	1	1
TOTAL POSITIONS	8	8	9	9

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Work Orders:				
-Police Department vehicles and equipment	471	450	460	460
-EMS vehicles and equipment	449	425	430	434
-Streets vehicles and equipment	213	200	210	208
-Administration vehicles	5	8	0	4
-Animal Control vehicles	46	35	40	41
-Facilities Services vehicles	67	80	75	74
-Fire vehicles and equipment	247	215	230	231
-Fleet Service vehicles	19	25	25	23
-I.T	8	15	10	11
-Inspection vehicles	0	0	0	30
-Marshal Service vehicles	0	0	0	0
-Parks vehicles and equipment	164	120	135	140
-Water & Sewer vehicles and equipment	237	185	190	204
-Utility Billing vehicles	28	40	20	30
-Drainage vehicles and equipment	183	205	195	195
-Economic Development vehicles	4	7	10	7
Engineering vehicles	28	25	25	26
-Purchasing vehicles	2	2	2	2
-Operations (non-asset specific)	16	15	10	14

-Operations (non-asset specific)	16	15	10	14
-Motor Pool vehicles	75	80	65	74
Work Orders(in-house)				
Work Orders(outside vendors)				
Total Work Orders Issued				

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Hours Worked				
Public Safety	2369.8	2300	2500	3010
Public Works	1458.3	2000	2200	2600
Administration Vehicles	4.25	5	5	5
Facilities Services Vehicles	64	70	65	70
Fleet Service Vehicles	30.5	35	30	35
I.T	12.1	10	10	10
Inspections vehicles	0	0	0	30
Parks vehicles and equipment	153	165	170	180
Economic Development vehicles	4	5	5	5
Engineering vehicles	44.95	50	55	55
Purchasing vehicles	9	7	7	7
Motor Pool vehicles	54.3	70	65	65
Fleet Operations	220	220	220	220
Total Hours Worked	4424.2	4937	5332	6292

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
% of all vehicles and equipment issues resolved without recall	97%	97%	98%	98%

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$532,884	$512,536	$641,908	$829,076
Supplies	166,116	235,083	252,904	242,350
City Support Services	2,497	4,689	14,500	7,000
Utility Services	8,518	9,420	11,760	12,000
Operations Support	0	30,300	0	0
Staff Support	16,358	28,714	36,540	36,800
Maintenance Services	232,179	230,124	250,760	308,000
Operating Equipment	39,249	20,909	13,720	21,000
Capital Outlay	27,675	145,545	94,256	29,774
Total	*$1,025,476*	*$1,217,320*	*$1,316,348*	*$1,486,000*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will decrease 12.9% from the FY 2022-23 year-end estimate due to anticipated wage increases and full year funding for the new Internal Services Director position that was created mid-FY 2022-23.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
INTERNAL SERVICE EXPENDITURES					
FLEET SERVICE					
Personnel Services					
877-511110	Regular	341,686	440,662	440,445	554,675
877-511120	Overtime	10,234	17,545	11,000	21,121
877-511210	Longevity	2,812	3,597	3,317	4,328
877-511230	Certificate Allowance	1,928	622	2,470	2,365
877-511310	FICA - Employer	25,879	35,364	34,978	44,546
877-511350	TMRS - Employer	57,194	75,767	73,226	97,289
877-511410	Health - Employer	67,831	100,907	68,154	95,998
877-511500	Workers Compensation	4,972	7,455	8,318	8,754
Total Personnel Services		512,536	681,919	641,908	829,076
Supplies					
877-521000	Operating Supplies	9,539	11,760	11,760	12,000
877-521005	Supplies - Inspection Stickers	-	-	-	850
877-521100	Office Supplies	690	490	490	500
877-521200	Medical/Chemical Supplies	18,501	17,640	18,000	19,000
877-521300	Motor Veh. Supplies	204,211	229,340	218,000	205,000
877-521600	Equip Maint Supplies	2,142	1,450	4,654	5,000
Total Supplies		235,083	260,680	252,904	242,350
City Support Services					
877-532400	Computer Fees & Licenses	4,689	10,720	14,500	7,000
Total City Support Services		4,689	10,720	14,500	7,000
Utility Services					
877-533500	Vehicle Fuel	9,420	11,760	11,760	12,000
Total Utility Services		9,420	11,760	11,760	12,000
Operations Support					
877-534800	Temporary Empl. Services	30,300	-	-	-
Total Operations Support		30,300	-	-	-

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support					
877-535100	Uniforms	4,494	6,140	7,840	8,000
877-535200	Annual Awards	482	1,350	300	300
877-535500	Training/Travel	23,722	24,650	27,900	28,000
877-535510	Meeting Expenses	16	600	500	500
Total Staff Support		28,714	32,740	36,540	36,800
Maintenance Services					
877-551000	Outside Fleet Repair	187,236	223,100	190,000	250,000
877-551050	Outside Collision Repair	30,144	33,320	33,320	33,000
877-551800	Other Maintenance Agreements	12,744	28,440	27,440	25,000
Total Maintenance Services		230,124	284,860	250,760	308,000
Operating Equipment					
877-571200	Vehicles & Access. Under $5,000	10,222	13,276	3,920	10,000
877-571500	Operating Equipment	10,687	8,300	9,800	11,000
Total Operating Equipment		20,909	21,576	13,720	21,000
Capital Outlay					
877-581200	Vehicles & Access. Over $5,000	57,428	46,875	94,256	-
877-581500	Equipment Over $5,000	88,117	-	-	29,774
Total Capital Outlay		145,545	46,875	94,256	29,774
TOTAL FLEET SERVICE		1,217,320	1,351,130	1,316,348	1,486,000

DEPARTMENT: INTERNAL SERVICES
DIVISION: 878 FACILITY SERVICES
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

Facility Services supports and maintains 27 City facilities totaling 301.656 square feet. The City buildings include City Hall, Administration Building, Police, Emergency Services Buildings, Community Center Central, Community Center North, City Council Chambers, Civic Center, Public Library, Visitor Center (Kramer House), YMCA, Senior Center, Purchasing building, Public Works facility, Animal Control, Aquatic Center, various offices, meeting/training rooms, and storage areas. In addition, Facility Services provides set up for events such as Parks Events (Jubilee, Christmas Tree lighting, parades), Employee Memorial Ceremony, City Council, Planning and Zoning, various Boards and Commissions, Department meetings, Municipal Court, training seminars, elections, groundbreaking ceremonies, and other special events.

GOALS FOR FY 2023-2024

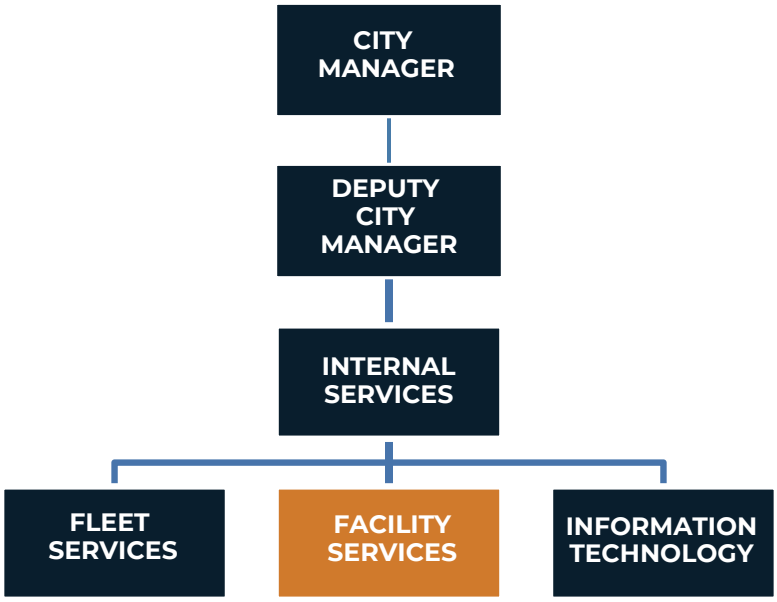
Strategic Plan Emphasis

- Policy Value: Essential Services
  - Deliver exceptional customer services Creating a comprehensive maintenance schedule through preventative maintenance to extend the life of facilities and specified equipment.
  - Increase safety and security by enhancing access control systems, conducting regular safety inspections, implementing emergency response protocols, and training staff members on handling critical situations
  - Establishing an energy efficiency goal by implementing energy efficient practices to help reduce energy consumption
  - Space utilization goal to help foster growth, innovation, and eliminate wasted areas
- Policy Value: Attractive Community
  - Maintain safe and clean facilities.

Project focus for FY 23-24

- Replace HVAC systems around City campuses
- Perform preventative maintenance to the interior of buildings
- Assess building functionality and spatial utilization throughout the Citycampuses
- Upgrade some features within each building

ORGANIZATIONAL CHART



FACILITY SERVICES	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Facility Services Manager	1	1	1	1
Assistant Facility Services Manager	1	1	1	1
Facilities Crew Leader	1	1	1	1
Facilities Technician	4	1	1	1
Grounds Maintenance Technician	1	1	1	1
HVAC Technician	1	1	1	1
HVAC Apprentice	1	1	1	1
Master Electrician	1	1	1	1
Electric Apprentice	0	1	1	1
Plumber	0	1	1	1
Plumber Apprentice	0	1	1	1
TOTAL POSITIONS	11	11	11	11

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Square footage maintained	301,656	301,656	301,656	301,656
City Buildings Maintained	27	27	27	27
Completed work orders	238	1560	1800	1800
Internal Pest Control Services	22	35	41	41

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Electrical Repairs	22	154	178	166
Plumbing Repairs	31	165	190	177
HVAC Repairs	27	93	107	100
Carpentry	17	161	188	175
Misc. / other	119	952	1095	1024

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel	$767,106	$754,037	$864,312	$990,787
Supplies	57,240	119,148	157,185	168,235
City Support Services	355	0	0	0
Utility Services	185,012	193,501	210,306	213,000
Staff Support	11,542	17,451	20,620	23,200
Professional Services	94,954	148,080	193,904	225,000
Maintenance Services	517,295	367,921	419,440	150,000
Rental Equipment	0	0	490	490
Operating Equipment	2,861	1,704	3,430	3,430
Capital Outlay	27,266	36,557	92,500	288,500
Total	*$1,663,632*	*$1,638,399*	*$1,962,187*	*$2,062,642*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increases 5.1% from the FY 2022-23 year-end estimates due to anticipated wage adjustments. The building maintenance funds were moved from Maintenance Services to Capital Outlay to better track emergency repairs and routine maintenance versus building renovations and large repair projects.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
INTERNAL SERVICE EXPENDITURES					
FACILITY SERVICES					
Personnel Services					
878-511110	Regular	474,535	532,758	536,275	600,888
878-511120	Overtime	10,763	26,996	11,000	29,320
878-511210	Longevity	14,425	12,025	12,512	13,113
878-511230	Certification Allowance	2,538	3,753	2,310	2,633
878-511310	FICA - Employer	35,002	44,028	43,000	49,416
878-511350	TMRS - Employer	82,909	94,330	90,020	107,923
878-511410	Health - Employer	125,934	153,397	155,926	174,522
878-511500	Workers Compensation	7,932	12,489	13,269	12,972
Total Personnel Services		754,038	879,776	864,312	990,787
Supplies					
878-521000	Operating Supplies	101,374	125,424	122,240	130,000
878-521100	Office Supplies	743	735	735	735
878-521200	Medical/Chemical Supplies	3,175	4,556	12,740	14,000
878-521315	Landscaping Supplies-Campus	13,856	19,600	20,000	22,000
878-521600	Equip Maint Supplies	-	1,470	1,470	1,500
Total Supplies		119,148	151,785	157,185	168,235
Utility Services					
878-533100	Gas Utility Service	9,422	9,800	16,000	16,000
878-533200	Electric Utility Service	134,760	115,640	134,000	134,000
878-533410	Water Utility Service	35,003	53,900	48,306	50,000
878-533500	Vehicle Fuel	14,316	9,800	12,000	13,000
Total Utility Services		193,501	189,140	210,306	213,000

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support					
878-535100	Uniforms	8,094	6,900	6,900	10,000
878-535200	Annual Awards	2,766	7,840	7,840	7,000
878-535500	Training/Travel	5,917	5,880	5,880	6,200
878-535510	Meeting Expenses	674	-	-	-
Total Staff Support		17,451	20,620	20,620	23,200
Professional Services					
878-541310	Contractual Services	148,080	193,904	193,904	225,000
Total Professional Services		148,080	193,904	193,904	225,000
Maintenance Services					
878-551100	Building Maintenance	329,809	387,100	387,100	150,000
878-551800	Other Maint Agreement	38,114	37,340	32,340	-
Total Maintenance Services		367,923	424,440	419,440	150,000
Rental-ROW					
878-561100	Rental Equipment	-	490	490	490
Total Rental-ROW		-	490	490	490
Operating Equipment					
878-571600	Police/Fire/Medical Equipment	1,704	3,430	3,430	3,430
878-571800	Equipment Under $5,000	-	490	-	-
Total Operating Equipment		1,704	3,920	3,430	3,430
Capital Outlay					
878-581200	Vehicles & Accessories > $5,000	26,033	92,500	92,500	-
878-581700	Improvements > $5,000	-	-	-	269,500
878-581800	Equipment > $5,000	10,524	-	-	19,000
Total Capital Outlay		36,557	92,500	92,500	288,500
TOTAL FACILITY SERVICES		1,638,402	1,956,575	1,962,187	2,062,642

DEPARTMENT: 901 CITY ASSISTANCE
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION
The Senior Center is supported by contracting with the YMCA for programing and a vendor to support the meal program. The Senior Center provides a social environment for the local area seniors and a hot meal for them to enjoy.

The Patient Assistance program is an Interlocal Agreement between the City of Schertz and Guadalupe Valley Hospital. The Hospital agrees to provide prescription medication free of charge or at a low cost to citizens of Schertz who qualify for assistance under established guidelines. The Hospital agrees to maintain a part-time intake and information office in Schertz. Prescriptions will be filled and administered at the Hospital's Seguin facility. The City agrees to pay the hospital an agreed upon amount under the yearly contract. The Hospital agrees to provide written reports to the City and to provide the City with the complete budget for the Hospital's drug program. This contract is for $5,000.

The City of Schertz also provides assistance to the Guadalupe Children's Advocacy Center. The Center provides a warm, homelike environment for children who visit to be interviewed about physical or sexual abuse. The Children's Advocacy Center's primary emphasis is placed on the well-being of the child to prevent further trauma. This agreement is for $5,000.

Transportation Assistance is provided through Alamo Regional Transit for senior citizens.

Starting in 2016-17 the City has entered into a support agreement with the Schertz Housing Authority to provide assistance in their mission of helping those in need find suitable living spaces.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
City Assistance	$290,617	$282,518	$297,666	$307,666
Operating Equipment	0	0	10,000	10,000
Total	*$290,617*	*$282,518*	*$307,666*	*$317,666*

PROGRAM JUSTIFICATION AND ANALYSIS
The FY 2023-24 Budget will increase $10,000 from the FY 2022-23 year-end estimate for the Senior Citizens meal program with increased attendance.

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
MISCELLANEOUS EXPENDITURES					
CITY ASSISTANCE					
City Assistance					
901-537300	Patient Assistance	5,000	4,900	5,000	5,000
901-537400	Transportation Assistance	42,666	41,813	42,666	42,666
901-537500	Children's Advocacy Assistance	5,000	4,900	5,000	5,000
901-537600	Schertz Housing Authority	-	4,900	5,000	5,000
901-537700	Senior Citizen Program	229,852	269,500	240,000	250,000
Total City Assistance		282,518	326,013	297,666	307,666
Operating Equipment					
901-571600	Donation- Expense Sr. Center	-	13,793	10,000	10,000
Total Operating Equipment		-	13,793	10,000	10,000
TOTAL CITY ASSISTANCE		282,518	339,806	307,666	317,666

101 GENERAL FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
MISCELLANEOUS EXPENDITURES					
PROJECTS					
Fund Charges/Transfers					
900-548401	Transfer Out-Bond Fund	-	-	204	-
900-548404	Transfer out-Capital Projec	1,645,112	850,000	850,000	1,250,000
902-548202	Transfer out-Water&Sewer	285,000	-	-	-
Total Fund Charges/Transfers		1,930,112	850,000	850,204	1,250,000
TOTAL PROJECTS		1,930,112	850,000	850,204	1,250,000

DEPARTMENT: 910 COURT RESTRICTED FUNDS
FUND: 101 GENERAL FUND

DEPARTMENT DESCRIPTION

The court security fee and court technology fees are revenues that are restricted on use. The court technology must only be spent to purchase new or replacement devices to improve or maintain the efficiency of the Municipal Court. Approved purchases are computers, servers where court files are stored and computerized ticket writers. The court security fee can only be used to add or enhance security measure to the court room for the safety of staff and citizens. Currently the security fee will be used to offset a Deputy Marshal position which provides security for the Court.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Operating Equipment	$11,770	$5,985	$1,000	$10,000
Total	*$11,770*	*$5,985*	*$1,000*	*$10,000*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will increase $9,000 from the FY 2022-23 estimate to match the projected revenue for 2023-24.

101 GENERAL FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
MISCELLANEOUS EXPENDITURES				
COURT RESTRICTED FUNDS				
Operating Equipment				
910-571600 Court Technology	5,985	12,740	1,000	2,000
910-571700 Court Security	-	-	-	8,000
Total Operating Equipment	5,985	12,740	1,000	10,000
TOTAL COURT RESTRICTED FUNDS	5,985	12,740	1,000	10,000

INTEREST AND SINKING FUND

FUND: 505 INTEREST AND SINKING FUND

DESCRIPTION

This fund is used to account for the accumulation of resources for and the payment of general long term debt principal and interest on city debt. The Interest & Sinking (I&S) portion of the property taxes are directly deposited by the County Tax Assessor's Office into this fund.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Taxes	$7,102,016	$7,182,900	$7,800,000	$9,050,000
Fund Transfers	7,915	2,737	0	0
Miscellaneous	126,592	4,710,058	289,935	285,000
Total	*$7,236,523*	*$11,895,694*	*$8,089,935*	*$9,335,000*
Expenses				
Professional Service	$178,600	$90,626	$3,800	$84,800
Debt Service	6,756,465	6,584,155	8,743,986	8,517,945
Refund Debt	0	4,443,881	0	0
Total	*$6,935,065*	*$11,118,662*	*$8,747,786*	*$8,602,745*
Over/-Under	*$301,458*	*$777,032*	*-$657,851*	*$732,255*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: Revenues for FY 2023-24 increase 15.4% from the FY 2022-23 estimate with higher property values and an increase in the I&S tax rate.

Expenses: The FY 2023-24 Budget will decrease 1.7% from the FY 2022-23 year-end estimate following the existing debt payment schedule.

505 TAX INTEREST & SINKING	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
FINANCIAL SUMMARY				
Revenue Summary				
Taxes	7,182,900	7,696,355	7,800,000	9,050,000
Fund Transfers	2,737	814,143	-	-
Miscellaneous	4,710,058	175,750	289,935	285,000
TOTAL REVENUES	11,895,695	8,686,248	8,089,935	9,335,000
Expenditure Summary				
General Government				
Non Departmental	11,118,662	8,686,248	8,747,786	8,602,745
TOTAL EXPENDITURES	11,118,662	8,686,248	8,747,786	8,602,745
OVER/UNDER	777,033	-	(657,851)	732,255
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	310,344	1,087,377	1,087,377	429,526
ENDING FUND BALANCE	1,087,377	1,087,377	429,526	1,161,781

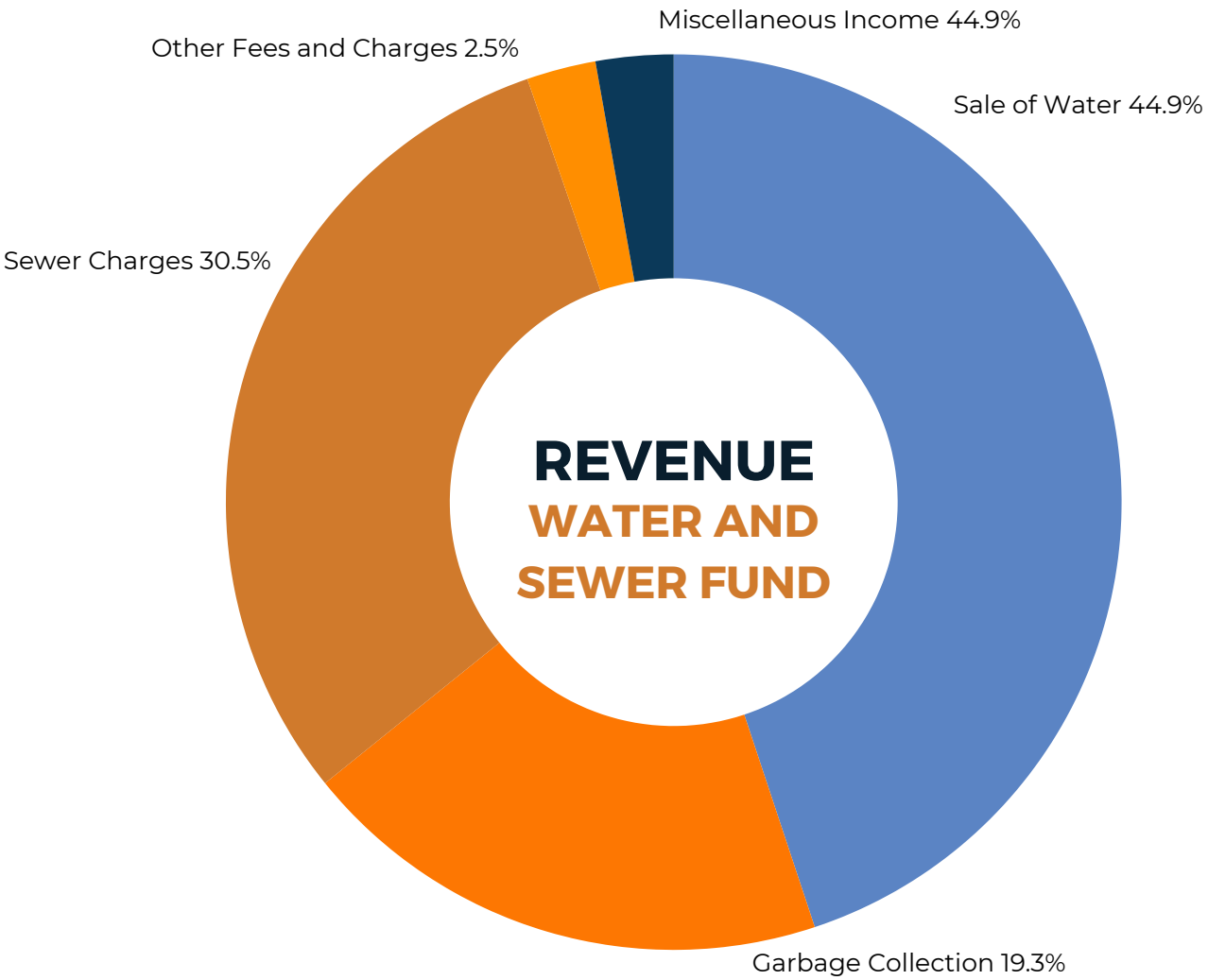
505 TAX INTEREST & SINKING		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
REVENUES					
Taxes					
000-411900	Property Tax Revenue	7,182,900	7,696,355	7,800,000	9,050,000
Total Taxes		7,182,900	7,696,355	7,800,000	9,050,000
Fund Transfers					
000-481000	Transfer IN - Reserves	-	814,143	-	-
000-486401	Transfer In - Bond Projects	2,737	-	-	-
Total Fund Transfers		2,737	814,143	-	-
Miscellaneous					
000-491000	Interest Earned	363	750	8,000	10,000
000-491200	Investment Income	143,062	75,000	100,000	175,000
000-491900	Bond Payable	421,632	-	-	-
000-495020	Contribution From YMCA	75,000	100,000	125,000	100,000
000-497000	Misc Income	-	-	56,935	-
000-498000	Proceeds From Refunding Debt	4,070,000	-	-	-
Total Miscellaneous		4,710,057	175,750	289,935	285,000
TOTAL REVENUES		11,895,694	8,686,248	8,089,935	9,335,000

505 TAX INTEREST & SINKING		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
Professional Services					
101-541500	Paying Agent	3,800	4,000	3,800	4,800
101-541502	Cost of Bond Issuance	86,826	80,000	-	80,000
Total Professional Services		90,626	84,000	3,800	84,800
Debt Service					
101-555629	Bond-GO 2007 Principal	340,000	355,000	355,000	370,000
101-555629.1	Bond-GO 2007 Interest	85,151	71,123	70,561	56,370
101-555635	Bond-GO 2012 - Principal	375,000	-	-	-
101-555635.1	Bond-GO 2012 - Interest	4,219	-	-	-
101-555638	Bond-GO 2014 Refund-Principal	750,000	775,000	775,000	800,000
101-555638.1	Bond-GO 2014 Refund-Interest	268,025	245,150	245,150	219,525
101-555640.1	Bond-GO Ref 2015-Interest	37,050	37,050	37,050	37,050
101-555641	Tax Note - SR2015A-Principal	155,000	-	-	-
101-555641.1	Tax Note - SR2015A - Interest	2,387	-	-	-
101-555642	Bond-GO SR2016-Principal	245,000	255,000	313,253	265,000
101-555642.1	Bond-GO SR2016-Interest	131,606	121,606	63,353	111,206
101-555643	Bond-TaxableB CO SR2016-Princi	60,000	65,000	65,000	65,000
101-555643.1	Bond-Taxable CO SR2016-Interes	40,263	38,388	38,388	36,438
101-555644	Bond-NonTaxA CO SR2016-Princip	195,000	205,000	205,000	70,000
101-555644.1	Bond-NonTax CO SR2016-Interest	40,469	32,469	32,469	27,319
101-555645	Bond-CO SR2017-Principal	305,000	315,000	315,000	325,000
101-555645.1	Bond-CO SR2017 - Interest	112,700	103,400	103,400	93,800
101-555646	Bond-GO SR2017 - Principal	165,000	170,000	170,000	175,000
101-555646.1	Bond-GO SR2017 - Interest	100,050	95,025	95,025	89,850
101-555647	Bond-GO 2018 Refund- Principal	585,000	595,000	595,000	610,000
101-555647.1	Bond-GO 2018 Refund - Interest	86,125	73,617	73,617	60,844
101-555648	Bond-CO SR2018 - Principal	245,000	260,000	260,000	270,000
101-555648.1	Bond-CO 2018 - Interest	163,888	151,263	151,263	138,013

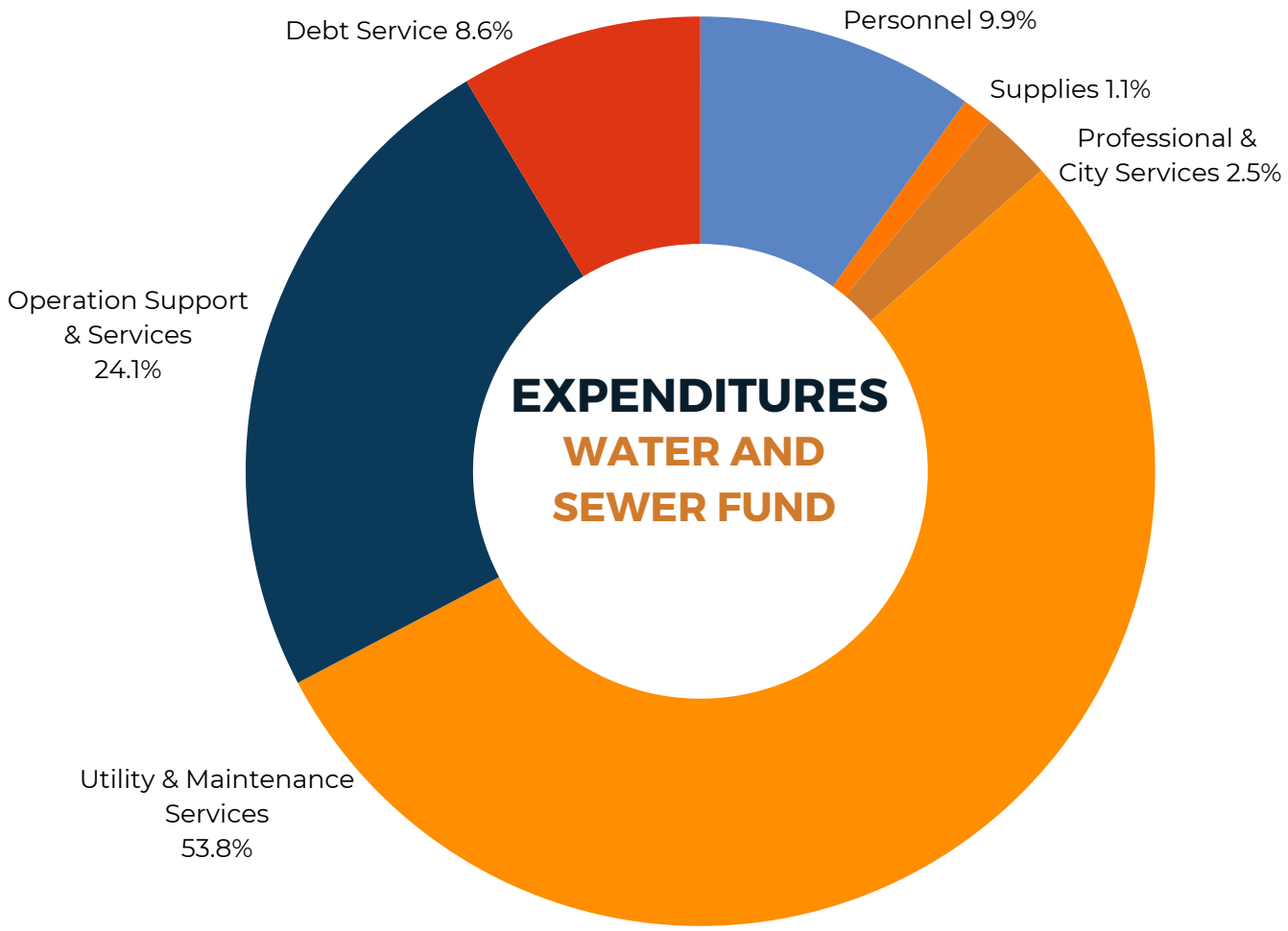
505 TAX INTEREST & SINKING		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
101-555649	Bond-GO 2018 Ref - Principal	185,000	205,000	205,000	250,000
101-555649.1	Bond-GO 2018 Ref - Interest	181,819	172,069	172,069	160,694
101-555650	Bond-CO 2019-Principal	265,000	275,000	275,000	280,000
101-555650.1	Bond-CO 2019-Interest	114,900	106,800	106,800	95,675
101-555651	Bond-GO 2020-Principal	935,000	960,000	960,000	970,000
101-555651.1	Bond-GO 2020-Interest	211,963	174,063	174,063	135,463
101-555652	Bond-GO 2021 Ref - Principal	-	350,000	350,000	360,000
101-555652.1	Bond-GO 2021 Ref - Interest	98,850	124,800	124,800	110,600
101-555653	Bond-CO 2022 - Principal	-	175,000	175,000	180,000
101-555653.1	Bond-CO 2022 - Interest	99,692	166,525	166,525	157,650
101-555654	Bond-CO 2022A - Principal	-	595,000	275,000	265,000
101-555654.1	Bond-CO 2022A - Interest	-	-	364,225	350,725
101-555655	Bond-GO 2022 - Principal	-	1,333,900	615,000	595,000
101-555655.1	Bond-GO 2022 - Interest	-	-	816,975	786,725
Total Debt Service		6,584,157	8,602,248	8,743,986	8,517,947
Other Financing Sources					
101-556300	Payment to Refund Debt	4,443,881	-	-	-
Total Other Financing Sources		4,443,881	-	-	-
TOTAL INTEREST & SINKING		11,118,664	8,686,248	8,747,786	8,602,747
OVER/UNDER		777,033	-	(657,851)	732,255
FUNDING FROM RESERVES		-	-	-	-
BEGINNING FUND BALANCE		310,344	1,087,377	1,087,377	429,526
ENDING FUND BALANCE		1,087,377	1,087,377	429,526	1,161,781

WATER AND SEWER

WATER & SEWER - REVENUES	
SALE OF WATER	$14,000,000
GARBAGE COLLECTION	$6,018,000
SEWER CHARGES	$9,500,000
OTHER FEES & CHARGES	$785,800
MISCELLANEOUS INCOME	$1,201,000
TOTAL	**$31,504,800**



WATER & SEWER - EXPENDITURES	
PERSONNEL	$2,967,301
SUPPLIES	$322,080
PROFESSIONAL & CITY SERVICES	$748,050
UTILITY & MAINTENANCE SERVICES	$16,169,950
OPERATION SUPPORT & SERVICES	$7,237,236
CAPITAL EXPENSE	$1,200,100
DEBT SERVICE	$2,597,184
TOTAL	**$31,241,901**



FUND: 202 WATER AND SEWER FUND

DESCRIPTION

The Water & Sewer Fund tracks revenue and expenses for the City's water, sewer, and solid waste functions and is managed by the Public Works Department. Staff is responsible for the planning, operation, and maintenance of the water and wastewater service and infrastructure. This includes the water distribution system, wastewater collection system, and utility billing office. The City's wholesaler for water production and transport is the Schertz-Seguin Local Government Corporation. Wastewater treatment is handled by the Cibolo Creek Municipal Authority. Garbage collection is handled by Republic Services.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenues				
Franchises	$296,913	$360,419	$306,535	$320,000
Fees	25,922,940	28,981,667	29,880,000	30,303,800
Fund Transfers	171,404	439,670	150,000	157,500
Miscellaneous	5,616,906	6,834,861	598,858	723,500
Total	*$32,008,163*	*$36,616,618*	*$30,935,393*	*$31,504,800*
Expenses				
Non-Departmental	$2,405,230	$0	$0	$0
Business Office	1,088,932	1,065,851	1,253,983	1,393,245
W&S Administration	27,262,779	27,026,148	27,581,270	29,848,656
Projects	0	5,000,000	326,687	0
Total	*$30,756,941*	*$33,092,000*	*$29,161,940*	*$31,241,901*
Over/-Under	*$1,251,223*	*$3,524,618*	*$1,773,453*	*$262,899*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues for FY 2023-24 Budget are expected to increase 1.8% from the FY 2022-23 year-end estimate due to account growth and fee increases.

Expenses: The FY 2023-24 Budget increases 7.1% from the FY 2022-23 yearend estimates for anticipated wage adjustments and costs of water purchases and wastewater treatment increasing.

CITY OF SCHERTZ
OPERATING BUDGET
2023-2024

202-WATER & SEWER	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Revenue Summary				
Franchises	360,419	400,000	306,535	320,000
Fees	28,981,667	27,487,000	29,880,000	30,303,800
Fund Transfers	439,670	150,000	150,000	157,500
Miscellaneous	6,834,861	448,858	598,858	723,500
TOTAL REVENUES	36,616,617	28,485,858	30,935,393	31,504,800
Expenditure Summary				
GENERAL GOVERNMENT				
NON DEPARTMENTAL	-	-	-	-
BUSINESS OFFICE	1,065,851	1,281,787	1,253,983	1,393,245
TOTAL GENERAL GOVERNMENT	1,065,851	1,281,787	1,253,983	1,393,245
PUBLIC WORKS				
W & S ADMINISTRATION	27,026,148	25,544,954	27,581,270	29,848,656
TOTAL PUBLIC WORKS	27,026,148	25,544,954	27,581,270	29,848,656
MISC & PROJECTS				
PROJECTS	5,000,000	-	326,687	-
TOTAL MISC & PROJECTS	5,000,000	-	326,687	-
TOTAL EXPENDITURES	33,091,999	26,826,741	29,161,940	31,241,901
OVER/UNDER	3,524,618	1,659,117	1,773,453	262,899
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	22,608,897	26,133,515	26,133,515	27,906,968
ENDING FUND EQUITY	26,133,515	27,792,632	27,906,968	28,169,867

202-WATER & SEWER	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Franchises				
000-421490 Tower Leasing	360,419	400,000	306,535	320,000
Total Franchises	360,419	400,000	306,535	320,000
Fees				
000-455200 Garbage Collection Fee	5,673,337	5,300,000	5,900,000	6,018,000
000-455600 Fire Line Fees	-	22,000	-	22,000
000-455700 Recycle Fee Revenue	348,490	340,000	348,000	346,800
000-455800 W&S Line Constructn Reimbur	11,541	25,000	2,000	-
000-457100 Sale of Water	13,249,624	12,600,000	13,800,000	14,000,000
000-457110 Edwards Water Lease	-	40,000	-	-
000-457120 Water Transfer Charge-Selma	-	15,000	-	40,000
000-457130 Water Transfer Charge-UC	-	-	-	20,000
000-457200 Sale of Meters	116,855	100,000	100,000	100,000
000-457400 Sewer Charges	9,256,697	8,800,000	9,400,000	9,500,000
000-457500 Water Penalties	322,373	240,000	325,000	252,000
000-458110 Sale of Merchandise - GovDeals	-	2,500	2,500	2,500
000-459200 NSF Check Fee-Water&Sewer	2,750	2,500	2,500	2,500
Total Fees	28,981,667	27,487,000	29,880,000	30,303,800
Fund Transfers				
000-486100 Transfer In	4,669	-	-	-
000-486101 Transfer In-General Fund	285,000	-	-	-
000-486204 Interfnd Chrg-Drainage Billing	150,000	150,000	150,000	157,500
Total Fund Transfers	439,669	150,000	150,000	157,500
Miscellaneous				
000-490000 Misc Charges	14,730	10,500	13,500	13,500
000-491000 Interest Earned	20,571	25,000	15,000	16,000
000-491200 Investment Income	75,303	100,000	250,000	350,000
000-495013 Capital Contribution-W&S	4,940,032	-	-	-
000-497000 Misc Income-W&S	4,379	18,000	25,000	18,000
000-498110 Salary Reimb-SSLGC	340,913	295,358	295,358	326,000
000-499000 Change In Equity	1,438,934	-	-	-
Total Miscellaneous	6,834,862	448,858	598,858	723,500
TOTAL REVENUES	36,616,617	28,485,858	30,935,393	31,504,800
GENERAL GOVERNMENT				
NON DEPARTMENTAL				
Fund Charges/Transfers				
101-548406 Transfer To Public Impr.	-	-	-	-
101-548406.1 Transfer Out- Water/Sewer Prj	-	-	-	-
Total Fund Charges/Transfers	-	-	-	-
Other Financing Sources				
101-556000 Issuance Costs	-	-	-	-
Total Other Financing Sources	-	-	-	-
TOTAL NON DEPARTMENTAL	-	-	-	-

DEPARTMENT: FINANCE
DIVISION: 176 WATER AND SEWER UTILITY BILLING
FUND: 202 WATER AND SEWER

DEPARTMENT DESCRIPTION

The Utility Department is entrusted with several essential responsibilities, which are fundamental to the provision of utility services. Among these duties are the precise measurement of utility usage through meter reading, the creation and delivery of utility invoices, the processing of customer payments, the establishment of new customer accounts, the annual conduct of sewer averaging, the management of debt collection on a quarterly basis, the resolution of customer complaints in a prompt and equitable manner, and the acceptance of payments on behalf of other city departments. These tasks are performed with the utmost professionalism and expertise, ensuring that utility services are delivered efficiently and effectively to all customers.

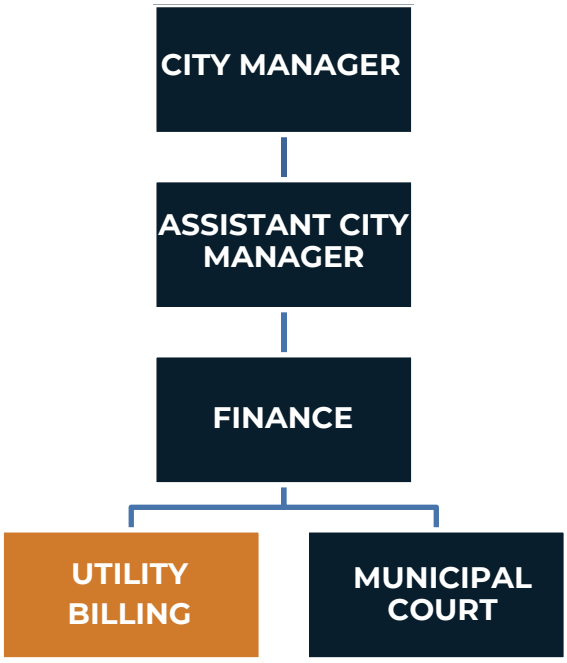
In addition to these responsibilities, the department provides customer service with education to help improve customer understanding of their utility bills. This education is designed to ensure that customers have the necessary knowledge to fully grasp their billing statements and to address any questions or concerns that may arise. By providing these services, the utility department plays a vital role in ensuring the efficient and effective delivery of utility services to customers.

GOALS FOR FY 2023-2024

Strategic Plan Emphasis

- Policy Value: Essential Services
  - Our priority is to ensure that our customers always receive prompt and courteous service. In offering exceptional service, we can establish a strong relationship with our customers and maintain their trust and loyalty.
- Policy Value: Quality of life
  - We aim to educate customers on making timely payments of their utility bills through our city's automated draft payment system, online web payments, payment kiosks, and electronic services offered by their respective financial institutions. By utilizing these payment methods staff is able to provide essential services while saving valuable time and resources. This not only simplifies the process of record-keeping but also enhances the overall experience of our customers.

- Project focus for FY 2023-24
  - Community engagement and awareness campaign to inform and educate the customers on various utility services: water, sewer, and solid waste management. By promoting such knowledge, customers can make informed decisions about their utility usage and contribute towards the overall sustainability of the city.
  - To maintain a highly skilled and professional workforce, it is important to establish clear performance standards, provide regular feedback and coaching, and recognize and reward exceptional performance.
  - Increase the knowledge and skills of the department's personnel through training, thereby improving their ability to carry out their duties effectively and efficiently.
  - With the recent addition of a Lead Clerk position and the hiring of new staff, we would like to expand the use of the Harmony Meter system. This system is an instrumental tool for keeping residents informed of any leaks.
- This information is critical for allowing customers to be notified of leaks early and proactively take measures to prevent increased utility bills.



UTILITY BILLING	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Budget
Utility Billing Manager	1	1	1	1
Utility Billing Asst. Manager	1	1	0	0
Utility Billing Lead Clerk	0	0	1	2
Utility Billing Clerk	4	5	5	5
Meter Tech	3	2	2	2
TOTAL POSITIONS	9	9	9	10

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel Services	$504,675	$425,743	$583,011	$679,845
Supplies	146,984	149,748	213,091	212,600
City Support Services	33,151	37,262	44,000	53,000
Utility Services	10,787	11,333	10,000	13,000
Operations Support	112,212	120,360	120,000	120,000
Staff Support	3,230	5,323	8,700	8,700
Professional Services	272,853	311,462	273,000	305,500
Maintenance Services	5,040	4,620	0	0
Operating Equipment	0	0	2,181	600
Total	*$1,088,932*	*$1,065,851*	*$1,253,983*	*$1,393,245*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget increases 11.1% from the FY 2022-23 year-end estimate due to anticipated wage adjustments and the addition of a Lead Clerk position and higher credit card fees as more customers pay by phone or online.

202-WATER & SEWER		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT					
BUSINESS OFFICE					
Personnel Services					
176-511110	Regular	331,811	364,889	375,906	446,248
176-511120	Overtime	6,591	7,078	6,300	7,579
176-511210	Longevity	7,906	6,450	6,595	6,102
176-511220	Clothing Allowance	-	-	112	-
176-511230	Certification Allowance	3,575	3,150	1,410	780
176-511310	FICA - Employer	26,189	29,190	29,860	35,244
176-511350	TMRS-Employer	(45,321)	62,539	62,510	76,973
176-511410	Health-Employer	92,900	93,574	96,817	104,756
176-511500	Workers' Compensation	2,093	2,026	3,501	2,163
Total Personnel Services		425,744	568,896	583,011	679,845
Supplies					
176-521000	Operating Supplies	2,083	2,991	2,991	2,500
176-521100	Office Supplies	2,113	2,100	2,100	2,100
176-521405	Water Meters-New	145,552	208,000	208,000	208,000
Total Supplies		149,748	213,091	213,091	212,600
City Support Services					
176-532355	Software Maintenance	36,065	65,000	44,000	48,000
176-532900	Contingencies	1,197	680	-	5,000
Total City Support Services		37,262	65,680	44,000	53,000
Utility Services					
176-533310	Telephone/Cell Phone	556	1,500	-	3,000
176-533500	Vehicle Fuel	10,777	10,000	10,000	10,000
Total Utility Services		11,333	11,500	10,000	13,000
Operations Support					
176-534000	Postage	73,046	95,000	95,000	95,000
176-534200	Printing & Binding	41,072	25,000	25,000	25,000
176-534300	Copy Services	6,241	-	-	-
Total Operations Support		120,359	120,000	120,000	120,000

202-WATER & SEWER		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Staff Support					
176-535100	Uniforms	2,178	3,200	3,200	3,200
176-535200	Awards	200	1,000	1,000	1,000
176-535300	Memberships	70	500	500	500
176-535500	Training/Travel	2,637	3,500	3,500	3,500
176-535510	Meeting Expense	238	500	500	500
Total Staff Support		5,323	8,700	8,700	8,700
Professional Services					
176-541800	Credit Card Fees	309,508	270,000	270,000	302,000
176-541810	Credit Card Fees- AMEX	1,954	3,000	3,000	3,500
Total Professional Services		311,462	273,000	273,000	305,500
Maintenance Services					
176-551800	Other Maintenance Services	4,620	18,700	-	-
Total Maintenance Services		4,620	18,700	-	-
Operating Equipment					
176-571000	Furniture & Fixtures	-	2,220	2,181	600
Total Operating Equipment		-	2,220	2,181	600
TOTAL BUSINESS OFFICE		1,065,851	1,281,787	1,253,983	1,393,245

DEPARTMENT: PUBLIC WORKS
DIVISION: 575 WATER AND SEWER ADMINISTRATION
FUND: 202 WATER AND SEWER

DEPARTMENT DESCRIPTION

The Water and Wastewater division of Public Works provides essential services to the Schertz community through maintenance, repair, strategic planning, inspection of infrastructure, and the expansion of water and wastewater services. To contribute to a higher quality of life and a safer community that is sustainable and financially sound, our employees offer excellent customer service, participate in community events, provide a weekly chipping service, meet with developers and utility providers, review plat and subdivision plans, as well as review water and wastewater construction plans. In addition, the Water and Wastewater division oversees the drought and water conservation plans/ordinance, provides letters of availability and Certificates of Convenience and Necessity, assists other departments, and conducts department training, education, and planning.

GOALS FOR FY 2023-2024

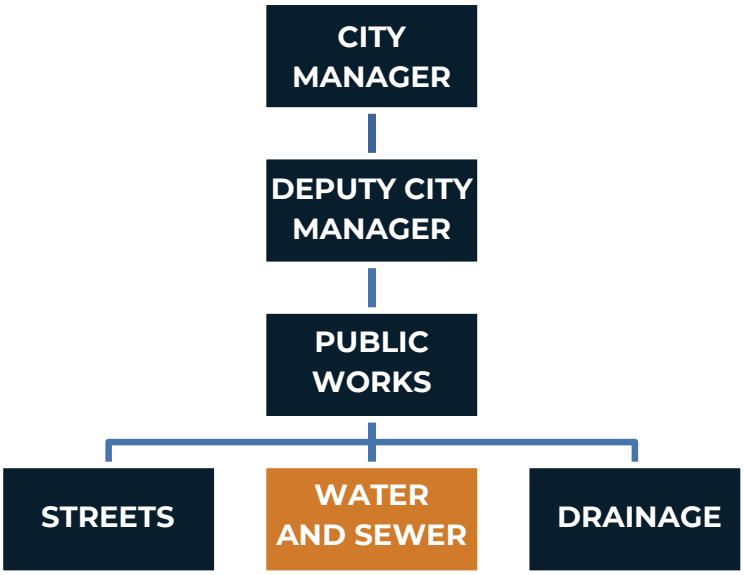
Strategic Plan Emphasis

- Policy Values: Safe Community and Essential Services
  - Provides a safe potable water system that maintains adequate pressure and meets all the State rules and regulations.
- Policy Values: Safe Community and Essential Services
  - Provides a safe, sanitary, and reliable wastewater system that meets all State rules and regulations.
- Policy and Operational Values: Essential Services, Fiscally Sustainable, and Proactive
  - Ensure an adequate future water supply, through innovative conservation practices and proactively developing new resources.
- Operational Value: Proactive
  - Proactively engage and empower personnel to strengthen ability to respond promptly to daily and emergency events.
- Operational Value: Engaged Workforce
  - Emphasize safety to reduce preventable accidents.
- Operational Value: Engaged Workforce
  - Service oriented in delivering quality services and providing accurate and timely responses to customer requests and concerns.

Project focus for FY 2023-24

- Construction focus to improve redundancies in the system.
- Focus on improving staff training.
- Assist the Engineering Department in updating the Design Manual and development standards that impact the water and sewer system.

ORGANIZATIONAL CHART



WATER & SEWER ADMINISTRATION	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Director	1	1	1	1
Assistant Director	1	1	1	0
Water & Sewer Manager	1	1	1	1
Customer Relations Representative	1	1	1	1
SCADA Technician	0	1	1	1
Schertz-Seguin Local Government Corp Gen Mgr	1	1	1	1
Schertz-Seguin Local Government Corp Assistant Gen Mgr	1	1	1	0
Schertz-Seguin Local Government Corp Electrical Journeyman	0	0	0	1
Water & Sewer Superintendent	1	1	1	1
Water & Sewer Supervisor	1	2	2	2
Service Worker II	5	5	5	5
Service Worker I	10	10	10	10
TOTAL POSITIONS	24	25	25	24

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Water Connections	16734	16031	16265	16590
Miles of Water Main	230	236	243	250
Miles of Sewer Main	118	124	131	137

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Gallons Pumped (Edwards), acre feet	52	324	400	550
Gallons Received (SSLGC), acre feet	6000	6694	6700	6800
Gallons Distributed, acre feet	5300	6282	5630	6000

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
New Meter Installed	260	276	80	150
New Service Taps	0	3	1	5
Water Service Calls	2212	1820	1858	2000
Water Main Break, Service Repair Calls	1806	1611	1506	1800
Sewer Backup and Repair Calls	792	904	765	775

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Personnel Services	$1,801,986	$1,821,807	$1,857,153	$2,287,456
Supplies	78,926	44,285	53,000	109,480
City Support Services	68,258	72,617	89,559	219,750
Utility Services	3,773,667	3,890,452	4,020,500	4,223,750
Operations Support	9,450	7,390	10,050	10,100
Staff Support	37,795	35,788	43,000	41,450
City Assistance	200	40	0	0
Professional Services	465,999	377,238	380,400	392,400
Fund Charges/Transfers	8,615,455	8,930,072	6,746,368	6,794,386
Maintenance Services	10,195,253	10,994,260	11,347,820	11,872,500
Other Costs	40,000	36,616	40,000	40,000
Debt Service	2,072,273	637,022	2,619,511	2,597,184
Other Financing Sources	0	57,095	0	0
Rental/Leasing	96,568	113,265	105,402	60,700
Operating Equipment	6,950	8,201	13,000	124,500
Capital Outlay	0	0	255,507	1,075,000
Total	*$27,262,779*	*$27,026,148*	*$27,581,270*	*$29,848,656*
Projects	$0	$5,000,000	$326,687	$0

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will increase 8.2% from the FY 2022-23 year-end estimate due to anticipated wage adjustments and the purchase of a replacement Combo Vac Truck, system monitoring upgrades and easement acquisition for future infrastructure.

202-WATER & SEWER		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
PUBLIC WORKS ADMINISTRATION					
Personnel Services					
575-511110	Regular	1,171,386	1,305,491	1,152,596	1,472,343
575-511120	Overtime	82,165	68,801	85,000	72,173
575-511210	Longevity	11,801	13,861	9,922	11,705
575-511230	Certification Allowance	16,783	13,791	11,104	10,851
575-511240	Vehicle/phone Allowance	866	900	-	-
575-511310	FICA - Employer	94,928	107,008	96,284	119,579
575-511350	TMRS-Employer	210,831	229,263	201,567	261,159
575-511410	Health-Employer	219,573	265,624	275,733	316,229
575-511500	Workers' Compensation	13,475	22,745	24,947	23,417
Total Personnel Services		1,821,808	2,027,484	1,857,153	2,287,456
Supplies					
575-521000	Operating Supplies	11,551	10,000	20,000	15,000
575-521100	Office Supplies	1,565	1,500	1,500	2,000
575-521200	Medical/Chem Supplies	1,457	1,500	1,500	5,980
575-521400	Plumbing Supplies	29,713	50,000	30,000	85,000
575-521600	Equip Maint Supplies	-	-	-	1,500
Total Supplies		44,286	63,000	53,000	109,480
Utility Services					
575-533100	Gas Utility Service	2,820	3,000	3,000	4,000
575-533200	Electric Utility Service	403,065	325,000	450,000	450,000
575-533310	Telephone/Cell Phones	81	2,000	2,000	-
575-533400	Water Purchase	3,415,885	3,200,000	3,500,000	3,700,000
575-533410	Water Utility Service	2,075	2,500	2,500	2,750
575-533500	Vehicle Fuel	66,524	53,000	63,000	67,000
Total Utility Services		3,890,450	3,585,500	4,020,500	4,223,750
Operations Support					
575-534000	Postage	272	300	300	350
575-534100	Advertising	-	3,000	3,000	3,000
575-534200	Printing & Binding	179	250	250	250
575-534300	Equipment Maintenance - Copie	6,939	6,500	6,500	6,500
Total Operations Support		7,390	10,050	10,050	10,100
Staff Support					
575-535100	Uniforms	13,960	20,000	20,000	17,450
575-535500	Training/Travel	20,545	23,000	23,000	23,000
575-535510	Meeting Expenses	1,283	-	-	1,000
Total Staff Support		35,788	43,000	43,000	41,450

City Assistance					
575-537100	Medical Services	40	-	-	-
Total City Assistance		40	-	-	-
Professional Services					
575-541200	Legal Svcs	113,915	150,000	200,000	125,000
575-541300	Other Consl/Prof Services	45,587	145,000	60,000	145,000
575-541305	Cell Tower Management Fees	108,128	108,000	95,000	96,000
575-541400	Auditor/Accounting Service	24,000	24,000	24,000	25,000
575-541500	Paying Agent	797	1,400	1,400	1,400
575-541502	Cost of Bond Issuance	84,811	-	-	-
Total Professional Services		377,238	428,400	380,400	392,400
Fund Charges					
575-548040	Contribution To CVLGC	300,000	400,000	400,000	300,000
575-548050	Contribution to SSLG	3,913,110	3,898,064	3,898,064	4,065,751
575-548060	Contribution to CCMA	716,245	800,000	800,000	715,050
575-548101	Transfer Out - General Fund	-	4,000	4,000	4,000
575-548600	Inter-fund Charges-Admin	1,478,230	1,493,620	1,493,620	1,540,372
575-548610	Interfund Charge-Fleet	163,596	150,684	150,684	169,213
575-548800	Depreciation Expense	2,358,892	-	-	-
Total Fund Charges		8,930,073	6,746,368	6,746,368	6,794,386
Maintenance Services					
575-551100	Building Maintenance	2,908	5,000	5,000	10,000
575-551300	Computer Maintenance	14,647	17,500	17,500	17,500
575-551400	Minor & Other Equip Maint	3,302	5,100	5,100	5,100
575-551500	Water Maintenance	132,340	200,000	200,000	280,000
575-551510	Waste Contractor Expense	5,452,509	5,000,000	5,500,000	5,582,100
575-551520	Sewer Treatment-CCMA/MUD	5,286,445	4,182,000	5,500,000	5,720,000
575-551530	Sewer Maintenance	78,157	90,000	90,000	120,000
575-551540	I&I Maintenance	7,299	50,000	10,000	50,000
575-551600	Street Maintenance Materials	16,333	20,000	20,000	87,500
575-551720	Low Flow Rebate Program	100	400	-	100
575-551800	Other Maintenance Agreements	220	200	220	200
Total Maintenance Services		10,994,260	9,570,200	11,347,820	11,872,500
Other Costs					
575-554100	State Water Fees-TCEQ	36,616	40,000	40,000	40,000
Total Other Costs		36,616	40,000	40,000	40,000
Debt Service					
575-555900	Debt Service	-	1,912,700	1,580,000	1,630,000
575-555900.	Interest Expense	637,022	587,077	1,039,511	967,184
Total Debt Service		637,022	2,499,777	2,619,511	2,597,184
OtherFinancing Sources					
575-556000	Issuance Costs	57,095	-	-	-
Total Other Financing Sources		57,095	-	-	-

202-WATER & SEWER		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Rental-ROW					
575-561000	Rental-Building & Land	3,132	3,275	3,402	3,700
575-561100	Rental-Equipment	8,133	1,000	-	6,000
575-561200	Lease/Purchase Payments	102,000	68,000	102,000	51,000
Total Rental-ROW		113,265	72,275	105,402	60,700
Operating Equipment					
575-571000	Furniture & Fixtures	3,952	3,000	3,000	6,000
575-571200	Vehicles & Access. LESS $5,00	-	-	-	108,500
575-571500	Minor Equipment	4,249	4,000	10,000	10,000
Total Operating Equipment		8,201	7,000	13,000	124,500
Capital Outlay					
575-581000	MAJOR PROJECTS-water & se	-	-	-	250,000
575-581010	LAND/ROW	-	-	-	100,000
575-581200	Vehicles & Access. Over $5,00(	-	52,500	57,500	-
575-581800	Equipment Over $5,000	-	208,900	198,007	725,000
Total Capital Outlay		-	261,400	255,507	1,075,000
TOTAL PUBLIC WORKS ADMINISTRATION		27,026,149	25,544,954	27,581,270	29,848,656

202-WATER & SEWER	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
MISCELLANEOUS & PROJECTS PROJECTS				
Operations Support				
940-534100 Advertising	-	-	506	-
Total Operations Support	-	-	506	-
Fund Charges/Transfers				
900-548406 Transfer Out-Public Improv	5,000,000	-	326,181	-
Total Fund Charges/Transfers	5,000,000	-	326,181	-
TOTAL PROJECTS	5,000,000	-	326,687	-
TOTAL EXPENDITURES	33,092,000	26,826,741	29,161,940	31,241,901
OVER/UNDER	3,524,618	1,659,117	1,773,453	262,899
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	22,608,897	26,133,515	26,133,515	27,906,968
ENDING FUND EQUITY	26,133,515	27,792,632	27,906,968	28,169,867
MISCELLANEOUS & PROJECTS SEWER PROJECTS				
TOTAL SEWER PROJECTS	-	-	-	-
TOTAL EXPENDITURES	33,092,000	26,826,741	29,161,940	31,241,901
OVER/UNDER	3,524,618	1,659,117	1,773,453	262,899
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	22,608,897	26,133,515	26,133,515	27,906,968
ENDING FUND EQUITY	26,133,515	27,792,632	27,906,968	28,169,867

FUND: 411 CAPITAL RECOVERY FUND WATER

FOOD/WATER

DESCRIPTION

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum. Capital Recovery projects are based on the number of connections sold to increase pumping, storage and transmission water lines, and wastewater programs. Impact funds (Capital Recovery) must be used within ten years of collection date. All water and wastewater improvements are constructed to meet State Board of Insurance and Texas Commission on Environmental Quality rules and regulations.

GOALS FOR FY 2023-2024

- Ensure the Texas Commission of Environmental Quality (TCEQ) rules and regulations are met for future growth.
- Continue to improve and provide an efficient and reliable water and wastewater system that meets all of the State rules and regulations and future growth in the community.
- Provide citizens with quality projects completed on-time and on-budget.
- Design a 3 million gallon ground storage and booster station
- State law mandates that the Water/Wastewater Capital Recovery plan be updated at least every five years. The last study was 2011.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$1,079,712	$832,664	$900,000	$1,000,000
Miscellaneous	10,310	65,208	211,800	222,000
Total	*$1,090,022*	*$897,871*	*$1,111,800*	*$1,222,000*
Expenses				
Non Departmental	$46,922	$37,234	$55,748	$55,748
Projects	512,000	4,230,819	0	0
Total	*$558,922*	*$4,268,052*	*$55,748*	*$55,748*
Over/-Under	*$531,100*	*-$3,370,181*	*$1,056,052*	*$1,166,252*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will be set at $55,748 for any professional services or studies that need to be completed.

411-CAPITAL RECOVERY - WATER	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Fees	832,664	1,100,000	900,000	1,000,000
Miscellaneous	65,208	51,500	211,800	222,000
TOTAL REVENUES	897,872	1,151,500	1,111,800	1,222,000
Expenditure Summary				
General Government				
Non Departmental	37,234	55,748	55,748	55,748
Total General Government	37,234	55,748	55,748	55,748
Misc & Projects				
Projects	4,230,819	-	-	-
Total Misc & Projects	4,230,819	-	-	-
TOTAL EXPENDITURES	4,268,053	55,748	55,748	55,748
OVER/UNDER	(3,370,181)	1,095,752	1,056,052	1,166,252
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	8,256,865	4,886,684	4,886,684	5,942,736
ENDING FUND EQUITY	4,886,684	5,982,436	5,942,736	7,108,988

411-CAPITAL RECOVERY - WATER		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
REVENUES					
Fees					
000-455900 Capital Recovery-Water		832,664	1,100,000	900,000	1,000,000
Total Fees		832,664	1,100,000	900,000	1,000,000
Miscellaneous					
000-491000 Interest Earned		754	1,500	1,800	2,000
000-491200 Investment Income		64,453	50,000	210,000	220,000
Total Miscellaneous		65,207	51,500	211,800	222,000
TOTAL REVENUES		897,871	1,151,500	1,111,800	1,222,000
General Government					
NON-DEPARTMENTAL					
City Support Services					
101-532400	Computer Fees&Licenses	-	11,748	11,748	11,748
Total City Support Services		-	11,748	11,748	11,748
Professional Services					
101-541300	Professional Services-Cap Plan	36,234	43,000	43,000	43,000
101-541400	Auditor/Accounting Service	1,000	1,000	1,000	1,000
Total Professional Services		37,234	44,000	44,000	44,000
TOTAL NON-DEPARTMENTAL		37,234	55,748	55,748	55,748
Fund Charges/Transfers					
900-548406 Transfer Out - Public Improvement		4,230,819	-	-	-
Total Fund Charges/Transfers		4,230,819	-	-	-
TOTAL WATER PROJECTS		4,230,819	-	-	-
TOTAL EXPENDITURES		4,268,053	55,748	55,748	55,748
OVER/UNDER		(3,370,181)	1,095,752	1,056,052	1,166,252
FUNDING FROM RESERVES		-	-	-	-
BEGINNING FUND EQUITY		8,256,865	4,886,684	4,886,684	5,942,736
ENDING FUND EQUITY		4,886,684	5,982,436	5,942,736	7,108,988

FUND: 421 CAPITAL RECOVERY FUND SEWER

FOOD/WATER

DESCRIPTION

The Capital Recovery program is designated to support future growth of population and commercial water and wastewater demands without an impact on existing customers while keeping bond supported programs to a minimum. Capital Recovery projects are based on the number of connections sold to increase pumping, storage and transmission water lines, and wastewater programs. Impact funds (Capital Recovery) must be used within ten years of collection date. All water and wastewater improvements are constructed to meet State Board of Insurance and Texas Commission on Environmental Quality rules and regulations.

GOALS FOR FY 2023-2024

- Ensure the Texas Commission of Environmental Quality (TCEQ) rules and regulations are met for future growth.
- Continue to improve and provide an efficient and reliable water and wastewater system that meets all of the State rules and regulations and future growth in the community.
- Preliminary engineering and land acquisition for a waste water treatment plant for South Schertz. Initiate plans for the Southeast Quad Pump Station and the Ground Storage and Distribution Main for South Schertz. State law mandates that the Water/Wastewater Capital Recovery Plan be updated at least every five years. Last study was in 2011. Currently the Sedona WWTP serves the Crossvine Subdivision area but will be eliminated when the new CCMA WWTP comes on line. A sewer line and lift-station will be needed to accomplish this project.
- Initiate and institute a study to implement reuse water throughout the City.
- Provide citizens with quality projects completed on-time and on-budget.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$611,659	$371,261	$400,000	$500,000
Miscellaneous	9,865	59,887	245,000	200,000
Total	*$621,523*	*$431,148*	*$645,000*	*$700,000*
Expenses				
Non-Departmental	$7,855,487	$21,382	$67,248	$67,248
Total	*$7,855,487*	*$21,382*	*$67,248*	*$67,248*
Over/-Under	*-$7,233,964*	*$409,766*	*$577,752*	*$632,752*

PROGRAM JUSTIFICATION AND ANALYSIS

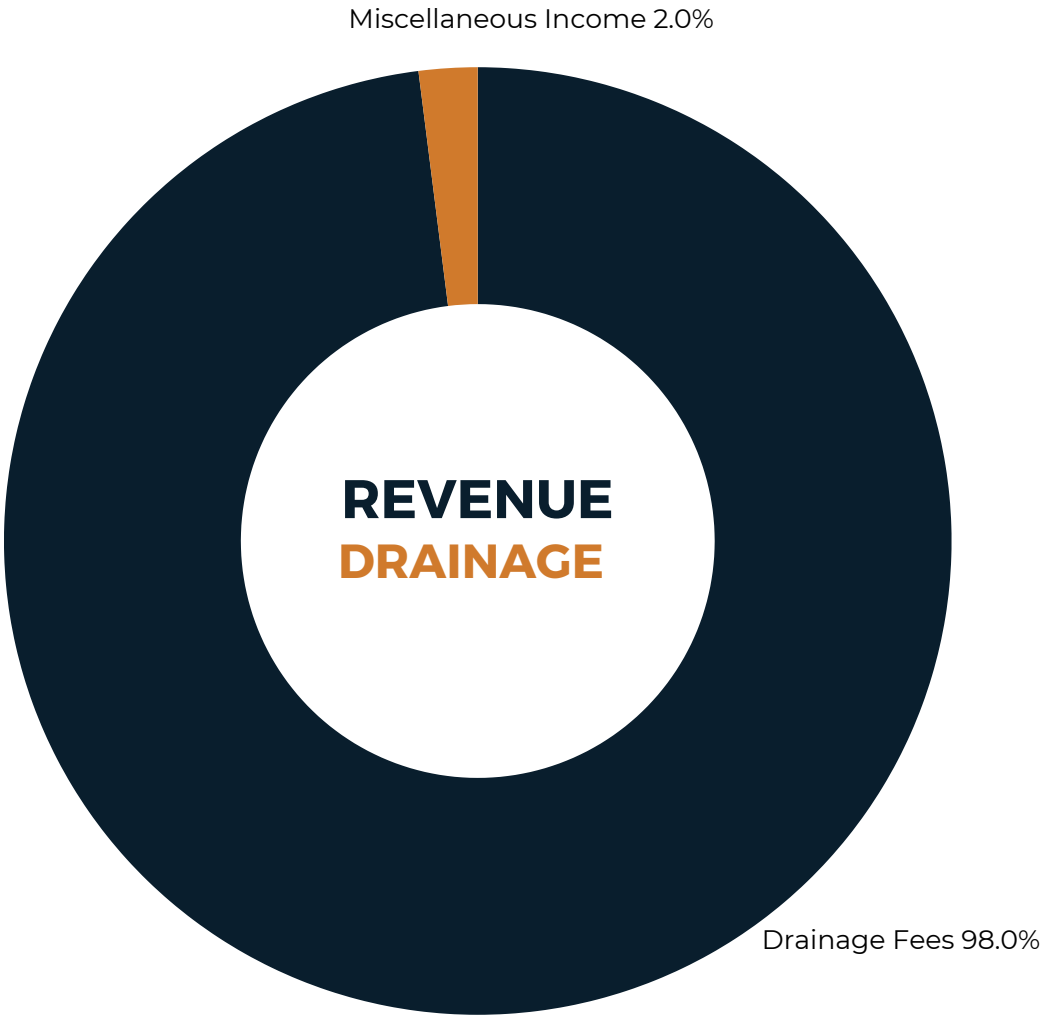
The FY 2023-24 Budget will be set at $67,248 for any professional services or studies that need to be completed.

421-CAPITAL RECOVERY - SEWER	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Fees	371,261	550,000	400,000	500,000
Miscellaneous	59,887	51,500	245,000	200,000
TOTAL REVENUES	431,148	601,500	645,000	700,000
Expenditure Summary				
General Government				
Non Departmental	21,382	64,248	67,248	67,248
Total General Government	21,382	64,248	67,248	67,248
TOTAL EXPENDITURES	21,382	64,248	67,248	67,248
OVER/UNDER	409,766	537,252	577,752	632,752
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	111,870	521,636	521,636	1,099,388
ENDING FUND EQUITY	521,636	1,058,888	1,099,388	1,732,140
REVENUES				
Fees				
000-455910 Cap Rcvry-Waste Water	371,261	550,000	400,000	500,000
Total Fees	371,261	550,000	400,000	500,000
Miscellaneous				
000-491000 Interest Earned	6,415	1,500	25,000	25,000
000-491200 Investment Income	63,418	50,000	220,000	175,000
000-491900 Unrealize Gain/Loss-Captl One	(9,945)	-	-	-
Total Miscellaneous	59,888	51,500	245,000	200,000
TOTAL REVENUES	431,149	601,500	645,000	700,000

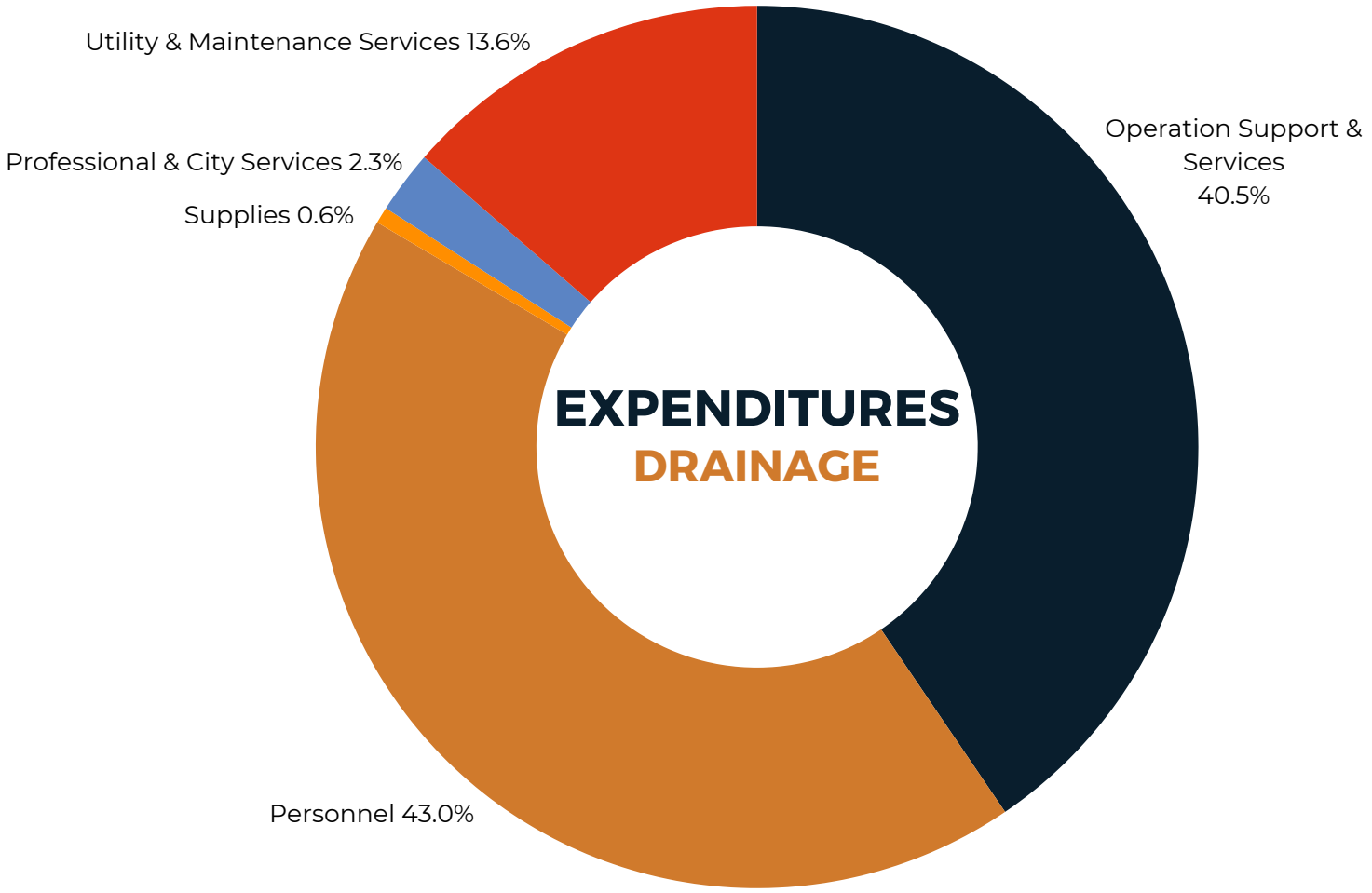
421-CAPITAL RECOVERY - SEWER	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government				
NON-DEPARTMENTAL				
City Support Services				
101-532400 Computer Fees&Licenses	-	11,748	11,748	11,748
Total Supplies	-	11,748	11,748	11,748
Professional Services				
101-541300 Professional Services-Cap Plan	15,816	50,000	50,000	50,000
101-541400 Auditor/Accounting Service	1,000	1,000	1,000	1,000
101-541650 Investment Mgt Fee-Sewer	4,566	1,500	4,500	4,500
Total Professional Services	21,382	52,500	55,500	55,500
TOTAL NON-DEPARTMENTAL	21,382	64,248	67,248	67,248
MISCELLANEOUS & PROJECTS				
SEWER PROJECTS				
TOTAL SEWER PROJECTS	-	-	-	-
TOTAL EXPENDITURES	33,092,000	26,826,741	29,161,940	31,241,901
OVER/UNDER	3,524,618	1,659,117	1,773,453	262,899
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	22,608,897	26,133,515	26,133,515	27,906,968
ENDING FUND EQUITY	26,133,515	27,792,632	27,906,968	28,169,867

DRAINAGE

DRAINAGE - REVENUE	
DRAINAGE FEES	$1,321,850
PERMITS	$10,200
INTER-FUND TRANSFERS	$17,573
MISCELLANEOUS INCOME	$27,000
TOTAL	**$1,376,623**



DRAINAGE - EXPENDITURES	
PERSONNEL	$589,467
SUPPLIES	$7,800
PROFESSIONAL & CITY SERVICES	$31,644
UTILITY & MAINTENANCE SERVICES	$186,000
OPERATION SUPPORT AND SERVICES	$555,296
CAPITAL EXPENSE	$224,000
DEBT SERVICE	--
TOTAL	**$1,594,207**



FUND: 204 DRAINAGE FUND

DESCRIPTION

The Public Works Drainage Division provides essential services that contributes to a safer and more attractive community through the maintenance and management of drainage channels, storm water inlets, floodways, road right-of-way, alleys, and compliance with regulations, as well as reviewing subdivision plans and the issuance of permits for development that potentially affects drainage infrastructure. The revenues come from a fee charged to “users”. A “user” is any citizen or business that owns impervious surfaces and/or any man-made structure, such as buildings, parking lots, or driveways.

GOALS FOR FY 2023-2024

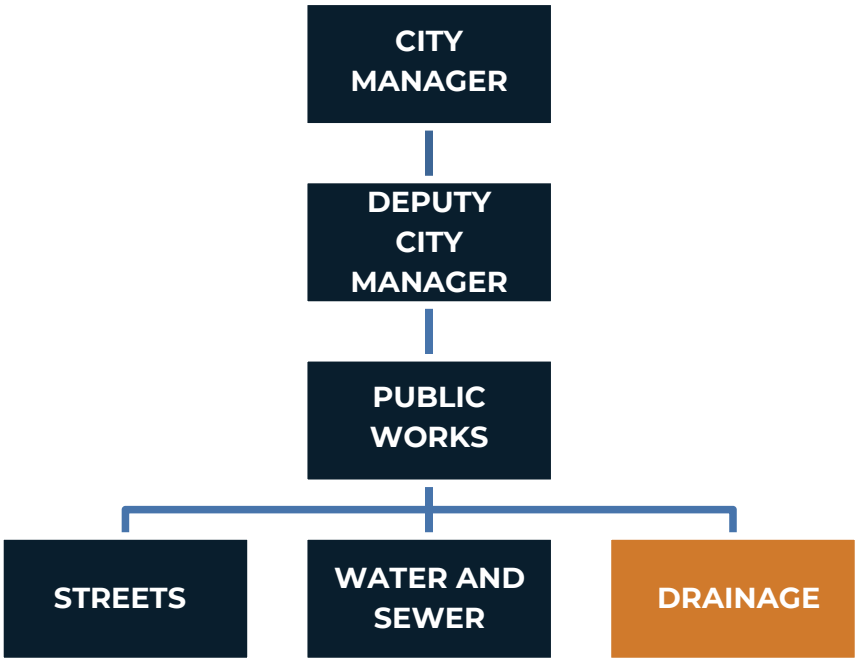
Strategic Plan Emphasis

- Policy Value: Safe Community
  - Protect lives and property.
- Policy and Operational Values: Essential Services and Proactive
  - Adhere to best management practices in the maintenance of natural creek waterways and earthen channels to ensure water quality, reduce erosion, and increase conveyance.
- Policy and Operational Values: Safe Community and Systems Management
  - Technical review and issuance of floodplain permits, flood insurance rate map revision, floodplain violation identification, coordination and mitigation support.
- Policy Value: Fiscally Sustainable
  - Continue to evaluate, consider, and pursue all available resources forinnovative management of the drainage infrastructure.

Project focus for FY 2023-24

- Review and update drainage fee for commercial properties.
- Evaluate most cost-effective means of mowing that meets community expectations.

ORGANIZATIONAL CHART



DRAINAGE	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Assistant Director	1	1	1	0
Drainage Superintendent	1	1	1	1
Drainage Worker II	2	2	2	2
Drainage Worker I	5	5	5	5
TOTAL POSITIONS	9	9	9	8

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Acres of Alleys Maintained	5.15	5.15	5.15	5.15
Acres of Rights-of-Way (ROW) Maintained	66.46	66.46	66.46	66.46
Acres of Drainage Ditches Maintained	158.75	220	220	220

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Monthly Operating Expenditures	79,252.85	87,284	110,512	125,830

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
ROW Maintenance & Mowing, Hours	4250	4320	4550	4550
Drainage Mowing, Hours	1080	1340	1380	1400
Drainage Structure Maintenance, Hours	1640	2151	2100	2250

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Permits	$6,670	$9,650	$11,000	$10,200
Fees	1,211,192	1,258,899	1,258,500	1,321,850
Fund Transfers	0	19,166	17,573	17,573
Miscellaneous	59,975	3,938	27,500	27,000
Total	*$1,277,838*	*$1,291,653*	*$1,314,573*	*$1,376,623*

Expenses				
Personnel	$379,237	$283,539	$527,883	$589,467
Supplies	3,717	10,989	6,950	7,800
City Support Services	4,474	4,490	15,672	17,000
Utility Services	20,288	26,436	30,900	30,000
Operations Support	31	0	0	0
Staff Support	13,042	11,171	14,000	15,444
City Assistance	120	40	200	200
Professional Services	2,720	16,225	77,500	16,000
Fund Charges/Transfers	647,133	682,199	575,443	528,746
Maintenance Services	10,728	9,764	75,000	156,000
Other Costs	0	100	105	100
Debt Services	121,740	0	0	0
Operating Equipment	6,867	2,459	2,500	9,450
Capital Outlay	0	0	165,000	124,000
Projects	0	0	0	100,000
Total	*$1,210,097*	*$1,047,411*	*$1,491,153*	*$1,594,207*
Over/-Under	*$67,741*	*$244,241*	*-$176,580*	*-$217,584*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: The FY 2023-24 Budget increase 4.7% from the FY 2022-23 year-end estimate from anticipated service additions.

Expenses: The FY 2023-24 Budget will increase 6.9% from the FY 2022-23 year-end estimate for anticipated wage adjustments and equipment replacements and additional drainage channel maintenance projects.

204-DRAINAGE FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Permits	9,650	7,000	11,000	10,200
Fees	1,258,899	1,258,500	1,258,500	1,321,850
Fund Transfers	19,166	182,573	17,573	17,573
Miscellaneous	3,938	2,000	27,500	27,000
TOTAL REVENUES	1,291,653	1,450,073	1,314,573	1,376,623
Expenditure Summary				
Personnel Services	283,539	525,214	527,883	589,467
Supplies	10,989	6,950	6,950	7,800
City Support Services	4,490	16,000	15,672	17,000
Utility Services	26,436	16,900	30,900	30,000
Staff Support	11,171	14,000	14,000	15,444
City Assistance	40	200	200	200
Professional Services	16,225	42,500	77,500	16,000
Fund Charges/Transfers	682,199	575,443	575,443	528,746
Maintenance Services	9,764	75,000	75,000	156,000
Other Costs	100	100	105	100
Operating Equipment	2,459	2,500	2,500	9,450
Capital Outlay	-	165,000	165,000	124,000
Projects	-	-	-	100,000
TOTAL EXPENDITURES	1,047,412	1,439,807	1,491,153	1,594,207
OVER/UNDER	244,241	10,266	(176,580)	(217,584)
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	496,739	740,980	740,980	564,400
ENDING FUND EQUITY	740,980	751,246	564,400	346,816

204-DRAINAGE FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
REVENUES					
Permits					
000-432400	Floodplain Permit	9,650	7,000	11,000	10,200
Total Permits		9,650	7,000	11,000	10,200
Fees					
000-457500	Drainage Penalties	9,881	8,500	8,500	9,350
000-457600	Drainage Fees	1,249,018	1,250,000	1,250,000	1,312,500
Total Fees		1,258,899	1,258,500	1,258,500	1,321,850
Fund Transfers					
000-481000	Transfer In - Reserves	-	165,000	-	-
000-486100	Transfer In	19,166	-	-	-
000-486101	Transfer In-General Fund	-	17,573	17,573	17,573
Total Fund Transfers		19,166	182,573	17,573	17,573
Miscellaneous					
000-491000	Interest Earned	710	500	4,500	4,000
000-491200	Investment Income	3,228	1,500	23,000	23,000
Total Miscellaneous		3,938	2,000	27,500	27,000
TOTAL REVENUES		1,291,653	1,450,073	1,314,573	1,376,623

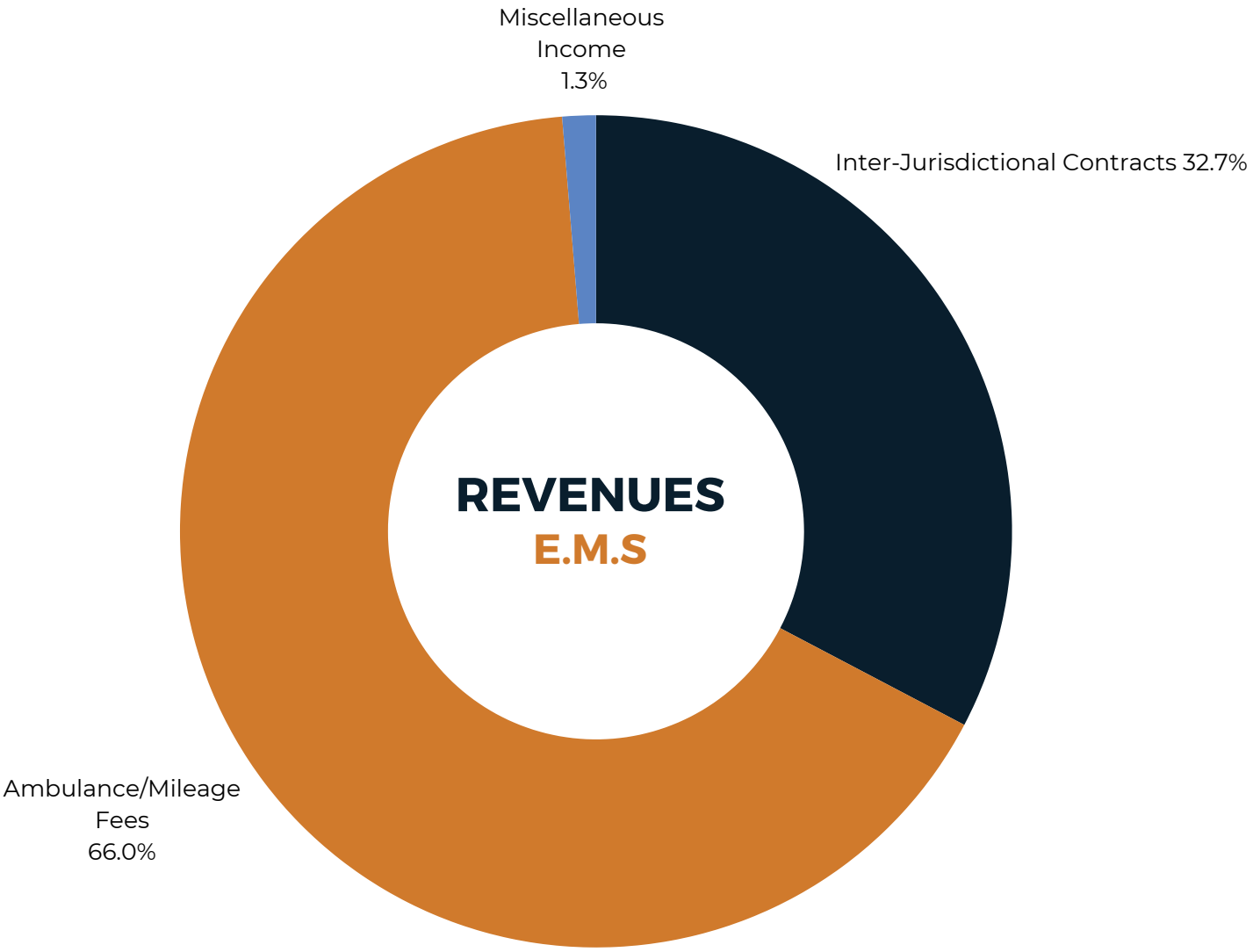
204-DRAINAGE FUND		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government Expenditures					
Personnel Services					
579-511110	Regular	202,262	319,184	331,406	368,504
579-511120	Overtime	3,539	7,174	7,174	8,265
579-511210	Longevity	10,151	9,558	12,802	13,145
579-511230	Certification Allowance	2,352	2,450	2,723	2,873
579-511310	FICA - Employer	16,858	25,885	27,089	30,021
579-511350	TMRS-Employer	(13,709)	55,458	56,710	65,566
579-511410	Health-Employer	57,392	99,305	82,126	94,154
579-511500	Workers' Compensation	4,694	6,200	7,853	6,939
Total Personnel Services		283,539	525,214	527,883	589,467
Supplies					
579-521000	Operating Supplies	10,098	2,500	2,500	3,000
579-521100	Office Supplies	111	250	250	600
579-521200	Medical/Chem Supplies	780	4,000	4,000	4,000
579-521300	Motor Vehicle Supplies	-	200	200	200
Total Supplies		10,989	6,950	6,950	7,800
City Support Services					
579-532500	City Insurance-Commercial	3,111	3,500	3,172	3,500
579-532800	EMPLOYEE APPRECIATION	980	2,500	2,500	2,500
579-532900	Contingencies	399	10,000	10,000	11,000
Total City Support Services		4,490	16,000	15,672	17,000
Utility Services					
579-533310	Telephone/Cell Phones	383	900	900	-
579-533500	Vehicle Fuel	26,052	16,000	30,000	30,000
Total Utility Services		26,435	16,900	30,900	30,000
Staff Support					
579-535100	Uniforms	5,263	6,000	6,000	6,300
579-535300	Memberships	-	-	-	600
579-535500	Training/Travel	5,875	8,000	8,000	7,500
579-535510	Meeting Expenses	33	-	-	500
579-535600	Professional Certification	-	-	-	544
Total Staff Support		11,171	14,000	14,000	15,444
City Assistance					
579-537100	Medical Services	40	200	200	200
Total City Assistance		40	200	200	200

Professional Services					
579-541200	Legal Svcs	-	1,000	1,000	1,000
579-541310	Contractual Services	14,725	40,000	75,000	15,000
579-541400	Auditor/Accounting Service	1,500	1,500	1,500	-
Total Professional Services		16,225	42,500	77,500	16,000
Fund Charges/Transfers					
579-548101	Transfer Out - General Fund	-	1,000	1,000	-
579-548500	Interfund Charges-Admin	308,010	320,073	320,073	265,625
579-548600	Interfund Charges-Water	150,000	150,000	150,000	157,500
579-548610	Interfund Charge-Fleet	115,807	104,370	104,370	105,621
579-548800	Depreciation Expense	108,382	-	-	-
Total Fund Charges/Transfers		682,199	575,443	575,443	528,746
Maintenance Services					
579-551610	Drainage Channel Maintenance	9,764	75,000	75,000	156,000
Total Maintenance Services		9,764	75,000	75,000	156,000
Other Costs					
579-554100	State Storm Water Fee	100	100	105	100
Total Other Costs		100	100	105	100
Operating Equipment					
579-571300	Computer & Periphe. < $5,00(	-	-	-	5,100
579-571500	Equipment Under $5,000	2,459	2,500	2,500	4,350
Total Operating Equipment		2,459	2,500	2,500	9,450
Capital Outlay					
579-581010	Land Purchase	-	-	-	100,000
579-581200	Vehicles & Access. Over $5,0	-	165,000	165,000	-
579-581500	Machinery/Equipment	-	-	-	24,000
Total Capital Outlay		-	165,000	165,000	124,000
TOTAL DRAINAGE		1,047,411	1,439,807	1,491,153	1,494,207
OVER/UNDER		244,241	10,266	(176,580)	(217,584)
FUNDING FROM RESERVES		-	-	-	-
BEGINNING FUND EQUITY		496,739	740,980	740,980	564,400
ENDING FUND EQUITY		740,980	751,246	564,400	346,816

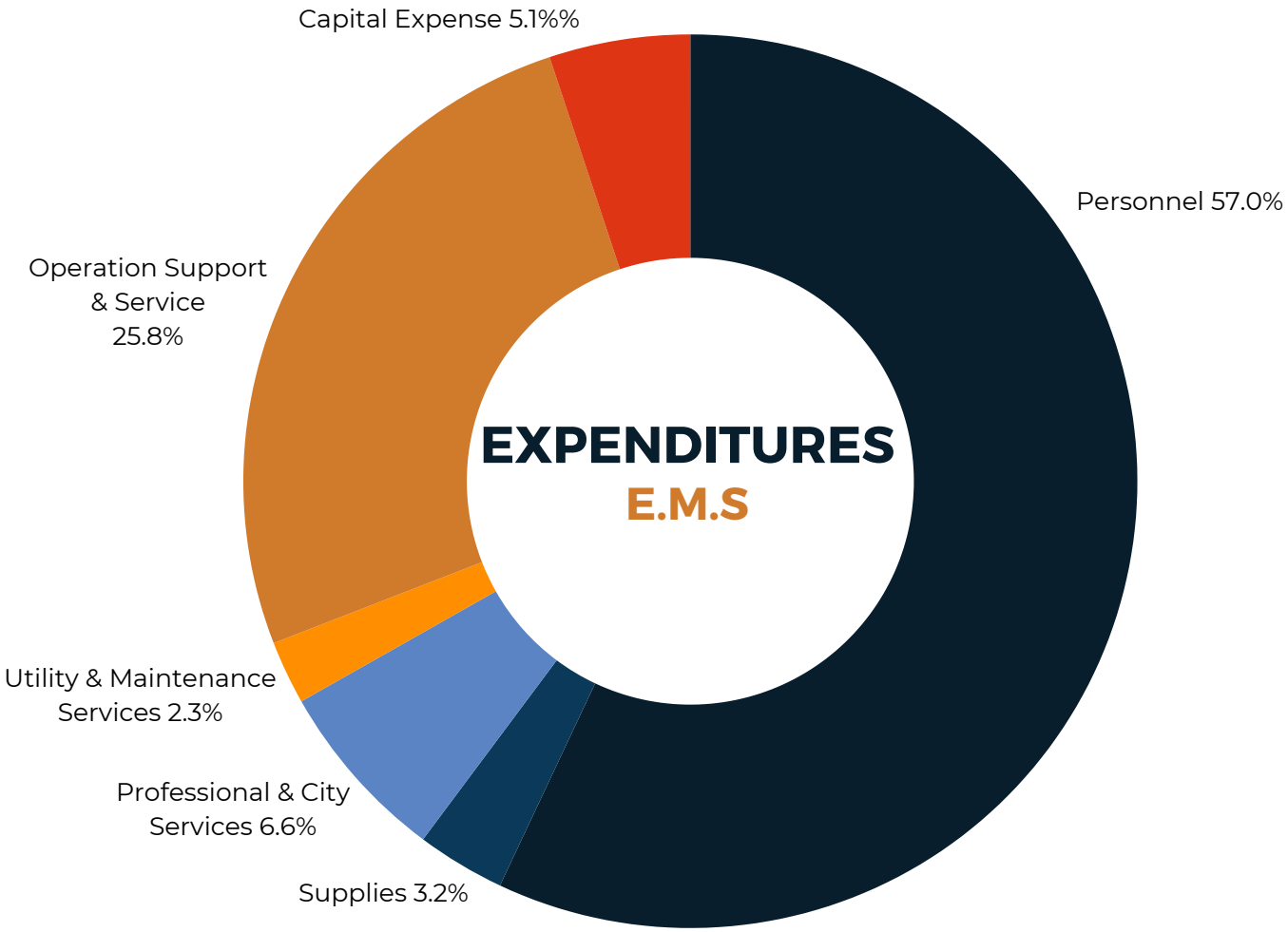
204-DRAINAGE FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Projects				
Expenditures				
Professional Services				
900-541100 Engineering	-	-	-	100,000
Total Professional Services	-	-	-	100,000
TOTAL PROJECTS	-	-	-	100,000
TOTAL EXPENDITURES	1,047,412	1,439,807	1,491,153	1,594,207
OVER/UNDER	244,241	10,266	(176,580)	(217,584)
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	496,739	740,980	740,980	564,400
ENDING FUND EQUITY	740,980	751,246	564,400	346,816

EMERGENCY MEDICAL SERVICES (EMS)

SCHERTZ - EMS	
AMBULANCE/MILAGE FEES	$8,486,771
MISCELLANEOUS INCOME	$166,000
INTER-JURISDICTIONAL CONTRACTS	$4,207,452
TOTAL	$12,860,223



SCHERTZ EMS - EXPENDITURES	
PERSONNEL	$7,778,652
SUPPLIES	$440,425
PROFESSIONAL & CITY SERVICES	$905,566
UTILITY & MAINTENANCE SERVICES	$309,000
OPERATION SUPPORT & SERVICES	$3,513,693
CAPITAL EXPENSE	$693,500
DEBT SERVICE	--
TOTAL	**$13,640,836**



FUND: 203 EMERGENCY MEDICAL SERVICES (EMS)

DEPARTMENTAL DESCRIPTION

Schertz Emergency Medical Services responds to 911 requests for ambulance service across a 230 square mile service area that includes the municipalities of Schertz, Cibolo, Live Oak, Marion, Santa Clara, Selma, Universal City, western Guadalupe County, Comal County Emergency Services District (ESD) #6 (about 25% of Comal County including the City of Garden Ridge) and JBSA Randolph. We also work with individual at-risk patients to insure they have the best access to primary healthcare and that their medical needs are being met before an emergency occurs. We educate our employees by providing over fifty hours of Continuing Education annually and over thirty hours for our first responders. We provide ambulance demonstrations and stand-by event coverage to further the knowledge of Emergency Medical Services and injury/illness prevention and preparedness.

GOALS FOR FY 2023-2024

Strategic Plan Emphasis

- Policy Value: Essential Services
  - Provide efficient pre-hospital healthcare services to the communities that we serve.
  - Integrate the care that we provide with the rest of the healthcare system to reduce demand for 911 services while elevating access to care and appropriate destination management for the citizens we serve.
  - Be the preferred employer for pre-hospital healthcare providers in the State of Texas
  - Be thoroughly prepared for man-made and natural disasters in our jurisdiction, region, and statewide.
  - Meet the needs of our customers and to solidify relationships and agreements with all eight cities, three counties and one Emergency Services District for which we provide service.
- Policy Value: Safe Community
  - Provide appropriate and timely education and training to our employees and our first responders to ensure the best and most current standard of care is provided.
  - Provide high quality pre-hospital training and community education for the communities we serve and the region as a whole.
  - Provide education and assistance to the community to prevent and prepare them for medical emergencies through community education, demonstrations, immunizations, and CPR and Automatic External Defibrillator training programs.

ORGANIZATIONAL CHART



EMS	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Chief	1	1	1	1
Assistant Chief - Operations	1	1	1	1
Assistant Chief - Clinical	1	1	1	1
Community Health Coordinator	1	1	1	1
Training Coordinator	1	1	1	1
Office Manager	1	1	1	1
Instructor	1	1	1	1
Administrative Asst.	1	1	1	1
Billing Specialist	3	3	3	3
EMS Battalion Chief	3	3	3	3
Field Training Officer	3	3	3	3
Lieutenant	3	3	3	3
MIH Paramedic	1	1	1	1
Paramedic	28	30	32	40
EMT	6	6	12	8
P/T Paramedics	15	15	15	15
P/T EMT	5	5	5	5
P/T Supply Coordinator	1	1	1	1
TOTAL POSITIONS	76	78	86	90

PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Requests for EMS Service	12,269	13,520	13,618	14,893
Transports to Hospitals	7,443	8,332	8,366	9,358
Hospital to Hospital Transports	795	913	900	925
Collections per Transport	$459	$538	$500	$525
Students Enrolled in EMT Certification Classes	135	154	140	160
Trips billed for Alamo Heights	546	623	600	650
Members of EMS Passport	432	417	450	450

Efficiency	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Response Time 90% Reliability	13:59	13:59	13:00	13:00
Total Time on Task (Minutes)	58:30	57:50	57:00	57:00
Transport Percentage	61%	62%	62%	62%
Days Sales Outstanding	45.78	33.29	45	35
Mutual Aid Requested	28	22	20	20
Students Graduated from EMT Certification Classes	63	83	70	100

Effectiveness	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Critical Failures / 100,000 miles	7.0	3.7	6	4
Fleet Accidents / 100,000 miles	5.0	3.3	4	3
Cardiac Arrest Save %	7.1%	8%	10%	10%
Correct recognition of STEMI	64.6%	62%	75%	75%
EMT Class Certification Pass Rate	85.7%	92%	90%	94%

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$7,164,000	$7,780,595	$7,925,405	$8,486,771
Inter-Jurisdictional	3,204,108	4,133,931	3,901,113	4,207,452
Fund Transfers	409,606	7,381	0	0
Miscellaneous	115,705	81,240	199,465	166,000
Total	*$10,893,569*	*$12,003,147*	*$12,025,983*	*$12,860,223*
Expenses				
Personnel	$5,087,531	$5,748,218	$6,567,746	$7,778,652
Supplies	356,297	441,925	435,369	440,425
City Support Services	71,113	81,610	141,969	199,200
Utility Services	130,473	186,822	160,500	176,000
Operations Support	152,744	34,261	33,570	34,400
Staff Support	55,329	68,776	102,492	88,000
City Assistance	616,862	623,522	623,989	689,566

Professional Services	113,798	149,674	124,000	128,000
Fund Charges/Transfers	3,272,625	3,292,461	2,875,756	3,280,093
Maintenance Services	10,560	10,440	11,000	13,000
Debt Service	115,100	0	0	0
Rental/Leasing	65,118	-6,633	78,509	120,000
Operating Equipment	74,513	37,659	114,849	58,500
Capital Outlay	0	17,240	710,000	635,000
Total	*$10,122,063*	*$10,685,974*	*$11,979,749*	*$13,640,835*
Over/-Under	*$771,505*	*$1,317,174*	*$46,234*	*-$780,612*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues for FY 2023-24 Budget are expected to increase 6.9% from FY 2022-23 year-end estimates from an increase in transports and new service contracts with customer cities.

Expenses: The FY 2023-24 Budget will increase 13.9% from the FY 2022-23 year-end estimate due to anticipated wage adjustments and the addition of 4 EMT positions.

203 - E M S	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Fees	7,780,595	7,605,302	7,925,405	8,486,771
Inter-Jurisdictional	4,133,931	3,978,179	3,901,113	4,207,452
Fund Transfers	7,381	262,000	-	-
Miscellaneous	81,240	171,500	199,465	166,000
TOTAL REVENUES	12,003,147	12,016,981	12,025,983	12,860,223
Expenditure Summary				
Personnel Services	5,748,218	6,238,590	6,567,746	7,778,652
Supplies	441,925	398,525	435,369	440,425
City Support Services	81,610	158,500	141,969	199,200
Utility Services	186,822	176,000	160,500	176,000
Operations Support	34,261	31,500	33,570	34,400
Staff Support	68,776	123,500	102,492	88,000
City Assistance	623,522	624,989	623,989	689,566
Professional Services	149,674	125,500	124,000	128,000
Fund Charges	3,292,461	3,145,058	2,875,756	3,280,093
Maintenance Service	10,440	13,000	11,000	13,000
Rental Lease	(6,633)	150,000	78,509	120,000
Operating Equipment	37,659	120,500	114,849	58,500
Capitalized Equipment	17,240	710,000	710,000	635,000
TOTAL EXPENDITURES	10,685,975	12,015,662	11,979,749	13,640,836
OVER/UNDER	1,317,172	1,319	46,234	(780,613)
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	2,884,305	4,201,477	4,201,477	4,247,711
ENDING FUND EQUITY	4,201,477	4,202,796	4,247,711	3,467,098

203 - E M S		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
REVENUES					
Fees					
000-456100	Ambulance/Mileage Transprt Fe	7,400,892	7,248,302	7,566,405	8,107,771
000-456110	Passport Membership Fees	26,660	26,000	25,000	26,000
000-456120	EMT Class - Fees	170,975	140,000	155,000	150,000
000-456122	CE Class - Fees	18,523	20,000	20,000	20,000
000-456130	Immunization Fees	2,266	3,000	2,000	3,000
000-456140	Billing Fees-External	23,383	28,000	29,000	30,000
000-456150	Standby Fees	53,639	50,000	50,000	50,000
000-456155	Community Services Support	42,062	50,000	38,000	50,000
000-456160	MIH Services	42,145	40,000	40,000	50,000
000-459200	NSF Check Fee	50	-	-	-
Total Fees		7,780,595	7,605,302	7,925,405	8,486,771
Inter-Jurisdictional					
000-473500	Seguin/Guadalupe Co Support	850,607	927,935	927,935	1,020,728
000-474200	JBSA Support	582,131	654,778	654,778	674,421
000-474300	Cibolo Support	529,044	557,334	557,334	637,650
000-475100	Comal Co ESD #6	200,905	132,247	139,346	154,309
000-475200	Live Oak Support	259,351	273,764	273,764	282,952
000-475300	Universal City Support	335,885	345,554	345,554	342,714
000-475400	Selma Support	180,290	186,132	186,132	214,655
000-475500	Schertz Support	695,644	725,514	725,514	770,949
000-475600	Santa Clara Support	11,953	12,236	12,236	12,888
000-475800	Marion Support	21,364	22,685	22,685	21,184
000-475910	TASPP Program	466,757	140,000	55,835	75,000
Total Inter-Jurisdictional		4,133,931	3,978,179	3,901,113	4,207,450
Fund Transfers					
000-486000	Transfer In-Reserves	-	262,000	-	-
000-486100	Transfer In	7,381	-	-	-
Total Fund Transfers		7,381	262,000	-	-
Miscellaneous					
000-491000	Interest Earned	1,164	1,500	10,000	10,000
000-491200	Investment Income	5,895	4,000	27,000	24,000
000-493203	Donations-EMS	1,500	2,000	465	2,000
000-497000	Misc Income	28,162	94,000	110,000	60,000
000-497100	Recovery of Bad Debt	12,903	20,000	12,000	20,000
000-497110	Collection Agency-Bad Debt	31,617	50,000	40,000	50,000
Total Miscellaneous		81,241	171,500	199,465	166,000
TOTAL REVENUES		12,003,148	12,016,981	12,025,983	12,860,221

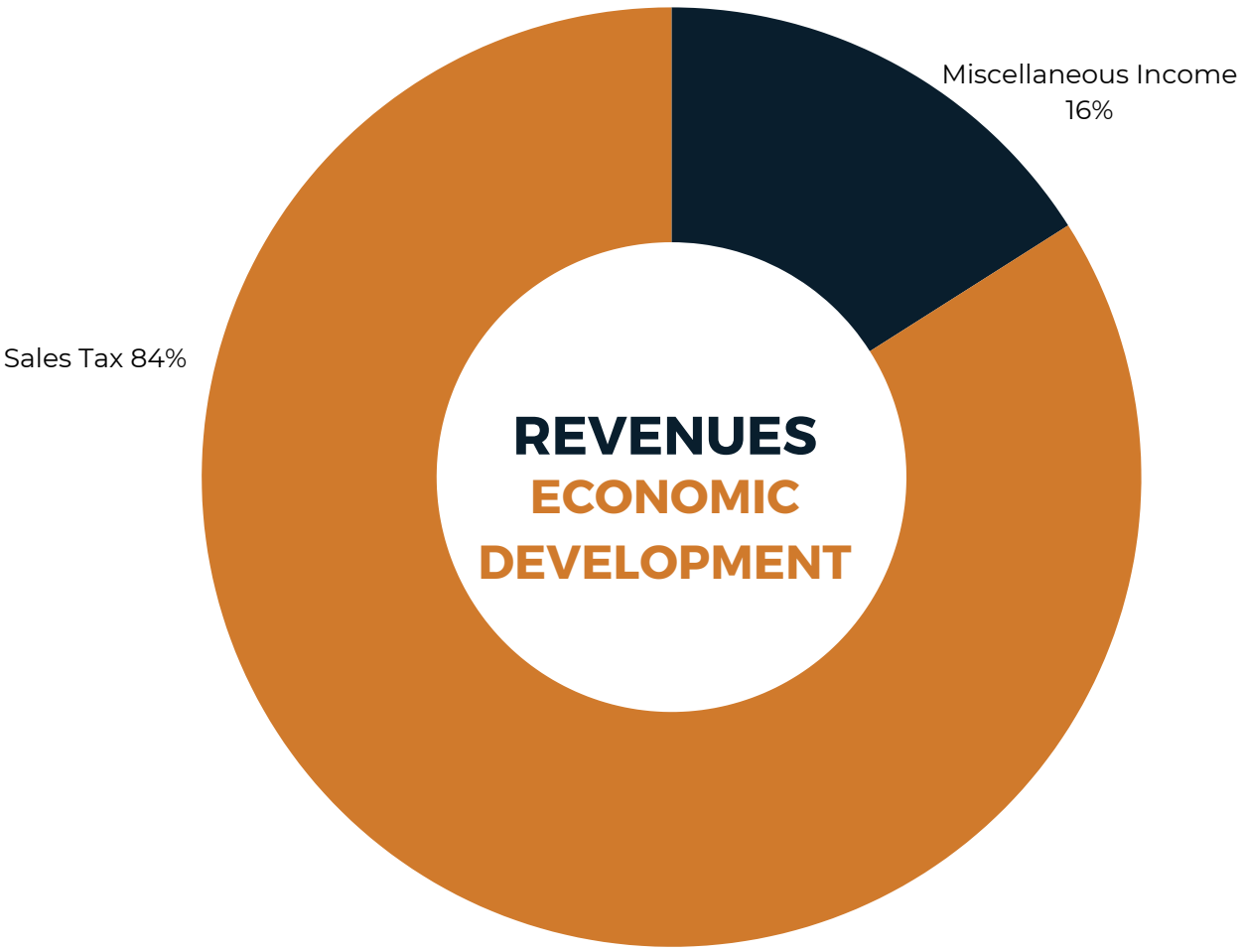
203 - E M S		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
PUBLIC SAFETY EXPENDITURES					
Personnel Services					
280-511110	Regular	3,206,233	3,337,737	3,500,000	4,178,571
280-511120	Overtime	1,094,359	1,000,000	1,075,000	1,185,414
280-511210	Longevity	37,929	45,351	48,000	49,293
280-511220	Clothing Allowance	17,824	14,976	17,000	19,344
280-511230	Certification Allowance	16,730	20,410	18,000	21,320
280-511310	FICA - Employer	318,078	350,838	360,000	410,428
280-511350	TMRS-Employer	363,551	707,043	725,000	898,451
280-511410	Health-Employer	633,799	686,029	710,000	898,414
280-511500	Workers' Compensation	59,715	76,206	114,746	117,417
Total Personnel Services		5,748,218	6,238,590	6,567,746	7,778,652
Supplies					
280-521000	Operating Supplies	1,870	2,000	2,000	2,000
280-521010	Operating Supplies-EMT Class	39,944	30,000	26,000	30,000
280-521020	Operating Supplies-CE Class	526	17,275	17,000	9,925
280-521025	Community Support Supplies	34,258	25,000	20,000	25,000
280-521030	Operating Supplies- MIH	174	2,000	1,369	2,000
280-521100	Office Supplies	3,274	4,000	4,000	4,000
280-521200	Medical/Chem Supplies	355,917	300,000	350,000	350,000
280-521250	Immunization Supplies	3,060	14,000	12,000	14,000
280-521300	Motor Veh. Supplies	2,765	2,500	2,000	2,500
280-521600	Equip Maint Supplies	136	1,750	1,000	1,000
Total Supplies		441,924	398,525	435,369	440,425
City Support Services					
280-532350	Software Maintenance	49,382	75,000	55,000	106,200
280-532500	City Insurance-Commercial	31,430	35,000	38,469	43,000
280-532840	Golf Tournament-Dilworth	-	-	-	-
280-532900	Contingencies	798	48,500	48,500	50,000
Total City Support Services		81,610	158,500	141,969	199,200

203 - E M S		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Utility Services					
280-533100	Gas Utility Service	6,777	7,000	7,000	7,000
280-533200	Electric Utility Service	9,734	12,000	8,500	12,000
280-533310	Telephone/Cell Phones	586	-	-	-
280-533410	Water Utility Service	4,712	7,000	5,000	7,000
280-533500	Vehicle Fuel	165,015	150,000	140,000	150,000
Total Utility Services		186,824	176,000	160,500	176,000
Operations Support					
280-534000	Postage	5,019	6,500	5,000	6,500
280-534100	Advertising	485	-	-	-
280-534200	Printing & Binding	2,514	3,000	3,000	3,000
280-534300	Equipment Maint - Copier	4,828	5,000	4,500	5,000
280-534400	EMT Class Instructors	15,520	8,000	14,000	10,000
280-534410	CE Class Instructors	-	1,500	1,000	2,400
280-534420	Community Support-Instructors	2,080	3,000	2,000	3,000
280-534500	Memberships - Organizations	3,815	4,500	4,070	4,500
Total Operations Support		34,261	31,500	33,570	34,400
Staff Support					
280-535100	Uniforms	23,991	30,000	30,000	30,000
280-535210	Employee Recognition-Morale	4,549	6,500	6,500	6,500
280-535300	Memberships	40	-	-	-
280-535400	Publications	-	500	-	500
280-535500	Training/Travel	37,521	82,000	61,492	48,000
280-535510	Meeting Expenses	2,676	4,500	4,500	3,000
Total Staff Support		68,777	123,500	102,492	88,000
City Assistance					
280-537100	Medical Services	1,012	2,000	1,000	2,000
280-537110	EMS Outsourcing	618,489	618,489	618,489	680,566
280-537800	Community Outreach	4,021	4,500	4,500	7,000
Total City Assistance		623,522	624,989	623,989	689,566
Professional Services					
280-541200	Legal Svcs	1,067	5,000	1,000	5,000
280-541300	Other Consl/Prof Services	124,102	100,000	100,000	100,000
280-541400	Auditor/Accounting Service	3,000	3,000	3,000	3,000
280-541800	Credit Card Fees	21,505	17,500	20,000	20,000
Total Professional Services		149,674	125,500	124,000	128,000
Fund Charges					
280-548101	Tranfer Out - General Fund	-	4,000	-	-
280-548600	Interfund Charges-G/F Admin	212,740	216,994	216,994	221,335
280-548610	Interfund Charges-Admin Fleet	226,106	258,762	258,762	263,937
280-548700	Bad Debt Expense	2,451,472	2,665,302	2,400,000	2,794,821
280-548800	Depreciation Expense	402,143	-	-	-
Total Fund Charges		3,292,461	3,145,058	2,875,756	3,280,093

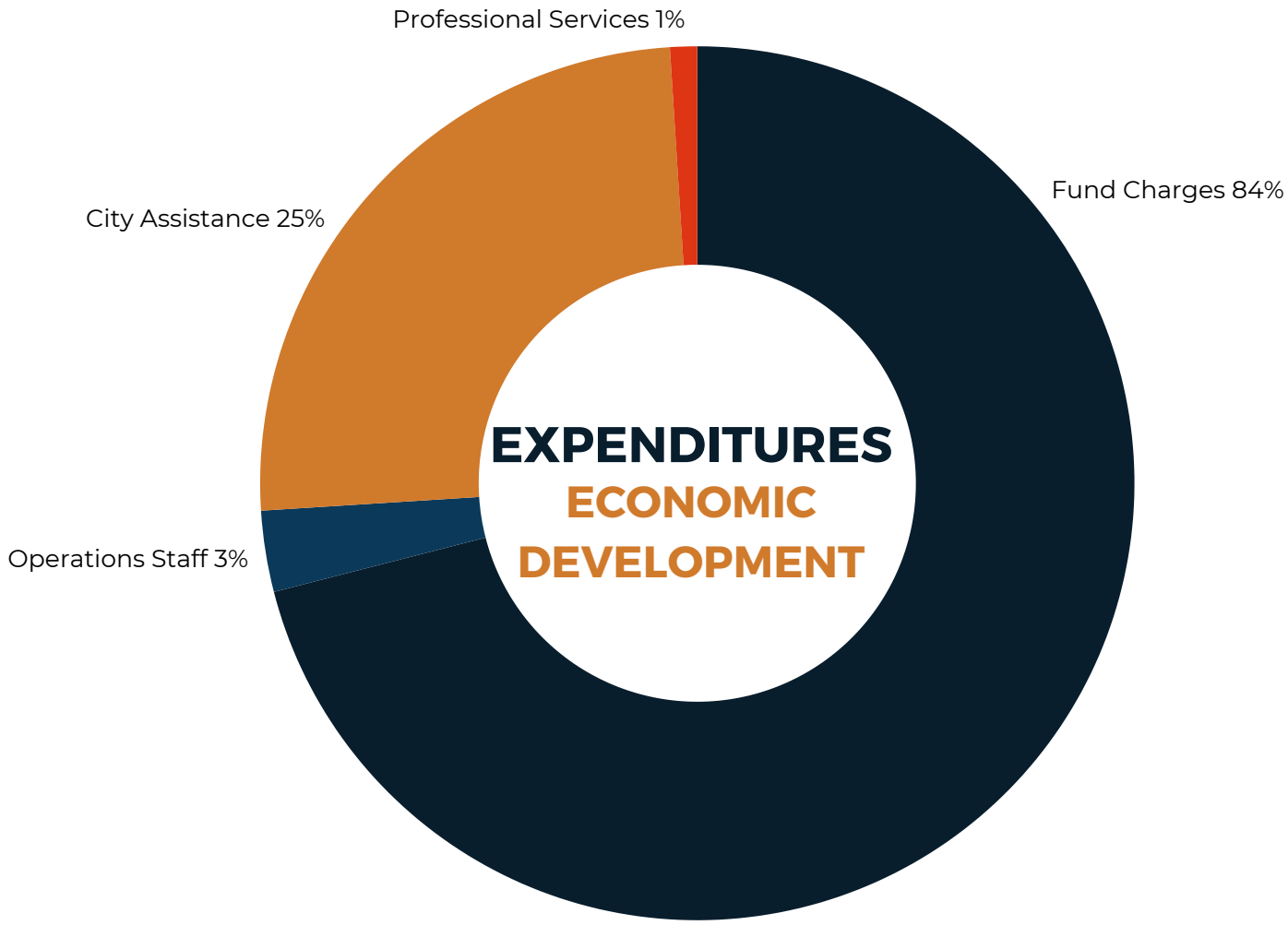
203 - E M S	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
Maintenance Services				
280-551800 Other Maint Agreements	-	-	-	-
280-551810 Maintenance Agr. - Radios	10,440	13,000	11,000	13,000
Total Maintenance Services	10,440	13,000	11,000	13,000
Rental-ROW				
280-561200 Lease/Purchase Payments	(6,633)	150,000	78,509	120,000
Total Rental-ROW	(6,633)	150,000	78,509	120,000
Operating Equipment				
280-571000 Furniture & Fixtures	6,399	5,000	5,000	5,000
280-571200 Vehicles&Access. < $5,000	1,780	9,000	2,000	4,500
280-571300 Computer&Periphe. < $5000	11,563	17,500	18,849	15,000
280-571400 Communication Equip < $5000	3,029	19,000	19,000	4,000
280-571800 Equipment Under $5,000	14,887	70,000	70,000	30,000
Total Operating Equipment	37,658	120,500	114,849	58,500
Capitalized Equipment				
280-581200 Vehicles&Access. Over $5,000	10,451	625,000	625,000	510,000
280-581800 Equipment Over $5,000	6,789	85,000	85,000	125,000
Total Capitalized Equipment	17,240	710,000	710,000	635,000
TOTAL SCHERTZ EMS	10,685,976	12,015,662	11,979,749	13,640,836
OVER/UNDER	1,317,172	1,319	46,234	(780,613)
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND EQUITY	2,884,305	4,201,477	4,201,477	4,247,711
ENDING FUND EQUITY	4,201,477	4,202,796	4,247,711	3,467,098

SCHERTZ ECONOMIC DEVELOPMENT CORPORATION

ECONOMIC DEVELOPMENT - REVENUE	
4B SALES TAX	$7,092,000
FUND TRANSFERS	--
MISCELLANEOUS INCOME	$1,315,000
TOTAL	**$8,407,000**



ECONOMIC DEVELOPMENT - EXPENDITURES	
SUPPLIES	$1,000
PROFESSIONAL & CITY SERVICES	$3,318,385
UTILITY & MAINTENANCE SERVICES	$975
OPERATION SUPPORT & SERVICES	$9,659,693
CAPITAL EXPENSE	$5,000
DEBT SERVICE	--
TOTAL	**$12,985,053**



DEPARTMENT: ECONOMIC DEVELOPMENT CORPORATION
FUND: 620 CITY OF SCHERTZ ECONOMIC DEVELOPMENT CORPORATION

DEPARTMENT DESCRIPTION

The Economic Development Corporation helps to provide a supportive tax base and generate investment in undeveloped areas to improve quality of life. The City and the Corporation share the same objectives with a focus on infrastructure and our mission statement that has been adopted by the Board of Directors states that we grow the City of Schertz's economy through projects. The department consists of four personnel and caters to the needs of 1,100 businesses and stakeholders.

GOALS FOR FY 2023-2024

The Economic Development Corporation focuses on creation and retention of valuable, primary jobs and infrastructure improvements. We also look to engage the workforce to be innovative and proactive in our participation in the success of these projects.

Strategic Plan Emphasis

- Policy Value: Promote Economic Development
  - Provide supportive tax base to balance increasing residential growth.
  - Generate investments in undeveloped areas and improve quality oflife.
  - Promote economic development opportunities for high valued employers of all sizes.
  - Conduct incentive application analysis and engage in business recruitment.

Project Focus for FY 2023-24

- Grant 7 new projects during the Fiscal Year 23-24
- Improve Economic Prosperity through Quality Developments, providing jobs that provide a High Quality of Life.
- Endorse programs to benefit small business
- Participating in 2 infrastructure projects that will provide Essential Services.
- Lead a discussion by participating with businesses to explore innovative ways in which the company can conserve natural resources.
- Engage public utilities to assist business success.
- Participate in 6 events to attract new businesses to the city.

ORGANIZATIONAL CHART



PERFORMANCE INDICATORS

Workload/Output	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Number of inquiries	94	121	155	164
Number of Schertz BRE visits	7	18	40	21
Number of recruitment events	6	8	12	14
Number of new prospects	15	35	45	43
Number of active performance agreements	14	15	18	17

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Taxes	$5,615,928	$6,025,703	$6,650,000	$7,092,000
Miscellaneous	56,144	201,279	1,042,500	1,315,000
Total	*$5,672,073*	*$6,226,982*	*$7,692,500*	*$8,407,000*
Expenses				
Supplies	$577	$1,011	$600	$1,000
City Support Services	3,322	7,311	19,834	21,200
Utility Services	1,836	2,212	2,600	975
Operations Support	68,826	186,417	362,410	441,610
Staff Support	7,077	21,350	24,150	24,575
City Assistance	0	0	203,000	205,000
Professional Services	21,267	20,752	61,000	61,300
Fund Charges/Transfers	504,669	506,984	542,221	546,883
Operating Equipment	2,508	4,047	4,000	5,000
Total Economic Development	*$610,082*	*$750,084*	*$1,219,815*	*$1,307,543*
Annual and Infrastructure Grants	*$4,274,385*	*$1,240,000*	*$8,750,079*	*$11,677,510*
Total Schertz Economic Development	*$4,884,467*	*$1,990,084*	*$9,969,894*	*$12,985,053*
Over/-Under	*$787,606*	*$4,236,898*	*-$2,277,394*	*-$4,578,053*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: The SEDC receives one-half of one percent of all sales and use tax generated within the City of Schertz. The revenue for FY 2023-24 is projected to increase by 9.3% from the FY 2023-24 year-end estimate. The increase is reflective of an increase in sales tax revenue of 7% and additional investment income makes up the remainder.

Expenses: The SEDC funds are restricted to those expenses authorized by the Texas Local Government Code sections 501 and 505. The expenses for FY 2023- 24 are projected to increase 7.2% to utilize the maximum allowed Marketing and Promotion dollars. Unspent Marketing and Promotion dollars may be carried forward per State statute for Marketing and Promotion purposes.

Project Expenses: The SEDC is funding improvements to Lookout Rd, signalization, and upsizing of wastewater facilities in FY 2023-24.

620-SED CORPORATION	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Taxes	6,025,703	6,548,000	6,650,000	7,092,000
Miscellaneous	201,279	182,000	1,042,500	1,315,000
TOTAL REVENUES	6,226,982	10,050,960	7,692,500	8,407,000
Expenditure Summary				
General Government				
Projects	1,240,000	8,750,079	8,750,079	11,677,510
Economic Development	750,084	1,300,881	1,219,815	1,307,543
TOTAL GENERAL GOVERNMENT	1,990,084	10,050,960	9,969,894	12,985,053
OVER/UNDER	4,236,898	-	(2,277,394)	(4,578,053)
FUNDING FROM RESERVES	-	(3,320,960)	-	-
BEGINNING FUND BALANCE	17,569,334	21,806,232	21,806,232	19,528,838
ENDING FUND BALANCE	21,806,232	18,485,272	19,528,838	14,950,785
REVENUES				
Taxes				
000-411500 Sales Tax Revenues (4B)	6,025,703	6,548,000	6,650,000	7,092,000
Total Taxes	6,025,703	6,548,000	6,650,000	7,092,000
Fund Transfers				
000-486010 Transfer In - Reserves	-	3,320,960	-	-
Total Fund Transfers	-	3,320,960	-	-
Miscellaneous				
000-491000 Interest Earned-Bank	1,438	2,000	12,500	15,000
000-491200 Investment Income	199,841	180,000	1,030,000	1,300,000
Total Miscellaneous	201,279	182,000	1,042,500	1,315,000
TOTAL REVENUES	6,226,982	10,050,960	7,692,500	8,407,000

620-SED CORPORATION		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT EXPENDITURES					
Supplies					
966-521100	Office Supplies	1,011	1,000	600	1,000
Total Supplies		1,011	1,000	600	1,000
City Support Services					
966-532500	Eco Dev - Insurance	1,461	1,700	1,534	1,700
966-532800	Promotional Events	5,850	9,500	9,500	9,500
966-532900	Contingencies	-	8,800	8,800	10,000
Total City Support Services		7,311	20,000	19,834	21,200
Utility Services					
966-533310	Telephone/Cell Phones	1,780	2,000	2,000	-
966-533500	Vehicle Fuel	432	750	400	750
966-533550	Vehicle Maintenance	-	225	200	225
Total Utility Services		2,212	2,975	2,600	975
Operations Support					
966-534000	Postage	71	500	100	500
966-534100	Advertising	77,076	315,850	240,000	315,850
966-534105	Goodwill	1,795	1,750	1,750	1,750
966-534190	Recruitment Events	27,963	35,000	35,000	35,000
966-534200	Printing & Binding	878	1,500	1,500	1,500
966-534300	Equipment Maintenance-Copier	3,448	3,500	4,000	3,500
966-534400	Computer Licenses-Software	45,802	50,675	50,675	54,675
966-534500	Memberships-Organization	29,385	28,835	29,385	28,835
Total Operations Support		186,418	437,610	362,410	441,610
Staff Support					
966-535100	Uniforms	676	800	300	800
966-535210	Employee Recognition-Morale	547	1,800	950	600
966-535300	Memberships-Staff Support	-	2,525	2,250	2,525
966-535400	Publications	-	800	800	800
966-535500	Training/Travel	16,269	12,000	12,000	12,000
966-535510	Meeting Expenses-EDC Board	3,858	7,850	7,850	7,850
Total Staff Support		21,350	25,775	24,150	24,575

620-SED CORPORATION		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
City Assistance					
966-537615	Small Business Grant Fund	-	200,000	200,000	200,000
966-537650	Prospect Services	-	5,000	3,000	5,000
Total City Assistance		-	205,000	203,000	205,000
Professional Services					
966-541200	Legal Svcs	9,770	15,000	15,000	15,000
966-541400	Auditor/Accounting Service	6,000	6,300	6,000	6,300
966-541450	Consulting Services	4,982	40,000	40,000	40,000
Total Professional Services		20,752	61,300	61,000	61,300
Fund Charges/Transfers					
966-548600	Interfund Charges-Admin	506,984	542,221	542,221	546,883
Total Charges/Transfers		506,984	542,221	542,221	546,883
Operating Equipment					
966-571100	Furniture & Fixtures	2,180	2,500	2,000	2,500
966-571300	Computer & Periphe < $5000	1,867	2,500	2,000	2,500
Total Operating Equipment		4,047	5,000	4,000	5,000
TOTAL ECONOMIC DEVELOPMENT		750,085	1,300,881	1,219,815	1,307,543
TOTAL EXPENDITURES		1,990,084	10,050,960	9,969,894	12,985,053
OVER/UNDER		4,236,898	-	(2,277,394)	(4,578,053)
FUNDING FROM RESERVES		-	(3,320,960)	-	-
BEGINNING FUND BALANCE		17,569,334	21,806,232	21,806,232	19,528,838
ENDING FUND BALANCE		21,806,232	18,485,272	19,528,838	14,950,785

620-SED CORPORATION	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
GENERAL GOVERNMENT PROJECTS				
City Assistance				
101-537600 Development Incentive Fund	-	3,000,079	3,000,079	3,027,510
Total City Assistance	-	3,000,079	3,000,079	3,027,510
Fund Charges/Transfer				
101-548000 Contribution	1,240,000	5,750,000	5,750,000	8,650,000
Total Fund Charges/Transfers	1,240,000	5,750,000	5,750,000	8,650,000
TOTAL PROJECTS	1,240,000	8,750,079	8,750,079	11,677,510
TOTAL EXPENDITURES	3,230,085	15,800,960	15,719,894	12,985,053
OVER/UNDER	4,236,898	-	(2,277,394)	(4,578,053)
FUNDING FROM RESERVES	-	(3,320,960)	-	-
BEGINNING FUND BALANCE	17,569,334	21,806,232	21,806,232	19,528,838
ENDING FUND BALANCE	21,806,232	18,485,272	19,528,838	14,950,785

SPECIAL REVENUE FUNDS

FUND: 106 SPECIAL EVENTS

DESCRIPTION

The Special Events Fund is designated to monitor and manage funds appropriated to host community events, sponsored or co-sponsored, by the City of Schertz. Events include: Kick Cancer/Walk for Life and the Hal Baldwin Scholarship Program.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenues				
Fund Transfers	-$1,472	-$147	$0	$0
Miscellaneous	31,793	47,589	60,775	45,000
Total	*$30,321*	*$47,442*	*$60,775*	*$45,000*
Expenses				
Kick Cancer	$4,284	$9,849	$22,195	$15,000
Hal Baldwin Scholarship	16,632	19,719	17,015	30,000
Total	*$20,915*	*$29,568*	*$39,210*	*$45,000*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenue budget has increased due to a trend increase to sponsorships and event participation. It is now set at $45,000 each year and any additional covers event expenses.

Expenses: The Special Events Fund FY 2023-24 Budget is set at $45,000 with no change in operations.

106 - SPECIAL EVENTS	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
FINANCIAL SUMMARY				
Revenue Summary				
Fund Transfers	(147)	-	-	-
Miscellaneous	47,589	24,000	60,775	45,000
TOTAL REVENUES	47,442	24,000	60,775	45,000
Expenditure Summary				
CULTURAL				
KICK CANCER	9,849	10,000	22,195	15,000
HAL BALDWIN SCHOLARSHIP	19,719	14,000	17,015	30,000
TOTAL CULTURAL	29,568	24,000	39,210	45,000
TOTAL EXPENDITURES	29,568	24,000	39,210	45,000
OVER/UNDER	17,874	-	21,565	-
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	120,846	138,720	138,720	160,285
ENDING FUND BALANCE	138,720	138,720	160,285	160,285
REVENUES				
Fund Transfers				
000-486101 Transfer In-General Fund	(147)	-	-	-
Total Fund Transfers	(147)	-	-	-
Miscellaneous				
000-491200 Investment Income	147	-	-	-
000-492200 Kick Cancer	9,595	10,000	22,195	15,000
000-493621 Hal Baldwin Scholarship	37,846	14,000	38,580	30,000
Total Miscellaneous	47,588	24,000	60,775	45,000
TOTAL REVENUES	47,441	24,000	60,775	45,000

FUND: 110 PUBLIC, EDUCATIONAL, AND GOVERNMENT (PEG) ACCESS FUND

DESCRIPTION

The PEG Fund is dedicated to provide communication infrastructure in the City. This will allow the City to better reach the citizens with necessary information. This fund is commonly used for public access television and institutional network capacity. Currently the level of funding from the collected fees is not great enough to warrant a public access channel but could be used so in the future.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenues	*$78,746*	*$79,403*	*$77,000*	*$67,000*
Expenses				
Projects	$0	$162,751	$914,770	$67,000
Total	*$0*	*$162,751*	*$914,770*	*$67,000*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenues for FY 2023-24 Budget are expected to decrease by $10,000 from the FY 2022-23 year-end estimates as the community moves away from cable.

Expenses: The PEG Fund FY 2023-24 Budget decreased to $67,000 from the FY 2022-23 year-end estimates with the continued implementation of the communication master plan.

110-PEG FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Franchises	79,403	90,000	77,000	67,000
Fund Transfers	-	854,770	-	-
TOTAL REVENUES	79,403	944,770	77,000	67,000
Expenditure Summary				
General Government	162,751	914,770	-	-
Projects	162,751	914,770	914,770	67,000
TOTAL EXPENDITURES	325,502	1,829,540	914,770	67,000
OVER/UNDER	(246,099)	(884,770)	(837,770)	-
FUNDING FROM RESERVES	-	(854,770)	-	-
BEGINNING FUND BALANCE	1,130,635	884,536	884,536	46,766
ENDING FUND BALANCE	884,536	(855,004)	46,766	46,766

110-PEG FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
REVENUES				
Franchises				
000-421350 Time Warner	62,327	60,000	63,000	55,000
000-421465 AT&T	17,076	30,000	14,000	12,000
Total Franchises	79,403	90,000	77,000	67,000
Fund Transfers				
000-481000 Transfer In - Reserves	-	854,770	-	-
Total Fund Transfers	-	854,770	-	-
TOTAL REVENUES	79,403	944,770	77,000	67,000

110-PEG FUND	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
EXPENDITURES				
Professional Services				
900-541110 Communication Plan	-	60,000	60,000	67,000
Total Professional Services	-	60,000	60,000	67,000
Capital Outlay				
101-581400 Communication Equipment	162,751	854,770	854,770	-
Total Capital Outlay	162,751	854,770	854,770	-
TOTAL EXPENDITURES	162,751	914,770	914,770	67,000
PROJECTS				
Professional Services				
900-541110 Communication Plan	-	60,000	60,000	67,000
Total Professional Services	-	60,000	60,000	67,000
Capital Outlay				
101-581400 Communication Equipment	162,751	854,770	854,770	-
Total Capital Outlay	162,751	854,770	854,770	-
TOTAL EXPENDITURES	162,751	914,770	914,770	67,000
OVER/UNDER	(246,099)	(884,770)	(837,770)	-
FUNDING FROM RESERVES	-	(854,770)	-	-
BEGINNING FUND BALANCE	1,130,635	884,536	884,536	46,766
ENDING FUND BALANCE	884,536	(855,004)	46,766	46,766

FUND: 314 HOTEL/MOTEL OCCUPANCY TAX

DESCRIPTION

Revenues for the Hotel/Motel Fund are derived from a 7% tax on rooms rented in the City. There are five hotels in Schertz; the Best Western Plus with 61 rooms, Hampton Inn with 98 rooms, La Quinta with 81 rooms and Fairfield Inn with 118 rooms and Candlewood Suites with 80 rooms. These revenues are used to support Schertz as a destination location. Advertising campaigns to increase awareness of all Schertz has to offer reach citizens all across the State and beyond.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Taxes	$518,925	$804,132	$1,000,000	$800,000
Miscellaneous	2,095	14,582	74,000	101,500
Total	*$521,016*	*$818,715*	*$1,074,000*	*$901,500*
Expenses				
Supplies	$6,995	$0	$0	$0
City Support Services	67,977	65,702	68,000	120,000
Operations Support	17,459	19,061	15,000	34,600
Professional Services	6,565	3,832	4,675	1,000
Fund Charges/Transfers	72,464	74,443	69,915	80,265
Building Maintenance	164,304	54,677	50,000	25,000
Operating Equipment	0	42,388	0	0
Capital Outlay	0	28,200	5,266	0
Projects	0	1,185,510	42,437	0
Total	*$335,764*	*$1,473,812*	*$255,293*	*$260,865*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: Revenue for FY 2023-24 Budget is expected to decrease 16.1% from the FY 2022-23 year end estimates. FY 2022-23 received a lump sum of back taxes owed resulting in a higher revenue amount than is normal.

Expenses: The Hotel Motel Tax Fund FY 2023-24 Budget increases 2.2% from FY 2022-23 year-end estimate. Fewer building maintenance and projects offset increases in the City Support Services grant program.

314-HOTEL TAX	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Taxes	804,132	640,000	1,000,000	800,000
Miscellaneous	14,582	8,500	74,000	101,500
TOTAL REVENUES	818,714	648,500	1,074,000	901,500
Expenditure Summary				
City Support Services	65,702	118,000	68,000	120,000
Operations Support	19,061	25,700	15,000	34,600
Professional Services	3,832	4,000	4,675	1,000
Fund Charges	74,443	69,915	69,915	80,265
Maintenance Services	54,677	50,000	50,000	25,000
Operating Equipment	42,388	-	-	-
Capital Outlay	28,200	5,300	5,266	-
TOTAL EXPENDITURES	288,303	272,915	212,856	260,865
OVER/UNDER	530,411	375,585	861,144	640,635
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	1,771,304	2,301,715	2,301,715	3,162,859
ENDING FUND BALANCE	2,301,715	2,677,300	3,162,859	3,803,494
General Government				
REVENUES				
Taxes				
000-411800 Hotel Occupancy Tax	804,132	640,000	1,000,000	800,000
Total Taxes	804,132	640,000	1,000,000	800,000
Miscellaneous				
000-491000 Interest Earned	168	500	1,000	1,500
000-491200 Investment Income	14,415	8,000	73,000	100,000
Total Miscellaneous	14,583	8,500	74,000	101,500
TOTAL REVENUES	818,715	648,500	1,074,000	901,500

314-HOTEL TAX	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government EXPENDITURES				
City Support Services				
101-532800 Special Events	65,702	68,000	68,000	70,000
101-532820 Community Programs	-	50,000	-	50,000
Total City Support Services	65,702	118,000	68,000	120,000
Operations Support				
101-534100 Advertising	3,895	9,700	-	18,600
101-534120 Advertising - Billboards	15,166	16,000	15,000	16,000
Total Operations Support	19,061	25,700	15,000	34,600
Professional Services				
101-541300 Other Consult/Prof Services	832	500	1,175	-
101-541400 Auditor/Accounting Services	3,000	3,500	3,500	1,000
Total Professional Services	3,832	4,000	4,675	1,000
Fund Charges/Transfers				
101-548100 Interfund Transfer Out	74,443	69,915	69,915	80,265
Total Fund Charges/Transfers	74,443	69,915	69,915	80,265
Maintenance Services				
101-551100 Building Maintenance	54,677	50,000	50,000	25,000
Total Maintenance Services	54,677	50,000	50,000	25,000
Operating Equipment				
101-571500 Operating Equipment	42,388	-	-	-
Total Operating Equipment	42,388	-	-	-
Capital Outlay				
101-581750 Civic Center Improvements	28,200	5,300	5,266	-
Total Capital Outlay	28,200	5,300	5,266	-
TOTAL NONDEPARTMENTAL	288,303	272,915	212,856	260,865
OVER/UNDER	530,411	375,585	861,144	640,635
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	1,771,304	2,301,715	2,301,715	3,162,859
ENDING FUND BALANCE	2,301,715	2,677,300	3,162,859	3,803,494

FUND: 317 PARK FUND

DESCRIPTION

The Park Fund is a special fund designated to monitor and manage funds for the management of the City of Schertz Urban Forest and capital improvements of the City of Schertz Park System. The Fund is composed of parkland dedication revenues. Revenues are derived from developer fees (in lieu of parkland dedication), local citizen groups, state, local nonprofit neighborhood associations, home owners associations (HOA's), regional non-profit grants, and donations.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$0	$0	$50,000	$100,000
Miscellaneous	294	2,195	12,150	0
Total	*$294*	*$2,195*	*$62,150*	*$100,000*
Expenses				
Professional Services	$4,500	$10,040	$0	$0
Capital Outlay	1,012	17,650	387,069	100,000
Total	*$5,512*	*$27,690*	*$387,069*	*$100,000*
Over/-Under	*-$5,218*	*-$25,49*	*-$324,919*	*$0*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: The revenue for FY 2023-24 Budget is expected to be $100,000 in anticipation of new development which will pay into the fund.

Expenses: The FY 2023-24 Budget is set at $100,000 to utilize incoming funds for park improvements.

317-PARK	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	-	318,000	50,000	100,000
Fund Transfers	-	262,069	-	-
Miscellaneous	2,195	1,025	12,150	-
TOTAL REVENUES	2,195	581,094	62,150	100,000
Expenditure Summary				
Public Environment				
Parkland Dedication	27,690	387,069	387,069	100,000
Total Expenditures	27,690	387,069	387,069	100,000
TOTAL EXPENDITURES	27,690	387,069	387,069	100,000
OVER/UNDER	(25,495)	194,025	(324,919)	-
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	312,512	287,017	287,017	(37,902)
ENDING FUND BALANCE	287,017	481,042	(37,902)	(37,902)

317-PARK		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government					
REVENUES					
Fees					
000-458800	Parkland Dedication	-	318,000	50,000	100,000
Total Fees		-	318,000	50,000	100,000
Fund Transfers					
000-481000	Transfer In-Reserves	-	262,069	-	-
Total Fund Transfers		-	262,069	-	-
Miscellaneous					
000-491000	Interest Earned	32	25	150	-
000-491200	Investment Income	2,162	1,000	12,000	-
Total Miscellaneous		2,194	1,025	12,150	-
TOTAL REVENUES		2,194	581,094	62,150	100,000
General Government					
EXPENDITURES					
PARKLAND DEDICATION					
Professional Services					
301-541300	Other Consl/Prof Services	10,040	25,000	-	-
Total Professional Services		10,040	25,000	-	-
Capital Outlay					
301-581010	Land Purchase	-	262,069	-	-
301-581700	Improvements Over $5,000	17,650	100,000	387,069	100,000
Total Capital Outlay		17,650	362,069	387,069	100,000
TOTAL PARKLAND DEDICATION		27,690	387,069	387,069	100,000
TOTAL EXPENDITURES		27,690	387,069	387,069	100,000
OVER/UNDER		(25,495)	194,025	(324,919)	-
FUNDING FROM RESERVES		-	-	-	-
BEGINNING FUND BALANCE		312,512	287,017	287,017	(37,902)
ENDING FUND BALANCE		287,017	481,042	(37,902)	(37,902)

FUND: 319 TREE MITIGATION

DESCRIPTION

Tree mitigation fund is a special fund that is derived from revenue from permits for tree removal issued in connection with a building permit, subdivision plan, and site plan. These funds are used to replace trees on City Parks, City owned property, Public lands, and SCUCISD school property.

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$219,513	$136,950	$70,000	$50,000
Miscellaneous	650	5,324	30,600	35,750
Total	*$220,163*	*$142,274*	*$100,600*	*$85,750*
Expenses				
Maintenance Services	$35,495	$82,110	$70,000	$75,000
Total	*$35,495*	*82,110*	*$70,000*	*$75,000*
Over/-Under	*$184,668*	*$60,164*	*$30,600*	*$10,750*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenue: The revenue for the FY 2023-24 Budget is expected to decrease 14.8% from 2022-23 year-end estimate following the previous years' trends.

Expenses: The FY 2023-24 Budget increases 7.1% from FY 2022-23 year-end estimate for additional tree planting**.**

319-TREE MITIGATION	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	136,950	70,000	70,000	50,000
Miscellaneous	5,324	1,400	30,600	35,750
TOTAL REVENUES	142,274	71,400	100,600	85,750
Expenditure Summary				
Public Environment				
Maintenance Services	82,110	70,000	70,000	75,000
Total Public Environment	82,110	70,000	70,000	75,000
TOTAL EXPENDITURES	82,110	70,000	70,000	75,000
OVER/UNDER	60,164	1,400	30,600	10,750
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	587,731	647,895	647,895	678,495
ENDING FUND BALANCE	647,895	649,295	678,495	689,245
General Government				
REVENUES				
Fees				
000-458900 Tree Mitigation	136,950	70,000	70,000	50,000
Total Fees	136,950	70,000	70,000	50,000
Miscellaneous				
000-491000 Interest Earned	39	200	600	750
000-491200 Investment Income	5,285	1,200	30,000	35,000
Total Miscellaneous	5,324	1,400	30,600	35,750
TOTAL REVENUES	142,274	71,400	100,600	85,750

319-TREE MITIGATION	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government				
EXPENDITURES				
TREE MITIGATION				
Maintenance Services				
302-551110 Trees	82,110	70,000	70,000	75,000
Total Maintenance Services	82,110	70,000	70,000	75,000
TOTAL TREE MITIGATION	82,110	70,000	70,000	75,000
OVER/UNDER	60,164	1,400	30,600	10,750
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	587,731	647,895	647,895	678,495
ENDING FUND BALANCE	647,895	649,295	678,495	689,245

FUND: 431 ROADWAY IMPACT FEE AREA 1

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up in to 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$211,937	$252,872	$275,000	$275,000
Miscellaneous	592	6,035	35,175	50,175
Total	*$212,529*	*$258,907*	*$310,175*	*$325,175*
Expenses				
Non Departmental	$1,979	$1,359	$5,000	$0
Projects	0	0	104,851	5,000
Total	*$1,979*	*$1,359*	*$109,851*	*$5,000*
Over/-Under	*$210,550*	*$257,549*	*$200,324*	*$320,175*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will be set at $5,000 for any professional services or studies that need to be completed.

431-Capital Recovery-Rdwys Area 1	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	252,872	250,000	275,000	275,000
Fund Transfers	-	88,173	-	-
Miscellaneous	6,035	5,200	35,175	50,175
TOTAL REVENUES	258,907	343,373	310,175	325,175
Expenditure Summary				
General Government				
Non Departmental	1,359	5,000	5,000	-
Total Public Environment	1,359	5,000	5,000	-
TOTAL EXPENDITURES	1,359	5,000	5,000	-
OVER/UNDER	257,548	338,373	305,175	325,175
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	290,874	548,422	548,422	853,597
ENDING FUND BALANCE	548,422	886,795	853,597	1,178,772

431-Capital Recovery-Rdwys Area 1		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government					
REVENUES					
431-Capital Recovery-Rdwys Area 1					
000-455921	CapitalRcvry-RoadwaysSrvArea1	252,872	250,000	275,000	275,000
Total Fees		252,872	250,000	275,000	275,000
Fund Transfers					
000-481000	Transfer In - Reserves	-	88,173	-	-
Total Fund Transfers		-	88,173	-	-
Miscellaneous					
000-491000	Interest Earned	33	200	175	175
000-491200	Investment Income	6,003	5,000	35,000	50,000
Total Miscellaneous		6,036	5,200	35,175	50,175
TOTAL REVENUES		258,908	343,373	310,175	325,175

431-Capital Recovery-Rdwys Area 1		FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government					
EXPENDITURES					
Non Departmental					
Professional Services					
101-541300	Professional Services	1,359	5,000	5,000	-
Total Professional Services		1,359	5,000	5,000	-
TOTAL CAPITAL RECOVERY-RDWYS AREA 1		1,359	5,000	5,000	-
OVER/UNDER		257,548	338,373	305,175	325,175
FUNDING FROM RESERVES		-	-	-	-
BEGINNING FUND BALANCE		290,874	548,422	548,422	853,597
ENDING FUND BALANCE		548,422	886,795	853,597	1,178,772

FUND: 432 ROADWAY IMPACT FEE AREA 2

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up in to 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$163,823	$341,650	$220,000	$220,000
Miscellaneous	249	4,087	23,650	25,650
Total	*$164,071*	*$345,737*	*$243,650*	*$245,650*
Expenses				
Non Departmental	$39,148	$52,484	$107,495	$85,000
Total	*$39,148*	*$52,484*	*$107,495*	*$85,000*
Over/-Under	*$124,923*	*$293,252*	*$136,155*	*$160,650*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will be set at $58,000 for any professional services or studies that need to be completed and to reimburse developers for road construction.

432-Capital Recovery-Rdwys Area 2	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	341,650	200,000	220,000	220,000
Miscellaneous	249	400	850	1,600
TOTAL REVENUES	345,986	202,000	244,500	247,250
Expenditure Summary				
General Government				
Non Departmental	52,484	55,000	107,495	85,000
Total Public Environment	52,484	55,000	107,495	85,000
TOTAL EXPENDITURES	52,484	55,000	107,495	85,000
OVER/UNDER	293,502	147,000	137,005	162,250
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	(22,727)	270,775	270,775	407,780
ENDING FUND BALANCE	270,775	417,775	407,780	570,030
General Government				
REVENUES				
432-Capital Recovery-Rdwys Area 2				
000-455922 CapitalRcvry-RoadwaysSrvArea2	341,650	200,000	220,000	220,000
Total Fees	341,650	200,000	220,000	220,000
Miscellaneous				
000-491000 Interest Earned	52	100	650	650
000-491200 Investment Income	4,035	1,500	23,000	25,000
Total Miscellaneous	4,087	1,600	23,650	25,650
TOTAL REVENUES	345,737	201,600	243,650	245,650

432-Capital Recovery-Rdwys Area 2	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government				
EXPENDITURES				
Non Departmental				
City Assistance				
101-537600 Development Icentive Fund	49,147	50,000	102,495	80,000
Total City Assistance	49,147	50,000	102,495	80,000
Professional Services				
101-541300 Professional Services	3,338	5,000	5,000	5,000
Total Professional Services	3,338	5,000	5,000	5,000
TOTAL CAPITAL RECOVERY-RDWYS AREA 2	52,485	55,000	107,495	85,000
OVER/UNDER	293,502	147,000	137,005	162,250
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	(22,727)	270,775	270,775	407,780
ENDING FUND BALANCE	270,775	417,775	407,780	570,030

FUND: 433 ROADWAY IMPACT FEE AREA 3

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up in to 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$523,919	$204,433	$310,000	$300,000
Miscellaneous	977	9,675	50,300	50,250
Total	*$524,896*	*$214,108*	*$360,300*	*$350,250*
Expenses				
Non Departmental	$0	$3,338	$5,000	$5,000
Projects	0	0	152,021	0
Total	*$0*	*$3,338*	*$157,021*	*$5,000*
Over/-Under	*$524,896*	*$210,771*	*$203,279*	*$345,250*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will be set at $5,000 for any professional services or studies that need to be completed.

433-Capital Recovery-Rdwys Area 3	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	204,433	375,000	310,000	300,000
Fund Transfers	-	160,000	-	-
Miscellaneous	9,675	5,050	50,300	50,250
TOTAL REVENUES	214,108	540,050	360,300	350,250
Expenditure Summary				
General Government				
Non Departmental	3,338	5,000	5,000	5,000
Total Public Environment	3,338	5,000	5,000	5,000
TOTAL EXPENDITURES	3,338	5,000	5,000	5,000
OVER/UNDER	210,770	535,050	355,300	345,250
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	761,760	972,530	972,530	1,327,830
ENDING FUND BALANCE	972,530	1,507,580	1,327,830	1,673,080

General Government
REVENUES

433-Capital Recovery-Rdwys Area 3					
000-455923	CapitalRcvry-RoadwaysSrvArea3	204,433	375,000	310,000	300,000
Total Fees		204,433	375,000	310,000	300,000
Fund Transfers					
000-481000	Transfer In - Reserves	-	160,000	-	-
Total Fund Transfers		-	160,000	-	-
Miscellaneous					
000-491000	Interest Earned	31	50	300	250
000-491200	Investment Income	9,645	5,000	50,000	50,000
Total Miscellaneous		9,676	5,050	50,300	50,250
TOTAL REVENUES		214,109	540,050	360,300	350,250

General Government
EXPENDITURES

Non Departmental

Professional Services					
101-541300	Professional Services	3,338	5,000	5,000	5,000
Total Professional Services		3,338	5,000	5,000	5,000
TOTAL CAPITAL RECOVERY-RDWYS AREA 3		3,338	5,000	5,000	5,000
OVER/UNDER		210,770	535,050	355,300	345,250
FUNDING FROM RESERVES		-	-	-	-
BEGINNING FUND BALANCE		761,760	972,530	972,530	1,327,830
ENDING FUND BALANCE		972,530	1,507,580	1,327,830	1,673,080

FUND: 434 ROADWAY IMPACT FEE AREA 4

DESCRIPTION

The Roadway Impact Fee program is designated to support future growth of population and commercial roadway demands while keeping bond supported programs to a minimum. Impact funds must be used within ten years of collection date. Projects must meet requirements laid out in the impact fee study, including expanding roadway capacity by adding new roads or widening existing roads and funds must be spent in the area they are collected. The City is divided up in to 4 separate roadway zones.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$3,033	$0	$0	$3,000
Miscellaneous	9	79	360	360
Total	*$3,042*	*$79*	*$360*	*$3,360*
Expenses				
Non Departmental	$0	$3,338	$3,000	$3,000
Total	*$0*	*$3,338*	*$3,000*	*$3,000*
Over/-Under	*$3,042*	*-$3,258*	*-$2,640*	*$360*

PROGRAM JUSTIFICATION AND ANALYSIS

The FY 2023-24 Budget will be set at $3,000 for any professional services or studies that need to be completed.

434-Capital Recovery-Rdwys Area 4	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government				
SUMMARY RECAP				
Revenue Summary				
Fees	-	3,000	-	3,000
Miscellaneous	79	40	360	360
TOTAL REVENUES	79	6,040	360	6,360
Expenditure Summary				
General Government				
Non Departmental	3,338	3,000	3,000	3,000
Total Public Environment	3,338	3,000	3,000	3,000
TOTAL EXPENDITURES	3,338	3,000	3,000	3,000
OVER/UNDER	(3,259)	3,040	(2,640)	3,360
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	12,570	9,311	9,311	6,671
ENDING FUND BALANCE	9,311	12,351	6,671	10,031
General Government				
REVENUES				
434-Capital Recovery-Rdwys Area 4				
000-455924 CapitalRcvry-RoadwaysSrvArea4	-	3,000	-	3,000
Total Fees	-	3,000	-	3,000
Miscellaneous				
000-491000 Interest Earned	3	10	10	10
000-491200 Investment Income	76	30	350	350
Total Miscellaneous	79	40	360	360
TOTAL REVENUES	79	3,040	360	3,360

434-Capital Recovery-Rdwys Area 4	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
General Government				
EXPENDITURES				
Non Departmental				
Professional Services				
101-541300 Professional Services	3,338	3,000	3,000	3,000
Total Professional Services	3,338	3,000	3,000	3,000
TOTAL CAPITAL RECOVERY-RDWYS AREA 4	3,338	3,000	3,000	3,000
OVER/UNDER	(3,259)	3,040	(2,640)	3,360
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	12,570	9,311	9,311	6,671
ENDING FUND BALANCE	9,311	12,351	6,671	10,031

FUND: 609 LIBRARY FUND

DESCRIPTION

The purpose of the Library Advisory Board is to provide citizen input to the City of Schertz on Library policy and operation and to raise community awareness of the library and its services. The Library Advisory Board oversees various fund-raising activities including the operation of the Read Before Bookstore and book consignment sales with all proceeds providing supplementary funding for library materials, programs, projects and building enhancements.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$9,104	$18,292	$19,000	$20,000
Fund Transfers	0	0	0	8,000
Miscellaneous	124	1,052	2,910	1,200
Total	*$9,228*	*$19,344*	*$21,910*	*$29,200*
Expenses				
Supplies	$210	$133	$200	$200
City Support Services	10,947	8,883	12,000	14,000
Operating Equipment	8,551	5,324	10,000	8,000
Capital Outlay	0	0	0	7,000
Total	*$19,708*	*$14,340*	*$22,200*	*$29,200*
Over/-Under	*-$10,480*	*$5,004*	*-$290*	*0*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: Revenue for FY 2023-24 is expected to increase $7,290 from the FY 2022-23 estimate with a withdraw from their fund balance.

Expenses: The Library Fund's FY 2023-24 Budget will increase $7,000 from the FY 2022-23 year-end estimate for additional funding for library projects.

609-LIBRARY BOARD	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Fees	18,292	17,000	19,000	20,000
Fund Transfers	-	5,165	-	8,000
Miscellaneous	1,052	35	2,910	1,200
TOTAL REVENUES	19,344	22,200	21,910	29,200
Expenditure Summary				
Library Board	14,340	22,200	22,200	29,200
TOTAL EXPENDITURES	14,340	22,200	22,200	29,200
OVER/UNDER	5,004	-	(290)	-
FUNDING FROM RESERVES	-	(5,165)	-	(8,000)
BEGINNING FUND BALANCE	59,560	64,564	64,564	64,274
ENDING FUND BALANCE	64,564	59,399	64,274	56,274

609-LIBRARY BOARD	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
REVENUES				
Fees				
000-458100 Sale of Merchandise	18,292	17,000	19,000	20,000
Total Fees	18,292	17,000	19,000	20,000
Fund Transfers				
000-481000 Transfer From Reserves	-	5,165	-	8,000
Total Fund Transfers	-	5,165	-	8,000
Miscellaneous				
000-491000 Interest Earned	152	25	900	300
000-491200 Investment Income	394	10	2,000	900
000-493000 Donations	500	-	-	-
000-497000 Misc Income	7	-	10	-
Total Miscellaneous	1,053	35	2,910	1,200
TOTAL REVENUES	19,345	22,200	21,910	29,200

609-LIBRARY BOARD	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
EXPENDITURES				
LIBRARY BOARD				
Supplies				
101-521000 Operating Supplies	133	200	200	200
Total Supplies	133	200	200	200
City Support Services				
101-532800 Special Events	8,883	12,000	12,000	14,000
Total City Support Services	8,883	12,000	12,000	14,000
Operating Equipment				
101-571400 Library Materials	5,324	10,000	10,000	8,000
Total Operating Equipment	5,324	10,000	10,000	8,000
Capital Outlay				
101-581500 Improvements Over $5,000	-	-	-	7,000
Total Capital Outlay	-	-	-	7,000
TOTAL EXPENDITURES	14,340	22,200	22,200	29,200
OVER/UNDER	5,004	-	(290)	-
FUNDING FROM RESERVES	-	(5,165)	-	(8,000)
BEGINNING FUND BALANCE	59,560	64,564	64,564	64,274
ENDING FUND BALANCE	64,564	59,399	64,274	56,274

FUND: 615 HISTORICAL COMMITTEE

MISSION STATEMENT

To gather, preserve, and make available to the public historical information regarding people, places, and events that have contributed to the development of the City of Schertz.

DESCRIPTION

This function is funded from the Special Events Fund by a transfer. The Historical Committee reviews locations for possible historic value and distributes books about the history of Schertz.

PERFORMANCE INDICATORS

Budget	2020-21 Actual	2021-22 Actual	2022-23 Estimate	2023-24 Budget
Revenue				
Fees	$590	$1,943	$200	$1,000
Fund Transfers	3,109	13,863	10,750	10,750
Total	*$3,702*	*$15,806*	*$13,950*	*$14,250*
Expenses				
Supplies	$247	$1,393	$3,340	$1,500
Operations Support	0	0	500	500
Staff Support	0	1,721	1,600	1,600
Professional Services	100	0	1,600	1,600
Operating Equipment	2,762	0	0	3,000
Total	*$3,109*	*$3,113*	*$9,640*	*$11,750*
Over/-Under	*$592*	*$12,693*	*$4,310*	*$2,500*

PROGRAM JUSTIFICATION AND ANALYSIS

Revenues: Revenue for FY 2023-24 will remain at the same funding allocation as FY 2022-23.

Expenses: The Historical Committee's FY 2023-24 Budget will remain the same as the FY 2022-23 Budget.

615-HISTORICAL COMMITTEE	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
SUMMARY RECAP				
Revenue Summary				
Fees	1,943	1,000	200	1,000
Fund Transfers	13,863	10,750	10,750	10,750
Miscellaneous	-	-	3,000	2,500
TOTAL REVENUES	15,806	11,750	13,950	14,250
Expenditure Summary				
Historical Committee	3,113	11,750	9,640	11,750
TOTAL EXPENDITURES	3,113	11,750	9,640	11,750
OVER/UNDER	12,693	-	4,310	2,500
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	1,605	14,298	14,298	18,608
ENDING FUND BALANCE	14,298	14,298	18,608	21,108
REVENUES				
Fees				
000-458100 Sale of Merchandise	1,943	1,000	200	1,000
Total Fees	1,943	1,000	200	1,000
Fund Transfers				
000-486101 Transfer In - General Fund	10,750	10,750	10,750	10,750
000-486106 Transfer In - Special Events	3,113	-	-	-
Total Fund Transfers	13,863	10,750	10,750	10,750
Miscellaneous				
000-497000 Misc. Income	-	-	3,000	2,500
Total Miscellaneous	-	-	3,000	2,500
TOTAL REVENUES	15,806	11,750	13,950	14,250

615-HISTORICAL COMMITTEE	FY 2021-22 ACTUAL	FY 2022-23 BUDGET	FY 2022-23 ESTIMATE	FY 2023-24 ADOPTED
EXPENDITURES				
HISTORICAL COMMITTEE				
Supplies				
609-521000 Operating Supplies	1,393	1,500	3,340	1,500
Total Supplies	1,393	1,500	3,340	1,500
Operations Support				
609-534200 Printing and Binding	-	500	500	500
Total Operations Support	-	500	500	500
Staff Support				
609-535200 Awards	1,721	2,200	2,200	2,200
609-535300 Memberships	-	150	-	150
609-535500 Travel/Training	-	2,800	2,000	2,800
Total Staff Support	1,721	5,150	4,200	5,150
Professional Services				
609-541300 Other Professional Services	-	1,600	1,600	1,600
Total Professional Services	-	1,600	1,600	1,600
Operating Equipment				
609-571810 Event Banners	-	3,000	-	3,000
Total Operating Equipment	-	3,000	-	3,000
TOTAL EXPENDITURES	3,114	11,750	9,640	11,750
OVER/UNDER	12,693	-	4,310	2,500
FUNDING FROM RESERVES	-	-	-	-
BEGINNING FUND BALANCE	1,605	14,298	14,298	18,608
ENDING FUND BALANCE	14,298	14,298	18,608	21,108

CAPITAL IMPROVEMENT PROJECTS (CIP)

Projects	Project Number	Funding Source	Previously Funded
WW Woman Hollering Creek WW Trunk Main	QA1	2	$ 12,044,000
FM 1518 Utility Relocations	W23/AP5	1/5/6	$ 14,424,254
Crest Oak Sewer Line	QBI	1	$ 1,369,120
Northcliffe Country Club Estates	W24	6	$ 2,010,045
Corbett Ground Storage Tank	RL2	3	$ 5,291,041
E Live Oak to IH 35 (24")	W22	5	$ 7,283,145
Ware Seguin Lower Seguin/Gtown-Pfeil Loop Lines	WA1	3/6	$ 1,350,483
CCMA south plant expansion		2	
Greenshire Drive		5	
I35 NEX Utility Relocations - North Section		5	
WW Bell North Sewer		5	
WW Cibolo West WW trunk main		2	
3009 18" Transmission line		5	
WW Town Creek Phase IV Trunk Main		2	
Wastewater Lines for Buffalo Valley		5	
Water Lines for Buffalo Valley		5	
Expand Capacity : Northcliffe Tank		5	
Wastewater for Aviation Heights Phases 1-4		5	
Wastewater for Aviation Heights Phases 5-9		5	
Northcliffe Sewer Replacement		5	
Total Funding			$ 43,772,088

Funding Source		
1. ARP	5. W/Sewer Reserves	9. Reimbursable
2. Sewer impact Fees	6. Bonds	10. Grant Fund
3. Water Impact Fees	7. EDC	11. General Fund
4. Water Reserves	8. TxDOT	12. Drainage

		Previously Funded
1	ARP	$ 5,226,537
3	Water Impact Fees	$ 5,291,041
2	Sewer Impact fees	$ 12,044,000
5	W/Sewer Reserves	$ 2,883,145
6	Bond	$ 18,327,365
	Total Annual Funding	$ 43,772,088
	Balance	$ -

2023-24	2024-25	2025-26	2026-27	2027-28	2028-Future	Total
						$ 12,044,000
						$ 14,424,254
						$ 1,369,120
						$ 2,010,045
$ 1,097,855						$ 6,388,896
						$ 7,283,145
	$ 214,649	$ 249,517				$ 1,814,649
					$ 20,000,000	$ 20,000,000
$ 2,130,000	$ 1,075,000	$ 95,000				$ 3,300,000
$ 2,800,000						$ 2,800,000
$ 1,000,000						$ 1,000,000
$ 595,000	$ 595,000	$ 595,000	$ 15,000	$ 12,000,000		$ 13,800,000
	$ 45,000	$ 4,500,000				$ 4,545,000
		$ 8,000,000				$ 8,000,000
			$ 3,000,000			$ 3,000,000
			$ 4,000,000			$ 4,000,000
				$ 1,500,000		$ 1,500,000
				$ 3,000,000		$ 3,000,000
					$ 3,000,000	$ 3,000,000
					$ 6,000,000	$ 6,000,000
						$ -
$ 7,622,855	$ 1,929,649	$ 13,439,517	$ 7,015,000	$ 16,500,000	$ 29,000,000	$ 119,279,109

13. Drainage/Streets
14. Combined 50% Bonds/50% Grants

2023-24	2024-25	2025-26	2026-27	2027-28	2028-Future	Total
$ -	$ -	$ -	$ -	$ -	$ -	$ 5,226,536.78
$ 1,097,855	$ 214,649	$ 249,517	$ -	$ -	$ -	$ 6,853,062
$ 595,000	$ 595,000	$ 8,595,000	$ 15,000	$ 12,000,000	$ 20,000,000	$ 53,844,000
$ 5,930,000	$ 1,120,000	$ 4,595,000	$ 7,000,000	$ 4,500,000	$ 9,000,000	$ 35,028,145
$ -	$ -	$ -	$ -	$ -	$ -	$ 18,327,365
$ 7,622,855	$ 1,929,649	$ 13,439,517	$ 7,015,000	$ 16,500,000	$ 29,000,000	$ 119,279,109
$ -	$ -	$ -	$ -	$ -	$ -	$ -

Projects	Phase	Project Duration
Wendy Swan	Design/Easement/Construction	1.5
Woodbridge	Design and Construction	2
FM 1518 Parks Large Pipe	Design and Construction	2
Kramer Farms	Design and Construction	1.5
Portage Ln (Northcliffe) Culvert Replacement to Golf Course	Design/Easement/Construction	1.5
Morning Dr. (Northcliffe) Culvert Replacement to Portage	Design/Easement/Construction	1.5
Whisper Branch/Whisper Trace/Whisper Point	Design and Construction	1.5
Fema Channel: Schertz Pkwy to Elbel Rd	Design and Construction	2
Lazar Parkway	Design/Easement(ROW)/Construction	2
Fema Channel from Elbel Road to Cibolo	Design and Construction	2
Fema Channel from Maske to Schertz Parkway	Design and Construction	1.5
Fema Channel Savannah to Maske	Design and Construction	2
Fema Channel Selma to Savannah	Design and Construction	1.5
Land Purchase/Project Participation	Reimbursement/Easement/Purchase	10

Drainage

Anticipated Type of Work	Funding	Previously Funded	2023-24
Concrete Removal/Underground/Easement Acquisition	Drainage		
Desilt/Reshape/Tree Removal/Concrete Riprap	Drainage		
Desilt/Culverts/Riprap Outfall/Easement(Purchase)	Drainage		
Desilt/Reshape/Concrete Riprap/Trickle Channel	Drainage		
Desilt/Trickle Channel/Culvert/Concrete Retaining Wall/C	Drainage/Streets		
Desilt/Trickle Channel/Culvert/Concrete Retaining Wall/C	Drainage/Streets		
Desilt/Rip Rap/Concrete Outfall	Drainage		
Desilt/Reshape/Concrete Riprap/Trickle Channel	Drainage		
Desilt/Rip Rap/(Easement Acqusition/Land Purchase?)	Drainage		
Desilt/Reshape/Concrete Riprap/Drop Structures	Drainage		
Desilt/Reshape/Concrete Riprap/Drop Structures	Drainage		
Desilt/Reshape/Concrete Riprap/Drop Structures	Drainage		
Desilt/Reshape/Concrete Riprap/Drop Structures	Drainage		
Year 1-2:$250,000 each, Year 3-10:$500,000 each	Drainage		
		$ -	$ -

	Previously Funded	2023-24
Drainage	$ -	$ -
Drainage/Streets	$ -	$ -
	$ -	$ -

2024-25	2025-26	2026-27	2027-28	2028-Future	Total
				$ 1,000,000	$ 1,000,000
				$ 1,000,000	$ 1,000,000
				$ 4,500,000	$ 4,500,000
				$ 1,000,000	$ 1,000,000
				$ 1,000,000	$ 1,000,000
				$ 825,000	$ 825,000
				$ 1,050,000	$ 1,050,000
				$ 5,000,000	$ 5,000,000
				$ 2,500,000	$ 2,500,000
				$ 6,000,000	$ 6,000,000
				$ 4,000,000	$ 4,000,000
				$ 5,000,000	$ 5,000,000
				$ 4,000,000	$ 4,000,000
				$ 4,500,000	$ 4,500,000
					$ -
					$ -
					$ -
					$ -
					$ -
$ -	$ -	$ -	$ -	$ 41,375,000	$ 41,375,000

2024-25	2025-26	2026-27	2027-28	2028-Future	
$ -	$ -	$ -	$ -	$ 39,550,000	$ 39,550,000
$ -	$ -	$ -	$ -	$ 1,825,000	$ 1,825,000
$ -	$ -	$ -	$ -	$ 41,375,000	$ 41,375,000

Projects	Funding Source	Previously Funded	2023-24
Street Preservation & Maintenance (SPAM)	11		$ 1,650,000
Boenig	6		
Aviation Heights (northern half)	6		
Kramer Farm	6		
Savannah Drive	6		
Aviation Heights (southern half)	6		
County Club Bvd	6		
Northcliffe East Community	6		
Guada Coma	6		
Schertz Parkway, North of I-35	6		
Doerr Lane	6		
Red Iron	6		
Corridor Parkway	6		
Resurfacing - Slurry Seal	6		
Lower seguin Rd, FM 1518 to City Limit	6		$ 1,000,000
FM 3009 Extension	14		
Graytown Rd	6		
Live Oak Extension & Maske Road Improvements	6		
FM 1518, north of FM 78	14		
Old Wiederstein Rd Improvements	6		
Wiederstein Rd Extension	6		
Pfiel Rd	6		
Eckhardt Rd	6		
Four Oaks Lane Extension	6		
N-S Connector near FM 482	14		
Tri-County Parkway Extension	6		
Trainer Hale	6		
Binz Engleman Extension	6		
N-S connector near Pfeil Rd	6		
RAF Burnette	6		
Schwab Rd	6		
Maske Rd Improvements	6		
		$ -	$ 2,650,000

2024-25	2025-26	2026-27	2027-28	2028-Future	Total
$ 650,000	$ 650,000	$ 650,000	$ 650,000	$ 650,000	$ 4,900,000
$ 1,600,000					$ 1,600,000
$ 2,500,000					$ 2,500,000
$ 1,395,062					$ 1,395,062
$ 1,460,000					$ 1,460,000
$ 2,500,000					$ 2,500,000
$ 2,680,000					$ 2,680,000
$ 2,800,000					$ 2,800,000
$ 2,400,000					$ 2,400,000
$ 2,450,000					$ 2,450,000
$ 3,250,000					$ 3,250,000
$ 1,000,000					$ 1,000,000
$ 1,900,000					$ 1,900,000
$ 1,500,000					$ 1,500,000
				$ 8,600,000	$ 9,600,000
				$ 48,000,000	$ 48,000,000
	$ 4,400,000				$ 4,400,000
		$ 6,840,000			$ 6,840,000
				$ 12,400,000	$ 12,400,000
				$ 14,000,000	$ 14,000,000
				$ 7,900,000	$ 7,900,000
$ 1,600,000					$ 1,600,000
				$ 6,600,000	$ 6,600,000
$ 3,500,000					$ 3,500,000
				$ 9,000,000	$ 9,000,000
				$ 27,000,000	$ 27,000,000
				$ 16,500,000	$ 16,500,000
				$ 15,400,000	$ 15,400,000
$ 3,550,000					$ 3,550,000
				$ 8,850,000	$ 8,850,000
				$ 16,700,000	$ 16,700,000
			$ 1,165,000		$ 1,165,000
					$ -
$ 36,735,062	$ 5,050,000	$ 7,490,000	$ 1,815,000	$ 191,600,000	$ 245,340,062

Grants Total	$ 39,500,000
Total- Grants	$ 205,840,062

Projects	Funding	Previously Funded	2023-24
Hilltop/Homestead Park Development (Hilltop)	10		$ 1,500,000
Skate Park Phases II & III	6		
Community Circle Park Development	10		
Pickrell Park Renovation	10		
Pickrell Park Pool Renovation	10		
Schertz Soccer Complex Field Lighting	11		
Crescent Bend Nature Park Phase II	11		
Live Oak Hills Park Development	11		
Community Playscape Renovation	11		
		$ -	$ 1,500,000

Projects	Funding	Previously Funded	2023-24
Public Safety Complex (Design/Construction)	6		
Public Safety Complex (Renovation Design/Construct	6		
Firestation 4 (Design)	6	$ 15,000,000	
Parks building Remodel	11		
Library Retaining Wall (Renovation Construction)	11		
Building 1 remodel	11		
Pave grassy parking areas	11		
		$ 15,000,000	$ -

Funding Source

1. ARP	5. W/Sewer Reserves	9. Reimbursable
2. Sewer impact Fees	6. Bonds	10. Grant Fund
3. Water Impact Fees	7. EDC	11. General Fund
4. Water Reserves	8. TxDOT	12. Drainage

Streets

	Previously Funded	2023-24
Available cash Maint		$ 650,000.00
Available Cash Reconst		$ 1,000,000.00
Available Bonds Reconst		$ -
Available Funding		$ 2,000,000.00
Total Annual Funding		$ 3,650,000.00
Ending Project Balance		$ 1,000,000.00

Parks

	Previously Funded	2023-24
General		$ -
Grant		$ 1,500,000
Bond		$ -
Total Annual Funding		$ 1,500,000
Ending Project Balance		$ -

Facilities

	Previously Funded	2023-24
Bond	$ 15,000,000	$ -
General Fund	$ -	$ -
Total Annual Funding	$ 15,000,000	$ -
Ending Project Balance		$ -

2024-25	2025-26	2026-27	2027-28	2028-Future	Total
					$ 1,500,000
$ 1,000,000					$ 1,000,000
	$ 2,000,000				$ 2,000,000
		$ 1,000,000			$ 1,000,000
		$ 1,000,000			$ 1,000,000
	$ 180,000	$ 250,000	$ 250,000	$ 320,000	$ 1,000,000
				$ 1,000,000	$ 1,000,000
				$ 2,000,000	$ 2,000,000
				$ 1,000,000	$ 1,000,000
					$ -
$ 1,000,000	$ 2,180,000	$ 2,250,000	$ 250,000	$ 4,320,000	$ 11,500,000

ıcilities

2024-25	2025-26	2026-27	2027-28	2028-Future	Total
		$ 1,000,000	$ 4,000,000	$ 25,000,000	$ 30,000,000
				$ 5,000,000	$ 5,000,000
					$ 15,000,000
		$750,000			$ 750,000
	$50,000				$ 50,000
			$500,000		$ 500,000
	$450,000				$ 450,000
					$ -
$ -	$ 500,000	$ 1,750,000	$ 4,500,000	$ 30,000,000	$ 51,750,000

13. Drainage/Streets
14. Combined 50% Bonds/50% Grants

2024-25	2025-26	2026-27	2027-28	2028-Future
$ 650,000.00	$ 650,000.00	$ 650,000.00	$ 650,000.00	$ 650,000.00
$ 1,500,000.00	$ 1,800,000.00	$ 700,000.00	$ 700,000.00	$ -
$ 36,250,000.00	$ -	$ -	$ -	$ 53,000,000.00
$ 2,000,000.00	$ 2,000,000.00	$ 2,000,000.00	$ 2,000,000.00	$ 2,000,000.00
$ 40,400,000.00	$ 4,450,000.00	$ 3,350,000.00	$ 3,350,000.00	$ 55,650,000.00
$ 4,664,938.00	$ 4,064,938.00	$ (75,062.00)	$ 1,459,938.00	$ (134,490,062.00)

2024-25	2025-26	2026-27	2027-28	2028-Future
$ -	$ 180,000	$ 250,000	$ 250,000	$ 4,320,000
$ -	$ 2,000,000	$ 2,000,000	$ -	$ -
$ 1,000,000	$ -	$ -	$ -	$ -
$ 1,000,000	$ 2,180,000	$ 2,250,000	$ 250,000	$ 4,320,000
$ -	$ -	$ -	$ -	$ -

2024-25	2025-26	2026-27	2027-28	2028-Future
$ -	$ -	$ 1,000,000	$ 4,000,000	$ 30,000,000
$ -	$ 500,000	$ 750,000	$ 500,000	$ -
$ -	$ 500,000	$ 1,750,000	$ 4,500,000	$ 30,000,000
$ -	$ -	$ -	$ -	$ -

APPENDICES

CITY OF SCHERTZ
POSITION AUTHORIZATION
FY 2023-2024

POSITION TITLE	PAY GRADE	FY2021-22	FY2022-23	FY2023-24
CITY MANAGER (151)				
City Manager	Council Discretion	1	1	1
Assistant City Manager	139	2	1	1
Deputy City Manager	140	0	1	1
Administrative Assistant	112	1	1	1
Total		**5**	**4**	**4**
MUNICIPAL COURT (152)				
Court Administrator	124	1	1	1
Senior Deputy Court Clerk	116	1	1	1
Deputy Court Clerk	113	2	2	2
Total		**4**	**4**	**4**
CUSTOMER RELATIONS 311(153)				
Customer Relations Representative	110	2	2	2
Customer Relations Representative (20 Hours)	110	1	1	1
Total		**3**	**3**	**3**
PLANNING AND ZONING (154)				
Planning Manager	127	0	1	1
Planner	120	2	2	2
Planner - Senior	124	2	1	1
Total		**4**	**4**	**4**
CITY SECRETARY (164)				
City Secretary	Council Discretion	1	1	1
Deputy City Secretary	118	1	1	1
Records Management Coordinator (P/T)	116	0	0	1
Total		**2**	**2**	**3**
PUBLIC AFFAIRS (170)				
Director	131	1	1	1
Administrative Assistant	112	1	1	1
Public Affairs Communications Manager	120	1	1	1
Marketing & Communication Specialist	116	1	1	1
Total		**4**	**4**	**4**
ENGINEERING (173)				
City Engineer	135	1	1	1
Administrative Assistant	112	0	0	1
Engineer - PE	128	3	4	4
Engineer - Graduate	121	1	1	1
Engineer - Senior Graduate	123	1	1	1
Engineering Inspector	119	2	3	3
Total		**8**	**10**	**11**
GIS (174)				
GIS Administrator	124	1	1	1
GIS Specialist	118	1	2	2
Total		**2**	**3**	**3**

POSITION TITLE	PAY GRADE	FY2021-22	FY2022-23	FY2023-24
UTILITY BILLING (176)				
Utility Billing Manager	121	1	1	1
Utility Billing Lead Clerk	116	0	0	2
Utility Billing Clerk	110	5	5	5
Meter Technician	112	2	2	2
Total		**9**	**9**	**10**

POLICE (256)				
Police Chief	135	1	1	1
Assistant Police Chief	131	1	2	2
Police Lieutenant	Public Safety	4	4	4
Police Sergeant	Public Safety	7	7	11
Police Officer	Public Safety	37	42	50
Administrative Assistant	112	2	2	2
Police Records Office Manager	119	1	1	1
Police Records Specialist	112	2	3	3
Civilian Evidence Technician	120	2	2	2
Crime Victim Liaison	119	1	1	1
Public Safety Communications Manager	121	1	1	1
Communications Shift Supervisor	117	4	4	4
Communications Officer	115	12	12	12
P/T Communications Officer (Irregular)	115	3	3	3
Crossing Guards Seasonal (P/T) (267 hours Annual)		16	16	16
Total		**109**	**113**	**113**

FIRE RESCUE (257)				
Fire Chief	135	1	1	1
Assistant Fire Chief	131	1	1	1
Fire Marshal	Public Safety	1	1	1
Deputy Fire Marshal	Public Safety	1	1	1
Fire Prevention Specialist	118	0	1	1
Training/Safety Officer - Fire	Public Safety	1	1	1
Emergency Management Coordinator	128	1	1	1
Battalion Chief	Public Safety	3	3	3
Fire Lieutenant	Public Safety	9	9	9
Fire Apparatus Operator	Public Safety	9	9	9
Firefighter	Public Safety	18	21	24
Administrative Assistant	112	1	1	1
Total		**46**	**50**	**53**

INSPECTIONS (258)				
Director of Planning & Community Development	135	1	1	1
Chief Building Official	128	1	1	1
Administrative Assistant	112	1	1	1
Building Inspector	116	5	5	5
Plans Examiner	119	1	2	2
Permit Technician	110	2	3	3
Development Specialist	114	1	1	1
Total		**12**	**14**	**14**

POSITION TITLE	PAY GRADE	FY2021-22	FY2022-23	FY2023-24
NEIGHBORHOOD SERVICES (259)				
Neighborhood Services Manager	122	1	1	1
Code Enforcement Officer	115	3	3	3
Neighborhood Services Specialist	116	0	1	1
Sanitarian	118	1	1	1
Total		**5**	**6**	**6**

EMS (280)				
EMS Chief	135	1	1	1
Assistant EMS Chief	131	0	2	2
Community Health Coordinator	Public Safety	1	1	1
Training Coordinator	Public Safety	1	1	1
Training Instructor	Public Safety	1	1	1
Administrative Assistant	112	1	1	1
EMS Office Manager	121	1	1	1
EMS Billing Specialist	113	3	3	3
MIH Paramedic	Public Safety	1	1	1
EMS Battalion Chief	Public Safety	3	3	3
EMS Field Training Officer	Public Safety	3	3	3
EMS Lieutenant	Public Safety	3	3	3
Paramedic	Public Safety	30	38	38
P/T Paramedics (Irregular)	121	15	15	15
EMT	Public Safety	6	6	10
P/T EMT (Irregular)	117	5	5	5
Supply Coordinator (P/T)	110	1	1	1
Total		**78**	**86**	**90**

STREETS (359)				
Streets & Drainage Manager	126	1	1	1
Street Superintendent	120	1	1	1
Street Crew Supervisor	116	1	1	1
Street Worker II	113	5	5	5
Street Worker I	110	7	7	7
Traffic Signal & Sign Technician	113	2	2	2
Total		**17**	**17**	**17**

PARKS, RECREATION, & COMMUNITY SERVICES (460)				
Director of Parks, Recreation & Community Services	133	1	1	1
Administrative Assistant	112	1	1	1
Parks Manager	123	1	1	1
Parks Maintenance Crew Supervisor	116	1	1	1
Park Maintenance Technician	110	5	8	8
Park Maintenance Technician (P/T)	110	1	1	1
Seasonal Park Workers (980 hours Annual, 40 hours per week)	110	1	1	1
Recreation Manager	120	1	1	1
Recreation Coordinator	116	0	1	1
Recreation Specialist	112	1	1	1
Total		**13**	**17**	**17**

EVENT FACILITIES (464)				
Civic Center Manager	120	1	1	1
Civic & Community Centers Coordinator	116	1	1	1
Event Attendant	110	3	4	4
Event Attendant (28 Hours)	110	1	1	1
Total		**6**	**7**	**7**

POSITION TITLE	PAY GRADE	FY2021-22	FY2022-23	FY2023-24
PUBLIC WORKS (575)				
Public Works Director	135	1	1	1
Water/Wastewater Manager	130	1	1	1
Administrative Manager	119	1	1	1
Customer Relations Representative	110	1	1	1
Total		**4**	**4**	**4**
WATER & SEWER (575)				
Schertz Seguin Local Government Corp (SSLGC) General Manager	136	1	1	1
Schertz Seguin Local Government Corp (SSLGC) Assistant General Manager	132	1	1	1
Water/Wastewater Superintendent	125	1	1	1
SCADA Technician	125	1	1	1
Water/Wastewater Supervisor	118	2	2	2
Service Worker II	117	5	5	5
Service Worker I	114	10	10	10
Total		**21**	**21**	**21**
DRAINAGE (579)				
Drainage Superintendent	117	1	1	1
Drainage Worker II	113	2	2	2
Drainage Worker I	110	5	5	5
Total		**8**	**8**	**8**
LIBRARY (665)				
Library Director	131	1	1	1
Librarian	119	3	3	3
Library Technician	111	2	2	2
Library Assistant	110	3	3	3
Library Assistant (20 hrs)	110	7	9	9
Library Assistant (10 hrs)	110	4	2	2
Programming Specialist (20 hrs)	110	1	2	2
Total		**21**	**22**	**22**
ANIMAL SERVICES (762)				
Animal Services Manager	121	1	1	1
Animal Services Officer	112	4	4	4
Animal Services Technician	110	4	4	4
Total		**9**	**9**	**9**
INFORMATION TECHNOLOGY (853)				
IT Director	135	1	1	1
Senior Systems Administrator	124	1	1	1
Computer Systems Support Engineer	120	1	1	1
Administrative Assistant	112	1	1	1
IT Support Specialist	117	3	4	4
Public Safety Systems Administrator	120	1	1	1
Total		**8**	**9**	**9**
HUMAN RESOURCES (866)				
Human Resources Director	134	1	1	1
Human Resources Manager	125	1	1	1
Human Resources Senior Generalist	119	1	1	1
Human Resources Generalist	117	1	1	1
Human Resources Assistant	115	1	1	1
Total		**5**	**5**	**5**

POSITION TITLE	PAY GRADE	FY2021-22	FY2022-23	FY2023-24
FINANCE (868)				
Finance Director	135	1	1	1
Assistant Director of Finance	131	1	1	1
Financial Analyst	118	1	1	1
Accountant	120	1	2	2
Accounts Payable Coordinator	114	1	1	1
Administrative Assistant	112	1	1	1
Total		**7**	**7**	**7**
PURCHASING (872)				
Purchasing Manager	125	1	1	1
Risk & Safety Specialist	117	1	1	1
Purchasing Specialist	113	1	1	1
Total		**3**	**3**	**3**
FLEET SERVICES (877)				
Director of Internal Services	135	0	0	1
Administrative Assistant	112	1	1	1
Fleet Manager	123	1	1	1
Fleet Crew Supervisor	120	1	1	1
Fleet Mechanic	117	4	4	4
Lube Technician	112	0	1	1
Total		**8**	**9**	**9**
FACILITY SERVICES (878)				
Facilities Manager	127	1	1	1
Facilities Assistant Manager	120	1	1	1
Facilities Crew Leader	116	1	1	1
Facilities Technician	110	2	1	1
Grounds Maintenance Technician	110	1	1	1
HVAC Technician	118	1	1	1
Electrician (Journeyman / Master)	118 / 121	1	1	1
Plumber (Journeyman / Master)	118 / 121	1	1	1
Electrician Apprentice	110	1	1	1
Plumber Apprentice	110	1	1	1
HVAC Apprentice	110	0	1	1
Total		**11**	**11**	**11**
ECONOMIC DEVELOPMENT (966)				
Executive Director of Economic Development	135	1	1	1
Deputy Director of Economic Development	128	1	1	1
Business Engagement Manager	122	1	1	1
Administrative Assistant	112	1	1	1
Total		**4**	**4**	**4**
Total Approved Positions (Funded)		**436**	**465**	**475**
POLICE (256)				
Police Officers (UNFUNDED)	Public Safety	0	0	5
Total Approved Positions (Unfunded)		**0**	**0**	**5**

CITY OF SCHERTZ

POSITION LIST BY GRADE

FY 2023-2024

Grade	Position Title	Hourly Min	Hourly Max	Annual Min	Annual Max
110		$16.18	$23.48	$33,646	$48,834
	Animal Services Technician				
	Customer Relations Representative				
	Drainage Worker I				
	Electrician Apprentice				
	Event Attendant				
	Facilities Technician				
	Grounds Maintenance Technician				
	Library Assistant				
	Parks Maintenance Technician				
	Permit Technician				
	Plumber Apprentice				
	Programming Specialist				
	Street Worker I				
	Supply Coordinator				
	Utility Billing Clerk				
111		$16.72	$24.24	$34,768	$50,414
	Library Technician				
112		$17.05	$24.75	$35,462	$51,470
	Administrative Assistant				
	Animal Services Officer				
	Lube Technician				
	Meter Technician				
	Police Records Specialist				
	Recreation Specialist				
113		$17.90	$25.98	$37,235	$54,042
	Deputy Court Clerk				
*	Drainage Worker II	$18.33	$26.58	$38,126	$55,286
	EMS Billing Specialist				
	Purchasing Specialist				
*	Street Worker II	$18.33	$26.58	$38,126	$55,286
*	Traffic Signal & Sign Technician	$18.33	$26.58	$38,126	$55,286
114		$18.80	$27.28	$39,097	$56,746
	Accounts Payable Coordinator				
	Development Specialist				
*	Service Worker I	$19.34	$28.04	$40,227	$58,323
115		$19.74	$28.65	$41,052	$59,583
	Code Enforcement Officer				
	Communications Officer				
	Human Resources Assistant				
116		$20.72	$30.08	$43,105	$62,562
	Building Inspector				
	Civic & Community Center Coordinator				
	Facilities Crew Supervisor				
	Marketing & Communication Specialist				
	Neighborhood Services Specialist				
	Park Maintenance Crew Supervisor				
	Records Management Coordinator				
	Senior Deputy Court Clerk				
	Street Crew Supervisor				
	Utility Billing Assistant Manager				

Grade	Position Title	Hourly Min	Hourly Max	Annual Min	Annual Max
117		**$21.76**	**$31.58**	**$45,260**	**$65,690**
	Communications Shift Supervisor				
	Drainage Superintendent				
	Fleet Mechanic				
	Human Resources Generalist				
	IT Support Specialist				
	Risk & Safety Specialist				
	* Service Worker II	$22.43	$32.52	$46,654	$67,642
		* Pay Exception			
118		**$22.85**	**$33.16**	**$47,522**	**$68,974**
	Deputy City Secretary				
	Electrictian (Journeyman)				
	Financial Analyst				
	Fire Prevention Specialist				
	GIS Specialist				
	HVAC Technician				
	Plumber (Journeyman)				
	Sanitarian				
	Water/Wastewater Supervisor				
119		**$23.99**	**$34.82**	**$49,898**	**$72,423**
	Administrative Manager				
	Crime Victim Liaison				
	Engineering Inspector				
	Human Resources Senior Generalist				
	Librarian				
	Plans Examiner				
	Police Records Office Manager				
120		**$25.19**	**$36.56**	**$52,393**	**$76,044**
	Accountant				
	Assistant Facilities Manager				
	Civic Center Manager				
	Civilian Evidence Technician				
	Computer Systems Support Coordinator				
	Fleet Crew Supervisor				
	Planner				
	Public Affairs Communication Manager				
	Public Safety Systems Coordinator				
	Recreation Manager				
	Streets Superintendent				
121		**$26.45**	**$38.39**	**$55,013**	**$79,846**
	Animal Services Manager				
	Electrician (Master)				
	EMS Office Manager				
	Engineer - Graduate				
	Plumber (Master)				
	Public Safety Communications Manager				
	Utility Billing Manager				
122		**$27.77**	**$40.31**	**$57,764**	**$83,839**
	Business Engagement Manager				
	Neighborhood Services Manager				
123		**$29.16**	**$42.32**	**$60,652**	**$88,031**
	Engineer - Senior Graduate				
	Fleet Manager				
	Parks Manager				
124		**$30.62**	**$44.44**	**$63,684**	**$92,432**
	Court Administrator				
	GIS Administrator				
	Planner - Senior				
	Senior Systems Administrator				

Grade	Position Title	Hourly Min	Hourly Max	Annual Min	Annual Max
125		$32.15	$46.66	$66,869	$97,053
	Human Resources Manager				
	Purchasing Manager				
	SCADA Technician				
	Water/Wastewater Superintendent				
126		$33.76	$48.99	$70,212	$101,906
	Streets & Drainage Manager				
127		$35.44	$51.44	$73,723	$107,002
	Facilities Manager				
	Planning Manager				
128		$37.22	$54.02	$77,409	$112,352
	Assistant Director of Finance				
	Chief Building Official				
	Deputy Director of Economic Development				
	Emergency Management Coordinator				
	Engineer - PE				
130		$41.03	$59.55	$85,343	$123,867
	Water/Wastewater Manager				
131		$43.08	$62.53	$89,610	$130,060
	Assistant EMS Chief				
	Assistant Fire Chief				
	Assistant Police Chief				
	Assistant Public Works Director				
	Director of Library				
	Director of Public Affairs				
132		$45.24	$65.66	$94,091	$136,564
	SSLGC Assistant General Manager				
133		$47.50	$68.94	$98,795	$143,392
	Director of Parks, Rec & Community Services				
134		$49.87	$72.39	$103,735	$150,561
	Director of Human Resources & Purchasing				
135		$52.37	$76.00	$108,923	$158,090
	City Engineer				
	EMS Chief				
	Director of Finance				
	Director of Internal Services				
	Director of IT				
	Director of Planning & Community Development				
	Director of Public Works				
	Exec Director of Economic Development				
	Fire Chief				
	Police Chief				
136		$54.99	$79.81	$114,379	$165,995
	SSLGC General Manager				
139		$63.65	$92.39	$132,386	$192,166
	Assistant City Manager				
140		$66.83	$97.00	$139,006	$201,769
	Deputy City Manager				

CITY OF SCHERTZ
DEBT SERVICE REVIEW

General Fund

Year	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY2029	
2007ii	426,370	426,005	425,031	423,445	-		- to 2027
2014	1,019,525	1,021,000	1,021,425	1,018,575	1,022,175	1,014,375	- to 2030
2015	37,050	37,050	37,050	37,050	37,050	37,050	- to 2031
2016	376,206	375,406	374,206	375,556	374,606	373,366	- to 2036
2016-A	97,319	100,144	97,894	100,969	99,369	97,719	- to 2036
2016-B	101,438	104,413	102,313	104,950	102,325	104,613	- to 2036
2017	418,800	271,150	270,525	269,750	268,825	267,750	- to 2037
2017	264,850	264,525	264,050	263,425	262,650	266,650	- to 2037
2018	670,844	672,753	669,397	665,829	666,996	-	- to 2028
2018	408,013	409,138	297,388	297,888	297,888	297,388	- to 2038
2018	410,694	383,569	386,444	383,694	675,794	579,494	- to 2033
2019	375,675	372,875	375,975	197,175	196,675	197,063	- to 2039
2020	1,105,463	439,463	440,963	441,863	437,263	437,163	- to 2036
2021	470,600	466,000	470,800	469,900	470,500	467,750	- to 2032
2022	337,650	338,400	333,775	338,650	333,025	336,900	- to 2042
2022A	615,725	617,100	612,850	612,975	612,350	615,850	- to 2042
2022	1,381,725	1,381,225	1,379,225	1,380,600	1,380,225	1,378,100	- to 2042
Total	**$ 8,517,945**	**$ 7,680,215**	**$ 7,559,309**	**$ 7,382,293**	**$ 7,237,715**	**$ 6,471,228**	

Water and Waste Water Debt Service

Year	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	
2013i	223,321	217,774	-	-		-	- to 2025
2018	398,550	397,050	399,925	397,175	398,800	399,675	- to 2038
2018	464,500	468,375	461,250	-			- to 2026
2019	233,500	232,100	236,100	234,800	233,300	232,875	- to 2039
2021	201,650	205,450	203,950	207,150	205,950	210,400	- to 2033
2022	309,963	306,838	308,338	309,338	309,838	309,838	- to 2042
2022A	765,700	763,825	766,075	762,450	762,950	762,450	- to 2042
Total	**$ 2,597,183**	**$ 2,591,411**	**$ 2,375,638**	**$ 1,910,913**	**$ 1,910,838**	**$ 1,915,238**	

Schertz-Seguin Local Government Corporation Debt - Schertz Portion

Year	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	
2001	520,000	520,000	520,000	520,000	520,000	520,000	- to 2035
2016	2,227,166	2,226,361	2,224,201	2,225,659	2,219,166	2,220,811	- to 2046
BP-S 2016	455,475	579,696	703,916	828,137	828,137	1,213,122	- to 2051
2018	1,323,475	1,326,850	1,323,600	1,323,725	1,326,975	1,328,225	- to 2041
S-2022	2,981,678	2,978,980	3,104,599	3,094,106	3,100,288	3,097,857	- to 2044
S-2022A	236,925	235,675	234,425	233,175	231,925	230,675	- to 2051
Total	**$ 7,744,719**	**$ 7,867,562**	**$ 8,110,741**	**$ 8,224,802**	**$ 8,226,491**	**$ 8,610,690**	

Capital Recovery

Year	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2028	
2007i	489,536	492,093	488,847	-	-		- to 2026
Total	**$ 489,536**	**$ 492,093**	**$ 488,847**	**$ -**	**$ -**		

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION BONDS SERIES 2007

Original Issue Amount $9,915,000

General Fund, Capital Recovery, EMS, Public Works, & EDC

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24			27,268.00	27,268.00	
08/01/24	435,000	4.010%	27,268.00	462,268.00	
09/30/24					489,536.00
02/01/25			18,546.25	18,546.25	
08/01/25	455,000	4.010%	18,546.25	473,546.25	
09/30/25					492,092.50
02/01/26			9,423.50	9,423.50	
08/01/26	470,000	4.010%	9,423.50	479,423.50	
09/30/26					488,847.00
	$ 1,360,000		$ 110,476	$ 1,470,476	$ 1,470,476

CITY OF SCHERTZ

GENERAL OBLIGATION BONDS
SERIES 2007 II

Original Issue Amount $6,000,000
General Fund Supported

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
02/01/24	370,000	4.070%	31,949.00	401,949.50	
08/01/24			24,420.00	24,420.00	
09/30/24					426,369.50
02/01/25	385,000	4.070%	24,420.00	409,420.00	
08/01/25			16,585.25	16,585.25	
09/30/25					426,005.25
02/01/26	400,000	4.070%	16,585.25	416,585.25	
08/01/26			8,445.25	8,445.25	
09/30/26					425,030.50
02/01/27	415,000	4.070%	8,445.25	423,445.25	
09/30/27					423,445.25
	$ 1,570,000.00		$ 130,850.00	$ 1,700,850.50	$ 1,700,850.50

CITY OF SCHERTZ

GENERAL OBLIGATION REFUNDING BONDS SERIES 2013

Original Issue Amount $2,160,000
General Fund Supported

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	215,000	2.580%	5,547.00	220,547.00	
08/01/24			2,773.50	2,773.50	
09/30/24					223,320.50
02/01/25	215,000	2.580%	2,773.50	217,773.50	
09/30/25					217,773.50
	$ 430,000		$ 11,094	$ 441,094	$ 441,094

CITY OF SCHERTZ

GENERAL OBLIGATION REFUNDING BONDS SERIES 2014

Original Issue Amount $2,160,000
General Fund Supported

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	800,000	3.500%	116,762.50	916,762.50	
08/01/24			102,762.50	102,762.50	
09/30/24					1,019,525.00
02/01/25	830,000	3.500%	102,762.50	932,762.50	
08/01/25			88,237.50	88,237.50	
09/30/25					1,021,000.00
02/01/26	860,000	3.500%	88,237.50	948,237.50	
08/01/26			73,187.50	73,187.50	
09/30/26					1,021,425.00
02/01/27	890,000	4.000%	73,187.50	963,187.50	
08/01/27			55,387.50	55,387.50	
09/30/27					1,018,575.00
02/01/28	930,000	4.000%	55,387.50	985,387.50	
08/01/28			36,787.50	36,787.50	
09/30/28					1,022,175.00
02/01/29	960,000	4.000%	36,787.50	996,787.50	
08/01/29			17,587.50	17,587.50	
09/30/29					1,014,375.00
02/01/30	1,005,000	3.500%	17,587.50	1,022,587.50	
09/30/30					1,022,587.50
	$ 6,275,000		$ 864,663	$ 7,139,663	$ 7,139,663

CITY OF SCHERTZ

GENERAL OBLIGATION REFUNDING BONDS SERIES 2015

Original Issue Amount $4,185,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24			18,525.00	18,525.00	
08/01/24			18,525.00	18,525.00	
09/30/24					37,050.00
02/01/25			18,525.00	18,525.00	
08/01/25			18,525.00	18,525.00	
09/30/25					37,050.00
02/01/26			18,525.00	18,525.00	
08/01/26			18,525.00	18,525.00	
09/30/26					37,050.00
02/01/27			18,525.00	18,525.00	
08/01/27			18,525.00	18,525.00	
09/30/27					37,050.00
02/01/28			18,525.00	18,525.00	
08/01/28			18,525.00	18,525.00	
09/30/28					37,050.00
02/01/29			18,525.00	18,525.00	
08/01/29			18,525.00	18,525.00	
09/30/29					37,050.00
02/01/30			18,525.00	18,525.00	
08/01/30			18,525.00	18,525.00	
09/30/30					37,050.00
02/01/31	1,140,000	3.250%	18,525.00	1,158,525.00	
09/30/31					1,158,525.00
	$ 1,140,000	$ 0	$ 277,875	$ 1,417,875	$ 1,417,875

CITY OF SCHERTZ

GENERAL OBLIGATION BONDS
SERIES 2016

Original Issue Amount $5,880,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	265,000	4.000%	58,253.13	323,253.13	
08/01/24			52,953.13	52,953.13	
09/30/24					376,206.26
02/01/25	275,000	4.000%	52,953.13	327,953.13	
08/01/25			47,453.13	47,453.13	
09/30/25					375,406.26
02/01/26	285,000	4.000%	47,453.13	332,453.13	
08/01/26			41,753.13	41,753.13	
09/30/26					374,206.26
02/01/27	295,000	2.000%	41,753.13	336,753.13	
08/01/27			38,803.13	38,803.13	
09/30/27					375,556.26
02/01/28	300,000	2.000%	38,803.13	338,803.13	
08/01/28			35,803.13	35,803.13	
09/30/28					374,606.26
02/01/29	305,000	2.125%	35,803.13	340,803.13	
08/01/29			32,562.50	32,562.50	
09/30/29					373,365.63
02/01/30	310,000	2.250%	32,562.50	342,562.50	
08/01/30			29,075.00	29,075.00	
09/30/30					371,637.50
02/01/31	320,000	2.375%	29,075.00	349,075.00	
08/01/31			25,275.00	25,275.00	
09/30/31					374,350.00
02/01/32	330,000	2.500%	25,275.00	355,275.00	
08/01/32			21,150.00	21,150.00	
09/30/32					376,425.00
02/01/33	335,000	3.000%	21,150.00	356,150.00	
08/01/33			16,125.00	16,125.00	
09/30/33					372,275.00
02/01/34	345,000	3.000%	16,125.00	361,125.00	
08/01/34			10,950.00	10,950.00	
09/30/34					372,075.00
02/01/35	360,000	3.000%	10,950.00	370,950.00	
08/01/35			5,550.00	5,550.00	
09/30/35					376,500.00
02/01/36	370,000	3.000%	5,550.00	375,550.00	
09/30/36					375,550.00

CITY OF SCHERTZ

GENERAL OBLIGATION BONDS
SERIES 2016

Original Issue Amount $5,880,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
	$ 4,095,000	$ 0	$ 773,159	$ 4,868,159	$ 4,868,159

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2016A

Original Issue Amount $2,375,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	70,000	3.000%	14,184.38	84,184.38	
08/01/24			13,134.38	13,134.38	
09/30/24					97,318.76
02/01/25	75,000	3.000%	13,134.38	88,134.38	
08/01/25			12,009.38	12,009.38	
09/30/25					100,143.76
02/01/26	75,000	3.000%	12,009.38	87,009.38	
08/01/26			10,884.38	10,884.38	
09/30/26					97,893.76
02/01/27	80,000	2.000%	10,884.38	90,884.38	
08/01/27			10,084.38	10,084.38	
09/30/27					100,968.76
02/01/28	80,000	2.000%	10,084.38	90,084.38	
08/01/28			9,284.38	9,284.38	
09/30/28					99,368.76
02/01/29	80,000	2.125%	9,284.38	89,284.38	
08/01/29			8,434.38	8,434.38	
09/30/29					97,718.76
02/01/30	85,000	2.250%	8,434.38	93,434.38	
08/01/30			7,478.13	7,478.13	
09/30/30					100,912.51
02/01/31	85,000	2.375%	7,478.13	92,478.13	
08/01/31			6,468.75	6,468.75	
09/30/31					98,946.88
02/01/32	90,000	2.375%	6,468.75	96,468.75	
08/01/32			5,400.00	5,400.00	
09/30/32					101,868.75
02/01/33	90,000	2.500%	5,400.00	95,400.00	
08/01/33			4,275.00	4,275.00	
09/30/33					99,675.00
02/01/34	90,000	3.000%	4,275.00	94,275.00	
08/01/34			2,925.00	2,925.00	
09/30/34					97,200.00
02/01/35	95,000	3.000%	2,925.00	97,925.00	
08/01/35			1,500.00	1,500.00	
09/30/35					99,425.00
02/01/36	100,000	3.000%	1,500.00	101,500.00	
09/30/36					101,500.00

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2016A

Original Issue Amount $2,375,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
	$ 1,095,000		$ 197,941	$ 1,292,941	$ 1,292,941

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2016B

Original Issue Amount $1,475,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	65,000	3.000%	18,706.25	83,706.25	
08/01/24			17,731.25	17,731.25	
09/30/24					101,437.50
02/01/25	70,000	3.000%	17,731.25	87,731.25	
08/01/25			16,681.25	16,681.25	
09/30/25					104,412.50
02/01/26	70,000	3.000%	16,681.25	86,681.25	
08/01/26			15,631.25	15,631.25	
09/30/26					102,312.50
02/01/27	75,000	3.500%	15,631.25	90,631.25	
08/01/27			14,318.75	14,318.75	
09/30/27					104,950.00
02/01/28	75,000	3.500%	14,318.75	89,318.75	
08/01/28			13,006.25	13,006.25	
09/30/28					102,325.00
02/01/29	80,000	3.500%	13,006.25	93,006.25	
08/01/29			11,606.25	11,606.25	
09/30/29					104,612.50
02/01/30	80,000	3.500%	11,606.25	91,606.25	
08/01/30			10,206.25	10,206.25	
09/30/30					101,812.50
02/01/31	85,000	3.500%	10,206.25	95,206.25	
08/01/31			8,718.75	8,718.75	
09/30/31					103,925.00
02/01/32	85,000	3.750%	8,718.75	93,718.75	
08/01/32			7,125.00	7,125.00	
09/30/32					100,843.75
02/01/33	90,000	3.750%	7,125.00	97,125.00	
08/01/33			5,437.50	5,437.50	
09/30/33					102,562.50
02/01/34	95,000	375.000%	5,437.50	100,437.50	
08/01/34			3,656.25	3,656.25	
09/30/34					104,093.75
02/01/35	95,000	3.750%	3,656.25	98,656.25	
08/01/35			1,875.00	1,875.00	
09/30/35					100,531.25
02/01/36	100,000	3.750%	1,875.00	101,875.00	
09/30/36					101,875.00

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2016B

Original Issue Amount $1,475,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
	$ 1,065,000		$ 270,694	$ 1,335,694	$ 1,335,694

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2017

Original Issue Amount $5,475,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	325,000	3.000%	49,337.50	374,337.50	
08/01/24			44,462.50	44,462.50	
09/30/24					418,800.00
02/01/25	185,000	3.000%	44,462.50	229,462.50	
08/01/25			41,687.50	41,687.50	
09/30/25					271,150.00
02/01/26	190,000	3.000%	41,687.50	231,687.50	
08/01/26			38,837.50	38,837.50	
09/30/26					270,525.00
02/01/27	195,000	3.000%	38,837.50	233,837.50	
08/01/27			35,912.50	35,912.50	
09/30/27					269,750.00
02/01/28	200,000	3.000%	35,912.50	235,912.50	
08/01/28			32,912.50	32,912.50	
09/30/28					268,825.00
02/01/29	205,000	3.000%	32,912.50	237,912.50	
08/01/29			29,837.50	29,837.50	
09/30/29					267,750.00
02/01/30	215,000	3.000%	29,837.50	244,837.50	
08/01/30			26,612.50	26,612.50	
09/30/30					271,450.00
02/01/31	220,000	3.000%	26,612.50	246,612.50	
08/01/31			23,312.50	23,312.50	
09/30/31					269,925.00
02/01/32	225,000	3.000%	23,312.50	248,312.50	
08/01/32			19,937.50	19,937.50	
09/30/32					268,250.00
02/01/33	235,000	3.000%	19,937.50	254,937.50	
08/01/33			16,412.50	16,412.50	
09/30/33					271,350.00
02/01/34	240,000	3.250%	16,412.50	256,412.50	
08/01/34			12,512.50	12,512.50	
09/30/34					268,925.00
02/01/35	250,000	3.250%	12,512.50	262,512.50	
08/01/35			8,450.00	8,450.00	
09/30/35					270,962.50
02/01/36	255,000	3.250%	8,450.00	263,450.00	
08/01/36			4,306.25	4,306.25	

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2017

Original Issue Amount $5,475,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/36					267,756.25
02/01/37	265,000	3.250%	4,306.25	269,306.25	
09/30/37					269,306.25
	$ 3,205,000		$ 719,725	$ 3,924,725	$ 3,924,725

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2017

Original Issue Amount $3,935,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	175,000	3.000%	46,237.50	221,237.50	
08/01/24			43,612.50	43,612.50	
09/30/24					264,850.00
02/01/25	180,000	3.000%	43,612.50	223,612.50	
08/01/25			40,912.50	40,912.50	
09/30/25					264,525.00
02/01/26	185,000	3.000%	40,912.50	225,912.50	
08/01/26			38,137.50	38,137.50	
09/30/26					264,050.00
02/01/27	190,000	3.000%	38,137.50	228,137.50	
08/01/27			35,287.50	35,287.50	
09/30/27					263,425.00
02/01/28	195,000	3.000%	35,287.50	230,287.50	
08/01/28			32,362.50	32,362.50	
09/30/28					262,650.00
02/01/29	205,000	3.000%	32,362.50	237,362.50	
08/01/29			29,287.50	29,287.50	
09/30/29					266,650.00
02/01/30	210,000	3.000%	29,287.50	239,287.50	
08/01/30			26,137.50	26,137.50	
09/30/30					265,425.00
02/01/31	215,000	3.000%	26,137.50	241,137.50	
08/01/31			22,912.50	22,912.50	
09/30/31					264,050.00
02/01/32	225,000	3.000%	22,912.50	247,912.50	
08/01/32			19,537.50	19,537.50	
09/30/32					267,450.00
02/01/33	230,000	3.000%	19,537.50	249,537.50	
08/01/33			16,087.50	16,087.50	
09/30/33					265,625.00
02/01/34	235,000	3.250%	16,087.50	251,087.50	
08/01/34			12,268.75	12,268.75	
09/30/34					263,356.25
02/01/35	245,000	3.250%	12,268.75	257,268.75	
08/01/35			8,287.50	8,287.50	
09/30/35					265,556.25
02/01/36	250,000	3.250%	8,287.50	258,287.50	
08/01/36			4,225.00	4,225.00	

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2017

Original Issue Amount $3,935,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/36					262,512.50
02/01/37	260,000	3.250%	4,225.00	264,225.00	
09/30/37					264,225.00
	$ 3,000,000		$ 704,350	$ 3,704,350	$ 3,704,350

CITY OF SCHERTZ

GENERAL OBLIGATION REFUNDING SERIES 2018

Original Issue Amount $6,035,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	610,000	2.120%	33,655.00	643,655.00	
08/01/24			27,189.00	27,189.00	
09/30/24					670,844.00
02/01/25	625,000	2.120%	27,189.00	652,189.00	
08/01/25			20,564.00	20,564.00	
09/30/25					672,753.00
02/01/26	635,000	2.120%	20,564.00	655,564.00	
08/01/26			13,833.00	13,833.00	
09/30/26					669,397.00
02/01/27	645,000	2.120%	13,833.00	658,833.00	
08/01/27			6,996.00	6,996.00	
09/30/27					665,829.00
02/01/28	660,000	2.120%	6,996.00	666,996.00	
08/01/28			-	-	
09/30/28					666,996.00
	$ 3,175,000		$ 170,819.00	$ 3,345,819.00	$ 3,345,819.00

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2018

Original Issue Amount $4,845,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	270,000	5.000%	72,381.25	342,381.25	
08/01/24			65,631.25	65,631.25	
09/30/24					408,012.50
02/01/25	285,000	5.000%	65,631.25	350,631.25	
08/01/25			58,506.25	58,506.25	
09/30/25					409,137.50
02/01/26	185,000	5.000%	58,506.25	243,506.25	
08/01/26			53,881.25	53,881.25	
09/30/26					297,387.50
02/01/27	195,000	5.000%	53,881.25	248,881.25	
08/01/27			49,006.25	49,006.25	
09/30/27					297,887.50
02/01/28	205,000	5.000%	49,006.25	254,006.25	
08/01/28			43,881.25	43,881.25	
09/30/28					297,887.50
02/01/29	215,000	5.000%	43,881.25	258,881.25	
08/01/29			38,506.25	38,506.25	
09/30/29					297,387.50
02/01/30	225,000	4.000%	38,506.25	263,506.25	
08/01/30			34,006.25	34,006.25	
09/30/30					297,512.50
02/01/31	235,000	3.000%	34,006.25	269,006.25	
08/01/31			30,481.25	30,481.25	
09/30/31					299,487.50
02/01/32	240,000	3.000%	30,481.25	270,481.25	
08/01/32			26,881.25	26,881.25	
09/30/32					297,362.50
02/01/33	250,000	3.125%	26,881.25	276,881.25	
08/01/33			22,975.00	22,975.00	
09/30/33					299,856.25
02/01/34	255,000	3.250%	22,975.00	277,975.00	
08/01/34			18,831.25	18,831.25	
09/30/34					296,806.25
02/01/35	265,000	3.250%	18,831.25	283,831.25	
08/01/35			14,525.00	14,525.00	
09/30/35					298,356.25
02/01/36	275,000	3.375%	14,525.00	289,525.00	
08/01/36			9,884.38	9,884.38	

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2018

Original Issue Amount $4,845,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/36					299,409.38
02/01/37	285,000	3.375%	9,884.38	294,884.38	
08/01/37			5,075.00	5,075.00	
09/30/37					299,959.38
02/01/38	290,000	3.500%	5,075.00	295,075.00	
09/30/38					295,075.00
	$ 3,675,000		$ 1,016,525.01	$ 4,691,525.01	$ 4,691,525.01

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2018

Original Issue Amount $5,595,000
Water & Sewer

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	225,000	5.000%	89,587.50	314,587.50	
08/01/24			83,962.50	83,962.50	
09/30/24					398,550.00
02/01/25	235,000	5.000%	83,962.50	318,962.50	
08/01/25			78,087.50	78,087.50	
09/30/25					397,050.00
02/01/26	250,000	5.000%	78,087.50	328,087.50	
08/01/26			71,837.50	71,837.50	
09/30/26					399,925.00
02/01/27	260,000	5.000%	71,837.50	331,837.50	
08/01/27			65,337.50	65,337.50	
09/30/27					397,175.00
02/01/28	275,000	5.000%	65,337.50	340,337.50	
08/01/28			58,462.50	58,462.50	
09/30/28					398,800.00
02/01/29	290,000	5.000%	58,462.50	348,462.50	
08/01/29			51,212.50	51,212.50	
09/30/29					399,675.00
02/01/30	300,000	4.000%	51,212.50	351,212.50	
08/01/30			45,212.50	45,212.50	
09/30/30					396,425.00
02/01/31	310,000	3.000%	45,212.50	355,212.50	
08/01/31			40,562.50	40,562.50	
09/30/31					395,775.00
02/01/32	320,000	3.000%	40,562.50	360,562.50	
08/01/32			35,762.50	35,762.50	
09/30/32					396,325.00
02/01/33	330,000	3.125%	35,762.50	365,762.50	
08/01/33			30,606.25	30,606.25	
09/30/33					396,368.75
02/01/34	340,000	3.250%	30,606.25	370,606.25	
08/01/34			25,081.25	25,081.25	
09/30/34					395,687.50
02/01/35	355,000	3.250%	25,081.25	380,081.25	
08/01/35			19,312.50	19,312.50	
09/30/35					399,393.75
02/01/36	365,000	3.375%	19,312.50	384,312.50	
08/01/36			13,153.13	13,153.13	

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2018

Original Issue Amount $5,595,000
Water & Sewer

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
09/30/36					397,465.63
02/01/37	375,000	3.375%	13,153.13	388,153.13	
08/01/37			6,825.00	6,825.00	
09/30/37					394,978.13
02/01/38	390,000	3.500%	6,825.00	396,825.00	
09/30/38					396,825.00
	$ 4,620,000		$ 1,340,419	$ 5,960,419	$ 5,960,419

CITY OF SCHERTZ

GENERAL OBLIGATION AND REFUNDING BONDS SERIES 2018

Original Issue Amount $8,570,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	250,000	5.000%	83,471.88	333,471.88	
08/01/24			77,221.88	77,221.88	
09/30/24					410,693.76
02/01/25	235,000	5.000%	77,221.88	312,221.88	
08/01/25			71,346.88	71,346.88	
09/30/25					383,568.76
02/01/26	250,000	5.000%	71,346.88	321,346.88	
08/01/26			65,096.88	65,096.88	
09/30/26					386,443.76
02/01/27	260,000	5.000%	65,096.88	325,096.88	
08/01/27			58,596.88	58,596.88	
09/30/27					383,693.76
02/01/28	570,000	4.000%	58,596.88	628,596.88	
08/01/28			47,196.88	47,196.88	
09/30/28					675,793.76
02/01/29	495,000	4.000%	47,196.88	542,196.88	
08/01/29			37,296.88	37,296.88	
09/30/29					579,493.76
02/01/30	515,000	4.000%	37,296.88	552,296.88	
08/01/30			26,996.88	26,996.88	
09/30/30					579,293.76
02/01/31	535,000	3.125%	26,996.88	561,996.88	
08/01/31			18,637.50	18,637.50	
09/30/31					580,634.38
02/01/32	555,000	3.250%	18,637.50	573,637.50	
08/01/32			9,618.75	9,618.75	
09/30/32					583,256.25
02/01/33	570,000	3.375%	9,618.75	579,618.75	
08/01/33			-	-	
09/30/33					579,618.75
	$ 4,235,000		$ 907,491	$ 5,142,491	$ 5,142,491

CITY OF SCHERTZ

GENERAL OBLIGATION AND REFUNDING BONDS SERIES 2018

Original Issue Amount $8,570,000
Utility Fund Bond Component

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/20	335,000	5.000%	68,500.00	403,500.00	
08/01/20			60,125.00	60,125.00	
09/30/20					463,625.00
02/01/21	350,000	5.000%	60,125.00	410,125.00	
08/01/21			51,375.00	51,375.00	
09/30/21					461,500.00
02/01/22	370,000	5.000%	51,375.00	421,375.00	
08/01/22			42,125.00	42,125.00	
09/30/22					463,500.00
02/01/23	390,000	5.000%	42,125.00	432,125.00	
08/01/23			32,375.00	32,375.00	
09/30/23					464,500.00
02/01/24	410,000	5.000%	32,375.00	442,375.00	
08/01/24			22,125.00	22,125.00	
09/30/24					464,500.00
02/01/25	435,000	5.000%	22,125.00	457,125.00	
08/01/25			11,250.00	11,250.00	
09/30/25					468,375.00
02/01/26	450,000	5.000%	11,250.00	461,250.00	
09/30/26					461,250.00
	$ 1,295,000		$ 99,125	$ 1,394,125	$ 1,394,125

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2019

Original Issue Amount $7,495,000

General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/20	250,000	3.000%	67,012.50	317,012.50	
08/01/20			63,262.50	63,262.50	
09/30/20					380,275.00
02/01/21	255,000	3.000%	63,262.50	318,262.50	
08/01/21			59,437.50	59,437.50	
09/30/21					377,700.00
02/01/22	265,000	3.000%	59,437.50	324,437.50	
08/01/22			55,462.50	55,462.50	
09/30/22					379,900.00
02/01/23	275,000	3.000%	55,462.50	330,462.50	
08/01/23			51,337.50	51,337.50	
09/30/23					381,800.00
02/01/24	280,000	5.000%	51,337.50	331,337.50	
08/01/24			44,337.50	44,337.50	
09/30/24					375,675.00
02/01/25	290,000	4.000%	44,337.50	334,337.50	
08/01/25			38,537.50	38,537.50	
09/30/25					372,875.00
02/01/26	305,000	4.000%	38,537.50	343,537.50	
08/01/26			32,437.50	32,437.50	
09/30/26					375,975.00
02/01/27	135,000	4.000%	32,437.50	167,437.50	
08/01/27			29,737.50	29,737.50	
09/30/27					197,175.00
02/01/28	140,000	4.000%	29,737.50	169,737.50	
08/01/28			26,937.50	26,937.50	
09/30/28					196,675.00
02/01/29	145,000	2.500%	26,937.50	171,937.50	
08/01/29			25,125.00	25,125.00	
09/30/29					197,062.50
02/01/30	145,000	3.000%	25,125.00	170,125.00	
08/01/30			22,950.00	22,950.00	
09/30/30					193,075.00
02/01/31	150,000	3.000%	22,950.00	172,950.00	
08/01/31			20,700.00	20,700.00	
09/30/31					193,650.00
02/01/32	155,000	3.000%	20,700.00	175,700.00	

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2019

08/01/32			18,375.00	18,375.00	
09/30/32					194,075.00
02/01/33	160,000	3.000%	18,375.00	178,375.00	
08/01/33			15,975.00	15,975.00	
09/30/33					194,350.00
02/01/34	165,000	3.000%	15,975.00	180,975.00	
08/01/34			13,500.00	13,500.00	
09/30/34					194,475.00
02/01/35	170,000	3.000%	13,500.00	183,500.00	
08/01/35			10,950.00	10,950.00	
09/30/35					194,450.00
02/01/36	175,000	3.000%	10,950.00	185,950.00	
08/01/36			8,325.00	8,325.00	
09/30/36					194,275.00
02/01/37	180,000	3.000%	8,325.00	188,325.00	
8/1/1937			5,625.00	5,625.00	
09/30/37					193,950.00
02/01/38	185,000	3.000%	5,625.00	190,625.00	
08/01/38			2,850.00	2,850.00	
09/30/38					193,475.00
02/01/39	190,000	3.000%	2,850.00	192,850.00	
09/30/39					192,850.00
	$ 2,970,000		$ 684,063	$ 3,654,063	$ 3,654,063

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2019

Original Issue Amount $7,495,000
Utility Fund Bond Component

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/20	125,000	3.000%	56,300.00	181,300.00	
08/01/20			54,425.00	54,425.00	
09/30/20					235,725.00
02/01/21	130,000	3.000%	54,425.00	184,425.00	
08/01/21			52,475.00	52,475.00	
09/30/21					236,900.00
02/01/22	130,000	3.000%	52,475.00	182,475.00	
08/01/22			50,525.00	50,525.00	
09/30/22					233,000.00
02/01/23	135,000	3.000%	50,525.00	185,525.00	
08/01/23			48,500.00	48,500.00	
09/30/23					234,025.00
02/01/24	140,000	5.000%	48,500.00	188,500.00	
08/01/24			45,000.00	45,000.00	
09/30/24					233,500.00
02/01/25	145,000	4.000%	45,000.00	190,000.00	
08/01/25			42,100.00	42,100.00	
09/30/25					232,100.00
02/01/26	155,000	4.000%	42,100.00	197,100.00	
08/01/26			39,000.00	39,000.00	
09/30/26					236,100.00
02/01/27	160,000	4.000%	39,000.00	199,000.00	
08/01/27			35,800.00	35,800.00	
09/30/27					234,800.00
02/01/28	165,000	4.000%	35,800.00	200,800.00	
08/01/28			32,500.00	32,500.00	
09/30/28					233,300.00
02/01/29	170,000	2.500%	32,500.00	202,500.00	
08/01/29			30,375.00	30,375.00	
09/30/29					232,875.00
02/01/30	175,000	3.000%	30,375.00	205,375.00	
08/01/30			27,750.00	27,750.00	
09/30/30					233,125.00
02/01/31	180,000	3.000%	27,750.00	207,750.00	
08/01/31			25,050.00	25,050.00	
09/30/31					232,800.00
02/01/32	185,000	3.000%	25,050.00	210,050.00	

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2019

08/01/32			22,275.00	22,275.00	
09/30/32					232,325.00
02/01/33	195,000	3.000%	22,275.00	217,275.00	
08/01/33			19,350.00	19,350.00	
09/30/33					236,625.00
02/01/34	200,000	3.000%	19,350.00	219,350.00	
08/01/34			16,350.00	16,350.00	
09/30/34					235,700.00
02/01/35	205,000	3.000%	16,350.00	221,350.00	
08/01/35			13,275.00	13,275.00	
09/30/35					234,625.00
02/01/36	210,000	3.000%	13,275.00	223,275.00	
08/01/36			10,125.00	10,125.00	
09/30/36					233,400.00
02/01/37	220,000	3.000%	10,125.00	230,125.00	
8/1/1937			6,825.00	6,825.00	
09/30/37					236,950.00
02/01/38	225,000	3.000%	6,825.00	231,825.00	
08/01/38			3,450.00	3,450.00	
09/30/38					235,275.00
02/01/39	230,000	3.000%	3,450.00	233,450.00	
09/30/39					233,450.00
	$ 2,960,000		$ 786,950	$ 3,746,950	$ 3,513,500

CITY OF SCHERTZ

GENERAL OBLIGATION REFUNDING BONDS SERIES 2020

Original Issue Amount $7,555,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/21	-		164,026.67	164,026.67	
09/30/21					164,026.67
02/01/22	935,000	4.000%	115,331.25	1,050,331.25	
08/01/22			96,631.25	96,631.25	
09/30/22					1,146,962.50
02/01/23	960,000	4.000%	96,631.25	1,056,631.25	
08/01/23			77,431.25	77,431.25	
09/30/23					1,134,062.50
02/01/24	970,000	4.000%	77,431.25	1,047,431.25	
08/01/24			58,031.25	58,031.25	
09/30/24					1,105,462.50
02/01/25	330,000	4.000%	58,031.25	388,031.25	
08/01/25			51,431.25	51,431.25	
09/30/25					439,462.50
02/01/26	345,000	4.000%	51,431.25	396,431.25	
08/01/26			44,531.25	44,531.25	
09/30/26					440,962.50
02/01/27	360,000	4.000%	44,531.25	404,531.25	
08/01/27			37,331.25	37,331.25	
09/30/27					441,862.50
02/01/28	370,000	4.000%	37,331.25	407,331.25	
08/01/28			29,931.25	29,931.25	
09/30/28					437,262.50
02/01/29	385,000	4.000%	29,931.25	414,931.25	
08/01/29			22,231.25	22,231.25	
09/30/29					437,162.50
02/01/30	395,000	2.000%	22,231.25	417,231.25	
08/01/30			18,281.25	18,281.25	
09/30/30					435,512.50
02/01/31	405,000	1.250%	18,281.25	423,281.25	
08/01/31			15,750.00	15,750.00	
09/30/31					439,031.25
02/01/32	410,000	1.500%	15,750.00	425,750.00	
08/01/32			12,675.00	12,675.00	
09/30/32					438,425.00
02/01/33	415,000	1.500%	12,675.00	427,675.00	
08/01/33			9,562.50	9,562.50	

CITY OF SCHERTZ

GENERAL OBLIGATION REFUNDING BONDS
SERIES 2020

09/30/33					437,237.50
02/01/34	420,000	1.500%	9,562.50	429,562.50	
08/01/34			6,412.50	6,412.50	
09/30/34					435,975.00
02/01/35	425,000	1.500%	6,412.50	431,412.50	
08/01/35			3,225.00	3,225.00	
09/30/35					434,637.50
02/01/36	430,000	1.500%	3,225.00	433,225.00	
08/01/36					
09/30/36					433,225.00
	$ 5,660,000		$ 696,219	$ 6,356,219	$ 6,356,219

CITY OF SCHERTZ

GENERAL OBLIGATION REFUNDING BONDS SERIES 2021

Original Issue Amount $6,015,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/22			98,850.00	98,850.00	
09/30/22					98,850.00
02/01/23	350,000	4.000%	65,900.00	415,900.00	
08/01/23			58,900.00	58,900.00	
09/30/23					474,800.00
02/01/24	360,000	4.000%	58,900.00	418,900.00	
08/01/24			51,700.00	51,700.00	
09/30/24					470,600.00
02/01/25	370,000	4.000%	51,700.00	421,700.00	
08/01/25			44,300.00	44,300.00	
09/30/25					466,000.00
02/01/26	390,000	4.000%	44,300.00	434,300.00	
08/01/26			36,500.00	36,500.00	
09/30/26					470,800.00
02/01/27	405,000	4.000%	36,500.00	441,500.00	
08/01/27			28,400.00	28,400.00	
09/30/27					469,900.00
02/01/28	420,000	3.000%	28,400.00	448,400.00	
08/01/28			22,100.00	22,100.00	
09/30/28					470,500.00
02/01/29	430,000	3.000%	22,100.00	452,100.00	
08/01/29			15,650.00	15,650.00	
09/30/29					467,750.00
02/01/30	440,000	3.000%	15,650.00	455,650.00	
08/01/30			9,050.00	9,050.00	
09/30/30					464,700.00
02/01/31	450,000	2.000%	9,050.00	459,050.00	
08/01/31			4,550.00	4,550.00	
09/30/31					463,600.00
02/01/32	455,000	2.000%	4,550.00	459,550.00	
08/01/32				-	
09/30/32					459,550.00
	$ 3,720,000		$ 483,400	$ 4,203,400	$ 4,203,400

CITY OF SCHERTZ

GENERAL OBLIGATION REFUNDING BONDS SERIES 2021

Original Issue Amount $6,015,000

Utillity Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/20	125,000	3.000%	56,300.00	181,300.00	
08/01/20			54,425.00	54,425.00	
09/30/20					235,725.00
02/01/21	130,000	3.000%	54,425.00	184,425.00	
08/01/21			52,475.00	52,475.00	
09/30/21					236,900.00
08/01/22			45,337.50	45,337.50	
09/30/22					45,337.50
02/01/23	145,000	4.000%	30,225.00	175,225.00	
08/01/23			27,325.00	27,325.00	
09/30/23					202,550.00
02/01/24	150,000	4.000%	27,325.00	177,325.00	
08/01/24			24,325.00	24,325.00	
09/30/24					201,650.00
02/01/25	160,000	4.000%	24,325.00	184,325.00	
08/01/25			21,125.00	21,125.00	
09/30/25					205,450.00
02/01/26	165,000	4.000%	21,125.00	186,125.00	
08/01/26			17,825.00	17,825.00	
09/30/26					203,950.00
02/01/27	175,000	4.000%	17,825.00	192,825.00	
08/01/27			14,325.00	14,325.00	
09/30/27					207,150.00
02/01/28	180,000	3.000%	14,325.00	194,325.00	
08/01/28			11,625.00	11,625.00	
09/30/28					205,950.00
02/01/29	190,000	3.000%	11,625.00	201,625.00	
08/01/29			8,775.00	8,775.00	
09/30/29					210,400.00
02/01/30	195,000	3.000%	8,775.00	203,775.00	
08/01/30			5,850.00	5,850.00	
09/30/30					209,625.00
02/01/31	205,000	2.000%	5,850.00	210,850.00	
08/01/31			3,800.00	3,800.00	
09/30/31					214,650.00
02/01/32	210,000	2.000%	3,800.00	213,800.00	
08/01/32			1,700.00	1,700.00	
09/30/32					215,500.00

CITY OF SCHERTZ

GENERAL OBLIGATION REFUNDING BONDS
SERIES 2021

02/01/33	170,000	2.000%	1,700.00	171,700.00	
08/01/33					
09/30/33					171,700.00
	$ 1,800,000		$ 246,025	$ 2,046,025	$ 2,046,025

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2022

Original Issue Amount $9,390,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	180,000	5.000%	81,075.00	261,075.00	
08/01/24			76,575.00	76,575.00	
09/30/24					337,650.00
02/01/25	190,000	5.000%	76,575.00	266,575.00	
08/01/25			71,825.00	71,825.00	
09/30/25					338,400.00
02/01/26	195,000	5.000%	71,825.00	266,825.00	
08/01/26			66,950.00	66,950.00	
09/30/26					333,775.00
02/01/27	210,000	5.000%	66,950.00	276,950.00	
08/01/27			61,700.00	61,700.00	
09/30/27					338,650.00
02/01/28	215,000	5.000%	61,700.00	276,700.00	
08/01/28			56,325.00	56,325.00	
09/30/28					333,025.00
02/01/29	230,000	5.000%	56,325.00	286,325.00	
08/01/29			50,575.00	50,575.00	
09/30/29					336,900.00
02/01/30	240,000	5.000%	50,575.00	290,575.00	
08/01/30			44,575.00	44,575.00	
09/30/30					335,150.00
02/01/31	255,000	5.000%	44,575.00	299,575.00	
08/01/31			38,200.00	38,200.00	
09/30/31					337,775.00
02/01/32	265,000	4.000%	38,200.00	303,200.00	
08/01/32			32,900.00	32,900.00	
09/30/32					336,100.00
02/01/33	275,000	3.000%	32,900.00	307,900.00	
08/01/33			28,775.00	28,775.00	
09/30/33					336,675.00
02/01/34	280,000	3.000%	28,775.00	308,775.00	
08/01/34			24,575.00	24,575.00	
09/30/34					333,350.00
02/01/35	290,000	3.000%	24,575.00	314,575.00	
08/01/35			20,225.00	20,225.00	
09/30/35					334,800.00
02/01/36	305,000	3.000%	20,225.00	325,225.00	

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2022

Original Issue Amount $9,390,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/36			15,650.00	15,650.00	
09/30/36					340,875.00
02/01/37	305,000	2.000%	15,650.00	320,650.00	
08/01/37			12,600.00	12,600.00	
09/30/37					333,250.00
02/01/38	215,000	2.000%	12,600.00	227,600.00	
08/01/38			10,450.00	10,450.00	
09/30/38					238,050.00
02/01/39	220,000	2.125%	10,450.00	230,450.00	
08/01/39			8,112.50	8,112.50	
09/30/39					238,562.50
02/01/40	225,000	2.250%	8,112.50	233,112.50	
08/01/40			5,581.25	5,581.25	
09/30/40					238,693.75
02/01/41	230,000	2.375%	5,581.25	235,581.25	
08/01/41			2,850.00	2,850.00	
09/30/41					238,431.25
02/01/42	240,000	2.375%	2,850.00	242,850.00	
09/30/42					242,850.00
	$ 4,565,000		$ 1,337,962.50	$ 5,902,962.50	$ 5,902,962.50

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2022

Original Issue Amount $9,390,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	160,000	5.000%	76,981.25	236,981.25	
08/01/24			72,981.25	72,981.25	
09/30/24					309,962.50
02/01/25	165,000	5.000%	72,981.25	237,981.25	
08/01/25			68,856.25	68,856.25	
09/30/25					306,837.50
02/01/26	175,000	5.000%	68,856.25	243,856.25	
08/01/26			64,481.25	64,481.25	
09/30/26					308,337.50
02/01/27	185,000	5.000%	64,481.25	249,481.25	
08/01/27			59,856.25	59,856.25	
09/30/27					309,337.50
02/01/28	195,000	5.000%	59,856.25	254,856.25	
08/01/28			54,981.25	54,981.25	
09/30/28					309,837.50
02/01/29	205,000	5.000%	54,981.25	259,981.25	
08/01/29			49,856.25	49,856.25	
09/30/29					309,837.50
02/01/30	215,000	5.000%	49,856.25	264,856.25	
08/01/30			44,481.25	44,481.25	
09/30/30					309,337.50
02/01/31	225,000	5.000%	44,481.25	269,481.25	
08/01/31			38,856.25	38,856.25	
09/30/31					308,337.50
02/01/32	235,000	4.000%	38,856.25	273,856.25	
08/01/32			34,156.25	34,156.25	
09/30/32					308,012.50
02/01/33	245,000	3.000%	34,156.25	279,156.25	
08/01/33			30,481.25	30,481.25	
09/30/33					309,637.50
02/01/34	250,000	3.000%	30,481.25	280,481.25	
08/01/34			26,731.25	26,731.25	
09/30/34					307,212.50
02/01/35	260,000	3.000%	26,731.25	286,731.25	
08/01/35			22,831.25	22,831.25	
09/30/35					309,562.50
02/01/36	265,000	3.000%	22,831.25	287,831.25	

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2022

Original Issue Amount $9,390,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/36			18,856.25	18,856.25	
09/30/36					306,687.50
02/01/37	270,000	2.000%	18,856.25	288,856.25	
08/01/37			16,156.25	16,156.25	
09/30/37					305,012.50
02/01/38	280,000	2.000%	16,156.25	296,156.25	
08/01/38			13,356.25	13,356.25	
09/30/38					309,512.50
02/01/39	285,000	2.125%	13,356.25	298,356.25	
08/01/39			10,328.13	10,328.13	
09/30/39					308,684.38
02/01/40	290,000	2.250%	10,328.13	300,328.13	
08/01/40			7,065.63	7,065.63	
09/30/40					307,393.76
02/01/41	295,000	2.375%	7,065.63	302,065.63	
08/01/41			3,562.50	3,562.50	
09/30/41					305,628.13
02/01/42	300,000	2.375%	3,562.50	303,562.50	
09/30/42					303,562.50
	$ 4,500,000		$ 1,352,731.27	$ 5,852,731.27	$ 5,852,731.27

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2022A

Original Issue Amount $18,530,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	265,000	5.000%	178,675.00	443,675.00	
08/01/24			172,050.00	172,050.00	
09/30/24					615,725.00
02/01/25	280,000	5.000%	172,050.00	452,050.00	
08/01/25			165,050.00	165,050.00	
09/30/25					617,100.00
02/01/26	290,000	5.000%	165,050.00	455,050.00	
08/01/26			157,800.00	157,800.00	
09/30/26					612,850.00
02/01/27	305,000	5.000%	157,800.00	462,800.00	
08/01/27			150,175.00	150,175.00	
09/30/27					612,975.00
02/01/28	320,000	5.000%	150,175.00	470,175.00	
08/01/28			142,175.00	142,175.00	
09/30/28					612,350.00
02/01/29	340,000	5.000%	142,175.00	482,175.00	
08/01/29			133,675.00	133,675.00	
09/30/29					615,850.00
02/01/30	355,000	5.000%	133,675.00	488,675.00	
08/01/30			124,800.00	124,800.00	
09/30/30					613,475.00
02/01/31	375,000	5.000%	124,800.00	499,800.00	
08/01/31			115,425.00	115,425.00	
09/30/31					615,225.00
02/01/32	395,000	5.000%	115,425.00	510,425.00	
08/01/32			105,550.00	105,550.00	
09/30/32					615,975.00
02/01/33	415,000	5.000%	105,550.00	520,550.00	
08/01/33			95,175.00	95,175.00	
09/30/33					615,725.00
02/01/34	435,000	5.000%	95,175.00	530,175.00	
08/01/34			84,300.00	84,300.00	
09/30/34					614,475.00
02/01/35	455,000	4.000%	84,300.00	539,300.00	
08/01/35			75,200.00	75,200.00	
09/30/35					614,500.00
02/01/36	475,000	4.000%	75,200.00	550,200.00	

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2022A

Original Issue Amount $18,530,000
General Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/36			65,700.00	65,700.00	
09/30/36					615,900.00
02/01/37	495,000	4.000%	65,700.00	560,700.00	
08/01/37			55,800.00	55,800.00	
09/30/37					616,500.00
02/01/38	515,000	4.000%	55,800.00	570,800.00	
08/01/38			45,500.00	45,500.00	
09/30/38					616,300.00
02/01/39	535,000	4.000%	45,500.00	580,500.00	
08/01/39			34,800.00	34,800.00	
09/30/39					615,300.00
02/01/40	555,000	4.000%	34,800.00	589,800.00	
08/01/40			23,700.00	23,700.00	
09/30/40					613,500.00
02/01/41	580,000	4.000%	23,700.00	603,700.00	
08/01/41			12,100.00	12,100.00	
09/30/41					615,800.00
02/01/42	605,000	4.000%	12,100.00	617,100.00	
09/30/42					617,100.00
	$ 7,990,000		$ 3,696,625.00	$ 11,686,625.00	$ 11,686,625.00

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2022A

Original Issue Amount $18,530,000
Utility Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	330,000	5.000%	221,975.00	551,975.00	
08/01/24			213,725.00	213,725.00	
09/30/24					765,700.00
02/01/25	345,000	5.000%	213,725.00	558,725.00	
08/01/25			205,100.00	205,100.00	
09/30/25					763,825.00
02/01/26	365,000	5.000%	205,100.00	570,100.00	
08/01/26			195,975.00	195,975.00	
09/30/26					766,075.00
02/01/27	380,000	5.000%	195,975.00	575,975.00	
08/01/27			186,475.00	186,475.00	
09/30/27					762,450.00
02/01/28	400,000	5.000%	186,475.00	586,475.00	
08/01/28			176,475.00	176,475.00	
09/30/28					762,950.00
02/01/29	420,000	5.000%	176,475.00	596,475.00	
08/01/29			165,975.00	165,975.00	
09/30/29					762,450.00
02/01/30	445,000	5.000%	165,975.00	610,975.00	
08/01/30			154,850.00	154,850.00	
09/30/30					765,825.00
02/01/31	465,000	5.000%	154,850.00	619,850.00	
08/01/31			143,225.00	143,225.00	
09/30/31					763,075.00
02/01/32	490,000	5.000%	143,225.00	633,225.00	
08/01/32			130,975.00	130,975.00	
09/30/32					764,200.00
02/01/33	515,000	5.000%	130,975.00	645,975.00	
08/01/33			118,100.00	118,100.00	
09/30/33					764,075.00
02/01/34	540,000	5.000%	118,100.00	658,100.00	
08/01/34			104,600.00	104,600.00	
09/30/34					762,700.00
02/01/35	565,000	4.000%	104,600.00	669,600.00	
08/01/35			93,300.00	93,300.00	
09/30/35					762,900.00
02/01/36	590,000	4.000%	93,300.00	683,300.00	

CITY OF SCHERTZ

CERTIFICATES OF OBLIGATION
SERIES 2022A

Original Issue Amount $18,530,000
Utility Fund

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/36			81,500.00	81,500.00	
09/30/36					764,800.00
02/01/37	615,000	4.000%	81,500.00	696,500.00	
08/01/37			69,200.00	69,200.00	
09/30/37					765,700.00
02/01/38	640,000	4.000%	69,200.00	709,200.00	
08/01/38			56,400.00	56,400.00	
09/30/38					765,600.00
02/01/39	665,000	4.000%	56,400.00	721,400.00	
08/01/39			43,100.00	43,100.00	
09/30/39					764,500.00
02/01/40	690,000	4.000%	43,100.00	733,100.00	
08/01/40			29,300.00	29,300.00	
09/30/40					762,400.00
02/01/41	720,000	4.000%	29,300.00	749,300.00	
08/01/41			14,900.00	14,900.00	
09/30/41					764,200.00
02/01/42	745,000	4.000%	14,900.00	759,900.00	
09/30/42					759,900.00
	$ 9,925,000		$ 4,588,325.00	$ 14,513,325.00	$ 14,513,325.00

CITY OF SCHERTZ

GENERAL OBLIGATION BONDS
SERIES 2022

Original Issue Amount $18,535,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
02/01/24	595,000	5.000%	400,800.00	995,800.00	
08/01/24			385,925.00	385,925.00	
09/30/24					1,381,725.00
02/01/25	625,000	5.000%	385,925.00	1,010,925.00	
08/01/25			370,300.00	370,300.00	
09/30/25					1,381,225.00
02/01/26	655,000	5.000%	370,300.00	1,025,300.00	
08/01/26			353,925.00	353,925.00	
09/30/26					1,379,225.00
02/01/27	690,000	5.000%	353,925.00	1,043,925.00	
08/01/27			336,675.00	336,675.00	
09/30/27					1,380,600.00
02/01/28	725,000	5.000%	336,675.00	1,061,675.00	
08/01/28			318,550.00	318,550.00	
09/30/28					1,380,225.00
02/01/29	760,000	5.000%	318,550.00	1,078,550.00	
08/01/29			299,550.00	299,550.00	
09/30/29					1,378,100.00
02/01/30	800,000	5.000%	299,550.00	1,099,550.00	
08/01/30			279,550.00	279,550.00	
09/30/30					1,379,100.00
02/01/31	840,000	5.000%	279,550.00	1,119,550.00	
08/01/31			258,550.00	258,550.00	
09/30/31					1,378,100.00
02/01/32	885,000	5.000%	258,550.00	1,143,550.00	
08/01/32			236,425.00	236,425.00	
09/30/32					1,379,975.00
02/01/33	930,000	5.000%	236,425.00	1,166,425.00	
08/01/33			213,175.00	213,175.00	
09/30/33					1,379,600.00
02/01/34	975,000	5.000%	213,175.00	1,188,175.00	
08/01/34			188,800.00	188,800.00	
09/30/34					1,376,975.00
02/01/35	1,020,000	4.000%	188,800.00	1,208,800.00	
08/01/35			168,400.00	168,400.00	
09/30/35					1,377,200.00
02/01/36	1,065,000	4.000%	168,400.00	1,233,400.00	

CITY OF SCHERTZ

GENERAL OBLIGATION BONDS
SERIES 2022

Original Issue Amount $18,535,000

Date	Principal	Coupon	Interest	Debt Service	Fiscal Total
08/01/36			147,100.00	147,100.00	
09/30/36					1,380,500.00
02/01/37	1,105,000	4.000%	147,100.00	1,252,100.00	
08/01/37			125,000.00	125,000.00	
09/30/37					1,377,100.00
02/01/38	1,150,000	4.000%	125,000.00	1,275,000.00	
08/01/38			102,000.00	102,000.00	
09/30/38					1,377,000.00
02/01/39	1,200,000	4.000%	102,000.00	1,302,000.00	
08/01/39			78,000.00	78,000.00	
09/30/39					1,380,000.00
02/01/40	1,250,000	4.000%	78,000.00	1,328,000.00	
08/01/40			53,000.00	53,000.00	
09/30/40					1,381,000.00
02/01/41	1,300,000	4.000%	53,000.00	1,353,000.00	
08/01/41			27,000.00	27,000.00	
09/30/41					1,380,000.00
02/01/42	1,350,000	4.000%	27,000.00	1,377,000.00	
09/30/42					1,377,000.00
	$ 17,920,000		$ 8,284,650.00	$ 26,204,650.00	$ 26,204,650.00

CITY OF SCHERTZ

THE SCHERTZ/SEGUIN LOCAL GOVERNMENT CORPORATION GENERAL REVENUE BONDS

Paid 1/2 Schertz, 1/2 Seguin

Fiscal Year Ending 9/30	Series 2001	2016	BP-S 2016	S-2018	Series 2022	Series 2022A	Total	Schertz Debt Payment
2024	520,000	2,227,166	455,475	1,323,475	2,981,678	236,925	7,744,719	3,872,360
2025	520,000	2,226,361	579,696	1,326,850	2,978,980	235,675	7,867,562	3,933,781
2026	520,000	2,224,201	703,916	1,323,600	3,104,599	234,425	8,110,741	4,055,371
2027	520,000	2,225,659	828,137	1,323,725	3,094,106	233,175	8,224,802	4,112,401
2028	520,000	2,219,166	828,137	1,326,975	3,100,288	231,925	8,226,491	4,113,246
2029	520,000	2,220,811	1,213,122	1,328,225	3,097,857	230,675	8,610,690	4,305,345
2030	520,000	2,217,486	1,598,107	1,327,475	3,091,333	229,425	8,983,826	4,491,913
2031	2,268,330	2,216,266	1,598,107	1,324,200	1,354,435	228,175	8,989,513	4,494,757
2032	2,272,390	2,217,804	1,598,107	1,323,700	1,358,441	226,925	8,997,367	4,498,684
2033	2,271,250	2,217,790	1,598,107	1,321,800	1,361,140	225,800	8,995,887	4,497,944
2034	2,269,780	2,216,040	1,598,107	1,323,400	1,362,487	224,800	8,994,614	4,497,307
2035	2,272,590	2,216,437	1,898,107	1,323,400	1,357,670	223,800	9,292,004	4,646,002
2036		2,216,117	1,903,552	1,326,700	3,614,816	222,800	9,283,985	4,641,993
2037		2,219,127	1,920,887	1,328,200	3,621,256	221,800	9,311,270	4,655,635
2038		2,217,979	1,921,962	1,323,000	3,631,933	220,800	9,315,674	4,657,837
2039		2,220,580	1,921,653	1,326,000	3,625,838	219,800	9,313,871	4,656,936
2040		2,221,791	1,924,960	1,327,000	3,623,500	218,800	9,316,051	4,658,026
2041		2,221,612	1,921,710	1,326,000	3,622,050	217,800	9,309,172	4,654,586
2042		2,225,043	1,927,076		305,375	442,200	4,899,694	2,449,847
2043		2,220,642	1,925,084		305,400	431,681	4,882,807	2,441,404
2044		2,219,531	1,921,152		300,163	420,844	4,861,690	2,430,845
2045		$2,216,553	$1,915,280			$410,006	4,541,839	2,270,920
2046		$2,211,710	$1,912,468			$399,169	4,523,347	2,261,674
2047			$1,912,522			$660,375	2,572,897	1,286,449
2048			$1,910,063			$638,500	2,548,563	1,274,282
2049			$1,905,635			$616,375	2,522,010	1,261,005
2050			$1,904,238			$608,625	2,512,863	1,256,432
2051			$1,900,693			$604,750	2,505,443	1,252,722
	$14,994,340	$51,055,872	$45,146,060	$23,853,725	$50,893,345	$9,316,050	$195,259,392	$97,629,696

FINANCIAL POLICIES

PURPOSE

The Comprehensive Financial Management Policy Statements assembles all of the City's financial policies into one document. These statements are the tools used to ensure that the City is financially able to meet its current and future service needs. The individual statements contained herein serve as guidelines for both the financial planning and internal financial management of the City.
Municipal resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet immediate and long-term needs. These policy statements safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health.

OBJECTIVES

a. To guide City Council and management policy decisions that have significant fiscal impact.
b. To employ balanced revenue policies that provides adequate funding for services and service levels.
c. To maintain appropriate financial capacity for present and future needs.
d. To maintain sufficient reserves so as to maintain service levels during periods of economic downturn.
e. To promote sound financial management by providing accurate and timely information on the City's financial condition.
f. To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
g. To ensure the legal use of financial resources through an effective system of internal controls.
h. To promote cooperation and coordination with other governments and the private sector in financing and delivery of services.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

Maintain accounting practices that conform to generally accepted accounting principles and comply with prevailing federal, state, and local statutes and regulations. Provide for, prepare and present regular reports that analyze and evaluate the City's financial performance and economic condition.

Accounting Practices and Principles
The City will maintain accounting practices that conform to generally accepted accounting principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB), the authoritative standard setting body for units of local government. All City financial documents, except interim financial reports, including official statements accompanying debt issues, Comprehensive Annual Financial Reports and continuing disclosures statements will meet these standards. Quarterly interim financial reports are on a cash basis, or Fund Balance basis, and will be reported as budgeted. At year-end, the general ledger and financials will be converted to GAAP and GASB.

Financial and Management Reporting

1. Interim Financial Reports will be provided quarterly to management and City Council that explain key economic and fiscal developments and note significant deviations from the budget. These reports will be distributed quarterly by the end of the month following the end of the quarter.
2. Quarterly, departments will report on program measures and indicators as compared to target and last year to Finance. A quarterly report will be submitted to the City Manager, highlighting significant variations.

3. As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

Annual Audit

1. Pursuant to State Statute, the City shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. The audit shall be performed by a certified public accounting (CPA) firm, licensed to practice in the State of Texas. The annual financial statement, including the auditor's opinion, shall be filed within 180 days after the last day of the City's fiscal year. The audit firm shall also provide a Single Audit of Federal and State grants, when necessary. An official Comprehensive Annual Financial Report (CAFR) shall be issued no later than six (6) months following the end of the fiscal year. The Director of Finance shall be responsible for establishing a process to ensure timely resolution of audit recommendations.
2. Audit Committee. The Mayor shall appoint or confirm the audit committee, consisting of at least two members of the City Council. The primary purpose of the audit committee is to assist City Council and the City Manager in fulfilling oversight responsibilities for financial reporting, audit processes, and effective internal control systems. The City shall maintain an Audit Committee Charter which outlines the duties and responsibilities of the audit committee.
3. Annual Financial Disclosure. As required by the Securities and Exchange Commission (SEC) Rule 15c2-12, the City will provide certain annual financial information to various information repositories through disclosure documents or set of documents that include the necessary information. This will include any periodic material event notices as required by the SEC. The City contracts with SAMCO Capital Markets, Inc. to file the annual disclosures to the appropriate entities.

Signature of Checks

Pursuant to the City Charter, all checks shall have two signatures, signed by the City Manager and countersigned by the City Secretary, or the City Treasurer. City Treasurer is further defined as the Director of Finance. Signatures shall be affixed on all City checks via facsimile signatures with a secure laser check printing system.

Compliance with Council Policy Statements

The Financial Management Policy Statements will be reviewed bi-annually and updated, revised or refined as deemed necessary. Policy statements adopted by City Council are guidelines, and occasionally exceptions may be appropriate and required. Exceptions will be identified, documented, and explained to City Council and/or the City Manager

BUDGET AND LONG RANGE FINANCIAL PLANNING

Establish guidelines for budgeting to ensure a financially sound City and to establish a long-range financial planning process that assesses the long-term financial implications of current and proposed operating and capital budgets.

Balanced Budget

The City Manager shall file annually, a structurally balanced budget for the ensuing fiscal year with City Council pursuant to the prevailing state and local law. A structurally balanced budget is further defined as recurring revenues funding recurring expenditures and adherence to fund balance policies.

Current Funding Basis (Recurring Revenues)

The City shall budget and operate on a current funding basis. Recurring expenditures shall be budgeted and controlled so as not to exceed current revenues. Recurring expenses will be funded exclusively with recurring revenue sources to facilitate operations on a current funding basis.

Use of Non-Recurring Revenues

Non-recurring revenue sources, such as a one-time revenue remittance of fund balance in excess of policy can only be budgeted/used to fund non-recurring expenditures, such as capital purchases or capital improvement projects. This will ensure that recurring expenditures are not funded by non recurring sources.

Tax Rate

The City Manager will recommend a tax rate that the City finances require in order to operate efficiently, yet effectively, and pay its debt.

i. Homestead Exemption

The City shall review the homestead exemption annually as part of the budget process. When the financial health of the City's finances and economic and market conditions of the local economy justify, the City Manager may recommend a change to the homestead exemption. In accordance with state statute, any recommended change in the homestead exemption will be presented to Council for approval prior to July 1. The total exemption percentage granted shall not exceed the state statute limitation.

ii. Over-Age and Disabled Persons Exemptions

The City currently grants a $40,000 exemption for persons 65 or older and for disabled persons. This amount shall remain stable during a period in which the City is considering increasing the homestead exemption.

Pay As You Go Capital Projects

The transfer from the City's General Fund and the City's Utility Fund to fund pay-as-you-go capital projects will be budgeted when financially feasible and when projects present themselves for funding. The transfer will be based on the financial health of each fund with the long-term goal of adequately funding rehabilitation.

Revenue Estimating for Budgeting

1. In order to protect the City from revenue shortfalls and to maintain a stable level of service, the City shall use a conservative, objective, reasonable and analytical approach when preparing revenue estimates. The process shall include historical collection rates, trends, development, and probable economic changes. This approach is intended to reduce the likelihood of actual revenues falling short of budget estimates and should avoid mid-year service changes.
2. The City, whenever possible, will seek outside sources of revenue, such as federal, state, and local grants, in order to leverage local dollars.
3. Estimates from grant sources will be projected only to the specific date on which on the entitlement will end.
4. The Utility Fund water and wastewater revenues will be budgeted based on the average rainfall/consumption over the last three years, pursuant to the rate model. The City will anticipate neither drought nor wet conditions.

Performance, Merit Pool, and Market Adjustment Increases

The budget shall include an amount adequate to cover an overall average performance and merit pool as determined annually by the City Manager. This amount will be calculated for each fund, based on budgeted

salaries for the year, and will be placed in a Performance and Merit Pool in each operating fund. In addition, funds may be budgeted when appropriate, to bring identified jobs up to market salary rates.

Budget Preparation

1. Department Directors have primary responsibility for formulating budget proposals. New or expanded services should support the City's Strategic Plan, City Manager priority direction, and department goals. Departments are charged with implementing them once they are approved.
2. All competing requests for City resources will be weighed within the formal annual budget process.
3. Actions on items that come up throughout the year with significant financial impacts should be withheld until they can be made in the full context of the annual budget process and long-range plan, unless unforeseen circumstances present themselves.
4. Every five (5) years at a minimum or sooner as may be necessary, the City will incorporate a service needs review into the budget process, to ensure the most efficient and effective use of resources.

Budget Management

The City Council shall delegate authority to the City Manager in managing the budget after it is formally adopted by City Council, including the transfer of funds within departments and use of contingency funds while following purchasing policy. The City Manager may further delegate levels of authority for the daily operations of the budget. Expenditures/expenses are legally adopted by the fund level. Expenditures/expenses should not exceed the adopted budget, plus subsequent changes approved by the City Council.

Performance Measurement

Performance measures will be utilized and reported in department budgets. The City will maintain a measurement system that reports trends and comparisons to targets and previous year as a management tool to monitor and improve service delivery.

Operating Deficits

The City shall take immediate corrective action if at any time during the fiscal year expenditure and revenue re-estimates are such that "net income" is lower than budgeted.

Corrective actions include:

- Deferral of capital equipment purchases
- Deferral of pay-as-you go capital improvements
- · Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Freeze merit increases
- Use of fund balance
- Use of volunteers
- Increase fees
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying-off employees if there are not other vacant positions for which they are qualified.

Short-term loans as a means to balance the budget shall be avoided.

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit, only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

Long-Range Financial Plans

1. The City shall develop and maintain a five-year Financial Forecast for each major operating fund, in conjunction with the annual budget process.
   Major operating funds are as follows:
   - General Fund
   - Debt Service Fund
   - Water/Sewer Utility Fund
   - Economic Development Corporation
   - Emergency Medical Services Fund
   - Drainage Fund
2. The forecast should enable current services and current service levels provided to be sustained over the forecast period. Operating impacts from completed capital improvement projects in the City's Five-Year CIP shall be included in the forecast. Commitments/obligations already made that require future financial resources shall also be included.
3. The forecasts should identify the impact to property taxes and utility rates.
4. Major financial decisions should be made in the context of the Long- Range Plan. The forecast assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve the City's goals. The forecast will provide an understanding of available funding; evaluate financial risk; assess the likelihood that services can be sustained; assess the level at which capital investment can be made; identify future commitments and resource demands; and identify the key variables that may cause change in the level of revenue.

REVENUES

Design, maintain, and administer a revenue system that will assure reliable, equitable, diversified, and sufficient revenue stream to support desired City services.

Balance and Diversification in Revenue Sources

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which may adversely impact that source.

User Fees – General Fund.

1. For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. Where services provide a general public benefit, the City shall recover the costs of those services through property and sales taxes.
2. At a minimum, the City will strive to cover direct costs.
3. User fees should be reviewed, at a minimum, every two to three years and adjusted to avoid sharp changes.
4. Factors in setting fees shall include, but not be limited to: market and competitive pricing, effect of demand for services, and impact on users, which may result in recovering something less than direct, indirect, and overhead costs.
5. The City may set a different fee for residents versus non-residents.
6. User fees should be adopted by Council Ordinance and included in the Annual Fee Schedule.

User Fees - Enterprise Funds

1. Utility rates and other Enterprise Fund user fees shall be set at levels sufficient to cover operating expenditures (direct and indirect), meet debt obligations and debt service coverage, provide pay-as-you-go funding for capital improvements, and provide adequate levels of working capital.
2. The City may set a different fee for residents versus non-residents.
3. The Five-Year Financial Plan (rate model) and proposed operating budget shall serve as the basis for rate change considerations.
4. When necessary, the Five-Year Financial Plan (rate model) will be built around smaller rate increases annually versus higher rate increases periodically.

One - Time/Unpredictable Revenue Sources

1. One-time, unpredictable revenue sources should not be used for ongoing expenses/expenditures.
2. One-time, unpredictable revenue sources will be used for one-time purchases such as increase in fund balance requirements, capital equipment purchases, capital improvements, etc.

Revenue Collection

The City shall maintain high collection rates for all revenues by monitoring monthly receivables. The City shall follow an aggressive, consistent, yet reasonable approach to collecting revenues to the fullest extent allowed by law for all delinquent taxpayers and others overdue in payments to the City.

Revenues actually received will be compared to budgeted revenues by the Director of Finance and any variances considered to be material will be investigated. This process will be summarized in the monthly financial report.

Write-off of Uncollectible Receivables (excludes property taxes, court fines and warrants)

1. Receivables shall be considered for write-off as follows:
   a. State statute authorizing the release of extinguishment, in whole or in part, of any indebtedness, liability, or obligation, if applicable.
   b. Accounts outstanding with no activity for 180 days, identified as uncollectible, and all attempts to collect have been taken.
2. Accounts shall be written-off quarterly. Upon approval, accounts will be forwarded to a credit reporting agency.
3. The write-off of uncollected accounts is a bookkeeping entry only and does not release the debtor from any debt owed to the City.

EXPENDITURES

Identify services, establish appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of those services.

Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain service levels.

Periodic Program/Services Reviews
The City Manager and staff shall undertake periodic reviews of City programs and services for both efficiency and effectiveness. Programs or services determined to be inefficient and/or ineffective shall be recommended through the annual budget process to be reduced in scope or eliminated.

Purchasing
All City purchases of goods and services shall be made in accordance with the City's current Purchasing manual.

RESERVES

Maintain the fund balance and working capital of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position during emergencies or economic fluctuations.

General Fund Unreserved Fund Balance
The City shall maintain the General Fund unreserved fund balance equivalent to 26% of recurring operating expenditures, based on current year expenditures. If the fund balance exceeds this amount, funding non-recurring expenditures in the following fiscal year may be used to draw down the balance.

Water/Sewer Unreserved Working Capital
The City shall maintain a working capital sufficient to provide for reserves for emergencies and revenue shortfalls. A cash equivalent operating reserve will be established and maintained at 26% of the current year's budget appropriation for recurring operating expenses. The cash operating reserve is derived by dividing the total cash equivalents balance by recurring operating expenses.

Use of Fund Balance/Working Capital
Fund balance/Working Capital shall only be used for emergencies, nonrecurring expenditures/expenses or major capital purchases that cannot be accommodated through current year savings. Should such use reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.

Debt Service Fund Unreserved Fund Balance
The City shall maintain the debt service fund balance at 10% of annual debt service requirements OR a fund balance reserve as required by bond ordinances, whichever is greater.

Employee Benefits Fund Unreserved Fund Balance
The Employee Benefits Fund is funded through City and employee contributions. Estimated costs shall be determined during each budget year and the contributions adjusted accordingly. There is no minimum balance for this fund.

Economic Development Corporation
As sales tax revenue fluctuates due to changes in economic conditions, the SEDC shall maintain an unreserved fund balance of no less than 10% of budgeted sales tax revenues.

Water/Sewer Revenue Debt Coverage Reserves
Revenues shall be maintained at 1.15 times coverage in a fiscal year.

Bond Issuance Reserves
Debt service reserves should be maintained for each bond issue as required by bond covenants.

CAPITAL EXPENDITURES AND IMPROVEMENTS

Annually review and monitor the state of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.

Capitalization Threshold for Tangible Capital Assets

1. Tangible capital items should be capitalized only if they have an estimated useful life of 2 years or more following the date of acquisition or significantly extend the useful life of the existing asset and cannot be consumed, unduly altered, or materially reduced in value immediately by use and have a cost of not less than $5,000 for any individual item.
2. The capitalization threshold of $5,000 will be applied to individual items rather than to a group of similar items. (i.e.: desks, chairs, etc.)
3. To maintain adequate control over capitalized tangible items, items costing $5,000 and greater will be monitored, tagged, and tracked through the City financial software system.
4. Accurate inventories of all tangible items will be maintained to ensure proper stewardship of public property.

Ten-Year Captial Improvement Plan (CIP)

1. The City shall annually prepare a ten-year capital improvement plan based on the needs for capital improvements and equipment, the status of the City infrastructure, replacement and renovation needs, and potential new projects. Capital projects are improvements or additions to the City's physical plant/facilities/infrastructure and become a part of the City's asset inventory. Capital projects can be further categorized into land, buildings, improvements other than buildings, and infrastructure, which includes roads, sidewalks, bridges, utility lines, physical plants, etc. Capital costs typically consist of preliminary design, final design, and construction, and may involve the acquisition of land or easements. For purposes of the CIP Plan, a Capital Improvement Project should generally exceed a cost of $100,000.
2. For the most part, projects in the CIP should be based upon master plans or developer agreements. This ensures that the City's CIP, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City as contained in the Comprehensive Plan and supporting master plans. Examples of these supporting documents are: Water and Wastewater Modeling Plans, Thoroughfare Plan, Parks Master Plan, Trail Plan, Municipal Facilities Plan, etc.
3. For every project identified in the CIP, a project scope and project justification will be provided. Also, project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
4. Parks Board and the Planning and Zoning Commission will be provided opportunities to review the list of CIP projects for the CIP and may suggest additions and/or changes to the plan as appropriate.
5. Annually, through the budget process and at year-end, projects are to be reviewed. For those identified as complete, any remaining funds will close to fund balance. For those projects with identified savings, the project budget will be reduced and the subsequent savings will flow to fund balance. These funds can then be reappropriated during the next fiscal year capital budget. Funds remaining from bond proceeds will only be used in accordance with the legal use of those funds.
6. Appropriations for capital projects are for the life of the project; therefore reappropriation of capital funding for each fiscal year for budgeted projects is not necessary.

Infrastructure Evaluation and Replacement/Rehabilitation

Water, wastewater, drainage, street lighting, streets and sidewalks, municipal facilities and other infrastructure are fundamental and essential functions for public health and safety, environmental protections and the economic well being of the City. As a result, the City's CIP should be focused on ensuring that infrastructure is replaced as necessary to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain existing levels of service and accommodate growth.

1. High priority should be given to replacing/rehabilitating capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purpose.
2. The decision on whether to repair, replace or to rehabilitate an existing capital asset will be based on which alternative is most cost-effective, which would include life-cycle costing, and provides the best value to the City.

Replacement of Capital Assets on a Regular Schedule (Fleet, Fire Trucks, and High-Tech)

The City shall annually prepare a schedule for the replacement of its fleet, fire trucks, and high technology capital assets. Funding for the replacement of these assets will be accomplished through the annual budget process, within the resources available each fiscal year. A variety of funding options will be explored, including but not limited to cash on hand and lease/purchase, based upon a determination of what would be in the best interest of the City.

Capital Expenditure Financing

The City recognizes that there are three basic methods of financing its capital requirements: Funding from current revenues; funding from fund balance; or funding through the issuance of debt. Types of debt and guidelines for issuing debt are set forth in the Debt Policy Statements.

Pay-As-You-Go Capital Improvements

1. The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital improvements and capital purchases. This will reduce/minimize the property tax and utility rate impacts on Pearland citizens.
2. The City will seek out and use intergovernmental funding sources for capital improvements in order to leverage City funding and to minimize property and utility rate impacts.

Capital Improvements/Project Reporting

A summary/status report on the City's various capital projects will be prepared quarterly and available to the City Manager and to City Council. Income statements on the City's CIP funds will be prepared quarterly and include budget-to-actual for each project as well as list of major contracts, expense to date, and % contract completion.

DEBT

Establish guidelines for debt financing that will provide needed facilities, land, capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

Use of Debt Financing

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets that cannot be prudently acquired from either current revenues or fund balance and to fund infrastructure improvements and additions. Debt will not be used to fund current operating expenditures.

The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital expenditures and capital improvements, which shall include, but not be limited to, sales tax, utility system revenues, developer fees, inter-local agreements, and state and federal grants.

Affordability

The City shall use an objective analytical approach to determine whether it can afford to issue general-purpose debt, both General Obligation and Certificates of Obligation, water/sewer debt, sales tax revenue debt, and any other financing permitted by State law. The process shall include an internal feasibility analysis for each long-term financing which analyzes the impact on current and future budgets, which would include the tax and utility rates. The process shall also include the benefits of the proposed projects. The decision on whether or not to issue new debt shall be based on the benefits of the project, current conditions of the municipal bond market, and the City's ability to "afford" new debt. In no case will the City issue general obligation debt that will require a debt service tax rate of $1.50 per $100 assessed valuation, based on a 90% collection rate, which is the maximum tax rate permitted by State law.

Types of Long-Term Debt

1. General Obligation Bonds (GO)
   General Obligation bonds require voter approval and are secured by a promise to levy taxes in an amount necessary to pay annual debt service.
   a. General Obligation bonds must be issued for projects that are in accordance with the wording in the bond proposition.
2. Certificates of Obligation
   Certificates of Obligation may be issued without voter approval to finance any public works project or capital improvement, as permitted by State law. It is the City's policy to utilize Certificates of Obligation to finance public improvements in certain circumstances and only after determining the City's ability to assume additional debt. Circumstances in which Certificates might be issued include, but are not limited to the following.
   a. The City may issue CO's when there is insufficient funding on a general obligation bond-financed capital improvement.
   b. The City may issue CO's when "emergency" (urgent, unanticipated) conditions require a capital improvement to be funded rapidly.
   c. The City may issue CO's for projects when the City can leverage dollars from others to reduce the City's capital cost for a community improvement.
   d. The City may issue CO's for projects when there is no other adequate funding source available (ie: GO or developer funding), the project is determined to be in the best interest of the City, and where a determination is made that waiting for the next bond referendum or having a bond referendum for a small amount of money or a small number of projects is impractical and where public notice versus a voted bond referendum is deemed acceptable by the City Council. e. The City may issue CO's if it would be more economical to issue Certificates of Obligation rather than issuing revenue bonds; and f. The City may issue CO's for projects for which the City will be reimbursed by Developer (principal plus interest)

3. Revenue Bonds

Revenue bonds are generally payable from a designated source of revenue. They do not require voter approval.

For the City to issue new revenue bonds, revenues, as defined in the ordinance authorizing the revenue bonds in question, shall meet the bond coverage ratio as defined in the ordinance. Annual adjustments to the City's rate structures for Enterprise Funds will be made as necessary to maintain the coverage factor.

If the City should issue CO's for Water/Sewer Improvements, the Water/Sewer Fund will pay the annual debt service associated with the issue.

Debt Structures

The City shall normally issue bonds with a life not to exceed 25 years for general obligation bonds and 30 years for revenue bonds, but in no case longer than the useful life of the asset. The City shall seek level or declining debt repayment schedules and shall seek to retire 90% of the total principal outstanding within 20 years of the year of issuance. There should be no debt structures that include increasing debt service levels in subsequent years, with the first and second year of a bond payout schedule the exception or as special situations may warrant. There shall be no "balloon" bond repayment schedules, which consists of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal payments starting generally no later than the second fiscal year after the bond issue. Normally, there shall be no capitalized interest included in the debt structure except for debt issuances reimbursing developers for infrastructure or in the case in which the project will generate revenue, but it takes a couple of years to produce the revenue. Capitalized interest should normally not exceed 2 years.

The City currently has a level debt service structure. As such, unless there is growth (increased valuation, increase in number of connections, etc.) or reallocation of the tax rate to debt service, there is no room for additional debt without increasing rates. The City shall seek to begin making attempts to structure future debt issuances, where affordable, to a declining structure.

The City will issue debt based on a fixed rate and will limit use of variable-rate debt due to the potential volatility of such instruments.

Debt

Refunding The City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the net present value savings of a particular refunding should exceed 3.0% of the refunded maturities unless (1) a debt restructuring is necessary or (2) bond covenant revisions are necessary to facilitate the ability to provide services or to issue additional debt or (3) the refunding is combined with a new debt issuance

Interest Earnings on Debt Proceeds

Debt interest earnings will be limited to funding changes to the bond financed Capital Improvement Plan in compliance with the voted propositions, cost overruns on bond projects, or be applied to debt service payments on the bonds issued.

Bond Elections

1. Timing of general obligation bond elections shall be determined by the inventory of current authorized, unissued bonds remaining to be sold and the Five-Year Capital Improvement Plan.
2. The total dollar amount of bond election propositions recommended to the voters should typically not exceed the City's estimated ability to issue the bonds within a 7- year period.
3. An analysis showing how the new debt combined with current debt impacts the City's tax rate and debt capacity will accompany every future bond issue proposal.

Sale Process

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City will utilize a negotiated process when the issue is, or contains, a refinancing that is dependent on market/interest rate timing, if the interest rate environment or market/economic factors may affect the bond issue, or if the nature of the debt is unique and requires particular skills from the underwriters involved. The City shall award the bonds based on a true interest costs (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis as long as the financial advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

Underwriting Syndicates

The City's financial advisor shall attempt to involve qualified and experienced firms, which consistently submit ideas to the City and financial advisors and actively participate in the City's competitive sale in its negotiated underwritings. In conjunction with the City, the City's financial advisor shall recommend the structure of underwriting syndicates, which will be optimal for the type and amount of debt being issued.

Bond Ratings

Full disclosure of operations and open lines of communications shall be maintained with the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, as recommended by the City's financial advisor.

The City will continually strive to maintain or increase the City's current bond ratings by prudently managing its funds and by reviewing and monitoring financial policies, budgets, forecasts and the financial health of the City.

Covenant Compliance

The City will comply with all covenants stated in the bond ordinance, including providing for annual disclosure information and providing for material event notices.

Arbitrage Rebate Monitoring and Reporting

Arbitrage is the interest earned on the investment of bond proceeds above the interest paid on the debt. The City will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirement of the IRS regulation. The recordkeeping shall include tracking project expenditures, interest earned on the bonds, calculating rebate payments, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the outstanding debt. Arbitrage rebate calculations will be performed annually on all debt issues and the liability recorded for any positive arbitrage. Due to the specialized nature of the calculations, this function will typically be outsourced.

Lease/Purchase Agreements

The City will use lease/purchase agreements for the acquisition of equipment when it is cost-effective and provides for attractive terms. All lease purchase agreements will be approved by City Council no matter the dollar amount.

CASH MANAGEMENT AND INVESTMENTS

To maintain the City's cash in such a manner so as to ensure the absolute safety of principal, to meet the liquidity needs of the City, and to achieve the highest possible yield. Investment Management

1. All aspects of cash/investment management shall be designed to ensure safety and integrity of the City's financial assets.
2. Cash/Investment management activities shall be conducted in full compliance with prevailing local, state, and federal regulations. (See City's Investment Policy and Strategy)
3. The City will utilize competitive quotes from approved broker/dealers, affording no special advantage to any individual or corporate member of the financial or investment community.
4. The City will only do business with City authorized broker/dealers and/or financial institutions as approved by Council and who have executed a written certification of their review of the City's Investment Policy.
5. The City shall design and establish policies relating to a variety of cash/investment management issues, such as the eligibility and selection of various broker/dealers, safekeeping requirements, collateral requirements, delivery versus payment requirements, weighted average maturity requirements and other such aspects of the program, which necessitate standard setting in pursuit of appropriate prudence and enhanced protection of assets. (See City's Investment Policy)
6. Investments of the City shall be made with the exercise of judgment and care which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment.

Investment Strategy
The City of Schertz maintains a consolidated portfolio in which it pools its funds for investment purposes. The City's investment program seeks to achieve safety of principal, adequate liquidity to meet cash needs, and reasonable yields commensurate with the preservation of principal and liquidity. (See City's Investment Strategy)

Interest Income
Interest earned from investments shall be distributed to the funds from which the funds were provided.

Arbitrage Investments
Investment on bond proceeds will be made with safety of principal and liquidity in mind, but with a competitive rate of return. If there is positive arbitrage, the rebatable earnings will be sent to the IRS, as necessary.

Depository The City will select its official bank through a formal bidding process in order to provide the City with the most comprehensive, flexible, and cost-effective banking services available. The City will, at a minimum, bid depository services every five years. The City will review the financial health of the City's depository annually to include but not be limited to earnings, assets, capital, and liquidity.

Collateralization of Deposits
1. The City shall have pledged collateral held at an independent third-party institution and evidenced by a written receipt.
2. The value of the pledged collateral should be marked to market monthly and shall be at least 102 percent of par or market value of the investments, whichever is greater.
3. Substitutions of collateral shall meet the requirements of the collateral agreement. Collateral shall not be released until the replacement collateral has been received, if the release of the collateral should result in the value being under 102 percent of par value. The pledge of collateral shall comply with the City's investment policy.

S&P Global
Ratings

RatingsDirect®

Summary:

Schertz, Texas; General Obligation

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Credit Profile		
US$19.855 mil comb tax and ltd pledge rev certs of oblig ser 2022A dtd 08/01/2022 due 02/01/2042		
Long Term Rating	AA+/Stable	New
US$19.845 mil GO bnds ser 2022 dtd 08/01/2022 due 02/01/2042		
Long Term Rating	AA+/Stable	New
Schertz comb tax and ltd pledge rev certs of oblig		
Long Term Rating	AA+/Stable	Affirmed
Schertz comb tax and ltd pledge rev certs of oblig (Taxable)		
Long Term Rating	AA+/Stable	Affirmed
Schertz GO		
Long Term Rating	AA+/Stable	Affirmed
Schertz GO and rfdg bnds		
Long Term Rating	AA+/Stable	Affirmed

Rating Action

S&P Global Ratings assigned its 'AA+' long-term rating to Schertz, Texas' proposed $19.8 million series 2022 general obligation (GO) bonds and $19.8 series 2022A combination tax and limited pledge revenue certificates of obligation. At the same time, we affirmed our 'AA+' rating on the city's GO bonds outstanding. The outlook is stable.

Schertz's GO bonds and certificates constitute direct obligations of the city, payable from the proceeds of a continuing, direct annual ad valorem tax, within the limits prescribed by law, on all taxable property within its borders. The maximum allowable ad valorem tax rate in Texas is $2.50 per $100 of assessed value (AV) for all purposes, with the portion dedicated to debt service limited to $1.50. The city's total tax rate is well below the maximum, at 51.21 cents, 16.04 cents of which is dedicated to debt service. Based on the application of our criteria, titled "Issue Credit Ratings Linked To U.S. Public Finance Obligors' Creditworthiness" (published Nov. 20, 2019), we view the limited-tax GO debt pledge on par with the city's general creditworthiness. The ad valorem taxes are not levied on a narrower or distinctly different tax base, and there are no limitations on the fungibility of resources available for the payment of debt service. Bond proceeds will be used for road and fire station construction. Proceeds from the certificates will fund additional street and water projects.

The certificates of obligation have a limited pledge of net revenues from the city's combined utility system--not to exceed $1,000. Given the limited revenue pledge, we rate the certificates based on the city's ad valorem pledge.

Credit overview

Schertz is a fast-growing community outside San Antonio with growth in residential, commercial, and industrial sectors, which support continued revenue stability. In fiscal years 2020 and 2021 the city reported double-digit sales

tax growth and it expects further strong performance in fiscal 2022. City officials attribute the strong sales tax trends primarily to an essential-services-driven sales tax base, but they also note that sales tax related to construction boosted revenues. Given the city's history of stable operating performance, framework of frequent budget monitoring, and significant available reserves, we do not expect material changes in the city's financial position or debt burden over the near term supporting the stable outlook.

The rating reflects our view of Schertz's:

- Strong local economic metrics driven by favorable location outside San Antonio;
- Conservative budgeting and growth in sales tax revenues leading to consistent operational surpluses leading to very strong reserve position;
- Strong financial policies and practices with frequent budget monitoring and strong institutional framework; and
- Elevated debt burden due to growth related pressures with plans to borrow in the near term.

Environmental, social, and governance

We assessed the city's environmental, social, and governance risks relative to its economy, management, financial measures, and debt and liability profile, and determined that all are neutral in our credit analysis.

Stable Outlook

Downside scenario

We could lower the rating if Schertz's financial performance deteriorates, leading to sustained and significant drawdowns in reserves.

Upside scenario

We could raise the rating if continued economic expansion results in improved wealth and income indicators, compared with those of higher-rated peers, or if the city's overall debt profile improves materially while strong financial performance is maintained.

Credit Opinion

Rapidly growing community outside San Antonio

Schertz is approximately 22 miles northeast of San Antonio between Interstates 10 and 35. The city's location along major transportation corridors provides residents convenient access to various employment centers throughout the San Antonio metropolitan statistical area. It also attracts key industries such as distribution and warehousing, which further expand the local employment base.

Economic growth in Schertz remains steady, reflecting construction and development activity in residential, retail, and industrial sectors. The development pipeline includes several residential subdivisions, commercial and office space construction, and a hotel. As a result of ongoing development, the tax base grew robustly, averaging 5.5% per year in the past five years, with the expectation that the growth will continue as developments are finished. We consider the

local tax base diverse, with the 10 leading taxpayers accounting for only 5.7% of taxable AV.

Very strong management indicating financial practices are well embedded and likely sustainable.
Schertz city management analyzes five years of historical trends and consults with outside sources when developing the revenue and expenditure assumptions used in the annual budget process. Budget amendments can be made as needed, while budget-to-actual updates are shared with city council quarterly. Management uses a long-term financial plan, updated annually, which projects revenues and expenditures for five years. Formal capital improvement plans (CIPs) are also maintained for roads and general capital needs and are updated annually. While a new general CIP is generated every five years corresponding with the city's bond election cycle, the roadway plan spans 10 years, and it provides comprehensive outlines of the city's street- and thoroughfare-related projects. Schertz's formal debt management and investment policies comply with state statutes, and the city council reviews quarterly investment reports on holdings. Furthermore, the formal reserve policy requires a minimum of 25% operating expenditures plus an additional 1% to be used to mitigate economic fluctuations.

Consistent positive budgetary performance leading to very strong preserve position

The city's strong budgetary performance is demonstrated by its consistently positive operating results, which have provided the flexibility to fund one-time capital projects with excess revenue. Fiscal 2021 resulted in a $1.7 million surplus prior to a sizable transfer to the capital projects fund. In total, tax revenues were approximately $1.6 million over budget in 2021, which was driven by new developments and inflation, according to management.

At fiscal year-end 2021 the city's available fund balance increased to $13.2 million, despite making a substantial transfer to the capital projects fund ($2.3 million). This transfer was similar to one made in fiscal 2020, in which the city transferred $4 million from the general fund and $500,000 from the economic development fund to the capital projects fund for future projects. Schertz has historically maintained very strong reserve levels, exceeding 40% operating expenditures in each of the past four fiscal years and providing substantial flexibility above its formal policy threshold of 26%.

Management indicates that it might use fund balance to cash finance future capital projects to bring reserves close to the formal policy level. For fiscal 2022, management projects positive variance in the budget that will likely result in a $1.6 million strategic draw on reserves largely driven by one-time capital projects to replace the financial software and make HVAC repairs to the animal adoption center. The city has historically maintained what we consider very strong reserves and cash balances, and given budgetary performance trends, we do not believe its reserve or cash position will materially weaken in the near term, despite plans to spend down reserves, in line with its formal policy

Weak debt and contingent liability profile with additional debt plans
In a November 2021 election, the electorate authorized $15.45 million to construct a new fire station, of which the district is issuing all of that authorization, in addition to the certificates of obligation, which do not require voter authorization. Schertz's direct debt burden consists of $100.8 million of tax-backed debt including GO bonds, tax notes, and certificates of obligation. Our ratios have been adjusted to reflect the portion of tax-backed debt supported by the city's water and sewer fund. The city intends to issue an additional $6 million in 2023 and another $10 million in 2024 for road and utility construction. Schertz does not have any swaps or variable-rate debt, but it does have four series of debt that have been privately placed, with principal outstanding of $6.5 million (5.8% of total direct debt), with one

series set to mature in August 2022. However, the obligations do not contain any provisions, such as acceleration or nonstandard events of default that we view as a potential liquidity risk. With this sizable debt issuance and additional debt plans in the next two years, we expect the city's debt burden will remain elevated in the medium term.

Pension and other postemployment benefits obligations

We do not view pension and other postemployment benefits (OPEB) liabilities as a source of credit risk for the city, as required contributions currently represent an affordable share of total governmental expenditures.

The city participates in the following plans as of Dec. 31, 2020 (latest measurement date):

- Texas Municipal Retirement System (TMRS), 82.3% funded with a net pension liability equal to $14.9 million.
- Supplemental Death Benefits Fund (SDBF), offering term life insurance to retirees. However, the city's participation in the plan is voluntary and can be discontinued in any year at council discretion. Therefore, we do not view OPEB liabilities as a credit risk.
- Single-employed defined benefit health care plan, which offers an implicit rate subsidy to retirees until they achieve Medicare eligibility. The total OPEB liability for retiree health care was $2.5 million.

TMRS' actuarially determined contributions fell short of our minimum funding progress (MFP) metric. The MFP metric assesses whether the most recent employer and employee contributions cover total service cost, plus unfunded interest cost, plus one-thirtieth of the principal. When MFP is achieved, it indicates that an issuer has a strong funding discipline that aims to ensure timely progress on reducing its plans' liabilities. The plans use certain assumptions that could increase contribution volatility, including a 6.75% discount rate, which we view as aggressive, though there are other offsetting factors. For more information on pensions, see "Pension Spotlight: Texas," published Feb. 25, 2020, on RatingsDirect. Despite the potential for contribution volatility, we expect strong reserves would allow the city to absorb the increases with minimal disruption to financial performance in the near term.

Schertz's combined required pension and actual OPEB contributions totaled 8.9% of total governmental fund expenditures in 2021. The city made its full required pension contribution in 2021.

Strong institutional framework

The institutional framework score for Texas municipalities is strong.

Schertz, Texas--Key Credit Metrics

	Most recent	Historical information		
		2021	2020	2019
Strong economy				
Projected per capita EBI % of U.S.	106.7			
Market value per capita ($)	110,993			
Population		42,865	41,765	41,130
County unemployment rate(%)		4.4		
Market value ($000)	4,757,706	4,070,815	4,321,880	
Ten largest taxpayers % of taxable value	5.7			

Schertz, Texas--Key Credit Metrics (cont.)

	Most recent	Historical information		
		2021	2020	2019
Strong budgetary performance				
Operating fund result % of expenditures		5.2	4.8	6.8
Total governmental fund result % of expenditures		25.4	4.7	17.9
Very strong budgetary flexibility				
Available reserves % of operating expenditures		40.8	40.8	52.6
Total available reserves ($000)		13,258	12,098	14,809
Very strong liquidity				
Total government cash % of governmental fund expenditures		136.5	135.0	209.3
Total government cash % of governmental fund debt service		841.5	814.0	1,144.9
Very strong management				
Financial Management Assessment	Strong			
Very weak debt and long-term liabilities				
Debt service % of governmental fund expenditures		16.2	16.6	18.3
Net direct debt % of governmental fund revenue	193.3			
Overall net debt % of market value	7.2			
Direct debt 10-year amortization (%)	61.2			
Required pension contribution % of governmental fund expenditures		8.9		
OPEB actual contribution % of governmental fund expenditures		0.0		
Strong institutional framework				

Data points and ratios may reflect analytical adjustments. EBI--Effective buying income. OPEB--Other postemployment benefits.

Related Research

- U.S. Regions' Economies Perk Up As The Pandemic's Impact Ebbs, April 16, 2021
- S&P Public Finance Local GO Criteria: How We Adjust Data For Analytic Consistency, Sept. 12, 2013
- Alternative Financing: Disclosure Is Critical To Credit Analysis In Public Finance, Feb. 18, 2014
- Criteria Guidance: Assessing U.S. Public Finance Pension And Other Postemployment Obligations For GO Debt, Local Government GO Ratings, And State Ratings, Oct. 7, 2019
- Through The ESG Lens 3.0: The Intersection Of ESG Credit Factors And U.S. Public Finance Credit Factors, March 2, 2022
- 2020 Update Of Institutional Framework For U.S. Local Governments

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GLOSSARY

ACCOUNT	A designation assigned to an accounting entry where a running total of all entries is kept. It is a grouping of assets, liabilities, reserves, retained earnings, revenues, or expenses.
ACCOUNTING STANDARDS	The generally accepted accounting principles (GAAP) set by the Governmental Accounting Standards Board (GASB) that guide the recording and reporting of financial information.
ACCOUNTS PAYABLE	A short term liability (less than one year) showing the amounts currently owed for goods and services received by the City.
ACCOUNTS RECEIVABLE	A short term asset (less than one year) showing the amount currently due to the City for goods and services pro
ACCRUAL ACCOUNTING	An accounting method in which revenues and expenses are recorded at the time they occur, rather than when cash is traded hands. Used for financial reports
AD VALOREM TAXES	Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Used to support the General Fund and pay general obligation debt.
ADOPTED BUDGET	The budget as approved by the City Council. It sets the legal spending limits and funding sources for the fiscal year.
ASSESSED VALUE	A value set upon real estate or other property as a basis for levying property taxes. For the City of Schertz, the Appraisal Districts of Bexar, Comal, and Guadalupe Counties are responsible for assessing property values.
ASSET	Resources of the City that cover liability obligations.
BAD DEBT EXPENSE	This expense is used to recognize the City's estimated amount of uncollectable revenue.
BALANCED BUDGET	A budget where current revenues meet or exceed current expenses resulting in a positive fund balance at the end of the fiscal year.
BOND	Are a long term debt issued by the City to pay for large capital projects such as buildings, streets, and water/sewer system improvements.
BUDGET CALENDAR	The schedule of key dates used as a guide to complete various steps of the budget preparation and adoption processes.

GLOSSARY

CAPITAL IMPROVEMENTS	Expenditures for the construction, purchase, or renovation of City facilities or property.
CAPITAL OUTLAY	Purchase of property or equipment greater than $5,000 which will be added to the City's fixed assets.
CASH	Currency on hand with the bank
CASH BASIS	An accounting method that recognizes revenues and expenses when cash enters or leaves the bank instead of when services are provided.
CERTIFICATES OF OBLIGATION	Tax supported bonds similar to general obligation bonds and can be issued after meeting strict publication requirements and council approval.
CHARTER	A document that establishes the city's governmental structure and provides distribution of powers and duties. In order to be implemented or changed it must be approved with a vote by the people
CITY COUNCIL	The elected governing body of the City, consisting of the Mayor and five (5) council members acting as the legislative and policy-making bod of the City.
CRM	Client Resource Management - a type of software for tracking dates, events, and clients.
DEBT SERVICE	Payments on debt made up of principle and interest following a set schedule.
DELINQUENT TAXES	Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.
DEPARTMENT	A functional group of the City with related activities aimed at accomplishing a major City service or program.
DEPRECIATION	In accounting, this is a noncash expense that reduces the value of a capital asset over its expected useful life.
EFFECTIVE TAX RATE	The rate that would produce the same amount of property taxes from the properties on the previous year's tax rolls.
ENTERPRISE FUNDS	See Proprietary Fund.
EXPENDITURE	Any payment made by the City.
EXPENSE	Any reduction in Fund Balance.
FISCAL YEAR	The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Schertz' fiscal year begins each October 1st and ends the following September 30th.

GLOSSARY

FIXED ASSETS	Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.
FTE	Full Time Equivalent (FTE) is a measure of employment of a position based on the total hours worked in a week versus the expected 40 hours of a full time employee.
FUND	A fiscal and accounting entity established to record receipt and disbursement of income from sources set aside to support specific activities or to attain certain objectives. Each fund is treated as a distinct fiscal entity where assets equal liabilities plus fund balances.
FUND BALANCE	The difference between fund assets and fund liabilities of governmental and trust funds.
FUND EQUITY	The difference between assets and liabilities of any fund.
GENERAL FUND	The major fund in most governmental entities. It contains many activities associated with municipal government, such as police and fire rescue, libraries, parks and recreation.
GENERAL OBLIGATION BONDS	A municipal bond backed by property taxes
GOALS	Department/Division objectives intended to be accomplished or begun within the coming fiscal year.
GOVERNMENTAL FUND	Funds, or specific groups of revenues and expenses, including the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds.
HOME RULE CITY	Cities which have over 5,000 in population and have adopted home rule charters.
I&S	Interest and Sinking - The portion of the property tax that goes to pay debt issued by the City
INTEREST & SINKING FUND	See Debt Service Fund.
INTERFUND TRANSFERS	Transfer made from one City fund to another City Fund for the purpose of reimbursement of expenditures, general and administrative services, payments-in-lieu of taxes, or debt service.
INTERGOVERNMENTAL REVENUES	Revenues from other governments in the form of grants, entitlements, shared revenues, or payments-in-lieu of taxes. Service contracts?
LIABILITY	Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.
LUE'S	Living Unit Equivalent, the amount of water in gallons per year that an average household would produce

M&O	Acronym for "maintenance and operations". (1) The recurring costs associated with a department or activity; (2) the portion of the tax rate that is applied to the General Fund.
MISSION	The basic purpose of a department/division - the reason for its existence.
MIXED BEVERAGE TAX	A tax imposed on the gross receipts of a licensee for the sale, preparation, or serving of mixed beverages.
MODIFIED ACCRUAL BASIS	Method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received with the exception of principal and interest on long term debt.
OPERATING BUDGET	Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.
OPERATING EXPENSES	Proprietary Fund expenses related directly to the Fund's primary activity.
ORDINANCE	A formal legislative enactment by City Council.
PAYMENT-IN-LIEU OF TAXES	A payment made to the City in lieu of taxes. These payments are generally made by tax exempt entities for which the City provides specific services. For example, the City's Water & Sewer Fund provides this payment to the City's General Fund because of the Water & Sewer Fund's exemption from property taxation.
PROPRIETARY FUND	Also referred to as Enterprise Fund. A governmental accounting fund in which services are provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.
RESOLUTION	A special or temporary order of the City Council. Requires less formality than an ordinance.
RETAINED EARNINGS	An equity account reflecting the accumulated earnings of a proprietary fund.
REVENUE BONDS	Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.
SPECIAL REVENUE FUND	Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

TAX BASE	The total net taxable value after exemptions of all real and personal property in the City.
TAX LEVY	The result of multiplying the ad valorem property tax rate per one hundred dollars times the tax base.
TAX RATE	The rate applied to all taxable property to general revenue. The City's tax rate is comprised of two components; the debt service rate, and the maintenance and operations (M&O) rate.
TAX ROLL	The official list showing the amount of taxes levied against each taxpayer or property. See also Tax Base.
TAXES	Compulsory charges levied by a government to finance services performed for a common benefit.
TMRS	The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information.
TRANSMITTAL LETTER	A general discussion and overview of the proposed budget as presented in writing by the City Manager to the City Council
UNENCUMBERED BALANCE	The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.
USER CHARGES	The payment of a fee for direct receipt of a public service by the party who benefits from the service.
UTILITY FUND	See Proprietary Fund.
VISION	The desired optiumum state or ultimate goal of the City or Department.